

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

MINUTES

Regular Meeting

April 6, 2022

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Ms. Caudo ('23)-P

Ms. Fuentes ('22)-P

Ms. Cramer ('24)-P

Mr. Guercioni, III ('22)-P

Mrs. Seaver ('22)-P

Mrs. DiGiacomo ('23)-P

Ms. Leeds-Smith('24)-P

IV. Open Floor to Public

No comments

V. Comments for the Good of the Board

No Comments

VI. Monthly Reports

- a. Superintendent / Principal Report *Attachment*
Mrs. Shulby informed the Board that we have an addendum for a substitute teacher who is in addition to ESS substitutes. She reminded the Board of the earlier May meeting date of May 4, 2022 and that this spring, parent teacher conferences are being offered both virtually and in-person.
- b. Business Administrator Report
Mr. Bedell informed the Board that the tentative budget was approved by the county, the roof project is falling into place and is being funded with three revenue streams.
- c. Director of Special Projects Report
Dr. Forester spoke of completed assessments, professional development for all staff on April 4, 2022, and that summer programs are being planned. She also commented on the Drama Club production which was exceptional.
- d. EHCCS Principal Report *Attachment*
Mr. Griffith informed the Board of the hard work all staff were putting into the social/emotional learning program but as a lot of our students have a lot of stress and pressure we still need to focus on social/emotional learning.
- e. Supervisor of Early Childhood/LDTC Report
Mrs. Macchione stated the PreSchool plan and budget was approved by the state. Pre K students will be going on a walking trip.
- f. Board Solicitor's Report

VII. Board Minutes

Motion: Ms.Cramer

Second: Mr. Guercioni

- a. **APPROVE (roll call):**
 - i. March 16, 2022 Regular *Attachment*
 - ii. March 16, 2022 Executive *Attachment*

Roll Call

Ms. Caudo ('23)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y Mr. Guercioni, III ('22)-Y Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y

VIII. Financial Items

Motion: Mr. Guercioni

Second: Ms. Cramer

a. **APPROVE (roll call):**

- i. Board Secretary’s Report – February 2022 *Attachment*
- ii. Treasurer of School Moneys Report – February 2022 *Attachment*

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 2/28/22 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** March 2022 Bills’ List *Attachment*

1	General Account	\$472,878.40
2	Capital Account	\$0.00
3	Food Service Account	\$38,947.87
4	Payroll Account	\$658,620.42
5	Debt Service Account	\$511,990.63

d. **APPROVE (roll call):** Budget transfer (Resolution #22-15) for the 2021-2022 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

April 6, 2022 Fund 10 - \$11,896.23 Fund 20 - \$100.00 *Attachment*

e. **APPROVE (roll call):** Resolution #22-16 to join the Camden County Educational Services Commission cooperative pricing system agreement.

- f. **RATIFY and AFFIRM (roll call):** Submission of the American Rescue Plan - Homeless Children and Youth application in the amount of \$13,266.

Roll Call

Ms. Caudo ('23)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y Mr. Guercioni, III ('22)-Y Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y

IX. Non-instructional Operations Items

Motion: Mrs. Seaver

Second: Mr. Guercioni

- a. Transportation

- i. **APPROVE (roll call):** A Resolution for Participation in Joint Transportation Agreement with the Atlantic County Special Services School District to provide transportation for special education and non-public students during the 2022-23 school year which includes a 3% administrative fee for in-house students, a 6% administrative fee for contracted routes, and a 10% administrative fee for aid in lieu processing.
Attachment
- ii. **RATIFY and AFFIRM (roll call):** A change for transportation route EHC-J to \$277 per diem effective April 4, 2022 through the remainder of the 2021-2022 school year.

Roll Call

Ms. Caudo ('23)-Y Ms. Cramer ('24)-Y Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y Mr. Guercioni, III ('22)-Y Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y

X. Personnel Items – as recommended by the Superintendent of Schools:

Motion: Ms. Cramer

Second: Mr. Guercioni

- a. **APPROVE (roll call):** Posting for District Free and Reduced Lunch Applications Coordinator for the 2022-2023 school year, at the contractual rate.

b. **APPROVE (roll call):** Posting for District Substitute Call Person for the 2022-2023 school year, at the contractual rate.

c. **APPROVE (roll call):** Posting for District Registrar for the 2022-2023 school year, at the contractual rate.

d. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 5, 2022 to July 29, 2022), at the contractual rate, funded by the American Rescue Plan.

5 Special Education Instructors	4.5 hours per day x 19 days each
1 Reading Specialist Instructor	4.5 hours per day x 19 days
3 Classroom Aides	4 hours per day x 19 days each
1 Speech and Language Specialist	4.5 hours per day x 19 days

e. **APPROVE (roll call):** Posting of the following positions for the Summer School Year Program (July 5, 2022 to July 29, 2022), at the contractual rate, funded by the American Rescue Plan.

16 Instructors	4.5 hours per day x 19 days each
2 Nurses	4.5 hours per day x 19 days each

f. **APPROVE (roll call):** Posting of the following positions for the 21st CCLC REACH Program (July 5, 2022 to July 29, 2022), at the contractual rate unless otherwise indicated, funded by the 21st CCLC Grant, FY 22:

10 Instructors	4 hours per day x 19 days
1 Nurse	4 hours per day x 19 days
1 Project Director	4 hours per day x 19 days x \$45.00
1 Program Coordinator	4 hours per day x 19 days x \$43.00
1 Data Entry Clerk/ Administrative Asst.	4 hours per day x 19 days x \$17.00

g. **APPROVE (roll call):** Kelsie Salvati to move laterally on the salary guide, from Step 1 BA to Step 1 BA-15, move and effective date pending contract negotiations and receipt of transcripts confirming credits.

Attachment

h. **APPROVE (roll call):** Appointment of Kylee Sullivan as substitute teacher for the remainder of the 2021-2022 school year.

- i. **APPROVE (roll call):** Revised contract for Carmen Schulz-Reilly to \$31,500.00 Step 11 -BA Certified 1.00FTE + \$600.00 Longevity = \$32,100.00.
- j. **RATIFY AND AFFIRM (roll call):** New teacher mentor for the 2021-2022 school year:
 - i. James Connelly assigned to Simon Mohr
- k. **APPROVE (roll call):** Appointment of Jessica O’Dowd as substitute teacher for the remainder of the 2021-2022 school year.

Mrs. Shulby explained to the Board that Kylee Sullivan is currently a student teacher in Mrs. Griffin’s class and will be placed as a substitute in Mrs. Griffin class after her student teaching is completed.

Roll Call

Ms. Caudo (‘23)-Y	Ms. Cramer (‘24)-Y	Mrs. DiGiacomo (‘23)-Y
Ms. Fuentes (‘22)-Y	Mr. Guercioni, III (‘22)-Y	Ms. Leeds-Smith (‘24)-Y
Mrs. Seaver (‘22)-Y		

XI. Student Items

Motion: Ms. Cramer

Second: Mr. Guercioni

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **RATIFY AND AFFIRM (roll call):** Two out of state homeless students as state responsible
 - i. 649374829134745 at a tuition rate of \$6,528.02 for the remainder of the 2021-2022 school year.
 - ii. 787508115337115684 at a tuition rate of \$5,547.23 for the remainder of the 2021-2022 school year.
- c. **APPROVE (roll call):** The following student enrichment trips, funded locally.
 - i. 2nd Grade to Cape May Zoo, Cape May Court House, NJ on June 3, 2022.
 - ii. Kindergarten to Cape May Zoo, Cape May Court House, NJ on June 10, 2022.
 - iii. 1st Grade to Funny Farm and Estell Manor Park, Mays Landing, NJ on June 14, 2022.

- d. **APPROVE (roll call):** The following student enrichment trip.
 - i. PreK walking field trips to the Egg Harbor City Library, Egg Harbor City, NJ on May 11, 2022 and May 18, 2022 with a rain date of May 25, 2022.

Mrs. Seaver asked why we are paying for out of state students, item b and Mr. Bedell explained that they are attending our school but were homeless from another state and we are reimbursed for these students.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XII. Program Items

Motion: Mr. Guercioni

Second: Mrs. Seaver

- a. **APPROVE (roll call):** To approve the operation of the Special Education Extended School Year summer program from 7/5/22 to 7/29/22.
- b. **APPROVE (roll call):** To approve the operation of REACH Program from 7/5/22 to 7/29/22.
- c. **APPROVE (roll call):** To approve the operation of the Summer School Program from 7/5/22 to 7/29/22.
- d. **APPROVE (roll call):** EHCCS fall clinical practice placement and spring clinical practice placement for Rowan University students from September 1, 2022 to May 5, 2023:
 - i. Samantha Reeves - Shaun Gunther (8th Grade ELA)
 - ii. Michael Capaldi - Mathew Wira (Special Education)
- e. **APPROVE (roll call):** Submission of the Comprehensive Equity Plan Statement of Assurance for 2022-2023. *Attachment*

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XIII. Professional Development

Motion: Mrs. Seaver

Second: Mrs. DiGiacomo

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2021-2022 school year.

Attachment

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XIV. Policies / Regulations Items

Motion: Ms. Cramer

Second: Mrs. Seaver

- a. **APPROVE (roll call):** Second reading and adoption of New/Revised Policies/Bylaws/Regulations as follows:

- i. Policy 5131 Conduct/Discipline *Attachment*
- ii. Policy 5141.10 Face Coverings *Attachment*
- iii. Policy 5141.10 Face Coverings - Regulation *Attachment*

Mrs. Shulby commented for the benefit of new Board members that policies/bylaws/regulations have two readings before they are adopted.

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

XV. New Business

None

XVI. Informational Items

XVII. Open to Public

Andrew Ross thanked the Board for their long nights for contract negotiations. Mr. Ross also informed the Board that on Wednesday, April 13, 2022, at 7:00pm, we will be inducting ten students into the National Junior Honor Society.

XVIII. Calendar Dates

April 12-13, 2022	Parent-Teacher Conferences, 12:50 Dismissal
April 14, 2022	12:20 Dismissal Spring Recess Begins
April 15-22, 2022	Spring Recess
May 4, 2022	Board of Education Meeting/Public Hearing on the Budget

XIX. Executive Session

Motion: Mr. Guerciono

Second: Mrs. Seaver

Roll Call

Ms. Caudo ('23)-Y	Ms. Cramer ('24)-Y	Mrs. DiGiacomo ('23)-Y
Ms. Fuentes ('22)-Y	Mr. Guercioni, III ('22)-Y	Ms. Leeds-Smith ('24)-Y
Mrs. Seaver ('22)-Y		

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on April 6, 2022 at 7:17 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel**
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XX. Adjournment Time

Motion: Mrs. Seaver

Second: Mr. Guercioni

Time: 7:20

Roll Call

Ms. Caudo ('23)-Y

Ms. Fuentes ('22)-Y

Mrs. Seaver ('22)-Y

Ms. Cramer ('24)-Y

Mr. Guercioni, III ('22)-Y

Mrs. DiGiacomo ('23)-Y

Ms. Leeds-Smith ('24)-Y