

EGG HARBOR CITY BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING

January 4, 2017

The reorganization/regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Business Administrator, Joseph Smurlo opening the meeting, and board members, Stephen Bouchard, Janine Caudo, Stephen Murphy, Steven Ortiz, Mary Ann Rogers and Dana Seaver present. Also present was: Superintendent/CLS Principal, Adrienne Shulby; Supervisor of Early Childhood/LDTC, Tara Macchione; Board Solicitor, Ron Sahli; and Board Secretary, Maryanne Shupin.

Mr. Smurlo called the meeting to order at 7:00 p.m. with the following statement: This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

Mr. Smurlo called for the flag salute.

ELECTION RESULTS

Mr. Smurlo reviewed the election result of November 18, 2016. They are as follows:

Carmen Filippello	489
Dana Seaver	611
Steven Ortiz	491
Jeanne P. Mohr-Williams	429
Write-in	0
Total other write-in candidates	0

NEW BOARD MEMBERS SWORN IN

Mr. Smurlo swore in Mr. Ortiz and Mrs. Seaver.

ROLL CALL

Reflected in the opening paragraph

ELECTION AND APPOINTMENT OF OFFICERS

Mr. Smurlo called for nominations for president.

Upon a motion by Ms. Caudo and seconded by Ms. Rogers the floor was opened for nomination of President.

A motion was made by Ms. Caudo to nominate Mr. Bouchard for President. (a 2nd is not required per by-law)

There being no further nominations, a motion was made by Ms. Caudo and seconded by Ms. Rogers, the board appointed Mr. Bouchard for President. (Roll call Mr. Bouchard-recused, Ms. Caudo-yes, Mr. Murphy-yes, Mr. Ortiz-yes, Ms. Rogers-yes and Mrs. Seaver-yes) Motion carried.

Mr. Bouchard assumed the chair as President.

The president called for nominations for vice-president.

A motion was made by Mr. Ortiz to nominate Ms. Caudo for Vice President (a 2nd is not required per by-law)

There being no further nominations, a motion was made by Mr. Ortiz and seconded by Ms. Rogers, the Board appointed Ms. Caudo to Vice President. (Roll call Ms. Caudo-recused, Mr. Murphy-yes, Mr. Ortiz-yes, Ms. Rogers-yes, Mrs. Seaver-yes, Mr. Bouchard-yes) Motion carried.

ANNUAL APPOINTMENTS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board appointed Maryanne Shupin as Board Secretary. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Mr. Murphy, the Board appointed Janine Caudo as NJSBA Delegate for Jan. 2017- Jan. 2018. (Roll call: Ms. Caudo-recused; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Caudo, seconded by Ms. Rogers, the Board appointed Steven Ortiz, as an alternate NJSBA Delegate for Jan. 2017- Jan. 2018. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-recused; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board appointed Mary Ann Rogers as ACSBA Delegate for Jan. 2017- Jan. 2018. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-recused; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

MOTIONS AND DESIGNATIONS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board readopted NJSBA Code of Ethics and signed-off on same. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Depositories for School Fund as follows: Depositories: Ocean City Home Bank or any GUDPA or federally approved depository in the state of New Jersey. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved signatures for school funds as follows:

Signatories – General Account (3 of 4 required)

Board President
Treasurer of School Moneys
Board Secretary
Business Administrator

Signatories – Payroll (1 of 3 required)

Board Treasurer
Board Secretary
Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator
Board Secretary

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Capital Reserve (1 of 2 required)

Business Administrator
Board Secretary

Signatories – Debt Service (1 of 2 required)

Business Administrator
Board Secretary

(Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

SPECIAL PRESENTATIONS

Mrs. Shulby presented two Second Graders: Braeden Tomlin and Paix Erbacher with certificates as winners of an Atlanticare Poster Contest: Eat This Not That. Their parents received letters and each winners' class received fruit platters. Mrs. Shulby explained the close relationship that the district has with their programs and mini grants.

Mrs. Shulby also presented retiree, Mrs. Laura Quinones, with an award for her time in the district. She explained how valuable Mrs. Quinones has been since day one. The board stated that Mrs. Quinones will be sorely missed. Mrs. Quinones thank everyone for their continual support.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard invited the public to comment on or question any topic related to the Board of Education agenda items. No public comments were made

COMMENTS FOR THE GOOD OF THE BOARD

Mr. Bouchard opened the floor for comments for the good of the board. No comments were made.

MONTHLY REPORTS

Mrs. Shulby stated that with the short time between the last meeting and the holiday break there wasn't much to report; however January is School Board Month and she thanked the Board for their hard work and dedication.

Mr. Smurlo discussed "G" on the agenda. Prior to the holiday there were no transfers but the record should reflect the handout with a transfer of \$106,625.00 to Fund 10. Also, over the holiday break, the district's water has been tested. He should receive notification of those results in 10 days.

Ms. Macchione stated that as of the New Year they are just getting back into the swing of things.

BOARD MINUTES

Upon a motion by Ms. Rogers and seconded by Mr. Ortiz, the Board approved the following sets of minutes:

- December 14, 2016 Regular
- December 14, 2016 Executive

(Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Ms. Rogers seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for November 2016. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-recused; Mr. Bouchard-yes). Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/16 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our

knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the January bill list as follows:

1. General Account	\$218,748.69
2. Capital Account	\$0.00
3. Food Service Account	\$60.00
4. Payroll Account	\$549,009.60
5. Debt Service Account	\$0.00

(Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Ms. Rogers, seconded by Mr. Ortiz, the Board approved the budget transfer (Resolution #17-07) for the 2016-17 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as the attachment shows:

January 4, 2017 Fund 10 - \$106,625.00 Fund 20 - \$0.00

(Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the board approved to advertise the regular meeting dates, times at 7:00 pm in the EHC Community School Cafetorium located at 730 Havana Ave. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PERSONNEL

Upon a motion by Ms. Caudo seconded by Mr. Ortiz, the Board approved the contract for Adrienne K. Shulby, Chief School Administrator/Principal, for a term of July 1, 2017 to June 30, 2022 as approved by the NJDOE, Interim Atlantic County Executive Superintendent. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Ms. Caudo, seconded by Mr. Ortiz, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. Mr. Bouchard commented that it is nice to see the

numbers are staying low. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PROGRAMS

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ). (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved the acceptance of AtlantiCare's mini-grant - ***School Staff, Student and Family Wellness Grant*** for the Spragg School in the amount of \$800. Mrs. Seaver wanted clarification on this. Mrs. Shulby explained that the grant was written by Spragg's school nurse, who works closely with the P.E. teacher, for a Fitness Club. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mr. Ortiz, seconded by Ms. Caudo, the Board approved Professional Development Workshops for the 2016-2017 school year. (Roll call: Ms. Caudo-yes; Mr. Murphy-yes; Mr. Ortiz-yes; Ms. Rogers-yes; Mrs. Seaver-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS

Upon motion by Mr. Ortiz, seconded by Ms. Rogers the board approved the first reading of the following policies/regulations

1. Policy 5118.2 – Foster Care and Educational Stability
2. Regulation 5118.2 – Foster Care and Educational Stability

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NEW BUSINESS

None

INFORMATIONAL ITEMS

Mr. Bouchard discussed the Committee Assignments for 2017. He explained the need for three members for each of the five committees and the various roles these committees perform.

OPEN TO THE PUBLIC

No public comments were made.

CALENDAR DATES

District dates of interest for the upcoming month:

January	16	Martin Luther King, Jr. Birthday (Bldgs. Closed)
February	8	Regular Board Meeting

ADJOURNMENT

There being no further business, upon a motion by Mr. Ortiz seconded by Ms. Caudo, and carried unanimously, the Board adjourned the meeting at 7:25 PM.

Respectfully submitted,

Maryanne Shupin
Board Secretary