

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Regular Meeting

March 8, 2017

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

I. Open Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Bouchard ('18)

Ms. Caudo ('17)

Mrs. Filippello('19)

Mr. Murphy ('17)

Mr. Ortiz ('19)

Ms. Rogers ('18)

Ms. Seaver ('19)

STAFF RECOGNITION

Michele Bauers, Teacher of the Year
Spragg Elementary School

Marc Roesch, Teacher of the Year
Egg Harbor Community School

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 8, 2017 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

(2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent / Principal Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Director of Special Projects Report
- D. EHCCS Principal Report *Attachment*
- E. Supervisor of Early Childhood/LDTC Report
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. February 8, 2017 Regular *Attachment*
 - 2. February 8, 2017 Executive *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – January 2017 *Attachment*
 - 2. Treasurer of School Moneys Report – January 2017 *Attachment*
- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 01/31/17 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** February, 2017 Bill List
 - 1. General Account \$ 241,189.20
 - 2. Capital Account \$0.00
 - 3. Food Service Account \$40,987.29
 - 4. Payroll Account \$562,329.17
 - 5. Debt Service Account \$0.00

Attachment

- D. **APPROVE (roll call):** Budget transfer (Resolution #17-09) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

March 8, 2017 Fund 10 - \$ 719.82 Fund 20 - \$ 0.00 *Attachment*

- E. **APPROVE (roll call):** Submission of the tentative 2017-2018 school district budget to the County Office of Education as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 507

BE IT RESOLVED to approve the 2017-2018 school district budget for submission to the County Office of Education as follows:

| | Budget |
|----------------------|----------------------|
| General Fund | \$8,418,703.00 |
| Special Revenue Fund | \$1,547,986.00 |
| Debt Service Fund | <u>\$ 598,644.00</u> |
| | \$10,565,333.00 |

BE IT FURTHER RESOLVED that \$15,755.00 in banked cap will be applied to the 2017-2018 school budget. The need for this cap adjustment is to offset increased out-of-district tuition, increased gas and electric costs, and increased transportation costs. These costs cannot be deferred or incrementally completed over an extended period of time.

BE IT FURTHER RESOLVED to acknowledge that the 2017-2018 budget as described above will result in the following:

| | |
|-----------------------|----------------------|
| General Tax Fund Levy | \$2,716,683.00 |
| Debt Service Tax Levy | <u>\$ 522,943.00</u> |
| | \$3,239,626.00 |

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establishes a maximum of \$25,000.00 in the general fund 2017-2018 budget, allotted for travel and travel related expenditures.

BE IT FURTHER RESOLVED that, the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

- F. **APPROVE (roll call):** Contract with XTel Communications, Inc. for three years beginning with the 2017-2018 school year to provide 200M Internet

Access at a cost of \$1,714.00 per month plus a one-time \$250.00 installation fee.

- G. **APPROVE (roll call):** Contract with Phoenix Advisors, LLC to provide Continuing Disclosure Agent services for the 2017-2018 school year at a cost of \$850.00 annually.
- H. **RATIFY and AFFIRM (roll call):** A contract with Management and Evaluation Associates to provide external evaluation of the district's 21st CCLC Program Administrator and staff during the 2016-2017 school year at a cost of \$19,500.00 annually.

IX. Non-instructional Operations Items

- A. Miscellaneous
 - 1. **APPROVE (roll call):** 2017-2018 School Calendar *Attachment*
 - 2. **APPROVE (roll call):** Use of facilities by Sustainable EHC for the 2016-2017 school year.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **RATIFY and AFFIRM (roll call):** Medical leave of absence extension for CLS Teacher Debbie Rollins received 2/7/17 through 9/1/17 in accordance with the Family Medical Leave Act (FMLA). *Attachment*
- B. **RATIFY and AFFIRM (roll call):** Medical leave of absence for CLS Teacher Connie Burzo from 2/15/17 through 3/29/17, in accordance with the Family Medical Leave Act (FMLA).
- C. **RATIFY and AFFIRM (roll call):** Medical leave of absence for CLS Teacher Betty Phelps from 1/23/17 in accordance with the Family Medical Leave Act (FMLA).
- D. **APPROVE:** Change in teacher training level for Connie Burzo from Teacher-Step 9-BA \$57,205.00 (pending the negotiated agreement) to Teacher-Step 10 BA+15 \$62,407.00 effective 3/15/17.
- E. **APPROVE (roll call):** Appointment of the following substitute for the 2016-2017 school year:
 - Nurse Substitute (Daily rate: \$100.00)*
 - Theresa Albani

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

B. **APPROVE (roll call):** The following field trips:

- | | |
|--------------|--|
| May 3, 2017 | Kindergarten students to the Wetlands Institute Stone Harbor, NJ |
| May 25, 2017 | Kindergarten students to the Cape May County Zoo, Cape May, NJ |
| May 26, 2017 | 1 st grade students to Legoland Discovery Center Plymouth Meeting, PA. Transportation funded by PTO |
| May 31, 2017 | 3 rd grade students to Princeton's Art Museum. Transportation funded by PTO |

XII. Program Items

- A. **APPROVE (roll call):** Acceptance of the Slow Food South Jersey Shore Garden Grant in the amount of \$500.00 for the Community School.
- B. **RATIFY AND AFFIRM (roll call):** Additional funding in the Fresh Fruit and Vegetable Program in the amount of \$2,500.00 from January 1, 2017 to September 30, 2017.

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2016-2017 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** First reading of the following policies/regulations:
- | | | |
|-------------------|---------------------------------------|-------------------|
| 1. Policy 5119 | Transfers | <i>Attachment</i> |
| 2. Policy 5141.3 | Health Examinations and Immunizations | <i>Attachment</i> |
| 3. Policy 6010 | Goals and Objectives | <i>Attachment</i> |
| 4. Policy 6114 | Emergencies and Disaster Preparedness | <i>Attachment</i> |
| 5. Policy 6140 | Curriculum Adoption | <i>Attachment</i> |
| 6. Policy 6141 | Curriculum Design and Development | <i>Attachment</i> |
| 7. Policy 6142 | Subject Fields | <i>Attachment</i> |
| 8. Policy 6142.4 | Physical Education and Health | <i>Attachment</i> |
| 9. Policy 6142.10 | Internet Safety and Technology | <i>Attachment</i> |
| 10. Policy 6145 | Extracurricular Activities | <i>Attachment</i> |

- 11. Policy 6145.1/
6145.2 Intramural and Interscholastic Competition *Attachment*
- 12. Policy 6146 Graduation Requirements *Attachment*
- 13. Policy 6162.5 Research *Attachment*
- 14. Policy 6163.1 Media Center/Library *Attachment*
- 15. Policy 6164.4 Child Study Team *Attachment*
- 16. Policy 6171 Special Instructional Programs *Attachment*
- 17. Policy 6173 Home Instruction *Attachment*
- 18. Policy 6200 Adult/Community Education *Attachment*
- 19. Policy 6171.4 Special Education *Attachment*
- 20. Policy 6171.4E Procedural Safeguards Statement *Attachment*

B. **APPROVE (roll call):** Second reading of the following policies/regulations:

- 1. Policy 5111 Admission *Attachment*
- 2. Policy 5131 Conduct Discipline *Attachment*
- 3. Policy 5134 Married, Pregnant Pupils *Attachment*
- 4. Policy 5141.4 Missing, Abused and Neglected Children *Attachment*
- 5. Policy 5141 Health *Attachment*
- 6. Policy 5131.5 Vandalism/Violence *Attachment*

XV. New Business

- A. **APPROVE (roll call):** The letter of resignation from Board Member Carmen Filippello effective immediately. *Attachment*
- B. **APPROVE (roll call):** A posting for a new board member to fill the seat vacated by Mrs. Filippello.

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

- March 17 Staff Development (No School)
- April 12 Regular Board Meeting

XIX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 8, 2017 at _____p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings

Regular Meeting

March 8, 2017

Page 7

Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XX. Adjournment

Time: _____