

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING  
November 9, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Janine Caudo, Carmen Filippello, Stephen Murphy, Steven Ortiz and MaryAnn Rogers present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Community School Principal, John Griffith; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, and carried the Board resolved to enter into executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on November 9, 2016 at 7:03p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:06p.m.

### OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. Ms. Tina Scibilia had a question on Section VIII – Financial Items; letter G – resolution to terminate participation under the School Employee Health Benefits Program. Mr. Sahli stated that due to the ongoing negotiations, the board cannot hold a discussion in public session regarding this resolution. Ms. Scibilia stated she wanted clarification on why this item is on the agenda. Mr. Sahli stated that this is an option that is under consideration. The state must be provided with 60 days’ notice about termination but it may be rescinded within 30 days.

### COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

### MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal reports that there is an additional person seated at the board table. She introduced Ms. Maryanne Shupin who will be replacing Ms. Laura Quinones as the board secretary. Ms. Shupin was welcomed by those present.

Mrs. Shulby reports that on 10/24 both buildings underwent an unannounced lock down drill. The state police, prosecutor’s office personnel and homeland security personnel monitored the drill. Once the drill was completed a debriefing was held with the principal’s. Mrs. Shulby received feedback on ways to improve the drill and the safety of the schools.

Mrs. Shulby discussed the unofficial results of the elections. There were 4 candidates running for 3 open seats. The results were as follows:

- D. Seaver – new board member
- S. Ortiz – reelected board member
- C. Filippello – reelected board member
- J. Mohr-Williams – was not elected

Mr. Smurlo, Business Administrator, reports that the audit is complete. There was 1 minor finding. He is waiting for a reply from the auditor as to whether they can attend the December meeting to present the audit.

Dr. Forester, Director of Special Projects reports that a student was placed in an out of district placement due to medical needs. Since the student is considered medically fragile, a one on one nurse has been assigned.

Mr. Griffith, EHCCS Principal, reports that during the month of October the staff raised money for breast cancer research. This month, several of the men will be raising money for charity by participating in No Shave November.

Mr. Griffith reports that today the 4<sup>th</sup> grade students and parents created turkeys for the Moravian Church. Each turkey will be placed in the holiday basket given to needy families in the area.

Mr. Griffith also reports that the technology/media teacher position is on the agenda to be approved tonight. The candidate, Ms. Deepa Mirpuri-McCabe is in attendance.

Ms. Macchione, Supervisor of Early Childhood/LDTC reports that she is working with the state liaison on the preschool expansion grant. A self-assessment needs to be completed by January. A review of the program will be held after January to note improvements in the program.

#### BOARD MINUTES

Upon a motion by, Ms.Caudo seconded by Mr. Ortiz, the Board approved the following sets of minutes:

1. October 12, 2016 Regular
2. October 12, 2016 Executive

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

#### FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary’s Report and the Treasurer’s Report for September, 2016. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 09/30/16 after review of the Board Secretary’s monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the October 2016 bill list as follows:

1. General Account	\$279,814.34
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 44,172.66
4. Payroll Account	\$536,337.02
5. Debt Service Account	\$ 0.00

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Budget transfer (Resolution #17-05) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ November 9, 2016 Fund 10 - \$122,732.37 Fund 20 - \$3,590.00  
(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved a contract with the NJ Commission for the Blind in the amount of \$1,718.00 to provide educational services to student #1603476504 during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved a contract with the Preferred Home Health Care & Nursing Services, Inc. in the amount of \$45.00 per hour (\$360.00 per day) to provide one-on-one nursing services to special education student #5161304106 during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved a resolution to terminate all participation under the School Employee Health Benefits Program (including Prescription Drug Plan). (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–recuse; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

#### NON-INSTRUCTIONAL OPERATIONS ITEMS

##### Facilities

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved use of facilities by the South Jersey Futbol Club for the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

##### Tuition

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract for an 8<sup>th</sup> Grade student, #3270316095, who is homeless and whose district of residency is the Atlantic City School District in the amount of \$15,094.00 to provide an educational program during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract for a Kindergarten student, #5093980122, who is homeless and whose district of residency is the Hammonton School District in the amount of \$13,421.00 to provide an educational program during the 2016-17 school year. (Roll call: Ms. Caudo–yes;

Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract for an 1st Grade student, #6395573996, in the amount of \$13,610.00, and a Kindergarten student, #4825352364, in the amount of \$13,421.00 who are homeless and whose district of residency is the Little Egg Harbor School District to provide an educational program during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved a tuition contract for an 8<sup>th</sup> Grade student, #6757686206, and a 7<sup>th</sup> Grade student, #4089786215, who are homeless and whose district of residency is the Pinelands Regional School District in the amount of \$15,094.00 each to provide an educational program during the 2016-17 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Miscellaneous

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved submission of the 2016-17 Comprehensive Maintenance Plan to the Atlantic County Office of Education. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved the School Bus Emergency Evacuation Drill Report. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

PERSONNEL ITEMS (as recommended by the Superintendent)

Upon a motion by Ms. Rogers, seconded by Mr. Murphy, the Board approved the appointment of Community School teacher, Andrew Ross, for the following positions for the 2016-2017 SY:

- Member of the EHHCS SMT
- EHCCS Yearbook Coordinator

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Murphy, the Board approved the appointment of Deepa Mirpuri McCabe as EHCCS Technology Teacher effective on or about December 1, 2016 – June 30, 2017 at the salary of Step 1- BA \$50,804.00 (prorated-pending the 2016-17 negotiated agreement). (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Murphy, the Board approved the extended medical leave of absence for EHCCS Teacher, Susan Savino beginning 10/11/16 – 12/02/16 in accordance with the Family Medical Leave Act (FMLA). (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

#### STUDENT ITEMS

Upon a motion by Mr. Ortiz seconded by Ms. Caudo, the Board approved motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

#### PROGRAM ITEMS

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved the information in the NJQSAC DPR files and the submission of the files to the NJDOE pursuant to N.J.S.A. 18A:7A and N.J.A.C. 6A:30. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved Francesca Ruth, Stockton University Student for a maximum of 25 hours of observation of Laura Gentile, Speech and Language Specialist at the Charles L. Spragg and Egg Harbor City Community Schools. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved Megan Donovan, Stockton University Student for 1 day of observation of Laura Gentile, Speech and Language Specialist at the Charles L. Spragg and Egg Harbor City Community Schools. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved Francesca Ruth, Stockton University Student as a volunteer at CLS for the 2016-2017 school year. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved the following Stockton College student for a student teaching placement at the Spragg school from January 3, 2017 – May 8, 2017:

- Melissa Mezzadri – assigned to Regina Deman

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the board approved Professional Development Workshops for the 2016-2017 school year. Mrs. Shulby explained that the staff is allotted one district paid professional development workshop, unless the workshop is mandated. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

### POLICIES/REGULATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved the second reading of New/Revised Policies/ Bylaws/ Regulations as follows:

1. Policy 1120 – Board of Education Meetings
2. Policy 1330 – Use of School Facilities
3. Policy 2131 – Chief School Administrator
4. Policy 2240 – Research, Evaluation and Planning
5. Policy 3100 – Budget Planning, Preparation and Adoption
6. Policy 3510 – Operation and Maintenance of Plant
7. Policy 3515 – Smoking Prohibition
8. Policy 3542.1 – Wellness and Nutrition
9. Regulation 5141R – Use of Automated External Defibrillator(s)
10. Regulation 5141.21R – Administering Medication

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved the first reading of New/Revised Policies/Bylaws/Regulations as follows:

1. Policy 4112.2 – Certification
2. Policy 4112.4/4212.4 – Employee Health
3. Policy 4112.6/4212.6 – Personnel Records

(Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

### NEW BUSINESS

Upon a motion by Mr. Murphy, seconded by Mr. Ortiz, the board approved to set and advertise January 4<sup>th</sup>, 2017 at 7:00PM as the date for the Annual Reorganization Meeting to be immediately followed by the regular meeting in the Egg Harbor City Community School Cafetorium at 730 Havana Avenue. (Roll call: Ms. Caudo–yes; Ms. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes; Ms. Rogers–yes; Mr. Bouchard–yes) Motion carried

INFORMATIONAL ITEMS

OPEN TO THE PUBLIC

CALENDAR DATES

District dates of interest for the upcoming month:

November 24 & 25	Thanksgiving Recess (bldgs. closed)
November 30	ACCASBO JIF State of the Fund Dinner
December 14	Regular Board Meeting

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary