

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting  
December 14, 2016  
Egg Harbor City Community School  
Cafetorium  
730 Havana Avenue  
7:00 PM

**I. Open Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Bouchard ('18)	Ms. Caudo ('17)	Mr. Farnan ('16)
Mrs. Filippello('16)	Mr. Murphy ('17)	Mr. Ortiz ('16)
Ms. Rogers ('18)		

**PRESENTATION**

Comprehensive Annual Financial Report for 2015-2016 School Year  
Presented by Ford Scott & Associates LLC, District Auditors

**RECOGNITION**

The following students have been chosen as our schools New Jersey Agriculture Society's 2016 Farm-City Week Poster Contest winners for exploring this year's theme "Jobs That Help Feed The World".

- Kindergarten- Alexander Ruiz
- 1st grade - Janayah Starks

**III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on December 14, 2016 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

#### IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### V. Comments for the Good of the Board

#### VI. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

#### VII. Board Minutes

- A. **APPROVE (roll call):**
  - 1. November 9, 2016 Regular *Attachment*
  - 2. November 9, 2016 Executive *Attachment*

#### VIII. Financial Items

- A. **APPROVE (roll call):**
  - 1. Board Secretary's Report – October 2016 *Attachment*
  - 2. Treasurer of School Moneys Report – October 2016 *Attachment*
- B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 10/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** November 2016 Bill List *Attachment*
  - 1. General Account \$278,586.64
  - 2. Capital Account \$ 0.00
  - 3. Food Service Account \$ 73,703.37
  - 4. Payroll Account \$540,919.42
  - 5. Debt Service Account \$ 0.00

- D. **APPROVE (roll call):** Budget transfer (Resolution #17-06) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

December 14, 2016 Fund 10 - \$29,510.00 Fund 20 - \$2,074.73 *Attachment*

- E. **APPROVE (roll call):** Accept the 2015-16 school audit and approve a corrective action plan in response to the following recommendations in the audit:

*Finding:*

Meals Claimed did not agree with meal count records resulting in an over/under claim as detailed on the Schedule of Meal Count Activity.

*Corrective Action:*

Prior to submitting reimbursement claims to the NJ Department of Agriculture, the meals claimed will be verified to the meal count activity records and Edit Check Worksheets. *Attachment*

- F. **APPROVE (roll call):** A contract for years 2016-17 through 2018-19 between the Egg Harbor City Board of Education and the Egg Harbor City Education Association.

- G. **APPROVE (roll call):** A resolution to the NJ Department of Treasury, Division of Pensions and Benefits eliminating NJ Direct 10 and Aetna Freedom 10 from the medical plan options offered to district employees in accordance with the negotiated agreement between the Egg Harbor City Board of Education and the Egg Harbor City Education Association.

## IX. Non-instructional Operations Items

- A. **APPROVE (roll call):** Contract with Ricoh USA, Inc. to lease a copier under State Contract number 40467 for 48 months beginning December, 2016 at a cost of \$651.24 per month plus \$.0040 cents per copy overages.

B. *Facilities*

1. **APPROVE (roll call):** Use of facilities by the Atlantic United Soccer Club for the 2016-17 school year.

C. *Tuition*

1. **APPROVE (roll call):** A contract with the Egg Harbor Township School District in the amount of \$34,033.40 to provide Special Educational services to student #3699629145 during the 2016-17 school year.

D. Transportation

1. **APPROVE (roll call):** Transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2016-17 school year as follows:

Route#	Host District	# Students	Amount	Destination
298	ACSSSD	8	\$ 7496.32	Pilgrim Academy
ML1	ACSSSD	11	\$45,000.00	Atl. Co. Special Services
AIL	ACSSSD	10	\$ 9,370.40	Various

X. **Personnel Items – as recommended by the Superintendent of Schools:**

- A. **RATIFY and AFFIRM (roll call):** Extended leave of absence without pay for EHCCS Teacher, Susan Savino from December 5, 2016 – June 30, 2017 as per Article XII of the negotiated agreement.
- B. **RATIFY and AFFIRM (roll call):** Appointment of the following CLS teacher, for the below listed extra-curricular position for the remainder of the 2016-2017 school year, due to teacher retirement:  
 ➤ Regina Deman – SMT member
- C. **RATIFY and AFFIRM (roll call):** Posting for the following position for the remainder of the 2016-2017 school year:  
 ➤ EHCCS Special Education Teacher (Long-term substitute)
- D. **APPROVE (roll call):** Appointment of Mary J . Baldini as Long-term Grade 5 Special Education substitute teacher effective December 15, 2016 – June 30, 2017, at the salary of Step 1-MA – \$53,446.00 - prorated (*salary pending the negotiated agreement*). As per NJSA 18A:16-1.1 substitute teachers hired because of the temporary absence of an employee may not acquire tenure. *Attachment*
- E. **APPROVE (roll call):** Change in teacher training level for Danielle Broomhead from Teacher-Step 1-BA+15, \$51,562.00 to Teacher-Step 1-MA, \$53,446.00 effective 1/1/17 (*pending the negotiated agreement*).  
*Attachment*
- F. **APPROVE (roll call):** The appointment of Myles Hudson as EHCCS custodian effective December 15, 2016 – June 30, 2017, at the salary of Step 1- \$32,490.00- prorated (*salary pending the negotiated agreement*). *Attachment*
- G. **APPROVE (roll call):** Appointment of Kimberly S. Grahslar as Elementary Education teacher effective January 1, 2017 – June 30, 2017, at the salary of Step 1-BA – \$50,804.00 - prorated (*salary pending the negotiated agreement*).  
*Attachment*

XI. **Student Items**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.  
*Handout*

## **XII. Program Items**

- A. **APPROVE (roll call):** Submission of the following grants:
  - Slow Food South Jersey Grant in the amount of \$500 due January 23, 2017
  - AtlantiCare Healthy Schools “Project Fit America” Grant to support Physical Education in the amount of \$17,800 due on March 17, 2017.
  
- B. **RATIFY and AFFIRM (roll call):** Submittal of the FY’16 AtlantiCare Healthy Schools Mini Grant Application for a total allocation of \$800 due on December 2, 2016.
  
- C. **APPROVE (roll call):** Participation in the Fresh Fruit and Vegetable Program in the amount of \$8,773.00 from January 1, 2017 to September 30, 2017.
  
- D. **APPROVE (roll call):** The acceptance of funds for the 21<sup>st</sup> Century Community Learning Center IDEA Supplemental funding FY’17 in the amount of 35,000.
  
- E. **APPROVE (roll call):** EHCCS fieldwork placement for Stockton University students from 1-26-17 through 5-1-17:
  - Robert Spaeth – assigned to Andrew Ross
  - Jake Barnes – assigned to Marc Roesch

## **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2016-2017 school year. *Handout*

## **XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** Second reading of New/Revised Policies/Bylaws/Regulations as follows:
  - 1. Policy 4112.2 – Certification *Attachment*
  - 2. Policy 4112.4/4212.4 – Employee Health *Attachment*
  - 3. Policy 4112.6/4212.6 – Personnel Records *Attachment*

## **XV. New Business**

**XVI. Informational Items**

**XVII. Open to Public**

**XVIII. Calendar Dates**

December	23	Winter Recess Begins (12:20 p.m. dismissal)
December	24-31	Winter Recess (bldgs. closed)
January	2	Winter Recess (bldgs. closed)
January	3	School Re-opens
January	4	Reorganization/Regular Board Meeting(pending approval)

**XIX. Executive Session**

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**XX. Adjournment**

Time: \_\_\_\_\_