

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2018

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Caudo, James Guercioni, Stephen Murphy, Steven Ortiz, and Dana Seaver present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Maryanne Shupin.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

RECOGNITION

Ms. Alysha Garcia presented metals to the winners of the New Jersey Agriculture Society's poster contest from the Charles L. Spragg Elementary School. Andrew Sanchez was the 2018 State Grand Prize Winner and Ja Laysha Travis was a Multi Primary Grade Winner. The students presented their art work to the Board and they each received a medal and ribbon.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. No comments were made.

#### COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the Board.

#### MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal, reported on two open positions at the Charles L. Spragg School and announced flexible seating will be paid with two awarded grants: \$800.00 from AtlanticCare and \$500.00 from OceanFirst.

Mrs. Shulby invited all presented to the Holiday Concert starting at 7 P.M. on December 18<sup>th</sup> at the Spragg School.

Mr. Smurlo, Business Administrator, gave an update on the audit and the new government statement that requires post retirement benefits. The State of New Jersey has not released this statement. Once the benefit statements are released, there is a four week window to complete the audit and 30 days to be Board approved.

Mr. Griffith, Community School Principal, detailed the events of the Festival of Hope held on December 6<sup>th</sup> and again on the 12<sup>th</sup> of December. Atlantic County residents, in need of assistance, may be eligible for discounts on their heating bills. 15 families were giving the opportunity to speak to various agencies offering assistance.

Dr. Forester, Director of Special Projects, gave compliments to Ms. Alysha Garcia and Mr. Jim Connolly for their role as LinkIt Leaders. Teachers have been receptive to the Professional Development workshops by teaching data driven lessons plans that are being observed during the second round of evaluations.

Mrs. Macchione, Supervisor of Early Childhood/LDTC, reports the first Pre-school Literacy Workshop was December 11, 2018 and Spragg Literacy Night was November 29, 2018. Reading strategies are demonstrated at these events and the number of family members attending keeps growing.

#### BOARD MINUTES

Upon a motion by, Ms. Caudo seconded by Mr. Ortiz, the Board approved the following set of minutes:

1. November 14, 2018 Regular
2. November 14, 2018 Second Executive

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for October, 2018. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of

Education certifies that as of 10/31/18 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the November 2018 bill's list as follows:

1.	General Account	\$235,892.89
2.	Capital Account	\$ 0.00
3.	Food Service Account	\$ 45,744.60
4.	Payroll Account	\$568,782.30
5.	Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Budget transfer (Resolution #19-08) for the 2018-19 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ December 12, 2018 Fund 10 - \$45,357.31 Fund 20 - \$0.00

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved use of the facilities for Hamilton Elite Futbol Club for the 2018-2019 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2018-19 school year as follows:

Route#	Host District	# Students	Amount	Destination
298	ACSSSD	12	\$6,291.00	Pilgrim Academy
272A	ACSSSD	6	\$5,064.66	Assumption
AIL	ACSSSD	8	\$8,400.00	Various

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved an Employee Wellness Plan in coordination with the Employee Medical Copayment Plan (Difference Card) during the 18-19 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL ITEMS (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board accepted the resignation letter from CLS, ICR Teacher, Whitney Howze, with regret, received November 21, 2018 and effective January 18, 2019 or sooner if a replacement is found. Mrs. Shulby informed the Board that Friday, December 14, 2018 was Mrs. Howze's last day. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board ratified and affirmed posting for an Elementary School Teacher at CLS for the remainder of the 2018-2019 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved authorization for the Superintendent to fill the Elementary School Teacher position for the 2018-2019 school year subject to Board ratification. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the following retired Egg Harbor City School Teachers for the 21<sup>st</sup> CCLC Grant Mentoring/Tutoring program (pending fingerprint archive) funded by the FY'19 21<sup>st</sup> CCLC IDEA Supplemental Funding Grant.

- Renee Ahern
- Jocelyn Murphy-Stout

(Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the appointment of Rebecca Sartorio as a full-time CLS Teacher at BA Level 1 – \$50,804.00 prorated for the remainder of the 2018-2019 school year pending a Criminal History Review and P.L. 2018, c.5. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board accepted the retirement letter from CLS, Kindergarten Teacher, Donna Lee, with regret, received December 3, 2018 and effective July 1, 2019. (Roll call: Ms. Caudo–yes; Mr. Guercioni-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board accepted the retirement

from CLS, Kindergarten Teacher, Sandra Snyder, with regret, received December 3, 2018 and effective July 1, 2019. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board accepted the retirement from EHCCS, Art Teacher, Karen Porreca, with regret, received December 3, 2018 and effective October 1, 2019. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. . (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved change of date for the Second Grade school trip to: April 5, 2018 Philadelphia Zoo, 3400 Girard Avenue, Philadelphia PA. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the following Stockton University student for student teaching placement at Charles L. Spragg School from January 2, 2019 to April 19, 2019:

Amanda Adams – assigned to Marie Farnan

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved contracts with the NJ Commission for the Blind in the amount of \$683.00 to provide Level 2 educational services and \$9,731 to provide Level 3 educational services to student #9774379631 during the 2018-19 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a contract with Galloway Township School District in the amount of \$24,270.40 to provide Special Educational services to student #3553753593 during the 2018-19 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract with Y.A.L.E. School, Inc. to provide a special education program for student #7523952110 in the amount of \$43,268.82 for the remainder of the 2018-19 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board ratified and affirmed submission of the AtlantiCare School Wellness Grant for \$800 for both Charles L. Spragg and Egg Harbor City Community School (total of \$1600) (Due 12/5). (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Professional Development Workshops for the 2018-2019 school year. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### POLICIES/REGULATIONS ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved the second reading of New/Revised Policies/ Bylaws/ Regulations as follows:

1. Policy 4111.2/4211.2 – Domestic Violence

(Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### NEW BUSINESS

No new business

#### INFORMATIONAL ITEMS

Thank you letter to EHCCS from Susan G. Komen for the generous gift of \$168.00.

#### OPEN TO THE PUBLIC

Mrs. DePiero shared the Festival of Hope was an awesome community-wide event.

#### CALENDAR DATES

District dates of interest for the upcoming month:

December	21	Winter Recess Begins (12:20 p.m. dismissal)
December	24-31	Winter Recess (bldgs. closed)
January	1	Winter Recess (bldgs. closed)
January	2	School Re-opens
January	2	Reorganization/Regular Board Meeting

#### EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board resolved to enter executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on December 12, 2018 at 7:24 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

The Board returned from Executive Session at 7:29 P.M. agreeing to extending an unpaid leave, subject to a written agreement, agreeing it is not precedent setting. (Roll call: Ms. Caudo–yes; Mr. Guercioni–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Mrs. Seaver–yes; Mr. Bouchard–yes) Motion carried.

#### ADJOURNMENT

There being no further business, upon a motion by Ms. Caudo, seconded by Mr. Ortiz and carried unanimously, the Board adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Maryanne Shupin  
Board Secretary