

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
September 7, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Joseph Farnan, Carmen Filippello, Stephen Murphy, Steven Ortiz and MaryAnn Rogers present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; Director of Special Projects, Gina Forester; Supervisor of Early Childhood/LDTC, Tara Macchione, Board Solicitor, Ron Sahli and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

PRESENTATION

The 2016 PARCC Results were presented by Mrs. Shulby via a power point presentation. Mrs. Shulby explained that Mr. Griffith had a family emergency and is unable to attend tonight's meeting.

Mrs. Shulby began the presentation by stating that the PARCC scores are used to monitor student growth. She then discussed the performance levels, ELA district level results from grades 3-8 and the resources for parents. The print out of scores were mailed to the parents.

Dr. Forester stated that the math scores are low and that the student's ability levels impact the scores. She also stated that the teachers are working to increase the scores.

EXECUTIVE SESSION

No executive session was held.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments on agenda items. There were no public questions or comments.

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Farnan commented about the new hires. He noted that the hires from last month were previous students of the district. He commended the administration and board for hiring former students as staff members as this has far reaching effects.

MONTHLY REPORTS

Mrs. Shulby, Superintendent/Principal reports that there was a smooth opening of school.

Mrs. Shulby reports that an email was sent to the personnel committee as she received a last minute resignation. The position which was posted in this past weekend's newspaper is on tonight's agenda to be ratified and affirmed. She is requesting authorization to fill the position before the October board meeting.

Mrs. Shulby discussed the district-wide enrollment numbers. She does not expect there will be significant growth.

Mr. Smurlo, Business Administrator, reports that the bus routes are being worked on. The Special Services route bus company was changed this year, so both companies were picking up the students on the first day of school which cause some confusion. He reports that he is trying to get transportation for the homeless students. This might take some time as the bus companies are very busy at this time of year.

Mr. Smurlo reports that the auditors will be coming on Monday to begin the annual audit. They will probably report their findings at the November meeting.

Dr. Forester, Director of Special Projects reported that the professional development workshops went well. She wanted to commend Mrs. Hagel who is the registrar for doing a phenomenal job with last minute registrations. We have a significant number of homeless students to begin the year. Out of country/state homeless numbers have increased. The school should receive funding for these students from the state.

Ms. Macchione, Supervisor of Early Childhood/LDTC reports that the school year got off to a great start. The Spragg School has a lego theme for this year. The staff decorated the building and it looks great. She asked board members to stop by if they've a chance to see the decorations. They have also posted pictures on the school's Facebook page.

BOARD MINUTES

Upon a motion by Mr. Farnan, seconded by Mr. Ortiz the Board approved the following sets of minutes:

1. August 10, 2016 Regular
2. August 10, 2016 Executive

(Roll call: Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Mr. Farnan, the Board approved the Board Secretary's Report and the Treasurer's Report for July, 2016. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mr. Farnan, the Board approved the Board Certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 07/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mr. Farnan, the Board approved the September 2016 bill list as follows:

1. General Account	\$321,009.73
2. Capital Account	\$0.00
3. Food Service Account	\$870.00
4. Payroll & Payroll Agency Accounts	\$147,810.56
5. Debt Service Account	\$0.00

(Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mr. Farnan, the Board approved the Budget transfer (Resolution #17-03) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ September 7, 2016 Fund 10 - \$1,071.30 Fund 20 - \$35,382.75

(Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

NON-INSTRUCTIONAL OPERATIONS ITEMS

Facilities

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved use of facilities by the EHC Volleyball League for the 2016-17 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Transportation

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed a contract with the Atlantic County Special Services School District in the amount of \$45,000.00 to provide transportation for 13 students to and from Atlantic County Special Services School District during the 2016-17 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Miscellaneous

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2016-2017 Annual Review. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed the Staffing Assignments for the 2016-2017 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed a tuition contract for a Kindergarten student, #9313807101, who is homeless and whose district of residency is the Absecon City School District in the amount of \$13,421.00 to provide an educational program during the 2016-17 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board ratified and affirmed a tuition contract with the Stafford Township School District, in the amount of \$15,119.00, to provide an educational program during the 2016-17 school year for student #7013673707. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved that pursuant to PL 2015, Chapter 47 the Egg Harbor City Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Direct Energy Business Marketing, LLC	Natural Gas	
First Children Learning Services	BCBA	\$115/hour
Glenn Insurance	RMC	\$2,600.00

American Appraisal	Fixed Assets	\$1,350.00
Stephen A. Nurkiewicz, MD	School Physician	\$10,000.00
Milestone Physical Therapy	Physical Therapy	\$36/session
Therapeutic Learning For Children	Occupational Therapy	\$120/Evaluation
Atlantic County Special Services School District	Tuition	\$541,880.00
Management & Evaluation Associates	Grant Evaluation	\$19,500.00
Source4Teachers	Substitute Teachers	\$113.90/teacher
Ford, Scott and Associates	Auditing	\$18,000.00
Contini Caterers	FSMC	\$13,800.00
Becica Associates, LLC	Architect	\$115/hour
Sahli & Padovani	Attorney	\$100/hour
Schindler Plus	Elevator Maintenance	\$2,100.00
Blackboard Engage	Web Hosting	\$3,213.00
Bolt Courier Service	Courier Service	\$60/month

(Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

PERSONNEL ITEMS (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved appointment of the following substitutes for the 2016-2017 school year:

1. Custodian Substitutes (Daily rate: \$70.00)
 - Felicitas Cisneros

(Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Christine Bryant as Teacher Mentor for the 2016-2017 School Year. (Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Alysha Garcia as Teacher Mentor for the 2016-2017 School Year. (Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved change in teacher training level for C. Shaun Gunther from Teacher-Step 7-BA+30, \$55,506.00 to Teacher-Step 7-MA, \$56,448.00 retroactive to 9/1/16 (*pending the negotiated agreement*). (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved change in teacher training level for James Connelly from Teacher-Step 10-MA, \$64,291.00 to Teacher-Step 10-MA+15, \$64,919.00 retroactive to 9/1/16(*pending the negotiated agreement*). (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved medical leave of absence for EHCCS Teacher, Kimbra Goodwin from 9/1/2016 – 9/21/2016 in accordance with the Family Medical Leave Act (FMLA). (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved extended medical leave of absence for CLS Teacher, Deborah Rollins from 9/1/2016 – pending dr.'s note in accordance with the Family Medical Leave Act (FMLA). March 1, 2017 (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved letter of resignation from CLS Part-time Aide, Lauren Erbacher received August 15, 2016 and effective immediately. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed Posting of the following position for the 2016-17 school year at the contractual rate.

➤ Part-time Teacher Aide (CLS)

(Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved authorization for the Superintendent to fill the following position for the 2016-17 school year subject to Board ratification on October 12, 2016:

➤ Part-time Teacher Aide (CLS)

(Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed appointment of Julie Hall as part-time CLS Aide effective September 1, 2016 – June 30, 2017 at the salary of Step 1-BA - 24,776.00 (*salary prorated - pending the negotiated agreement*). (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified and affirmed appointment of Jamie Valasek-McAvaddy as Long-term Grade 3 substitute teacher effective September 1, 2016 – June 30, 2017, at the salary of Step 1-BA – \$50,804.00 (*salary pending the negotiated agreement*). As per NJSA 18A:16-1.1 substitute teachers hired because of the temporary absence of an employee may not acquire tenure. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Charles L. Spragg School to participate in the Forest Friends Program for the 2016-2017 school year provided by Atlantic Prevention Resources. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved acceptance of the New Jersey Child Assault Prevention (CAP) funding to implement the Elementary Teen program. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved The following Stockton University Criminal Justice students to observe the 21st CCLC After School Program (September 26, 2016 to December 16, 2016) for the Fall '16 semester.

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| 1. Keshawn Burke | 13. James Grace |
| 2. John Calabro | 14. Joseph Hawn |
| 3. Tyler Carducci | 15. Ryan Hornberger |
| 4. Tnesha Charles | 16. Andrew Jamsky |
| 5. Stephanie Colon | 17. Collin Koskey |
| 6. Joseph Corsetti | 18. Craig Lawler |
| 7. Christian Danzi | 19. Jennifer Ling |
| 8. Robert Dengel | 20. Victoria Louie |
| 9. Roger Finley | 21. Ryan May |
| 10. Alexandra Franco | 22. Matthew McKenna |
| 11. Michael Gardner | 23. Kurt Miller |
| 12. Paul Garraty | 24. Shannon Montgomery |
| | 25. Richard Nuccio |

(Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved School Nurse Standing Orders - Egg Harbor City Public School District for the 2016-2017 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello–yes; Mr. Murphy–yes; Mr. Ortiz–yes, Ms.Rogers–yes, Mr. Bouchard–yes) Motion carried

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved Professional Development Workshops for the 2016-2017 school year. (Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

POLICIES/REGULATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the second reading of the following policies/regulations.

1. Policy 2224 – Nondiscrimination/Affirmative Action
2. Policy 4111 – Recruitment, Selection and Hiring
3. Policy 4111.1 / 4211.1 Nondiscrimination/Affirmative Action
4. Policy 4131/4131.1 – Staff Development: Inservice, Education/Visitations/Conferences
5. Policy 4211 – Recruitment, Selection and Hiring
6. Policy 4231/4231.1 – Staff Development: Inservice, Education/Visitations/Conferences
7. Policy 5114 – Suspension and Expulsion
8. Policy 5145.4 – Equal Educational Opportunity
9. Policy 6121 – Nondiscrimination/Affirmative Action
10. Policy 6142.2 – English As A Second Language; Bilingual Program
11. Policy 6142.12 – Career and Technical Education
12. Policy 6147 – Standards of Proficiency
13. Policy 6172 – Alternative Education Programs

(Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the first reading of the following policies/regulations:

1. Policy 4113/4213 – Assignment; Transfer
2. Policy 6146.2 – Promotion/Retention
3. Policy 6164.2 – Guidance Services
4. Policy 6171.1 – Remedial Instruction
5. Policy 6171.2 – Gifted and Talented

(Roll call: Mr. Farnan–yes; Mrs. Filippello-yes; Mr. Murphy-yes; Mr. Ortiz-yes, Ms.Rogers-yes, Mr. Bouchard-yes) Motion carried

NEW BUSINESS

No new business was discussed.

INFORMATIONAL ITEMS

No informational items were discussed.

OPEN TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments.

Mrs. Williams commented that she was unable to attend the Back to School Barbecue but heard that it was well attended. She also read the article in the Current. Those that attended commented that it was a nice turnout. She congratulated Mr. Griffith for all of the hard work it must have taken to put together such a great, fun event.

Mrs. DePiero also stated there was a big crowd and that the barbecue was a great success. She heard lots of positive comments from the crowd and felt that overall it was a huge success. Students were excited and happy to receive the backpacks.

CALENDAR DATES

District dates of interest for the upcoming month:

- September 14 EHCCS Back To School Night (7:00pm – 8:30pm)
- September 21 CLS Back To School Night (7:00pm – 8:30pm)
- October 12 Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz, seconded by Ms. Rogers and carried unanimously, the Board adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary