

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

MINUTES

Reorganization / Regular Meeting

January 5, 2022

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Open Reorganization / Regular Meeting

Mrs. Gibney called the meeting to order at 7:00 PM with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. New/Re-elected Board Members Sworn In – Board Secretary

A. Info: 11/2/21 Election Results:

Full three (3) year term:

Ammie Cramar 345 votes

Dawn Leeds-Smith 369 votes

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B. Swearing In

Mrs. Gibney swore in Ms. Cramer and Ms. Leeds-Smith

IV. **Roll Call**

Ms. Caudo ('23) - P	Ms. Cramer ('24) -P	Mrs. DiGiacomo ('23) - P
Ms. Fuentes ('22) - P	Mr. Guercioni, III ('22) - P	Ms. Leeds-Smith ('24) - P
Mrs. Seaver ('22) - P		

V. **Election and Appointment of Officers**

A. President

Mrs. Gibney called for nominations for President.

Motion by Mrs. Seaver, second by Mr. Guercioni to appoint Ms. Caudo for President (Jan. 2022 – Jan. 2023).

Motion by Ms. Fuentes, second by Mrs. Seaver to appoint Mr. Guercioni for President (Jan. 2022 – Jan. 2023).

Motion by Mr. Guercioni, second by Mrs. Seaver to close nominations for President.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Roll call for those in favor of Ms. Caudo for President:

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)N
Ms. Fuentes ('22)N	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Roll call for those in favor of Mr. Guercioni for President:

Ms. Caudo ('23) N	Ms. Cramer ('24)N	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)N	Ms. Leeds-Smith ('24)N
Mrs. Seaver ('22)N		

Roll call results for President

Ms. Caudo	5 Yes, 2 No
Mr. Guercioni	2 Yes, 5 No

Ms. Caudo was declared elected to the office of President and took the chair.

B. Vice President

Mrs. Gibney called for nominations for Vice President.

Motion by Ms. Caudo, second by Mr. Guercioni to appoint Mr. Guercioni for Vice President (Jan. 2022 – Jan. 2023).

Motion by Mrs. DiGiacomo to appoint Ms. Fuentes for Vice President (Jan. 2022 – Jan. 2023).

Motion by Mr. Guercioni, second by Mrs. Seaver to close nominations for Vice President.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Roll call for those in favor of Mr. Guercioni for Vice President:

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Roll call for those in favor of Ms. Fuentes for Vice President:

Ms. Caudo ('23) N	Ms. Cramer ('24)N	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)N	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)N
Mrs. Seaver ('22)N		

Roll call results for Vice President

Mr. Guercioni	7 Yes, 0 No
Ms. Fuentes	2 Yes, 5 No

Mr. Guercioni was declared elected to the office of Vice President.

C. Committees

Sign-up sheets were distributed by Ms. Caudo for committees to be approved at the February 9, 2022 BOE meeting.

Handout

VI. Annual Appointments (Roll Call)

A. Board Secretary

Motion by Mrs. DiGiscomo, second by Mrs. Seacer to appoint Angela Gibney to Board Secretary.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

B. NJSBA and ACSBA Delegates

Motion by Mrs. DiGiacomo, second by Mrs. Seaver to appoint Mrs. Seaver NJSBA Delegate for 2022.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Motion by Mrs. Seaver, second by Mrs. DiGiacomo to appoint Mrs. DiGiacomo, alternate NJSBA Delegate 2022.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Motion Mrs. Seaver, second by Mrs. DiGiacomo to appoint Ms, Fuentes, ACSBA Delegate for 2022.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

VII. Motions and Designations (Roll Call)

A. Motion by Mr. Gueicioni, second by Mrs. Seaver to readopt NJSBA Code of Ethics.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

VIII. Annual Motions and Designations (Roll Call)

Motion: Mr. Guercioni

Second: Mrs. Seaver

A. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the state of New Jersey

B. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President
Treasurer of School Moneys
Business Administrator

Signatories – Payroll (1 of 2 required)

Board Treasurer
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Signatories – Lunch Account (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Signatories – Capital Reserve (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Signatories – Debt Service (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Signatories – Medical Plan (1 of 2 required)

Business Administrator
Treasurer of School Moneys

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

IX. **Presentation of Annual HIB Grade Self-Assessment by Mrs. Shulby**

X. **Open Floor to Public**

Tina Scibilia congratulated our newly elected Board members and new Board President and Board Vice President.

XI. **Comments for the Good of the Board**

Mr. Guercioni congratulated our new Board members.

XII. **Monthly Reports**

- A. Superintendent / Principal Report *Attachment*
Mrs. Shulby updated the Board on the Covid surge and its effects on our schools. Chromebooks were sent home with students 1/5/22 as a precaution. Mrs Shulby shared that negotiations have started with the EHCEA.
- B. Business Administrator Report
Mr. Bedell reminded the Board of the scheduled ethics/rules and responsibilities training with NJSBA prior to the February and March meetings. Mr. Bedell also shared that we are working on the energy savings improvements projects.
- C. Director of Special Projects Report
Dr. Forester stated we are finishing up with the second round of staff evaluations and we are seeing a lot of good work by our staff. She is also excited about the new Project Director on the agenda for approval.
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
Mrs. Macchione congratulated out new board members and our new officers.
- C. Board Solicitor's Report

XIII. **Board Minutes**

Motion: Mr. Guercioni

Second: Mrs. Seaver

- A. **APPROVE (roll call):**
 - 1. December 8, 2021 Regular *Attachment*

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y

Mrs. Seaver ('22)-Y

XIV. Financial Items

Motion: Mr. Guercioni

Second: Mrs. DiGiacomo

A. **APPROVE (roll call):**

1. Board Secretary's Report – November 2021 *Attachment*
2. Treasurer of School Moneys Report – November 2021 *Attachment*

B. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/21 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** December 2021 Bill's List

Handout

1. General Account *Handout*
2. Capital Account \$ 0.00
3. Food Service Account *Handout*
4. Payroll Account \$667,540.20
5. Debt Service Account \$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #22-8) for the 2021-22 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 5, 2022 Fund 10 - \$31,500 Fund 20 - \$0 *Attachment*

E. **APPROVE (roll call):** Approve the submission and acceptance of Amendment I of the ESEA Consolidated grant.

1. Title I A - \$291,180
2. Title I SIA - \$37,421
3. Title IIA - \$17,544

Roll Call

Ms. Caudo ('23)-Y

Ms. Cramer ('24)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Fuentes ('22)-Y

Mr. Guercioni, III ('22)-Y

Ms. Leeds-Smith ('24)-Y

Mrs. Seaver ('22)-Y

XV. **Non-instructional Operations Items**

Motion: Mrs. Seaver

Second: Mr. Guercioni

A. Miscellaneous

1. **APPROVE (roll call):** School calendar for the 2022-2023 school year. *Attachment*
2. **APPROVE (roll call):** Approve the disposal of 3 obsolete nurse's beds with fixed asset IDs 07206, 07207, and 07208.

Mrs. DiGiacomo asked why the students are starting before Labor Day. Mrs. Shulby responded since the addition of the Spring break so not to end school later in June, we are starting earlier. Mrs. Shulby also spoke about the coordination of our calendar with the high school to coordinate professional development opportunities between our middle school staff and the high school staff.

Roll Call

Ms. Caudo ('23)-Y

Ms. Cramer ('24)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Fuentes ('22)-Y

Mr. Guercioni, III ('22)-Y

Ms. Leeds-Smith ('24)-Y

Mrs. Seaver ('22)-Y

XVI. **Personnel Items – as recommended by the Superintendent of Schools:**

Motion: Mr. Guercioni

Second: Mrs. DiGiacomo

- A. **APPROVE (roll call):** Posting for Principal of the Egg Harbor City Community School for the 2022-2023 school year.
- B. **APPROVE (roll call):** Marc Roesch to move laterally on the salary guide per Article XIII.D.2 of the negotiated agreement between the EHCEA and EHCBOE, beginning September 1, 2022 from Step 11 MA to Step 11 MA-15 pending receipt of transcripts confirming credits.. *Attachment*
- C. **APPROVE (roll call):** Marc Roesch to move laterally on the salary guide per Article XIII.D.2 of the negotiated agreement between the EHCEA and EHCBOE, beginning February 1, 2023 from Step 11 MA-15 to Step 11 MA-30 pending receipt of transcripts confirming credits. . *Attachment*

- D. **APPROVE (roll call):** DeJour Hood as the 21st CCLC Project Director at the contractual rate beginning 1/10/22 through 8/31/22.

Mrs. Seaver asked if Mr. Hood is both teacher and Project Director. Dr. Forester clarified that Simon Mohr moved to a teacher position and Mr. Hood is his replacement.

Mrs Seaver asked why we have two movements in guide for the same person and Mr. Bedell stated that this is for budgetary purposes and the staff member will not be moved until we are provided with the appropriate documentation.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XVII. Student Items

Motion: Mrs. Seaver

Second: Ms. Cramer

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Attachment*
- B. **RATIFY and AFFIRM (roll call):** Approve a tuition contract for student ID #06476273774233186773 to attend Y.A.L.E. School East from October 4, 2021 - June 30, 2022 for a tuition rate of \$57,067.08.
- C. **RATIFY and AFFIRM (roll call):** Approve receiving a homeless student from the Monroe Township School District with ID 872065439687152603209 at a rate of \$9,234.76 for the 2021-2022 school year.
- D. **APPROVE (roll call):** Rescind approval admitting 1 homeless student from Egg Harbor Township District, for the remainder of the 2021-2022 school year, effective November 22, 2021:
1. Student ID #236937422719904888115 at a prorated tuition rate of \$10,269.69.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XVIII. Program Items

Motion: Mr. Guercioni

Second: Ms. Cramer

- A. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- B. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** The submission of the HIB Self-Assessment for 2020-2021 school year.
- D. **Approve (roll call):** Acceptance of the AtlantiCare 2021-2022 Physical Activity Grant for the Charles L. Spragg School in the amount of \$1000.

Roll Call

Ms. Caudo ('23)-Y

Ms. Cramer ('24)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Fuentes ('22)-Y

Mr. Guercioni, III ('22)-Y

Ms. Leeds-Smith ('24)-Y

Mrs. Seaver ('22)-Y

XIX. Professional Development

Motion: Mr. Guercioni

Second: Mrs. DiGiacomo

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2021-2022 school year. *Attachment*

Roll Call

Ms. Caudo ('23)-Y
Ms. Fuentes ('22)-Y
Mrs. Seaver ('22)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni, III ('22)-Y

Mrs. DiGiacomo ('23)-Y
Ms. Leeds-Smith ('24)-Y

XX. Policies / Regulations Items

XXI. New Business

No new business.

XXII. Informational Items

XXIII. Open to Public

No comments.

XXIV. Calendar Dates

January	12	Professional Development, 12:50 dismissal
January	17	Martin Luther King Birthday (Bldgs. Closed)
February	9	Regular Board Meeting

XXV. Adjournment

Motion: Mr. Guercioni

Second: Ms. Cramer

Time: 7:46 PM

Roll Call

Ms. Caudo ('23)-Y
Ms. Fuentes ('22)-Y
Mrs. Seaver ('22)-Y

Ms. Cramer ('24)-Y
Mr. Guercioni, III ('22)-Y

Mrs. DiGiacomo ('23)-Y
Ms. Leeds-Smith ('24)-Y