

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting  
September 13, 2023  
Charles L. Spragg School  
Library  
601 Buffalo Avenue  
7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('25)  
Mrs. DiGiacomo ('23)

Ms. Caudo ('23)  
Ms. Fuentes ('25)  
Ms. Rogers ('25)

Ms. Cramer ('24)  
Ms. Leeds-Smith ('24)

#### **IV. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on September 13, 2023 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

#### **V. Open Floor to Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### **VI. Comments for the Good of the Board**

#### **VII. Monthly Reports**

- a. Administrative Reports
  - i. Superintendent / Principal Report
  - ii. Business Administrator Report
  - iii. Director of Special Projects Report
  - iv. EHCCS Principal Report
  - v. Supervisor of Early Childhood/LDTC Report
  - vi. Board Solicitor’s Report
- b. Board Committee Reports
  - i. Personnel
  - ii. Curriculum/Programs
  - iii. Finance
  - iv. Policy
  - v. Buildings/Grounds

## VIII. Board Minutes

a. **APPROVE (roll call):**

i. August 9, 2023

Regular

*Attachment*

## IX. Financial Items

a. **APPROVE (roll call):**

i. Board Secretary's Report – July 2023

*Attachment*

ii. Treasurer of School Moneys Report – July 2023

*Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 7/31/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** August 2023 Bills' List

*Attachment*

1	General Account	\$1,878,674.36
2	Capital Account	\$0.00
3	Food Service Account	\$13,532.51
4	Payroll Account	\$193,151.49
5	Debt Service Account	\$0.00

d. **APPROVE (roll call):** Budget transfer for the 2023-2024 school years in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

i. September 13, 2023 (23/24) Fund 10 - \$ 97,150.30

*Attachment*

e. **APPROVE (roll call):** Acceptance of funds for the 21st Century Community Learning Centers Continuation Grant for Fiscal Year 2024.

- f. **APPROVE (roll call):** A revised Interlocal Services Agreement with Egg Harbor City to provide services for a School Resource Officer for the 2023-2024 school year. *Attachment*

## **X. Non-instructional Operations Items**

- a. **APPROVE (roll call):** Routing Chart for the 2023-2024 school year. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** Amended contract with Bolt Courier Service in the amount of \$27 per delivery (\$2,295 estimated annually) to provide pickup and delivery of bank deposits for the 2023-2024 school year. *Attachment*
- c. Facilities
  - i. **RATIFY and AFFIRM (roll call):** The following facilities use request:
    - (a) Harbor Hoops to use the Community School gymnasium during the 2023-2024 school year. *Attachment*
    - (b) The Crusaders Youth Athletic Association to use the Community School gymnasium during the 2023-2024 school year. *Attachment*

## **XI. Personnel Items – as recommended by the Superintendent of Schools**

- a. **APPROVE (roll call):** NJ Family Leave of Absence for SMID # 48695142 for the approximate dates of October 10- 20, 2023.
- b. **RATIFY and AFFIRM (roll call):** Family Medical Leave of Absence for SMID # 29550365 from August 31, 2023 through the anticipated end date of September 29, 2023.
- c. **RATIFY and AFFIRM (roll call):** Intermittent Family Medical Leave of Absence for SMID # 78797552 from August 31, 2023 through June 30, 2024.
- d. **RATIFY and AFFIRM (roll call):** Assignment of Amelia Devone to CLS Pre-K Aide for one year, for the 2023-2024 school year at an annual salary of \$24,522, Step 1 Aides HS+60.
- e. **RATIFY and AFFIRM (roll call):** Jamahl Williams as 21st CCLC/REACH Project Director from September 1, 2023 to August 31, 2024 at an annual salary of \$65,000 to be funded with the 21st Century Community Learning Centers Federal Grant.
- f. **RATIFY and AFFIRM (roll call):** Appointment of the following staff to the 21st CCLC REACH Program, for the period September 2023 to June 2024 at the

contractual rate unless otherwise indicated, funded by the 21st CCLC Grant, FY 2024.

- i. Program Coordinator - Up to 15 hours per week (split between 2 staff) at \$43 per hour
  1. Stacey Mohr
  2. Cindi Craig
- ii. Data Entry Clerk - Up to 15 hours per week at \$17 per hour
  1. Yvette Ortiz
- iii. AM REACH Staff - Up to 5 hours per week at \$39 per hour (3 staff daily)
  1. Tina Scibilia
  2. Tom D'Attilio
  3. Simon Mohr
  4. Gianna Miranda
  5. Lorie Walsh
- iv. 7 - PM REACH staff Monday - Thursday - Up to 12 hours per week at \$39 (7 staff daily)
  1. Natalia Bessa
  2. Katherine Hillblom
  3. Heather Cullen
  4. Patrick Barry
  5. Ashley Popa
  6. Simon Mohr
  7. Karina D'Eletto
  8. Pam Clouser
  9. Amanda Klapatch
  10. Chrystal Merrigan
  11. Elizabeth Glass
  12. Jordan Melchionni
  13. Leah Gaston
  14. Kylene Farnan
  15. Andrew Ross
- v. PM REACH staff Fridays - Up to 3 hours per week at \$39 (4 staff daily)
  1. Jordan Melchionni
  2. Tom D'Attilio
  3. Pam Clouser
  4. Gianna Miranda
- vi. PM REACH Academic Specialist Instructor Monday - Thursday, up to 5 hours per week at \$39 per hour (1 staff daily)
  1. Andrew Ross
  2. Pam Clouser
  3. Elizabeth Glass

- g. **RATIFY and AFFIRM (roll call):** Becky Rubinfine as Pre-K Teacher at CLS, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.
- h. **RATIFY and AFFIRM (roll call):** To accept, with regret, the resignation letter from Kelly Roberts dated August 17, 2023 and effective June 30, 2023.  
*Attachment*
- i. **RATIFY and AFFIRM (roll call):** Posting for EHCCS Middle School Art Teacher for the 2023-2024 school year.
- j. **APPROVE (roll call):** Lateral movement for Gianna Miranda to MA Step 8 at a salary of \$64,859.00 effective September 16, 2023.
- k. **APPROVE (roll call):** Appointment of Dylan Lee as  $\frac{1}{2}$  EHCCS Art Teacher and  $\frac{1}{2}$  CLS Art Teacher, for the 2023-2024 school year at an annual salary of \$54,567.00, BA Step 1, pending criminal history clearance.
- l. **APPROVE (roll call):** EHCCS extracurricular activity assignment for the 2023-2024 school year at the contractual rate:
  - i. Art Club Advisor - Dylan Lee
- m. **RATIFY and AFFIRM (roll call):** The following mentor assignments for the 2023-2024 school year:
  - i. Becky Rubinfine with Michele Bauers
  - ii. Dylan Lee with Heather Grasso
- n. **RATIFY and AFFIRM (roll call):** CLS extracurricular activity assignments for the 2023-2024 school year at the contractual rate:
  - i. After School Program
    - 1. Katelyn Ip
    - 2. Sarah Ramos

## **XII. Student Items**

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.  
*Attachment*
- b. **RATIFY AND AFFIRM (roll call):** The following Out of District Tuition contracts with Atlantic County Special Services School District for the 2023-2024 school year:

- i. Student #20281231 for \$45,000
  - ii. Student #20310997 for \$46,800
  - iii. Student #20290998 for \$45,000
  - iv. Student #20300984 for \$42,840
  - v. Student #20321086 for \$45,000
  - vi. Student #20290867 for \$45,000
  - vii. Student #20301694 for \$45,000
  - viii. Student #20281318 for \$45,000
- c. **APPROVE (roll call):** The following student enrichment trips, funded locally.
- i. 4th Grade students to participate in the Noodlemania Competition at Northfield Public Schools, Northfield, NJ on Saturday, February 3, 2024.  
*Attachment*
  - ii. Two Special Education classes, with their teachers, to take a walking field trip to the Moravian Church on Boston Ave. in Egg Harbor City, on the third Tuesday of each month with Mrs. Connelly, to assist with the food bank.  
*Attachment*

### **XIII. Program Items**

- a. **APPROVE (roll call):** Standing Orders for Egg Harbor City Public School District Nurses 2023-2024 school year. *Attachment*
- b. **APPROVE (roll call):** Approve the submission of the 2022-2023 NJQSAC District Improvement Plan to the NJDOE. *Attachment*

### **XIV. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year. *Attachment*

### **XV. Policies / Regulations Items**

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows:

- i. Policy 3542.3 Procurement Procedures for Child Nutrition Programs

*Attachment*

**XVI. New Business**

**XVII. Informational Items**

**XVIII. Open to Public**

**XIX. Calendar Dates**

September 20, 2023	CLS Back to School Night, 12:50 Dismissal
September 27, 2023	EHCCS Back to School Night, 12:50 Dismissal
October 6, 2023	Staff Development, No School
October 9, 2023	Columbus Day, Buildings Closed
October 11, 2023	Board of Education Meeting

**XX. Executive Session**

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- (1) Litigation
- (2) Personnel
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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

**XXI. Adjournment Time**

Time: \_\_\_\_\_