

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting

April 12, 2017

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('18)

Ms. Caudo ('17)

Mr. Murphy ('17)

Mr. Ortiz ('19)

Ms. Rogers ('18)

Mrs. Seaver ('19)

PRESENTATION

Cumberland Cape Atlantic YMCA Program

Presented by: Theresa Booth, Senior Director of Child Development

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on April 12, 2017 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

(2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. March 8, 2017 Regular *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – February 2017 *Attachment*
 - 2. Treasurer of School Moneys Report – February 2017 *Attachment*

- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 02/28/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** March, 2017 Bill List
 - 1. General Account \$389,410.74
 - 2. Capital Account \$0.00
 - 3. Food Service Account \$80,023.73
 - 4. Payroll Account \$634,745.04
 - 5. Debt Service Account \$554,015.63*Attachment*

- D. **APPROVE (roll call):** Budget transfer (Resolution #17-10) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

April 12, 2017 Fund 10 - \$17,870.57 Fund 20 - \$3,432.23

Attachment

- E. **APPROVE (roll call):** Contract with Source 4 Teachers to provide Substitute Teacher placement for the 2017-2018 school year at the following daily rates:

	<u>Daily Rate</u>	<u>Pricing</u>
Teaching Staff and Aides – 60 Credits	\$80 per day	\$107.20
Teaching Staff and Aides – BA/BS	\$85 per day	\$113.90
Teaching Staff and Aides – Teacher’s Cert	\$90 per day	\$120.60

IX. Non-instructional Operations Items

A. Miscellaneous

1. **APPROVE (roll call):** Resolution #17-11 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2017-2018 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund’s assessment for the Egg Harbor City School District. *Attachment*
2. **APPROVE (roll call):** The revised 2016-2017 school calendar. *Attachment*
3. **APPROVE (roll call):** Use of facilities by the American Cancer Society, Inc. to use the EHC Community school parking lot as a rest stop during their June 11, 2017 fundraising bike ride.
4. **APPROVE (roll call):** Use of facilities by the DM Panthers basketball team to use the EHC Community School gym for basketball practice during the 2016-2017 school year.

B. Transportation

1. **RATIFY and AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$8,371.50 to provide transportation for homeless students #8872875292, 4346316120, and 4294056989 to the Egg Harbor City Community School during the 2016-2017 school year.
2. **RATIFY and AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$31,500.00 to provide transportation for student #3699629145 to the Swift School in Egg Harbor Township during the 2016-2017 school year.
3. **RATIFY and AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District in the amount of \$18,750.00 to provide transportation for homeless student #6283213744 and DCP&P placement student #9311025864 to the Egg Harbor City School District during the 2016-2017 school year.

4. **RATIFY and AFFIRM (roll call):** Contract with the Greater Egg Harbor Regional High School District to provide transportation for field trips during the 2016-2017 school year at a cost of \$310.91 per 4 hour trip and \$50.00 for each additional hour.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Contract between Harborfields and the Egg Harbor City Public School District for the 2017-2018 school year pending Title I N & D FY'18 NCLB Grand funds.
- B. **APPROVE (roll call):** Posting of the following positions for the 21st CCLC Summer Program (July 3, 2017 – July 28, 2017), at the contractual rate funded by the FY'17 21st CCLC grant:
1. Instructors:

Special Education	1	up to 200 hours each
Science	2	up to 100 hours each
Health and PE	1	up to 100 hours each
Math	1	up to 100 hours each
Language Arts	1	up to 100 hours each
 2. Nurse
- | | | |
|--|---|----------------------|
| | 1 | up to 115 hours each |
|--|---|----------------------|
- C. **APPROVE (roll call):** Posting of the following positions for the Special Education Extended School Year Program (July 3, 2017 – July 28, 2017), at the contractual rate:
1. Special Education Instructors
- | | | |
|--|---|---------------------|
| | 5 | up to 90 hours each |
|--|---|---------------------|
2. Reading Specialist Instructor
- | | | |
|--|---|----------------|
| | 1 | up to 90 hours |
|--|---|----------------|
3. Classroom Aides
- | | | |
|--|---|---------------------|
| | 3 | up to 80 hours each |
|--|---|---------------------|
- D. **APPROVE (roll call):** Change in 21st Century Community Learning Center Director contract for Katie Sementa from 15 vacation days to 20 vacation days for 2016-2017 school year.
- E. **APPROVE (roll call):** Contract with Lee Ann Guenther to provide yoga instruction services during the 2016-2017 school year in coordination with the AtlantiCare Healthy Grant at a cost of \$39 per 45 minute session as requested.
- F. **RATIFY and AFFIRM (roll call):** Internal Post for Homebound Instructor for the remainder of the 2016-2017 school year.
- G. **APPROVE (roll call):** Letter of resignation for CLS Kindergarten Aide, Jennifer McGaffney received April 4, 2017 effective April 6, 2017. *Attachment*
- H. **APPROVE (roll call):** Letter of resignation for Night Custodian, Myles Hudson received April 10, 2017 effective April 6, 2017. *Handout*

- I. **APPROVE (roll call):** Authorization to post and advertise a Night Custodian position and authorize the Superintendent to fill the position subject to ratification and affirmation by the Board.
- J. **RATIFY and AFFIRM:** Medical leave of absence for Veronica Warrakah CLS Teacher from 4/3/17 to 4/27/17, in accordance with the Family Medical Leave Act (FMLA).

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*
- B. **APPROVE (roll call):** The following 21st CCLS field trips FY'17:
 - April 21, 2017 Cedar Creek High School PAC 3:10 PM – 5:00 PM
 - April 22, 2017 Atlantic City Boardwalk Kids Fit Mile 10:15 AM – 12:30 PM
 - May 19, 2017 Big Buddies to Cape May County Zoo 9 AM – 3 PM

XII. Program Items

- A. **APPROVE (roll call):** Acceptance of the Field Trip New Jersey Grant for \$700.00.
- B. **APPROVE (roll call):** Operation of the General Education Summer School Program from 6/13/17 - 6/16/17.
- C. **APPROVE (roll call):** Operation of the 21st Century Community Learning Center summer program from 7/3/17 - 7/28/17.
- D. **APPROVE (roll call):** Operation of the Special Education Extended School Year summer program from 7/3/17 - 7/28/17.
- E. **APPROVE (roll call):** 90-hour LDT-C practicum for Jessica Gillespie from 7/1/17 through 8/31/17 with the Special Projects Department. *Attachment*
- F. **APPROVE (roll call):** Jamie Sorin, Stockton University graduate student, for a Speech and Language Clinical Externship Placement at the CLS and EHCCS from May 1, 2017 through August 31, 2017. *Attachment*
- G. **RATIFY and AFFIRM (roll call):** Submission of the Tanger Kids Grant Program in the amount of \$2,500.00 for the Community School 2017- 2018 school year.
- H. **APPROVE (roll call):** Volunteer collaboration between the Community School and Old Navy Store #5547 – Consumer Square, Mays Landing NJ in order to earn \$250 contribution from parent company Gap Inc.

- I. **APPROVE (roll call):** Acceptance of five (5) Samsung Chromebooks for Lori-Beth Silver's 4th grade classroom through the website DonorsChoose.org.
- J. **APPROVE (roll call):** The following Rittenberg alumni for peer mentoring from April 17 – April 21 during the 21st CCLC REACH program.
 - Christopher Graves
- K. **APPROVE (roll call):** The following Rowan University student for field placement at the Spragg School from September 5, 2017 to December 21, 2017.
 - Sarah Sharp - assigned to Bianca Marinucci
- L. **APPROVE (roll call):** Collaboration with the Community Food Bank for ESY and 21st CCLC summer meals for July 2017.
- M. **APPROVE (roll call):** Acceptance of the Preschool Expansion Grant Funds in the amount of \$257,993.00, which includes one-time supplemental funding in the amount of \$36,030.00, and Preschool Education Aid funds in the amount of \$360,300.00 For the 2017-2018 school year.
- N. **APPROVE (roll call):** Submission of the Statement of Assurances for 2016-2017 for the New Jersey Department of Education Special Education Model Policies and Procedures adopted in 2009. *Attachment*
- O. **RATIFY and AFFIRM (roll call):** Submission of the FY'18 Continuation 21st Century Community Learning Centers Grant application for a total allocation of \$350,000.00.
- P. **RATIFY and AFFIRM (roll call):** Acceptance of \$100.00 from AtlantiCare Fruit and Veggie Infomercial Video Contest.

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2016-2017 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** First reading of the revised New Jersey Department of Education Special Education Model Policies and Procedures adopted in 2009. *Attachment*
- B. **APPROVE (roll call):** Second reading of the following policies/regulations:
 - 1. Policy 5119 Transfers *Attachment*
 - 2. Policy 5141.3 Health Examinations and Immunizations *Attachment*
 - 3. Policy 6010 Goals and Objectives *Attachment*

- 4. Policy 6114 Emergencies and Disaster Preparedness *Attachment*
- 5. Policy 6140 Curriculum Adoption *Attachment*
- 6. Policy 6141 Curriculum Design and Development *Attachment*
- 7. Policy 6142 Subject Fields *Attachment*
- 8. Policy 6142.4 Physical Education and Health *Attachment*
- 9. Policy 6142.10 Internet Safety and Technology *Attachment*
- 10. Policy 6145 Extracurricular Activities *Attachment*
- 11. Policy 6145.1/
6145.2 Intramural and Interscholastic Competition *Attachment*
- 12. Policy 6146 Graduation Requirements *Attachment*
- 13. Policy 6162.5 Research *Attachment*
- 14. Policy 6163.1 Media Center/Library *Attachment*
- 15. Policy 6164.4 Child Study Team *Attachment*
- 16. Policy 6171 Special Instructional Programs *Attachment*
- 17. Policy 6173 Home Instruction *Attachment*
- 18. Policy 6200 Adult/Community Education *Attachment*
- 19. Policy 6171.4 Special Education *Attachment*
- 20. Policy 6171.4E Procedural Safeguards Statement *Attachment*

XV. New Business

XVI. Informational Items

- A. AtlantiCare Healthy Schools – Healthy Educator Award to Mrs. Stacy Baggstrom as an Honorable Mention Recipient. *Attachment*
- B. AtlantiCare Healthy Schools – Healthy Educator Award to Mrs. Katie Sementa as an Honorable Mention Recipient *Attachment*
- C. Thank you letter from The Women’s Center for CLS \$200 gift cards donation *Attachment*
- D. AtlantiCare Fruit and Veggie Infomercial Video Contest – \$100 Finalist Prize Winner. *Attachment*
- E. Slow Food South Jersey Shore awarded the Community School \$500 grant for an Aquaponics garden. *Attachment*

XVII. Open to Public

XVIII. Calendar Dates

- April 11 & 12 Parent/Teacher Conferences (early dismissal – 12:50)
- April 13 Spring Recess Begins (early dismissal – 12:20)
- April 14-17 Spring Recess (bldgs. closed)
- April 18 School Re-opens
- May 3 BOE Meeting/Public Hearing 2017-18 Budget

XIX. Executive Session

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Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XX. Adjournment

Time: _____