

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

July 13, 2016

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('19)

Ms. Caudo ('17)

Mrs. Filippello('16)

Mr. Murphy ('17)

Mr. Ortiz ('16)

Ms. Rogers ('19)

Mrs. Williams ('16)

PRESENTATION

- NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on July 13, 2016 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent/Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. June 8, 2016 Regular *Attachment*
 - 2. June 8, 2016 1st Executive *Attachment*
 - 3. June 8, 2016 2nd Executive *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – May 2016 *Attachment*
 - 2. Treasurer of School Moneys Report – May 2016 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 05/31/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** June, 2016 Bill List *Attachment*
 - 1. General Account \$995,758.23
 - 2. Capital Account \$ 0.00
 - 3. Food Service Account \$ 77,295.98
 - 4. Payroll Account \$595,352.57
 - 5. Debt Service Account \$ 0.00

- D. **APPROVE (roll call):** Budget transfer (Resolution #17-01) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:
- July 13, 2016 Fund 10 - \$44,758.03 Fund 20 - \$10,571.06 *Attachment*

IX. Non-instructional Operations Items

- A. Facilities
1. **APPROVE (roll call):** Use of facilities by Crusaders Youth Athletic Association for the 2016-17 school year.
 2. **APPROVE (roll call):** Use of facilities by Harbor Athletics Adult Recreational Basketball League for the 2016-17 school year.
- B. **RATIFY and AFFIRM (roll call):** A contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2016 Atlantic County Special Services School District Extended School Year program at a cost of \$7,246.55.
- C. **RATIFY and AFFIRM (roll call):** A contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2015 Charles L. Spragg School Extended School Year program at a cost of \$5,206.57.
- D. **APPROVE (roll call):** A tuition contract for a Kindergarten student, #3840120297, who is homeless and whose district of residency is the Irvington Public School District in the amount of \$6,098.95 prorated to March 14, 2016, to provide an educational program during the 2015-16 school year.
- E. **APPROVE (roll call):** Contract with Hamilton Township Board of Education to provide a shared service of Master Teacher, Laurie Derringer, to provide consultation to the district's Preschool Expansion Grant program for 2 days per month during the 2016-17 school year at a cost of \$505.00 per day.
- F. **APPROVE (roll call):** A contract with Duff & Phelps (formerly American Appraisal) to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2016 at a cost of \$1,350.00.
- G. **APPROVE (roll call):** A contract with Ford-Scott & Associates, LLC to provide Auditing Services for the year ended June 30, 2016 in the amount of \$18,000, and accept their Peer Review letter dated October 10, 2013.

- H. **APPROVE (roll call):** A contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 16-17 school year at a cost of \$850.00 annually.
- I. **APPROVE (roll call):** State Contract T-0200 with 360 Business Solutions of Somers Point, NJ to provide two FP PostBase 45 postage meters at a cost of \$190.00 per month for 60-months.
- J. **APPROVE (roll call):** Lunch prices for the 2016-17 school year as follows:

	<i>Spragg</i>		<i>Community</i>	
	<u>Full</u>	<u>Reduced</u>	<u>Full</u>	<u>Reduced</u>
Lunch	\$2.65	\$.40	\$2.85	\$.40
Breakfast	Free	Free	Free	Free
Adult Lunch	\$3.50	\$3.50		
Adult Breakfast	\$1.65	\$1.65		

The weighted average price will be increased by \$.05 cents from the previous year in accordance USDA Paid Lunch Equity requirements for the National School Lunch Program. Breakfast will be free of charge for all students.

- K. **APPROVE (roll call):** Contract with Source 4 Teachers to provide Substitute Teacher placement for the 2016-2017 school year at the following daily rates plus a 34% mark up for employee benefits paid by the vendor:

	<u>Daily Rate</u>	<u>Pricing</u>
➤ Teaching Staff and Aides– 60 Credits	\$75 per day	\$100.50
➤ Teaching Staff and Aides– BA/BS	\$80 per day	\$107.20
➤ Teaching Staff and Aides– Teacher’s Cert	\$85 per day	\$113.90

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** The following Harborfields staff for the 2016-2017 school year at the contractual rate funded by FY’17 NCLB Title I D Grant as follows:
 - Brian Bender, Teacher for 8 hours per week for 48 weeks
 - Lapell Chapman, Teacher for 8 hours per week for 48 weeks

- B. **APPROVE (roll call):** The following Spragg extra-curricular activity positions for the 2016-2017 school year at the contractual rate as follows:

AM/PM Duty Staff (5)
 Donna Fiedler
 Laura Gentile
 Tina Hennaut
 Bianca Marinucci
 Betty Phelps

Intervention and Referral Services Staff Member (1)
 Laura Gentile

SMT (6)
 Michele Bauers
 Betty Phelps
 Donna Fiedler
 Bianca Marinucci
 Heather Crosson
 Marie Farnan / Deanna Walker (split)

Art Club
 Heather Camillo

- C. **APPROVE (roll call):** EHCCS extracurricular, duty and coaching positions as listed for the 16-17 school year at the contractual rate.

ACTIVITY POSITION	
Nat. Jr. Honor Society	Andrew Ross
Student Council	Marc Roesch
Yearbook Club	Angela Maione
Athletic Coordinator	Lorie Walsh
I&RS Coordinator	Kelsey Nickles
COACHING	
Cross Country Coach	Tom Kresz
Girls' Basketball Coach	TBD
Boys' Basketball Coach	Jordan Melchionni
Athletic Chaperones for X-Country and Basketball	Marc Roesch James Connelly Lorie Walsh
DUTIES	
AM/PM Duty	Thomas Culleney James Connelly Gretchen Halfpenny Lorie Walsh Thomas Kresz
Long Detention Supervisor (90 Minutes)	Mary O'Sullivan

Office Detention Supervisor (40 Minutes)	Margaret Wharton
EHCCS SMT	
School Management Team Members (Summer & School Year)	Angela Maione Gretchen Halfpenny Christine Bryant Kelsey Nickles Karen Porreca Dan Sakers

- D. **APPROVE (roll call):** Appointment of all district certificated staff as detention, AM/PM duty, athletic chaperones, and SMT substitutes for the 2016-2017 school year at the contractual rate.
- E. **APPROVE (roll call):** Appointment of all Community School certificated staff as members of the EHCCS Wellness Team eligible for compensation through School Health/Wellness Grant.
- F. **RATIFY and AFFIRM (roll call):** The following staff members for the 21st Century Community Learning Center 2016 STEM Summer Camp (July 5, 2016 to July 29, 2016) shared position at the contractual rate, funded by the FY'16 21st CCLC grant.
- Bianca Marinucci Basic Skills Instruction Teacher up to 50 hours
 - Emily Rheault Basic Skills Instruction Teacher up to 50 hours
 - Christopher Jones – PE (replacing K. Goodwin) up to 90 hours
- G. **RATIFY and AFFIRM (roll call):** The following staff member for the Special Education Extended School Year Program (July 5, 2016 to July 29, 2016), at the contractual rate:
- Pam Nandal Reading Specialist Instructor up to 90 hours
- H. **APPROVE (roll call):** The allocation of salaries of the following staff for the FY 16 NCLB Grant:
- Burzo Title IA 75%=\$44,191.00 Spragg
 - Eyde Title IA 100%=\$83,831.00 Spragg
 - Bryant Title IA 100%=\$83,212.00 EHCCS
 - Scibilia Title IA 36%=\$21,493.00 EHCCS
 - Maione Title IA 36%=\$21,493.00 EHCCS
 - Kresz Title IIA 70%=\$36,174.00 EHCCS

- I. **APPROVE (roll call):** Appointment of the following substitutes for the 2016-2017 school year:
1. **Nurse Substitutes (Daily rate: \$100.00)**
 - Bonnie Bowen
 - Kimberly Davis
 - Judy Fern
 - Michele Patterson
 2. **Custodian Substitutes (Daily rate: \$70.00)**
 - Rochelle Gerber
 - Robert Rifkin
- J. **APPROVE (roll call):** Posting for School Resource Officer for the 2016-2017 school year.
- K. **APPROVE (roll call):** Posting for teacher mentors for the 2016-2017 school year.
- L. **APPROVE (roll call):** Posting for district free and reduced lunch applications coordinator for the 2016-2017 school year, at the contractual rate.
- M. **APPROVE (roll call):** Posting for district substitute call person for the 2016-2017 school year, at the contractual rate.
- N. **APPROVE (roll call):** Posting for district registrar for the 2016-2017 school year, at the contractual rate.
- O. **APPROVE (roll call):** Letter of resignation from Darryll Ramsey, Jr., Harborfields Social Worker/Counselor/Behavior Specialist dated July 4, 2016 and effective July 22, 2016. *Attachment*
- P. **APPROVE (roll call):** The revised posting for the following Harborfields positions for the 2016-2017 school year at the contractual rate pending funding by the Title I N & D FY'16 NCLB Grant as follows:
- 1 Facilitator for 6 hours per week for 48 weeks at the contractual rate
- Q. **APPROVE (roll call):** Letter of retirement from Laura E. Quinones, Administrative/Board Secretary dated June 18, 2016 and effective December 31, 2016. *Attachment*
- R. **APPROVE (roll call):** Posting of the following position:
- Administrative Secretary to the Superintendent
- S. **RATIFY and AFFIRM (roll call):** Medical leave of absence for Deborah Rollins, CLS Teacher from 05/27/16 – 09/01/16, in accordance with FLA/FMLA.

- T. **RATIFY and AFFIRM (roll call):** Medical leave of absence for Christine Bryant, EHCCS Teacher from 06/07/16 – 07/07/16, in accordance with FLA/FMLA.
- U. **APPROVE (roll call):** Appointment of Kylene M. Farnan as EHCCS Teacher effective September 1, 2016 – June 30, 2017 at the salary of Step 1-BA - 50,804.00 (pending the negotiated agreement).
- V. **APPROVE (roll call):** Appointment of Gianna Miranda as EHCCS Teacher effective September 1, 2016 – June 30, 2017 at the salary of Step 1-BA+15 – 51,562.00 (pending the negotiated agreement).
- W. **APPROVE (roll call):** Appointment of Brittany L. Abbott as part-time CLS Aide effective September 1, 2016 – June 30, 2017 at the salary of Step 1-BA - 24,776.00 (prorated - pending the negotiated agreement).

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** On-going walking field trips to various institutions, businesses, parks, and schools located within Egg Harbor City for all District students throughout the 2016-2017 school year.

XII. Program Items

- A. **APPROVE (roll call):** The revised contract between Harborfields and the Egg Harbor City Public School District for the 2016-2017 school year pending Title I N & D FY'17 NCLB Grant funds.
- B. **RATIFY and AFFIRM (roll call):** Acceptance of additional funding from AtlantiCare's Turn Your School Wellness into Wealth Program for the Community School and the Spragg School in the amount of \$300.00 each. *Attachment*
- C. **APPROVE (roll call):** The acceptance of the Step It Up grant in the amount of \$1000. The grant was awarded to the Community School by AtlantiCare/NJ Department of Health for the 2016-2017 School Year.
- D. **APPROVE (roll call):** The acceptance of the Parents as Champions for Healthy Schools grant in the amount of \$1000. The grant was awarded to the Spragg School by AtlantiCare/NJ Department of Health for the 2016-2017 School Year.
- E. **APPROVE (roll call):** The submission of the 2016-17 NCLB applications, acceptance of Title 1A, Title 1D LEA, and Title IIA allocated funds, and the refusal of Title III funds.

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2016-2017 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** Second reading of New/Revised Policies/Regulations as follows:
1. Policy 3570 – District Records and Reports *Attachment*
 2. Policy 5120 – Assessment of Individual Needs *Attachment*
 3. Bylaw 9250 – Expenses and Reimbursements *Attachment*

XV. New Business

XVI. Informational Items

- A. Thank you letter from Atlantic City Rescue Mission

XVII. Open to Public

XVIII. Calendar Dates

August 10 Regular Board Meeting

XIX. Executive Session

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- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XX. Adjournment

Time: _____