

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Reorganization / Regular Meeting

January 3, 2024

Charles L. Spragg School

Library

601 Buffalo Avenue

7:00 PM

I. Open Reorganization / Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. New/Re-elected Board Members Sworn In – Board Secretary

A. Info: 11/7/23 Election Results:

Full three (3) year term:

James Guercioni III	555 votes
Eileen DiGiacomo	536 votes

B. Swearing In

IV. **Roll Call**

Mr. Bouchard ('25)

Ms. Cramer ('24)

Mrs. DiGiacomo ('26)

Ms. Fuentes ('25)

Mr. Guercioni ('26)

Ms. Leeds-Smith ('24)

Ms. Rogers ('25)

V. **Election and Appointment of Officers**

A. President

Board Secretary calls for nominations (a 2nd is not required per by-law)

Motion to appoint _____, President (Jan. 2024 – Jan. 2025) Roll Call (majority present) *New President Assumes the Chair*

B. Vice President

President calls for nominations (a 2nd is not required per by-law)

Motion to appoint _____, Vice President (Jan. 2024 – Jan. 2025) Roll Call (majority present)

C. Committees

Info: Sign-up sheets to be distributed by President and returned by end of meeting in order for committees to be approved at the February 14, 2024 BOE meeting. *Handout*

VI. **Annual Appointments (Roll Call)**

A. Board Secretary

Motion to appoint Angela Gibney

B. NJSBA and ACSBA Delegates

President calls for nominations (a 2nd is not required per by-law)

Motion to appoint _____, NJSBA Delegate for 2024 (2023 - Mrs. DiGiacomo)

Motion to appoint _____, alternate NJSBA Delegate 2024 (2023 - Ms. Rogers)

Motion to appoint _____, ACSBA Delegate for 2024 (2023 - Mr. Bouchard)

VII. **Motions and Designations (Roll Call)**

A. Motion to readopt NJSBA Code of Ethics

(Code of Ethics and sign-off sheet attached)

VIII. Annual Motions and Designations (Roll Call)

A. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the state of New Jersey

B. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President

Treasurer of School Moneys

Business Administrator

Signatories – Payroll (1 of 2 required)

Treasurer of School Moneys

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Capital Reserve (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Debt Service (1 of 2 required)

Business Administrator

Treasurer of School Moneys

Signatories – Medical Plan (1 of 2 required)

Business Administrator

Treasurer of School Moneys

IX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on January 3, 2024 at _____p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

X. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

XI. Comments for the Good of the Board

XII. Monthly Reports

A. Administrative Reports

- | | |
|----------------------------------------------|-------------------|
| 1. Superintendent / Principal Report | <i>Attachment</i> |
| 2. Business Administrator Report | |
| 3. Director of Special Projects Report | <i>Attachment</i> |
| 4. EHCCS Principal Report | <i>Attachment</i> |
| 5. Supervisor of Early Childhood/LDTC Report | <i>Attachment</i> |
| 6. Board Solicitor’s Report | |

B. Board Committee Reports

1. Personnel
2. Curriculum/Programs
3. Finance
4. Policy
5. Buildings/Grounds

XIII. Board Minutes

A. APPROVE (roll call):

- | | | |
|----------------------|---------|-------------------|
| 1. December 13, 2023 | Regular | <i>Attachment</i> |
|----------------------|---------|-------------------|

XIV. Financial Items

A. **APPROVE (roll call):**

1. Board Secretary's Report – November 2023 *Attachment*
2. Treasurer of School Moneys Report – November 2023 *Attachment*

B. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/23 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Handout*

Bills to be Approved for Payment	\$
Checks (December) to be Ratified	\$
Payroll (December) to be Ratified	\$
Total	\$

D. **APPROVE (roll call):** Budget transfer for the 2023-24 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 3, 2024 Fund 10 - \$124,889 *Attachment*

E. **APPROVE (roll call):** The payment of bills between Board Meetings on a limited basis. All payments must be approved by the Superintendent and Business Administrator. All checks issued must include all required signatures, and the payment must be included in the bills list at the Board Meeting immediately following any such transactions. *Attachment*

F. **RATIFY AND AFFIRM (roll call):** Round trip mileage, toll reimbursement and parking for all administrators and out-of-district case manager(s) for travel related to off-campus meetings and mandated trainings in accordance with the State of New Jersey Department of Treasury Office of Management and Budget mileage reimbursement rate.

- G. **APPROVE (roll call):** Acceptance of the Egg Harbor City Community School AtlantiCare Healthy Schools, Healthy Children 2023-2024 Physical Activity Innovation Grant in the amount of \$750 and the AtlantiCare AED Heart Heroes Grant.

XV. Non-instructional Operations Items

A. Miscellaneous

1. **APPROVE (roll call):** School calendar for the 2024-2025 school year. *Attachment*
2. **APPROVE (roll call):** Motion to re-adopt all current job descriptions. *Attachment*
3. **APPROVE (roll call):** The Memorandum of Agreement between the Egg Harbor City Board of Education and the Egg Harbor City Police Department. *Attachment*

XVI. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Sidebar to the Agreement between the Egg Harbor City Board of Education and the Egg Harbor City Education Association to establish the following new extra-curricular positions in the 2022-2025 agreement to become effective in the 2023-2024 school year: *Attachment*
1. Homeless Liaison \$1585 per year
 2. Child Advocacy Liaison \$793 per year
- B. **APPROVE (roll call):** The following additional leave for SMID #65219099:
1. Extended Medical Leave of Absence from April 8, 2024 through the end of the 2023-2024 school year as follows:
 - a. Family Illness time for April 8, 2024 - April 9, 2024
 - b. Unpaid Leave of Absence from April 10, 2024 through the end of the 2023-2024 school year.
- C. **APPROVE (roll call):** Lesette Jackson as EHCCS Aide, for the remainder of the 2023-2024 school year at an annual salary of \$23,204.00, Step 1 Aide BA .85 FTE, prorated to anticipated start date of February 1, 2024, pending criminal history clearance.

- D. **APPROVE (roll call):** Kylene Farnan as Leave Replacement Intervention Coach at EHCCS, for the remainder of the 2023-2024 school year at an annual salary of \$62,217, BA Step 8, start date pending the hiring of a replacement for her current position.
- E. **APPROVE (roll call):** The posting of the following position for the 2023-2024 school year:
 - 1. Leave Replacement Middle School Teacher with Subject matter Specialization: Language Arts/Literacy Specialization in Grades 5 - 8
- F. **APPROVE (roll call):** The posting of the following position for the 2024-2025 school year:
 - 1. Supervisor of Buildings and Grounds

XVII. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Handout*

XVIII. Program Items

- A. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- B. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** All current Egg Harbor City School District curricula for all grades.

XIX. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2023-2024 school year. *Attachment*

XX. Policies / Regulations Items

- A. **APPROVE (roll call):** Second Reading and Adoption of New/Revised Policies/Bylaws/Regulations as follows:

1. Policy 5141.8 Sports Related Concussion/Head Injury *Attachment*

XXI. New Business

XXII. Informational Items

- 1/5/24 EHCCS Student Assemblies
- 1/18/24 Rowan-Virtua School of Osteopathic Medicine Science Lesson Grade 8
- 1/23/24 CLS Picture Retake Day
- 1/24/24 CLS Fitness Night 6-7PM
- 1/25/24 Grade 8 Visit to Cedar Creek
- 1/30/24 CLS American Heart Association Assembly
- 1/30/24 EHCCS Principal Merit Lunch
- 2/2/24 Judge Cunningham, NJ Courts Assembly at EHCCS
- 2/3/24 Noodlemania Grade 4 Students in Northfield
- 2/7/24 EHCCS Principal Merit Lunch
- 2/8/24 CLS Dental Assembly
- School Board Recognition Month - January 2024

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Egg Harbor City Public Schools Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Egg Harbor City Public Schools Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Egg Harbor City Public Schools Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Egg Harbor City Public Schools Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

XXIII. Open to Public

XXIV. Calendar Dates

January 15, 2024	Martin Luther King Birthday (Buildings Closed)
February 7, 2024	Staff Development 12:50 Dismissal
February 14, 2024	Regular Board Meeting

XXV. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on January 4, 2024 at _____p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXVI. Adjournment

Time: _____