

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**MINUTES**

Regular Meeting

March 16, 2022

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

**I. Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

**II. Flag Salute**

**III. Roll Call**

Ms. Caudo ('23)-P

Ms. Fuentes ('22)-P

Ms. Cramer ('24)-P

Mr. Guercioni, III ('22)-P

Mrs. Seaver ('22)

Mrs. DiGiacomo ('23)-P

Ms. Leeds-Smith ('24)-P

**IV. Presentation of 2020-2021 Audit from Ford Scott & Associates by Carol Russ**

**V. Presentation of District Mid-Year Assessment Data by Alysha Garcia**

**VI. Open Floor to Public**

No comments.

**VII. Comments for the Good of the Board**

No comments.

**VIII. Monthly Reports**

- a. Superintendent / Principal Report *Attachment*  
Mrs. Shulby informed the Board that the revised school calendar is on the agenda. Spring conferences will have both remote and in-person options as we ease into more normal practices. The change to the Safe Reopening Plan is that masks are optional. Mrs Sulby is looking forward to the approval of Dr. Forester as new principal of EHCCS.
- b. Business Administrator Report  
Mr. Bedell explained the Title 1 Audit finding was that we used money on a purchase that benefited all students and purchases are limited to use by Title 1 students, we will have to pay back \$7,000. The finding from the 20-21 Audit has already been corrected. The tentative 22-23 budget is up for approval, state aid did go up.
- c. Director of Special Projects Report  
Dr. Forester thanked Ms. Garcia for her presentation. She is excited regarding several in person REACH activities that are taking place.
- d. EHCCS Principal Report *Attachment*
- e. Supervisor of Early Childhood/LDTC Report  
Ms. Macchione spoke about a virtual event we had for families. She also informed the Board that in the 22-23 school year we will be offering spots to three year olds. The recent Read Across America events went very well and are now doing a March Madness event where students vote for their favorite book.
- f. Board Solicitor's Report

## IX. Board Minutes

**Motion:** Mr. Guerciono

**Second:** Mrs. Seaver

a. **APPROVE (roll call):**

i. February 9, 2022

Regular

*Attachment*

Roll Call

Ms. Caudo ('23)-Y

Ms. Cramer ('24)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Fuentes ('22)-Y

Mr. Guercioni, III ('22)-Y

Ms. Leeds-Smith ('24)-Y

Mrs. Seaver ('22)-Y

## X. Financial Items

**Motion:** Ms. Cramer

**Second:** Mr. Guerciono

a. **APPROVE (roll call):**

i. Board Secretary's Report – January 2022

*Attachment*

ii. Treasurer of School Moneys Report – January 2022

*Attachment*

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 1/31/22 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b. **APPROVE (roll call):** February 2022 Bills' List

*Attachment*

1	General Account	\$351,702.25
2	Capital Account	\$0.00
3	Food Service Account	\$31,029.15
4	Payroll Account	\$646,544.42
5	Debt Service Account	\$0.00

- c. **APPROVE (roll call):** Budget transfer (Resolution #22-12) for the 2021-2022 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:  
February 9, 2022 Fund 10 - \$19,256.75 Fund 20 - \$20,330.00 *Attachment*
- d. **APPROVE (roll call):** Submission of Amendment 2 to the CRRSA grant in EWEG.
  - i. ESSER II - \$946,922
  - ii. Learning Acceleration - \$60,768
  - iii. Mental Health - \$45,000
- e. **APPROVE (roll call):** The findings of the 19-20 ESSA Title I Audit and approve submission of the corrective action plan. *Attachment*
- f. **APPROVE (roll call):** The 2020-21 school audit and approve a corrective action plan in response to the following recommendation in the audit:  
  
Finding: 2021-01: That the District not include any prior year direct certification low income students unless they appear on the current year listing or have filed a lunch application with the District.  
  
Corrective Action: Students will only be included in the low income category if they appear on the current year direct certification listing or have an approved free and reduced lunch application with the district. *Attachment*
- g. **APPROVE (roll call):** A 3-year contract with Public Consulting Group for EdPlan EasyIEP Module at the following costs: *Attachment*
  - i. 2022-23 - \$7,045
  - ii. 2023-24 - \$7,257
  - iii. 2024-25 - \$7,474
- h. **APPROVE (roll call):** Completion of the FY14 partial roof replacement project at the Charles L. Spragg School and the transferring of the \$16,176 to Capital Reserve.
- i. **APPROVE (roll call):** Resolution #22-13, appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2022-2023 school year. *Attachment*
- j. **APPROVE (roll call):** Resolution #22-14, an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and

Cape May Counties School Business Officials Joint Insurance Fund’s  
assessment for the Egg Harbor City School District. *Attachment*

**Roll Call**

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

**Motion:** Mr. Guercioni  
**Second:** Mrs. Seaver

- k. **APPROVE (roll call):** Submission of the tentative 2022-2023 school district budget to the Atlantic County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 513

BE IT RESOLVED to approve the 2022-2023 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$11,839,347
Special Revenue Fund	\$4,215,848
Debt Service Fund	\$606,232
<b>Total</b>	<b>\$16,661,427</b>

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2022- 2023 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2022-2023 budget as described above will result in the following:

General Fund Tax Levy	\$2,886,917
Debt Service Tax Levy	\$605,748
<b>Total Tax Levy</b>	<b>\$3,492,665</b>

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2022-2023 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations. *Attachment*

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**XI. Non-instructional Operations Items**

**Motion:** Mrs. DiGiacomo

**Second:** Mrs. Seaver

a. Misc.

- i. **APPROVE (roll call):** The revised school calendar for the 2021-2022 school year. *Attachment*
- ii. **RATIFY and AFFIRM (roll call):** The required revision to the Safe Reopening Plan. *Attachment*

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**Motion:** Mr. Guercioni

**Second:** Mrs. DiGiacomo

b. Facilities

- i. **APPROVE (roll call):** The submission of the Long Range Facilities Plan Minor Amendment to the New Jersey Department of Education for the 1994 Building Addition Roof Replacement Project.

- ii. **APPROVE (roll call):** Contract with Cumberland Cape Atlantic YMCA to run a before and after school program at the Charles L. Spragg School for the 2022-2023 school year. There is no cost to the district.  
*Attachment*
- iii. **RATIFY and AFFIRM (roll call):** The following facilities use requests:  
*Attachment*
  - 1. Harbor Hoops Men’s Basketball on Thursdays from March 3, 2022 to June 9, 2022 in the Community School gymnasium.
  - 2. Crusaders Girls Basketball from February 23, 2022 to June 9, 2022 in the Community School gymnasium.
  - 3. Crusaders Boys Basketball from February 28, 2022 to June 9, 2022 in the Community School gymnasium.
  - 4. Crusaders T-Ball from March 8, 2022 to March 29, 2022 in the Spragg School gymnasium.
- iv. **APPROVE (roll call):** The following facilities use request:
  - 1. The Egg Harbor City Community School parking lot to be used as a rest stop on the American Cancer Society’s bike-a-thon fundraiser on June 12, 2022. *Attachment*
  - 2. The American Red Cross to host a blood drive at the Charles L. Spragg School on May 17, 2022. *Attachment*
- v. **APPROVE (roll call):** 2021-2022 Testing for Lead in School Drinking Water Statement of Assurance. *Attachment*

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

**XII. Personnel Items – as recommended by the Superintendent of Schools:**

**Motion:** Mrs. DiGiacomo

**Second:** Ms. Cramer

- a. **APPROVE (roll call):** Family Medical Leave of Absence for Community School Teacher, Mary Baldini, anticipated effective date August 30, 2022 and end date October 26, 2022.
- b. **APPROVE (roll call):** NJ Family Leave Act Leave of Absence for Community School Teacher, Mary Baldini, anticipated effective date October 27, 2022 and

end date December 23, 2022.

- c. **APPROVE (roll call)**: Posting for a leave replacement Special Education Teacher for the Community School, anticipated from August 30, 2022 through December 23, 2022.
- d. **APPROVE (roll call)**: Family Medical Leave of Absence for Charles L. Spragg School Teacher, Brittany Griffin, anticipated effective date April 12, 2022 and end date June 21, 2022.
- e. **APPROVE (roll call)**: NJ Family Leave Act Leave of Absence for Charles L. Spragg School Teacher, Brittany Griffin, anticipated effective date August 30, 2022 and end date November 29, 2022.
- f. **APPROVE (roll call)**: Posting for a leave replacement Pre-K teacher for the Charles L. Spragg School, anticipated start date of April 12, 2022 through the remainder of the 2021-2022 school year and August 30, 2022 to an anticipated end date November 29, 2022.
- g. **APPROVE (roll call)**: Family Medical Leave of Absence for Charles L. Spragg School Teacher, Lauren Leising, anticipated effective date August 30, 2022 and end date October 4, 2022.
- h. **APPROVE (roll call)**: NJ Family Leave Act Leave of Absence for Charles L. Spragg School Teacher, Lauren Leising, anticipated effective date October 5, 2022 and end date December 23, 2022.
- i. **APPROVE (roll call)**: Posting for a leave replacement elementary teacher for the Charles L. Spragg School, anticipated start date of August 30, 2022 through December 23, 2022.
- j. **RATIFY and AFFIRM (roll call)**: Simon Mohr as the substitute Reach Program Coordinator at the agreed upon rate of \$43/hr for the remainder of the 2021-2022 school year.

Mrs. Shulby explained to the Board that we streamlined the leave request process and that is why there are multiple motions. She also noted due to the nature of leaves, maternity in particular, we may have future motions to adjust dates if necessary.

Roll Call

Ms. Caudo ('23)-Y

Ms. Cramer ('24)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y    Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**Motion:** Mr. Guercioni  
**Second:** Mrs. DiGiacomo

- k. **APPROVE (roll call):** Dr. Gina Forester as the EHCCS Principal for the 2022-23 school annual salary of \$132,000. *Attachment*
  
- l. **APPROVE (roll call):** Posting for a Supervisor of Special Projects for the 2022-23 school year.

Mrs. Shulby expressed that she is looking forward to working with Dr. Forester in her new role. Michelle CarneyRay-Yoder, mentor of Dr. Forester, commented that she is happy to be here to support Dr. Forester in her new role. Mrs. Sulby also explained item l. is to post for the position Dr. Forester currently holds.

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**XIII. Student Items**

**Motion:** Mrs. Seaver  
**Second:** Mr. Guercioni

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
  
- b. **APPROVE (roll call):** The following student enrichment trip. All admissions and transportation funded by students and the general fund:
  - i. 8<sup>th</sup> Grade to Morey's Pier, Wildwood, NJ on June 9, 2022
  
- c. **RATIFY AND AFFIRM (roll call):** Two homeless students from the Absecon Public School District:
  - i. 649374829134745 at a tuition rate of \$6,528.02 for the remainder of the 2021-2022 school year.

- ii. 787508115337115684 at a tuition rate of \$5,547.23 for the remainder of the 2021-2022 school year.
- d. **RATIFY AND AFFIRM (roll call):** Three homeless students from the Winslow Township School District:
  - i. 4131202119768317 at a tuition rate of \$5,811.53 for the remainder of the 2021-2022 school year.
  - ii. 33372557977837894 at a tuition rate of \$5,891.14 for the remainder of the 2021-2022 school year.
  - iii. 04156829987987311 at a tuition rate of \$5,891.14 for the remainder of the 2021-2022 school year.
- e. **RATIFY AND AFFIRM (roll call):** The following REACH enrichment trip. All admissions and transportation funded by students and the 21st Century Community Learning Center Grant:
  - i. Drama Club to attend the Beauty and the Beast play at Cedar Creek High School on March 11, 2022

Mrs. Shulby commented that she was present at the Cedar Creek play the evening our students attended and was pleased to see how they loved the program.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

**XIV. Program Items**

**Motion:** Ms. Cramer

**Second:** Mr. Guercioni

- a. **APPROVE (roll call):** Submission of the 2022-2023 Preschool Expansion Aid (PEA) One Year Program Budget comprised of the following:
  - i. State Aid - \$647,760
  - ii. PEA Fund Balance - \$82,857.00
  - iii. Local Contribution for Special Education - \$121,455 *Attachment*
- b. **APPROVE (roll call):** Submission of the FY21 ESSER Performance Report.

- c. **APPROVE (roll call):** EHCCS fall clinical practice placement and spring clinical practice placement for Rowan University student from September 1, 2022 to May 5, 2023:
  - i. Thomas Giardina – Kristen Polisano (Health/PE Grades 4-8)

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

**XV. Professional Development**

**Motion:** Ms. Cramer

**Second:** Mrs. DiGiacomo

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2021-2022 school year. *Attachment*

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

**XVI. Policies / Regulations Items**

**Motion:** Mr. Guercioni

**Second:** Ms. Cramer

- a. **APPROVE (roll call):** First reading of New/Revised Policies/Bylaws/Regulations as follows:
  - i. Policy 5131 Conduct/Discipline *Attachment*
  - ii. Policy 5141.10 Face Coverings *Attachment*
  - iii. Policy 5141.10 Face Coverings - Regulation *Attachment*

Mrs. Shulby explained the above policies are revisions to current policies. Policy 5131 now has a section on hazing and 5141.10 is changed to make masks optional.

Roll Call

Ms. Caudo ('23)-Y  
Ms. Fuentes ('22)-Y  
Mrs. Seaver ('22)-Y

Ms. Cramer ('24)-Y  
Mr. Guercioni, III ('22)-Y

Mrs. DiGiacomo ('23)-Y  
Ms. Leeds-Smith ('24)-Y

**XVII. New Business**

Mrs. Seaver asked if it were possible to serve water bottles at lunch. Mrs. Shulby responded that water is offered at both schools. Mrs Seaver commented that the March Dadness event at the Community School is a good sign to getting back to normal.

Ms. Fuentes asked if there were any dances being planned. Dr. Forester stated there is an 8th grade dance being planned.

Mrs. Shulby informed the Board that on next month's agenda we should see field trips that are being planned. We have our teachers look for events that are free to the students and the PTO pays for the buses.

**XVIII. Informational Items**

None

**XIX. Open to Public**

Dr. Forester thanked the Board for the opportunity to be principal for EHCCS. She said she is very excited for the role and already making plans. We have a great staff and she is looking forward to working with them in this new position.

Andrew Ross congratulated Dr. Forester on her new position and commented that she is very present in her current role and is looking forward to working with her in her new role.

Jeanette DePiero thanked Ms. Garcia for her presentation and noted that teachers teach to this data every day. She also congratulated Dr. Forester, and is looking forward to working with her.

Michelle CarneyRay-Yoder is a long time EHC resident and is proud to see Dr. Forester as principal.

**XX. Calendar Dates**

March 25, 2022                      Staff Development, No School  
April 6, 2022                        Regular Board of Education Meeting

**XXI. Executive Session**

**Motion:** Mr. Guercioni  
**Second:** Mrs. Seaver

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on March 16, 2022 at 7:58 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel**
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**XXII. Misc.**

**Motion:** Mr. Guercioni  
**Second:** Mrs. Seaver

- a. **APPROVE (roll call):** Approve the recommendation of the Personnel Committee based upon the recommendation of the Superintendent as discussed in Executive Session held earlier today, that the employee discussed in Executive Session be terminated effective March 4, 2022 for the reason set forth in Executive Session.

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**Motion:** Mr. Guercioni

**Second:** Ms. Cramer

- b. **APPROVE (roll call):** Approve posting for a 21st CCLC Director at a rate of \$65,000 annually.

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y

**XXIII. Adjournment Time**

**Motion:** Mrs. Seaver

**Second:** Ms. Cramer

Time: 8:25

Roll Call

Ms. Caudo ('23)-Y                      Ms. Cramer ('24)-Y                      Mrs. DiGiacomo ('23)-Y  
Ms. Fuentes ('22)-Y                      Mr. Guercioni, III ('22)-Y                      Ms. Leeds-Smith ('24)-Y  
Mrs. Seaver ('22)-Y