

**BOARD OF EDUCATION  
EGG HARBOR CITY PUBLIC SCHOOLS  
Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting

December 11, 2013

Egg Harbor City Community School

Cafetorium

730 Havana Avenue

7:00 PM

**I. Open Regular Meeting**

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Bouchard ('15)

Mrs. Brown ('14)

Mrs. Hall ('15)

Mrs. Heist ('13)

Mr. Ortiz ('13)

Mr. Senn ('13)

Mrs. Williams ('13)

**III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on December 11, 2013 at \_\_\_\_\_p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

(1) Litigation

(2) Personnel

(3) Contracts

(4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Special Presentations

January 1, 2013 – June 30, 2013 EVVRS, HIB and Discipline Report  
Presented by Superintendent and Principals

**IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

**V. Comments for the Good of the Board**

**VI. Monthly Reports**

- |    |                                       |                   |
|----|---------------------------------------|-------------------|
| A. | Superintendent Report                 | <i>Attachment</i> |
| B. | Business Administrator Report         | <i>Attachment</i> |
| C. | Supervisor of Special Projects Report |                   |
| D. | CLS Principal Report                  | <i>Attachment</i> |
| E. | EHCCS Principal Report                | <i>Attachment</i> |
| F. | Board Solicitor's Report              |                   |

**VII. Board Minutes**

- |    |                                    |           |                   |
|----|------------------------------------|-----------|-------------------|
| A. | <b><u>APPROVE (roll call):</u></b> |           |                   |
|    | 1. November 13, 2013               | Regular   | <i>Attachment</i> |
|    | 2. November 13, 2013               | Executive | <i>Attachment</i> |

**VIII. Financial Items**

- |    |   |                   |
|----|---|-------------------|
| A. | <b><u>APPROVE (roll call):</u></b>                  |                   |
|    | 1. Board Secretary's Report – October 2013          | <i>Attachment</i> |
|    | 2. Treasurer of School Moneys Report – October 2013 | <i>Attachment</i> |

- B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 11/30/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **APPROVE (roll call):** November 2013 Bill List *Attachment*

1. General Account	\$239,370.32
2. Capital Account	\$ 0.00
3. Food Service Account	\$ 39,704.17
4. Payroll Account	\$549,116.48
5. Debt Service Account	\$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #14-08) for the 2013-14 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 30, 2013 Fund 10 - \$1,543.90 Fund 20 - \$2,000.00 *Attachment*

E. **APPROVE (roll call):** Acceptance of the 2012-13 school audit and approve a corrective action plan in response to the following recommendations in the audit:

1. 5 of 25 vouchers tested had purchase orders that were dated after the invoice date.

*Corrective Action:* The Business Office is setting up an imprest fund for emergency orders in amounts less than \$200.00. *Attachment*

F. **APPROVE (roll call):** The following resolution for State Aid – Based on Enrollment:

Whereas, the School funding Reform Act of 2008 provides that the funding formula for school aid shall be based on the “enrollment” of resident district children, and

Whereas, the State Legislature, through budget adoption language over the past two years, has modified the funding formula to provide that funding be adjusted based upon the “attendance” of resident children, and

Whereas, the Department of Education has determined that an appropriate average daily attendance rate of 96% shall be the level of attendance for all New Jersey school districts, and districts that demonstrate an attendance rate of less than 96% shall suffer a loss of school aid, and

Whereas, a 96% attendance rate is equal to a child being absent from school no more than seven days in one school year, and

Whereas, it is the opinion of the Egg Harbor City Board of Education that a 96% attendance rate is an arbitrary standard to apply to all New Jersey School Districts and is contrary to the history of funding in this State and the School Funding Reform Act of 2008, and

Whereas, New Jersey school districts must staff, equip, feed, and transport our children based upon the enrollment of students , and we do not send teachers home, or stop the buses, or turn off the lights, or sell their textbooks when a child is absent for health or other family reasons, and

Whereas, a loss of state aid due to average daily attendance simply shifts the burden to support a thorough and efficient education to the local taxpayer,

Now Therefore Be It Resolved that the Egg Harbor City Board of Education hereby urges the Department of Education and the New Jersey State Legislature to fully fund the School Funding Reform Act of 2008 and to avoid modifying the formula in such a way as to penalize districts based on the attendance of children and to recognize that districts provide staff and resources for an adequate public education for all “enrolled” resident children, and

Be it Further Resolved that the Egg Harbor City Board of Education directs the School Business Administrator to distribute a copy of this resolution to local legislators, the Commissioner of Education, the New Jersey School Boards Association, and the New Jersey Association of School Business Administrators.

G. **APPROVE (roll call):** The following resolution for the ROD Grant:

Whereas, the Egg Harbor School District has applied for a ROD Grant with the NJ Department of Education in the amount of \$1,156,000.00 for a roof and HVAC alterations project at the Charles L. Spragg Elementary School, and

Whereas, the District has received a Preliminary Eligible Costs (PEC)/Grant Approval letter from the NJ Department of Education in the amount of \$1,153,013.00, and

Whereas, the State Share has been determined to be \$813,029.00 (70.5134%) and the Local Share has been determined to be \$339,984.00 (29.4866%),

Therefore, the Egg Harbor City Board of Education accepts the Preliminary Eligible Costs (PEC)/Grant Approval letter from the NJ Department of Education dated December 4, 2013 and the determinations therein.

## **IX. Non-instructional Operations Items**

### A. Facilities

1. **APPROVE (roll call):** To submit an Application for Dual Use of Educational Space for the 2013-14 School Year to the County Office. The application is for approval to use a small group instruction room at the Charles L. Spragg School for both Speech and English Language Learner instruction.

B. Miscellaneous

1. **APPROVE (roll call):** A contract with the Above and Beyond Learning Group LLC to provide Functional Behavioral Assessment Services at the rate of \$185/hour during the 2013-14 school year at the direction of the Supervisor of Special Projects. All services must be requested and approved in writing by the Egg Harbor City Public School District prior to any new service beginning.
2. **APPROVE (roll call):** To allow the Superintendent to keep the Apple iPad Model MC707 that was assigned to him as part of his retirement package. The unit had a replacement value for insurance purposes of \$757.00 at June 30, 2013.
3. **APPROVE (roll call):** A contract with Dr. Dominick Potena in the amount of \$2,500 to serve as the School Administrator Mentor to Mrs. Shulby's from 1/1/14 – 12/31/14. Fifty percent (50%) of the fee must be paid upon the commencement of the Standard Residency Agreement and the balance of the fee must be paid upon completion of the residency period.

**X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2013-2014 school year:
  1. **Teacher Substitutes**  
Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
    - Jennifer L. Houser NJ Teach.Cert.
    - Rachelle Cruse NJ Sub.Cert. w/60 credits +
    - Shannon Hann NJ Sub.Cert. w/60 credits +
- B. **APPROVE (roll call):** Revision of the job description for Custodian  
*Attachment*
- C. **APPROVE (roll call):** Jeanette DePiero as the Part-time (.71 FTE) Middle School Special Education Aide at the contractual rate effective December 16, 2013 – June 30, 2014.
- D. **APPROVE (roll call):** Unpaid leave of absence for Mary Dovey from 01/06/14 through 02/03/14 in accordance with FMLA. *Attachment*

**XI. Student Items**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.

*Handout*

## **XII. Program Items**

- A. **RATIFY and AFFIRM (roll call):** Source 4 Teachers Substitute List for December, 2013. *Attachment*
- B. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. As the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- D. **APPROVE (roll call):** The following Stockton College student for a Speech and Language Fieldwork Placement at the Charles L. Spragg and Egg Harbor City Community Schools for the remainder of the 2013-2014 school year.
  - Amanda Mezzadri – placed with Laura Gentile-Giacolone
- E. **APPROVE (roll call):** EHCCS fieldwork placement for Stockton College student from 1/23/14 – 5/2/14
  - Katherina Contino – placed with Jordan Melchionni
  - Andrea Schmidt – placed with Shaun Gunther
  - Thomas Ballezzi – placed with Mary O'Sullivan
- F. **APPROVE (roll call):** Richard Stockton College Intermediate Fieldwork (80 hours) placement in 3<sup>rd</sup> Grade from 1/23/14-5/2/14.
  - Allison McCarthy - placed with D. Rollins
- G. **APPROVE (roll call):** The following Student Teaching Placement for Spring 2014 Semester (1/2/14-4/18/14)
  - Angela Iannello - placed with Heather Crosson 3<sup>rd</sup> Grade.

## **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2013-2014 school year. *Handout*

**XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** Second reading of the following policies/regulations:
1. Policy 2170 Principal Evaluation *Attachment*
  2. Regulation 2170 Principal Evaluation *Attachment*
  3. Policy 4180 Evaluation of Teaching Staff Members *Attachment*
  4. Regulation 4180 Evaluation of Teaching Staff Members *Attachment*

**XV. New Business**

**XVI. Informational Items**

1. EHCCS - "Eat Right, Move More" Program letter 2013-2014 School Year

**XVII. Open to Public**

**XVIII. Calendar Dates**

December	20	Winter Recess Begins (12:20 p.m. dismissal)
December	23-31	Winter Recess (bldgs. closed)
January	1	Winter Recess (bldgs. closed)
January	2	School Re-opens

**XIX. Executive Session**

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- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

**XX. Adjournment**

Time: \_\_\_\_\_