

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

August 10, 2016

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board President, Stephen Bouchard opening the meeting, and board members, Janine Caudo, Carmen Filippello, Stephen Murphy, Steven Ortiz, and MaryAnn Rogers present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; EHCCS Principal, John Griffith; Supervisor of Early Childhood/LDTC, Tara Macchione; and Board Solicitor, Ron Sahli .

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, and carried the Board resolved to enter into executive session as follows:

**RESOLVED:** At a public meeting of the Board of Education held on August 10, 2016 at 7:04 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:06 p.m.

SWEARING IN – NEW BOARD MEMBER

Mr. Bouchard introduced Mr. Joseph Farnan who will be filling the seat vacated by Mrs. Williams.

At 7:07 p.m. Mr. Farnan was sworn in by Mr. Smurlo and took his seat at the table.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

### MONTHLY REPORTS

Mrs. Shulby discussed item G under the Personnel section of the agenda. She is requesting to appoint K. Williams who is seated in the audience tonight. She also discussed item I under personnel. She is requesting to appoint J. Fernandez who was previously a part time aide at the Spragg School and was terminated due to a reduction in force.

Mrs. Shulby stated that she added an addendum under personnel. The letter of resignation from part-time kindergarten aide Jason Malecki was received over the weekend. She is requesting authorization to fill position before the next board meeting.

Mr. Smurlo stated that the business office closed the books for the school year and is ready for the annual audit.

Mr. Smurlo updated the board on the SDA project. It appears that the HVAC system problem will not be repaired this year but that the sewer line problem will be repaired before school opens. The office has tried everything possible to get the SDA to repair the HVAC. A meeting was held with Mayor Jiampetti, council members and the SDA. We are trying to get political help from Senator Whelan and the governor's office.

Mr. Smurlo also discussed the new regulations regarding testing for lead in the water. We have 365 days to complete the testing. Every source of water must be tested including the bathrooms. Schools may apply to be reimbursed for the testing by the state. We are waiting for more guidance from NJASBO as to the procedure that needs to be followed in order to be reimbursed.

Mr. Bouchard asked Mr. Smurlo about a town ordinance regarding parking without a permit on certain city streets. Mr. Bouchard requested that Mr. Smurlo contact the town to see which streets are affected and to make sure Buffalo Ave and Havana Ave are exempt since we have staff parking on these streets. Mr. Smurlo will contact town hall to get the information.

Dr. Forester reports that the summer programs concluded and were successful. She would like to commend the staff for a fantastic job. The ESY program was held at the community school and the students enjoyed being in a different environment.

Mr. Griffith reports that the office is getting ready for the new year. Preparations for the Back to School Cookout for 8/30 were completed and invitations were sent.

Mrs. Macchione reports that the teachers were preparing for preschool orientation which will be held on Monday, August 15<sup>th</sup>.

### BOARD MINUTES

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the following sets of minutes:

- July 13, 2016 Regular
- July 13, 2016 Executive

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Board Secretary's Report and the Treasurer's Report for June, 2016. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3. The Egg Harbor City Board of Education certifies that as of 06/30/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the July bill list as follows:

1.	General Account	\$451,322.79
2.	Capital Account	\$0.00
3.	Food Service Account	\$1,648.50
4.	Payroll Account	\$137,180.25
5.	Debt Service Account	\$0.00

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Budget transfer (Resolution #17-02) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ August 10, 2016 Fund 10 - \$2,720.07 Fund 20 - \$12,418.90

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved District Emergency Operations Plan for the 2016-2017 school year. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board ratified and affirmed a tuition contract with the Atlantic County Special Services School District to provide an ESY educational program during the 2016-17 school year for 9 students, #9553443486, 5157046940, 1515278922, 7010268920, 2627129709, 7446180589, 1370782030, 3674829440, and

2899423835 in the amount of \$2,200.00 each and a one-to-one aide for 1 student, 2899423835, in the amount of \$2,300.00. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved the following resolution: A withdrawal of \$50,000.00 from the Maintenance Reserve and appropriation to the required maintenance lines in the 16-17 budget. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved to renew the contract with Contini Caterers of Margate Inc. as the district's food service management company for the 2016-17 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

- Management fee: \$13,800 annually (no increase in accordance with U.S. Dept. of Commerce Current "Index Rate" of 0%).
- Guarantee breakeven contract; not to exceed total management fee.

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board ratified and affirmed a contract with the Bolt Courier Service in the amount of \$15 per delivery (\$780.00 annually) to provide pickup and delivery of bank deposits for the 2016-17 school year. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of the following substitutes for the 2016-2017 school year:

1. Custodial Substitute(s) (Daily rate: \$70.00)
  - Myles Hudson

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved Chris Jones as Community School Girls' Basketball Coach for the 2016-2017 school year. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved Marie Farnan as a teacher mentor for the 2016-2017 school year. (Roll call: Ms. Caudo-yes; Mr. Farnan-recuse; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of Carol Sicurella as the district free and reduced lunch applications coordinator for the 2016-2017 school year, at

the contractual rate..(Roll call: Ms. Caudo-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of Stacy Snavely as district substitute call person for the 2016-2017 school year, at the contractual rate. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of Darlene Hagel as district registrar for the 2016-2017 school year, at the contractual rate. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved Appointment of Kaitlyn Williams as CLS teacher for the 2016-2017 school year, at the salary of Step 1- Teacher BA \$50,804.00. (*Salary pending BOE/EHCEA 2016-2017 Agreement*). (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of Rochelle Andress, Facilitator for the Harborfields program for the 2016-2017 school year for 6 hours per week for 48 weeks at the contractual rate pending funding by the Title I N & D FY'17 NCLB Grant. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of Jessie Fernandez as CLS Special Education/ICR Teacher for the 2016-2017 school year (pending issuance of certification) at the salary of Step 1- Teacher BA \$50,804.00. (*Salary pending BOE/EHCEA 2016-2017 Agreement*) (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved appointment of the following 21<sup>st</sup> Century Community Learning Center Staff as budgeted for, and funded by the FY'17, 21<sup>st</sup> CCLC Grant.

- Katie Sementa, Project Director - Full Time \$53,620.00 (*Salary to be determined at the conclusion of negotiations*)
- Lisa Jiampetti, Program Coordinator/Data Collector- Full Time \$45,383.00 (*Salary to be determined at the conclusion of negotiations*)
- Dana Hare, PM REACH Teacher Assistant - 17 hours per week @\$25.00 per hr.

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved the Annual Attendance Incentive payment, for the 2015-2016 school year at the contractual amount as follows:

- Cindi Craig \$250.00 0 days used
- Donna Fiedler \$250.00 0 days used
- Alysha Garcia \$250.00 0 days used
- Yvette Ortiz \$250.00 0 days used
- Karen Porreca \$250.00 0 days used

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-recuse; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved all certified staff as homebound instructors for the 2016-2017 school year at the contractual rate. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved medical leave of absence for EHCCS Custodian, John Ade, Jr. for 12 weeks in accordance with the Family Medical Leave Act (FMLA) effective 8/24/2016. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved letter of resignation from Jason Malecki, part-time CLS Teacher Aide, received 8/5/16 and effective immediately. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved posting of the following positions for the 2016-17 school year at the contractual rate:

- Part-time Teacher Aide (CLS)

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved authorization for the Superintendent to fill the following positions for the 2016-17 school year subject to board ratification on September 7, 2016:

- Part-time Teacher Aide (CLS)

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

### STUDENT ITEMS

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the board approved monthly field trips for Mr. Connelly's students to visit CODI – Career Opportunity Development, Inc., Egg Harbor City, NJ. Transportation provided by CODI. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

### PROGRAM ITEMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved EHCCS fieldwork placement for Stockton University student from 9-6-16 through 12-15-16 as listed:

- Kelly Clark placed with Shaun Gunther

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the Board approved Professional Development Workshops for the 2016-2017 school year. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

### POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved first reading of New/Revised Policies/Bylaws/Regulations as follows:

1. Policy 2224 – Nondiscrimination/Affirmative Action
2. Policy 4111 – Recruitment, Selection and Hiring
3. Policy 4111.1 / 4211.1 Nondiscrimination/Affirmative Action
4. Policy 4131/4131.1 – Staff Development: Inservice, Education/Visitations/Conferences
5. Policy 4211 – Recruitment, Selection and Hiring
6. Policy 4231/4231.1 – Staff Development: Inservice, Education/Visitations/Conferences
7. Policy 5114 – Suspension and Expulsion
8. Policy 5145.4 – Equal Educational Opportunity
9. Policy 6121 – Nondiscrimination/Affirmative Action
10. Policy 6142.2 – English As A Second Language; Bilingual Program
11. Policy 6142.12 – Career and Technical Education
12. Policy 6147 – Standards of Proficiency
13. Policy 6172 – Alternative Education Programs

(Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

### NEW BUSINESS

No new business items were discussed.

### INFORMATIONAL ITEMS

NJSBA Workshop 2016 flyer was given to each board member. Please advise the district office if attending.

OPEN TO THE PUBLIC

Mr. Bouchard opened the floor to the public. No public comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

- September 6 First Day for Students (12:20 dismiss)
- September 7 Staff Development (12:20 dismiss)
- September 14 Regular Board Meeting
- September 14 EHCCS Back To School Night-7:00pm – 8:30pm (12:50 dismiss)
- September 21 CLS Back To School Night-7:00pm – 8:30pm (12:50 dismiss)

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved to move the September 14<sup>th</sup> meeting to September 7<sup>th</sup>. (Roll call: Ms. Caudo-yes; Mr. Farnan-yes; Mrs. Filippello-yes; Mr. Ortiz-yes; Mr. Murphy-yes; Ms. Rogers-yes; Mr. Bouchard-yes) Motion carried.

ADJOURNMENT

There being no further business, upon a motion by Mr. Murphy, seconded by Mr. Ortiz, and carried unanimously, the Board adjourned the meeting at 7:22p.m.

Respectfully submitted,

Laura E. Quiñones  
Board Secretary