

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

May 4, 2022

Charles L. Spragg School

Multi-Purpose Room

601 Buffalo Avenue

7:00 PM

I. Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. Roll Call

Ms. Caudo ('23)

Ms. Fuentes ('22)

Ms. Cramer ('24)

Mr. Guercioni, III ('22)

Mrs. Seaver ('22)

Mrs. DiGiacomo ('23)

Ms. Leeds-Smith ('24)

IV. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on May 4, 2022 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

V. Governor's Educators of the Year Award Recipients by Adrienne Shulby and Jack Griffith

VI. Public Hearing on the Budget by Adrienne Shulby and Jason Bedell

VII. Public Hearing on Proposed Capital Projects Lease by Jason Bedell

VIII. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

IX. Comments for the Good of the Board

X. Monthly Reports

- a. Superintendent / Principal Report *Attachment*
- b. Business Administrator Report
- c. Director of Special Projects Report
- d. EHCCS Principal Report *Attachment*
- e. Supervisor of Early Childhood/LDTC Report
- f. Board Solicitor's Report

XI. Board Minutes

a. **APPROVE (roll call):**

- | | | | |
|-----|---------------|-----------|-------------------|
| i. | April 6, 2022 | Regular | <i>Attachment</i> |
| ii. | April 6, 2022 | Executive | <i>Attachment</i> |

XII. Financial Items

a. **APPROVE (roll call):**

- | | | |
|-----|--|-------------------|
| i. | Board Secretary's Report – March 2022 | <i>Attachment</i> |
| ii. | Treasurer of School Moneys Report – March 2022 | <i>Attachment</i> |

b. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 3/31/22 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. **APPROVE (roll call):** April 2022 Bills' List *Attachment*

1	General Account	\$365,578.02
2	Capital Account	\$0.00
3	Food Service Account	\$50,025.29
4	Payroll Account	\$663,663.16
5	Debt Service Account	\$0.00

d. **APPROVE (roll call):** Budget transfer (Resolution #22-17) for the 2021-2022 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

May 4, 2022 Fund 10 - \$3,500.00 Fund 20 - \$200.00 *Attachment*

e. **APPROVE (roll call):** Submission of the 2022-2023 school district budget to the Atlantic County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 513

BE IT RESOLVED to approve the 2022-2023 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$11,839,347
Special Revenue Fund	\$4,215,848
Debt Service Fund	\$606,232
Total	\$16,661,427

BE IT FURTHER RESOLVED that no banked cap will be applied to the 2022- 2023 school budget

BE IT FURTHER RESOLVED to acknowledge that the 2022-2023 budget as described above will result in the following:

General Fund Tax Levy	\$2,886,917
Debt Service Tax Levy	\$605,748
Total Tax Levy	\$3,492,665

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$30,000.00 in the general fund 2022-2023 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations. *Attachment*

f. **APPROVE (roll call):** A contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2022-23 school year at a cost of \$135.00 per initial evaluation and \$40.00 for each therapy session. *Attachment*

g. **APPROVE (roll call):** A contract in the amount of \$1,487,837.41 with Horizon Blue Cross and Blue Shield of New Jersey as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)

to provide an Employee Medical Insurance Plan for the district during the 2022-2023 school year.

- h. **APPROVE (roll call):** A contract in the amount of \$89,080.70 to HealthNow Administrative Services as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34- 2.3(b) to provide Employee Stop Loss Medical Insurance for the district during the 2022-2023 school year.
- i. **APPROVE (roll call):** A contract in the amount of \$36,133.28 to EB Employee Solutions, LLC as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 2022-2023 school year.
- j. **APPROVE (roll call):** A contract in the amount of \$71,654 to Delta Dental of NJ as an Extraordinary Unspecifiable Service in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) to provide an Employee Medical Copayment Plan for the district during the 2022-2023 school year.
- k. **APPROVE (roll call):** A contract with Ford-Scott & Associates, LLC to provide Auditing Services for the year ending June 30, 2022 in the amount of \$19,500, and accept their Peer Review letter dated November 30, 2019.

Attachment

- l. **APPROVE (roll call):** A contract with the Preferred Home Health Care & Nursing Services, Inc. in the amount of \$56.00 per hour (\$448.00 per day) to provide one-on-one nursing services to special education student #5161304106 during the 2022-2023 school year.

Attachment

- m. **APPROVE (roll call):** Contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2022-23 school year at a cost of \$135 per initial evaluation, \$55 for each individual therapy session, and \$40 per student for group therapy sessions.

Attachment

- n. **APPROVE (roll call):** Approve a contract with Stephen A. Nurkiewicz, MD. to provide services as the school physician for the 2022-2023 school year.

Attachment

- o. **APPROVE (roll call):** Resolution 22-18 agreeing to and explaining the forecasted work and costs that Becica Associates will incur with regards to the proposed capital lease project.

Attachment

- p. **APPROVE (roll call):** Resolution 22-19 authorizing Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and Phoenix Advisors, Municipal Advisor to advertise for proposals not to exceed \$2,021,000 for the selection of a lessor for the Lease Purchase, and prepare and submit an application to the New Jersey Department of Education to obtain approval of the Lease Purchase. *Attachment*
- q. **APPROVE (roll call):** Resolution 22-20, appointing Jason Bedell as the Qualified Purchasing Agent. *Attachment*
- r. **APPROVE (roll call):** Resolution 22-20 updating the bid threshold to \$44,000. *Attachment*
- s. **APPROVE (roll call):** The Purchasing Manual for the 2022-2023 school year. *Attachment*
- t. **APPROVE (roll call):** Resolution 22-21 appointing Phoenix Advisors as the Continuing Disclosure Agent and Independent Registered Municipal Advisor. *Attachment*
- u. **RATIFY and AFFIRM (roll call):** Amendment 1 of the American Rescue Plan - ESSER III grant.
 - i. ESSER III: \$2,128,146
 - ii. Accelerated Learning Coaching and Educator Support Grant: \$59,791
 - iii. Evidence-Based Summer Learning and Enrichment Activities Grant: \$40,000
 - iv. Evidence-Based Comprehensive Beyond the School Day Activities Grant: \$40,000
 - v. NJTSS Mental Health Support Staffing Grant: \$88,501
- v. **APPROVE (roll call):** Resolution 22-22, to award the Food Service Management Company RFP to Maschio's Food Services, Inc. for the 2022-2023 school year. *Attachment*

XIII. Non-instructional Operations Items

- a. **APPROVE (roll call):** Approve the district record of textbooks for the 2022-2023 school year. *Attachment*
- b. **APPROVE (roll call):** The following facilities use request:

- i. The American Red Cross to host a blood drive at the Community School on September 8, 2022. *Attachment*
- ii. The NJ Department of Education to host a Technical Assistance Workshop at the Community School Library on June 24, 2022. *Attachment*

XIV. Personnel Items – as recommended by the Superintendent of Schools:

- a. **APPROVE (roll call):** Renewal of staff contracts for the 2022-2023 school year. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** Revised Family Medical Leave of Absence for Charles L. Spragg School Teacher, Brittany Griffin, effective date March 31, 2022 and end date June 21, 2022.
- c. **APPROVE (roll call):** Appointment of Ana Cabral, School Psychologist, for up to 80 hours of Summer of 2022 work at the contractual rate.
- d. **APPROVE (roll call):** Appointment of Jen Connelly, School Social Worker, for up to 80 hours of Summer of 2022 work at the contractual rate.
- e. **APPROVE (roll call):** Appointment of Nichole Goodwin, School Social Worker, for up to 80 hours of Summer of 2022 work at the contractual rate.
- f. **APPROVE (roll call):** Appointment of Marc Roesch, Guidance Counselor, for up to 40 hours of Summer of 2022 work at the contractual rate.
- g. **APPROVE (roll call):** Appointment of Stacy Baggstrom, School Nurse, for up to 20 hours of Summer of 2022 work at the contractual rate.
- h. **APPROVE (roll call):** Appointment of Tina Hennaut, Guidance Counselor, for up to 15 hours of Summer of 2022 work at the contractual rate.
- i. **APPROVE (roll call):** Submission of a contract for Jason Bedell, School Business Administrator, for the term July 1, 2022 to June 30, 2023 to be reviewed and approved by the Atlantic County Executive Superintendent. *Attachment*
- j. **APPROVE (roll call):** Appointment of Yvette Ortiz as the Free and Reduced Lunch Applications Coordinator for 2022-2023 school year, at the contractual rate.

- k. **APPROVE (roll call):** Appointment of Stacy Snavely as District Substitute Call Person for the 2022-2023 school year, at the contractual rate.

- l. **APPROVE (roll call):** Appointment of Toni Michel as District Registrar for the 2022-2023 school year, at the contractual rate.

- m. **APPROVE (roll call):** To accept, with regret, the retirement of Darlene Hagel effective June 30, 2022. *Attachment*

- n. **APPROVE (roll call):** To accept, with regret, the resignation letter from Allison Stiles dated April 7, 2022 and effective June 30, 2022. *Attachment*

- o. **APPROVE (roll call):** Appointment of Kylee Sullivan as substitute teacher for the 2022-2023 school year.

- p. **APPROVE (roll call):** Appointment of Amanda Klapatch as substitute teacher for the 2022-2023 school year.

- m. **APPROVE (roll call):** Appointment to the following positions as listed:
 - i. Special Education Extended School Year Program (July 5, 2022 to July 29, 2022), 4.5 hours per day x 19 days, at the contractual rate, funded by the American Rescue Plan.
 - 1. Crystal Merrigan Special Education Instructor PS
 - 2. Cindi Craig Special Education Instructor Grades K-2
 - 3. Tom D’Attilio Special Education Instructor Grades 3-5
 - 4. Jim Connelly Special Education Instructor Grades 6-8
 - 5. Emily Rheault Reading Specialist Instructor Grades K-8
 - 6. Tiffany Ljoka Speech/Language Specialist

 - ii. Special Education Extended School Year Program (July 5, 2022 to July 29, 2022), 4 hours per day x 19 days, at the contractual rate, funded by the American Rescue Plan.
 - 1. Jude Filep
 - 2. Linda Shromsky
 - 3. Patricia Haeffner

iii. Summer School Year Program (July 5, 2022 to July 29, 2022), 4.5 hours per day x 19 days, at the contractual rate, funded by the American Rescue Plan.

1. Sarah Sharp Instructor
2. Deanna Walker Instructor
3. Kelly Vendetti Instructor
4. Stacey Mohr Instructor
5. Pam Clouser Instructor
6. Kelly Roberts Instructor
7. Kylee Farnan Instructor
8. Simon Mohr Instructor
9. Jordan Melchionni Instructor
10. Natalia Bessa Instructor
11. Andrew Ross Instructor
12. Shaun Gunther Instructor
13. Lorie Walsh Nurse EHCCS
14. Stacy Baggstrom Nurse CLS

iv. Summer School Year Program (July 5, 2022 to July 29, 2022), substitute staff at the daily substitute rate, funded by the American Rescue Plan.

1. Kylee Sullivan Instructor
2. Amanda Klapatch Instructor

v. 21st CCLC REACH Program (July 5, 2022 to July 29, 2022), 4 hours per day x 19 days, at the contractual rate unless otherwise indicated, funded by the 21st CCLC Grant, FY 22:

1. Cindi Craig Instructor
2. Deanna Walker Instructor
3. Stacey Mohr Instructor
4. Simon Mohr Instructor
5. Jordan Melchionni Instructor
6. Kelly Vendetti Instructor
7. Patrick Barry Instructor
8. Kelly Roberts Instructor
9. Tom D'Attilio Instructor
10. Andrew Ross Instructor
11. Lorie Walsh Nurse (7/5/22-7/15/22)
12. Stacy Baggstrom Nurse (7/18/22-7/29/22)
13. Nicole Goodwin Program Coordinator 4 hours
per day x 19 days x \$43.00 per hour

14. Yvette Ortiz Data Entry Clerk 4 hours per
day x 19 days x \$17.00 per hour

- n. **APPROVE (roll call):** The posting of the following positions for the 2022-2023 school year:
- i. 1 Director of Special Projects
 - ii. 1 Intervention Coach
 - iii. 1 Special Services Secretary
 - iv. 1 full-time middle school teacher, K-6 Certification, at the Community School
 - v. 1 full-time middle school ELA teacher at the Community School, funded by the American Rescue Plan ESSER III
 - vi. 1 teacher's aide, 85% FTE, at the Community School
 - vii. 1 teacher's aide, 85% FTE, at the Spragg School.
 - viii. 1 full-time elementary school Special Education In-Class Resource teacher at the Spragg school
- o. **APPROVE (roll call):** Posting of the following EHCCS extracurricular/coaching positions for the 2022-2023 at the contractual rate:
- i. Intervention and Referral Services Coordinator
 - ii. Student Council Advisor
 - iii. Band Advisor
 - iv. Office Detention Teacher
 - v. Long Detention Teacher
 - vi. Yearbook Club Advisor
 - vii. National Junior Honor Society Advisor
 - viii. Drama Club Advisor
 - ix. Media Club Advisor
 - x. Art Club Advisor
 - xi. Athletic Coordinator
 - xii. Athletic Chaperones
 - xiii. Boys' Basketball Coach
 - xiv. Girls' Basketball Coach
 - xv. AM/PM Duty Teachers (8)
- p. **APPROVE (roll call):** Posting for Spragg extra-curricular activity positions for the 2022-2023 school year at the contractual rate as follows:
- i. Art Club Advisor
 - ii. I&RS Advisor
 - iii. Safety Patrol Advisor
 - iv. Morning Fitness

- v. Reading Club
 - vi. After School Program
- q. **APPROVE (roll call):** Posting for the following summer 2022 curriculum writing positions at the contractual rate during the 2022-2023 school year.
- i. World Language - 2 Staff x 15 Hours
 - ii. Visual and Performing Arts - 3 Staff x 15 Hours
 - iii. Health and PE - 2 Staff x 15 Hours
 - iv. Technology - 2 Staff x 15 Hours
 - v. Social Studies - 2 Staff x 15 Hours
 - vi. Science - 2 Staff x 15 Hours
 - vii. 21 st Century Life and Careers - 2 Staff x 15 Hours

XV. Student Items

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Attachment*
- b. **APPROVE (roll call):** Approve 1 student, ID number 321316574235699456, from Pemberton School district from April 25, 2022 through June 30, 2022 at a tuition rate of \$3,203.33.

XVI. Program Items

- a. **APPROVE (roll call):** The District Professional Development Plan for the 2022-2023 school year. *Attachment*
- b. **APPROVE (roll call):** The District Mentoring Plan for the 2022-2023 school year. *Attachment*
- c. **APPROVE (roll call):** Approve the five-year curriculum evaluation schedule. *Attachment*
- d. **APPROVE (roll call):** A memorandum of understanding between Youth Advocate Programs, Inc. and the Egg Harbor City Public School District for the 2022-2023 school year. *Attachment*
- e. **APPROVE (roll call):** EHCCS fall clinical practice placement and spring clinical practice placement for Stockton University students from September 6, 2022 to May 5, 2023:
- i. Nicolette Gramlick – Lori-Beth Silver (ELA/Math Grade 4)
 - ii. Ian Kohn - Kylene Farnan (ELA/Math Grade 5)

XVII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2021-2022 school year. *Attachment*

XVIII. Policies / Regulations Items

XIX. New Business

XX. Informational Items

XXI. Open to Public

XXII. Calendar Dates

May 11, 2022	12:50 Dismissal, Staff Development
May 30, 2022	Memorial Day, Buildings Closed
June 8, 2022	Board of Education Meeting

XXIII. Executive Session

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- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXIV. Adjournment Time

Time: _____