

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

June 14, 2017

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board Vice President, Janine Caudo opening the meeting, and board member, Steven Ortiz, MaryAnn Rogers, Jeanne Williams and Dana Seaver present. Also present were: Superintendent/CLS Principal, Adrienne Shulby; Business Administrator, Joseph Smurlo; EHCCS Principal, John Griffith; Supervisor of Early Childhood/LDTC, Tara Macchione; and Board Secretary, Maryanne Shupin.

Ms. Caudo called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Ms. Caudo called for the flag salute and roll call, which is reflected in the opening paragraph.

OPEN FLOOR TO THE PUBLIC

Ms. Caudo invited the public to comment on or question any topic related to the Board of Education agenda items. There were no public comments or questions.

COMMENTS FOR THE GOOD OF THE BOARD

Mrs. Williams mentioned that the 2017 graduation ceremony was great.

MONTHLY REPORTS

Mrs. Shulby stated that the 2017-2018 Board Goals include implementing an upgrade to technology with Chromebooks

Mr. Smurlo informed the Board they have met with the SDA and City Council. Weekly meetings have been set to review progress of the construction. Mr. McKenna has assured the work will be completed to satisfaction.

Mr. Griffith stated that the Please Let Us Eat campaign will be starting soon and he is looking forward to the Chrombook Camp in August.

Mrs. Macchione mentioned the Extended School Year will be starting on July 5<sup>th</sup>.

ANNUAL APPOINTMENTS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as Business Administrator/Asst. Board Secretary. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Ms. Susan Palaia as Treasurer of School Moneys. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Ford, Scott & Associates, L.L.C. as Public School Auditor. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Sahli & Padovani, Attorneys At Law, as Board Attorney. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Becica Associates, LLC, Architect of Record as Board Architect. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Cynergy Group, James Wittaker, broker of record for the district's medical and prescription benefits coverage. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the authorization to Procure Goods and Services through State Contracts. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as Qualified Purchasing Agent N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 Et Seq and sets the bid threshold at \$40,000. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of EHCCS Principal John Griffith, School & Classroom Practices as Affirmative Action Officer N.J.A.C. 6:4-1.3(c). (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as Practices & Public Agency Compliance Officer. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as Safety Coordinator. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Kim Goodwin, John Griffith, Lorie Walsh, Stacy Baggstrom, Jon S. Wheeler and Joseph Smurlo as the Executive Safety Committee. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Adrienne Shulby as Title IX Coordinator 34 CFR 106.8(c). (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Joseph Smurlo as Custodian of School Records. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Gina Forester as Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a). (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Gina Forester as ADA Coordinator 28 CFR 35.107(a). (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers,, the Board approved the appointment of Gina Forester as Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Jon S. Wheeler as Integrated Pest Management Coordinator. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Jon S. Wheeler as Right to Know Officer. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Jon S. Wheeler as Chemical Hygiene Officer. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Jon S. Wheeler as AHERA Coordinator. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of McManimon & Scotland, LLC as Bond Counsel. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of Phoenix Advisors, LLC as Financial Advisors of Record. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the appointment of John Griffith or designee "Issuing Officer" of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et.seq. (working papers) as Issuing Officer. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

#### ANNUAL MOTIONS and DESIGNATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Depositories for School Funds:

Depositories: OceanFirst Bank or any GUDPA or federally approved depository in the state of New Jersey

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Signatures for School Funds:

#### Signatories – General Account (3 of 4 required)

- Board President
- Treasurer of School Moneys
- Board Secretary
- Business Administrator

#### Signatories – Payroll (1 of 3 required)

- Board Treasurer
- Board Secretary
- Business Administrator

#### Signatories – Payroll Agency (1 of 2 required)

- Business Administrator
- Board Secretary

#### Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

- Business Administrator
- Board Secretary

#### Signatories – Lunch Account (1 of 2 required)

- Business Administrator
- Board Secretary

#### Signatories – CAP Reserve (1 of 2 required)

- Business Administrator
- Board Secretary

#### Signatories – Debt Services (1 of 2 required)

- Business Administrator

- Board Secretary

Signatories – Health Benefit Account (1 of 2 required)

- Business Administrator
- Board Secretary

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the Tax Shelter Annuity Companies as follows:

- The Equitable
- Siracusa Benefits Program
- Lincoln Investment Planning, Inc.
- Metropolitan Life

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the business administrator or the board secretary could transfer funds between the money market fund account and the general account. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved facsimile signatures on checks/contracts with at least one original signature on each. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved Newspapers/Community Sources for Notice of Public Meetings as follows:

- 1) Egg Harbor News
- 2) The Press of Atlantic City
- 3) The Current

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved fees to be charged individuals who request notice of Board meetings and other public information per NJSA 10:4-19. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the district curriculum for all grades pending NJ Common Core Standards adoptions / revisions. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved to readopt District Bylaws and Policies. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved to direct Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved to recognize the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

#### BOARD MINUTES

Upon a motion by, Mr. Ortiz, seconded by Ms. Rogers, the Board approved the following sets of minutes:

- May 3, 2017 Regular
- May 3, 2017 1<sup>st</sup> Executive
- May 3, 2017 2<sup>nd</sup> Executive

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

#### FINANCIAL ITEMS

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for April, 2017. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 04/30/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the May bill list as follows:

1.	General Account	\$307,274.71
2.	Capital Account	\$0.00
3.	Food Service Account	\$75,547.37
4.	Payroll Account	\$556,396.61
5.	Debt Service Account	\$0.00

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved Budget transfer (Resolution #17-13) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

➤ June 14, 2017 Fund 10 - \$23,975.20 Fund 20 - \$554.79

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

### NON-INSTRUCTIONAL OPERATIONS ITEMS

#### Facilities

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved authorization to submit to the Executive County Superintendent an Application for Dual Use of Educational Space for the Speech/ELL room at the Charles L. Spragg School for the 2017-18 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved participation in and the use of EHCCFS facilities for the summer feeding program, Let Us East Please. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the use of the facilities by the Cumberland Cape Atlantic YMCA to use the Charles L. Spragg School to provide an after school program during the 2017-18 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

#### Miscellaneous

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Milestone Physical Therapy, LLC to provide physical therapy services to district students as required by the students' IEP for the 2017-18 school year at a cost of \$112.50 per initial evaluation and \$37.50 for each therapy session. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Williams, the board approved a contract with Therapeutic Learning For Children to provide occupational therapy services to district students as required by the students' IEP for the 2017-18 school year at a cost of \$125 per initial evaluation, \$47 for each individual therapy session, and \$32 per student for group therapy sessions. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Advanced Assessment Systems, Inc. (d/b/a LinkIt) in the amount of \$10,824.00 to provide and Assessment Management and Analytics Platform during the 2017-18 school year. (Roll call: Mr.

Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Galloway Township School District in the amount of \$6,018.80 to provide Special Education Services to student #3699629145 during the 2016-2017. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Ford-Scott & Associates, LLC to provide Auditing Services for the year ended June 30, 2017 in the amount of \$18,000.00 and accept their Peer Review letter prorated November 30, 2016. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Preferred Home Health Care & Nursing Services, Inc. in the amount of \$46.00 per hour (\$368.00 per day) to provide one-on one nursing services to special education student #5161304106 during the 2017-18 school year. . (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Buena Regional School District to provide educational services during the 2016-17 school year to homeless students whose district of Residency is Egg Harbor City Second Grade Student #6982727602 in the amount of \$12,841.00 and Kindergarten Student #8138220270 in the amount of \$11,694.00 both prorated to March 9, 2017. . (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved Pursuant to PL 2015, Chapter 47 the Egg Harbor City Board of Education intends to renew, award, or permit to expire the following contract previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

- South Jersey Gas Natural Gas  
\$122,000.00
- Atlantic City Electric Electricity  
\$195,000.00
- First Children Learning Services BCBA  
\$115/hour
- Glenn Insurance RMC  
\$2,600.00
- Stephen A. Nurkiewicz, MD School Physician  
\$10,000.00
- Milestone Physical Therapy Physical Therapy  
\$36/session
- Therapeutic Learning For Children Occupational Therapy  
\$125/Evaluation

- Atlantic County Special Services School District Tuition  
\$522,355.00
- Galloway Township School District Tuition  
\$60,000.00
- Southern Regional School District Tuition  
\$23,400.00
- Management & Evaluation Associates Grant Evaluation  
\$19,500.00
- Source4Teachers Substitute Teachers  
\$103,000.00
- Ford, Scott and Associates Auditing  
\$18,000.00
- Contini Caterers FSMC  
\$13,800.00
- Becica Associates, LLC Architect  
\$5,000.00
- Sahli & Padovani Attorney  
\$100.00/hour
- Schindler Plus Elevator Maintenance  
\$2,500.00
- Blackboard Engage Web Hosting  
\$3,213.00
- Bolt Courier Service Courier Service  
\$60.00/month
- Ikon copiers Copier Rental  
\$21,050.00
- Stewart Industries Copier Rental  
\$8,100.00
- Follett Destiny Software  
\$4,400.00
- Sprint Phone Service  
\$1,320.00
- Extel Phone and Internet  
\$27,368.00
- ACCASBO JIF Insurance  
\$88,485.00
- American Appraisal Fix Asset Accounting  
\$1,400.00
- CASA Payroll  
\$10,000.00
- Systems 3000 Accounting Software  
\$12,950.00
- Genesis Student Attendance  
\$10,500.00
- Broad, Inc. Chiller Maintenance  
\$29,148.00
- Horizon Omnia Health Insurance  
\$1,337,187.00

- Delta Dental Dental Insurance  
\$73,000.00
- Preferred Home Nursing Services 1:1 Aide  
\$64,800.00
- LinkIt Assessment Platform  
\$10,824.00

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Duff & Phelps (formerly American Appraisal) to update the fixed asset accounting ledger for accounting and financial reporting as of June 30, 2017 at a cost of \$1,380.00. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved the School Bus Emergency Evacuation Drill Report. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved Resolution #17-14 applying the distribution of the statutory surplus, from the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, for fiscal year 2013-2014 totaling \$3,945.00 to the Fund's Aggregate Excess Loss Contingency Fund (The Egg Harbor City Board of Education will have a combined surplus, including previous years, of \$8,099.00, that could be applied to the future years' JIF billings for insurance purposes.) (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved a contract with Blackboard Connect, Inc. to provide Web Hosting services from July 1, 2017 to June 30, 2018 at a cost of \$3,780.00 annually. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Mrs. Williams, the board approved to renew a contract with Blackboard Connect, Inc. to provide Connect-Ed student/parent notification services from October 1, 2017 to September 30, 2018 at a cost of \$1,861.35 annually. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved a contract for Joseph Smurlo, School Business Administrator, for a term of July 1, 2017 to June 30, 2018 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the following staff for the 21<sup>st</sup> Century Community Learning Center 2017 STEM Summer Camp ( July 3, 2017 to July 28, 2017) at the contractual rate, funded by the FY'17 21<sup>st</sup> CCLC grant.

- Andrew Ross Science Teacher up to 100 hours

- Kimbra Goodwin Health Science Teacher up to 100 hours
- Bianca Marinucci Science Teacher up to 100 hours
- Matt Wira Special Education Teacher up to 100 hours
- Danielle Broomhead Math Teacher up to 100 hours
- Lorie Walsh Nurse up to 50 hours
- Stacy Baggstrom Nurse up to 50 hours

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved posting for six (6) CLS staff as School Management Team members for the 2017-2018 school year not to exceed 20 hours each (including summer) at the contracted rate. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved posting for six (6) EHCCS staff as School Management Team members for the 2017-2018 school year not to exceed 20 hours each (including summer) at the contracted rate. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved posting for Spragg extra-curricular activity positions for the 2017-2018 school year at the contractual rate as follows:

- Art Club Advisor
- I&RS (1)
- AM/PM Duty Staff (5)

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved posting of the following positions for the 2017-2018 school year:

- Physical Education Teacher, CLS
- In-Class Resource Teacher, CLS
- Pre-School Inclusion Teacher, CLS
- Special Education Teacher (HQ ELA), EHCCS
- Part-time Classroom Aide

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved posting of the following EHCCS extracurricular/coaching positions for the 2017-2018 at the contractual rate:

- Boys Basketball Coach
- Girls Basketball Coach
- Athletic Coordinator
- Athletic Chaperones (Fall & Winter)

- National Junior Honor Society Advisor
- Yearbook Advisor
- Student Council Advisor
- Five (5) AM/PM Duty Teachers
- Intervention and Referral Services Coordinator
- Long Detention Lead Teacher
- Office Detention Lead Teacher

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved Gianna Miranda as Special Education Instructor up to 90 hours for the Special Education Extended School Year Program (July 3, 2017 to July 28, 2017), at the contractual rate. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the 2017-2018 contract for Night Custodian Felicitas Cisneros at Step 1 \$32, 490.00. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved all certificated staff members as members of the school wellness team and eligible for compensation through the School Wellness Grant for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the appointment of all district certificated staff as detention, AM/PM duty, athletic chaperones and SMT substitutes for the 2017-2018 school year at the contractual rate. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the following EHCCS staff members for summer hours at the contractual rate: Mrs. Halfpenny, Guidance Counselor, up to 25 hours and Mrs. Walsh, School Nurse, up to 15 hours. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the following substitutes for the 2017-2018 school year as custodians at a daily rate of \$70.00: Alan Chambliss, Sonia Gonzalez, Ryan Heriegel and Willie Jenkins. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the posting for a Chrome Camp Instructor not to exceed ten (10) hours during the month of August 2017. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board accepted with regret the resignation letter from CLS, ICR Teacher, Veronica Warrakah received on 5/9/17 effective

6/3017. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

**STUDENT ITEMS**

Upon a motion by Mrs. Williams, seconded by Mrs. Seaver, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mrs. Williams, seconded by Mrs. Seaver, the board approved the following 21<sup>st</sup> CCLC Summer Camp trips funded by the FY '17 21<sup>st</sup> CCLC/Supplemental Funds Grant:

<i><b>DATE</b></i>	<i><b>DESTINATION</b></i>
July 7 <sup>th</sup>	Egg Harbor City Lake, Egg Harbor City, NJ
July 14 <sup>th</sup>	Young's Skating Trip, Mays Landing, NJ
July 21 <sup>st</sup>	DiDonoto's Bowling & Mini Golf, Hammonton, NJ
July 28 <sup>th</sup>	Longport Beach, Longport, NJ

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

**PROGRAM ITEMS**

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board accepted the Board Goals Action Plan for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the board approved the Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ) for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the District record of textbooks for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the five-year curriculum evaluation schedule. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved submission of the 2017-18 NCLB and IDEA applications and the acceptance of the allocated funds. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the District Professional Development Plan for the 2017-2018 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board approved the submission of the 2017-2018 Bilingual/ESL/ELS Three-Year Program Plan. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board accepted the EHC Coalition for a Safe Community's Chromebook Summer Camp Grant for \$2,190.00 for the Community School Funds provided by the Atlantic County Prosecutor's Office. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers, the Board ratified the submittal of the Dollar General Literacy Foundation Youth Literacy Grant for \$4000.00 for the Community School/Library/Media Center. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

#### PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Mrs. Seaver, the Board approved Professional Development Workshops for the 2016-2017 school year. (Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes) Motion carried

#### POLICIES/REGULATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Rogers the board approved first reading of New/Revised Policies/Regulations as follows:

1. Policy 5141.1 – Missing, abused and Neglected Children

(Roll call: Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mrs. Williams-yes; Ms. Caudo-yes)  
Motion carried

#### NEW BUSINESS

None

#### INFORMATIONAL ITEMS

Regular Meeting

June 14, 2017

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Ms. Caudo instructed the board to review their packet to see the AtlantiCare's Wellness Letters and Poster Contest Winner .

OPEN TO THE PUBLIC

Mr. Ross informed everyone there were at least 15 staff members at the Home Town Hero's celebration. The Yearbooks are compliments of EHCEA

CALENDAR DATES

District dates of interest for the upcoming month:

July 12          Regular BOE Meeting

ADJOURNMENT

There being no further business, upon a motion by Ms. Rogers, seconded by Mr. Ortiz, and carried unanimously, the Board adjourned the meeting at 7:34p.m.

Respectfully submitted,

Maryanne Shupin

Board Secretary