

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**Minutes**

Regular Meeting  
November 10, 2021  
Charles L. Spragg School  
Multi-Purpose Room  
601 Buffalo Avenue  
7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Mr. Bouchard ('21)-P  
Ms. Fuentes ('22)-A

Ms. Caudo ('23)-P  
Mr. Guercioni, III ('22)-P  
Mrs. Seaver ('22)-P

Mrs. DiGiacomo ('23)-P  
Ms. Rogers ('21)-P

#### **IV. Open Floor to Public**

Andrew Ross asked if the substitutes to be hired are separate from those provided by ESS. Mrs Shulby responded due to the lack of substitutes being provided by ESS, we are hiring our own substitutes to supplement those that are provided. She has been in contact with Stockton University to speak with students there about becoming substitutes.

#### **V. Comments for the Good of the Board**

No comments.

#### **VI. Monthly Reports**

a. Superintendent / Principal Report *Attachment*

Mrs. Shulby informed staff and the community about the vaccine clinic with Mullica schools for students ages 5-11 to be held on 11-16-21 at Spragg by Atlanticare. The second dose clinic is on 12-3-2021. We are also organizing a vaccine booster clinic staff. Mrs. Shulby also spoke about the contract on the agenda to fill the SRO vacancy starting 12-1-2021. Mrs Seaver asked once students are vaccinated would they need to quarantine when considered a close contact. Mrs. Shulby responded that if the guidelines are the same as for children 12 and older, no they would not. Ms. Rodgers asked about the schedule for the SRO and Mrs. Shulby replied that it will be two officers, on a rotating schedule, only one working at a time.

b. Business Administrator Report

Mr. Bedell reported that the DRTRS report has been completed. He is also working on the Application for State School Aide and is having the auditors review the application.

c. Director of Special Projects Report

d. EHCCS Principal Report *Attachment*

e. Supervisor of Early Childhood/LDTC Report

f. Board Solicitor's Report

#### **VII. Board Minutes**

**Motion:** Ms. Caudo

**Second:** Mrs. Seaver

a. **APPROVE (roll call):**

i. October 13, 2021 Regular Attachment

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**VIII. Financial Items**

**Motion:** Ms. Rogers

**Second:** Ms. Caudo

a. **APPROVE (roll call):**

- i. Board Secretary’s Report – September 2021 Attachment
- ii. Treasurer of School Moneys Report – September 2021 Attachment

b. Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 9/30/21 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** October 2021 Bill’s List Attachment

|   |                      |              |
|---|----------------------|--------------|
| 1 | General Account      | \$300,225.55 |
| 2 | Capital Account      | \$0.00       |
| 3 | Food Service Account | \$54,764.28  |
| 4 | Payroll Account      | \$642,362.28 |
| 5 | Debt Service Account | \$0.00       |

d. **APPROVE (roll call):** Budget transfer (Resolution #22-6) for the 2021-2022 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

October 13, 2021 Fund 10 - \$735.60 Fund 20 - \$62,001.00 Attachment

- e. **APPROVE (roll call):** Approve admitting 1 homeless student from Atlantic City School District, for the remainder of the 2021-2022 school year:
  - i. Student ID #9504113393350358468 at a prorated tuition rate of \$13,039.59.
  
- f. **APPROVE (roll call):** Approve the acceptance of the FY20 School Security Grant for \$26,046.
  
- g. **APPROVE (roll call):** Approve a contract with KD National Force Security to provide School Resource Officer services at \$39 per hour at the Community School for the remainder of the 2021-2022 school year. *Attachment*

Roll Call: Mr. Bouchard ('21)-Y      Ms. Caudo ('23) -Y  
 Mrs. DiGiacomo ('23) -Y      Ms. Fuentes ('22) -A  
 Mr. Guercioni, III ('22)-Y      Ms. Rogers ('21) -Y      Mrs. Seaver ('22) -Y

**IX. Non-instructional Operations Items**

**Motion:** Ms. Rogers

**Second:** Mr. Guerciono

- a. Misc
  - i. **APPROVE (roll call):** Approve the 2022 schedule of Board of Education Meetings. *Attachment*
  
  - ii. **APPROVE (roll call):** Approve the The Egg Harbor City Community School Nursing Services Plan 2021-2022 . *Attachment*
  
  - iii. **APPROVE (roll call):** Approve the The Charles L. Spragg Elementary School Nursing Services Plan 2021-2022 . *Attachment*
  
- b. Transportation
  - i. **RATIFY and AFFIRM (roll call):** Approve the following bus routes for the 2021-2022 school year.
    - 1. EHC-I for homeless students with ID #548936141118f58376188 and #43142193830492470523 at \$204 per diem beginning October 18, 2021, plus a 5% admin fee.

- c. **APPROVE (roll call):** Approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2021-2022 School Year. *Attachment*
- d. **APPROVE (roll call):** Submission of the 2021-2022 District Report of Transported Resident Students to the Atlantic County Office of Education.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
 Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
 Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**X. Personnel Items – as recommended by the Superintendent of Schools:**

**Motion:** Mrs. Seaver

**Second:** Ms. Caudo

- a. **APPROVE (roll call):** Kelsey Wertz to move laterally on the salary guide per Article XIII.D.2 of the negotiated agreement between the EHCEA and EHCBOE, beginning September 1, 2022 from Step 9 MA to Step 9 MA-15. *Attachment*
- b. **APPROVE (roll call):** Posting for substitute teachers for the remainder of the 2021-2022 school year.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
 Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
 Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**XI. Student Items**

**Motion:** Ms. Rodgers

**Second:** Mr. Guercioni

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** Approve a tuition contract for student ID #74413226616197157319 to attend Y.A.L.E. School East from November 1, 2021 - June 30, 2022 for a tuition rate of \$50,107.68.

Ms. Rodgers asked about the influx of HIB disciplinary incidents. Mrs. Shulby responded that in discussions with her association members, all have seen an increase in number and severity of incidents as well as incidents happening earlier in the year than in past years. Having the SRO in the Community School will be helpful and we are working with all staff to address issues. Mrs. Seaver, Mr Guericoni & Mrs DiGiacoms also commented on other districts seeing similar issues.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**XII. Program Items**

**Motion:** Mr. Guercioni  
**Second:** Ms. Rodgers

- a. **TABLED (roll call):** The District English Language Learner Three-Year Program Plan 2021-2024.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**Motion:** Mr. Guercioni  
**Second:** Ms. Rodgers

- b. **APPROVE (roll call):** The submission of the Preschool Five Year Operational Plan.
- c. **APPROVE (roll call):** The NJQSAC District Performance Review/Interim NJQSAC Placement for the 2021-2022 school year. *Attachment*
- d. **APPROVE (roll call):** The following ACIT Medical Assistant students to complete school health screenings at CLS with school nurse, Stacy Baggstrom, for the remainder of the 2021-2022 school year.
  - i. Edith Arriola
  - ii. Emily McIntyre
  - iii. Briana Barralaga

Ms. Rogers asked about the NJQSAC percent being the same. Mrs. Shulby responded that as there was no testing last year, the percent stays the same until

testing resumes. Mrs. Shulby also informed the Board that the students from ACIT, as well as any other regular visitors to the schools, must be vaccinated.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

### **XIII. Professional Development**

**Motion:** Ms. Caudo

**Second:** Ms. Rogers

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2021-2022 school year. *Attachment*

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

### **XIV. Policies / Regulations Items**

**Motion:** Ms. Caudo

**Second:** Ms. Rogers

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows:
- i. Policy 5141.10 - Face Coverings *Attachment*
  - ii. Policy 5141.11 - Vaccination and Testing *Attachment*

Mrs. DiGiacomo asked about masks that are provided for students being too large and can we provide smaller masks. Mrs. Shulby responded that the masks provided by the state are two sizes and are too small or too large for many students but we are using up

what was provided. We also have a limited supply of surgical masks. Mr. Guercioni asked about staff testing. Mrs Shulby informed the Board that it has been three weeks and the only complaint is that it has been at different times and days of the week but a more regular schedule is in the process.

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y

**XV. New Business**

There were no comments.

**XVI. Informational Items**

**XVII. Open to Public**

Andrew Ross thanked for Mr. Bouchard and Ms. Rogers for their time on the Board. Mrs Shulby stated that the election results are not certified as of yet, and will speak to this at the December meeting.

**XVIII. Calendar Dates**

|                      |  |
|----------------------|--|
| November 10, 2021    | End of 1st Marking Period                    |
| November 11, 2021    | Veteran's Day Observed, Buildings Closed     |
| November 22-23, 2021 | Parent/Teacher Conferences, Early Dismissal  |
| November 24, 2021    | Thanksgiving Recess Begins - Early Dismissal |
| November 25-26, 2021 | Buildings Closed                             |
| December 8, 2021     | Regular Board Meeting                        |

**XIX. Adjournment Time**

**Motion:** Mr. Guercioni

**Second:** Ms. Rogers

Time: 7:24

Roll Call: Mr. Bouchard ('21)-Y Ms. Caudo ('23) -Y  
Mrs. DiGiacomo ('23) -Y Ms. Fuentes ('22) -A  
Mr. Guercioni, III ('22)-Y Ms. Rogers ('21) -Y Mrs. Seaver ('22) -Y