

BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215

AGENDA

Regular Meeting
December 12, 2012
Egg Harbor City Community School
Cafetorium
730 Havana Avenue
6:15 PM

I. Open Regular Meeting

N.J.A.C. 5:18 Emergency Exit/No Smoking Announcement & Sunshine Law
Compliance Statement as follows:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility.

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Egg Harbor City Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

II. Flag Salute/Roll Call

Mr. Beaulieu ('14)	Mr. Bouchard ('12)	Mrs. Brown ('14)
Mr. Dovey ('12)	Mr. Senn ('13)	Mrs. Williams ('13)

III. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on December 12, 2012 at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Litigation
- (3) Contract

It is presently anticipated that the items mentioned in the Resolution can be

disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

Special Presentations

Comprehensive Annual Financial Report for 2011-2012
Presented by Swartz & Company, LLC, District Auditors

January 1, 2012 – June 30, 2012 EVVRS, HIB and Discipline Report
Presented by Superintendent and Principals

IV. Open Floor To Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

V. Comments for the Good of the Board

VI. Monthly Reports

- A. Superintendent Report *Attachment*
- B. Business Administrator Report *Attachment*
- C. Supervisor of Special Projects Report
- D. CLS Principal Report *Attachment*
- E. EHCCS Principal Report *Attachment*
- F. Board Solicitor's Report

VII. Board Minutes

- A. **APPROVE (roll call):**
 - 1. November 14, 2012 Regular *Attachment*
 - 2. November 14, 2012 First Executive *Attachment*
 - 3. November 14, 2012 Second Executive *Attachment*

VIII. Financial Items

- A. **APPROVE (roll call):**
 - 1. Board Secretary's Report – October 2012 *Attachment*
 - 2. Treasurer of School Moneys Report – October 2012 *Attachment*

- B. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 11/30/12 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- C. **APPROVE (roll call):** November 2012 Bill List *Attachment*

1.	General Account -	\$ 223,284.84
2.	Capital Account -	\$ 0.00
3.	Food Service Account -	\$ 29,364.24
4.	Payroll Account –	\$ 554,634.95
5.	Debt Service Account -	\$ 0.00

- D. **APPROVE (roll call):** Budget transfer (Resolution #12-08) for the 2012-13 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 30, 2012 Fund 10 - \$13,574.17 Fund 20 - \$ 62,531.50
Attachment

- E. **APPROVE (roll call):** Accept the 2011-12 school audit and approve a corrective action plan in response to the following recommendations in the audit:

1. 4 of 25 vouchers tested did not include employee certifications as required by the District's Internal Control Manual.

Corrective Action: The Business Office is redesigning the District's purchase orders to include a Receiving Copy that will require the person who receives the purchased item to sign and return to the Business Office. The Business Office will also review purchasing procedures with all staff to ensure compliance with the District's Internal Control Manual.

2. The net cash resources in the child nutrition program were in excess of three months average expenditures. It is recognized that the child nutrition program is operating in a new facility that was primarily financed through the New Jersey School Development Authority allowing the program to operate more efficiently.

Corrective Action: The District will review the equipment needs of the child nutrition program and will make necessary purchases that will reduce the net cash resources to acceptable levels. *Attachment*

- F. **APPROVE (roll call):** Submission of the 2012-13 Comprehensive Maintenance Plan to the Atlantic County Office of Education.
- G. **RATIFY and AFFIRM (roll call):** The allocation of salaries of the following staff for the FY12 NCLB Grant:

Ina Duran	Title IA	73%=\$55,598.00	EHCCS
Pamela Nandal	Title IA	100%=\$55,229.00	Spragg
Bonnie Eyde	Title IA	100%=\$80,564.00	Spragg
Regina Deman	Title IA	100%=\$56,928.00	EHCCS
Winifred Blankenship	Title IIA	70%=\$48,482.00	EHCCS

- H. **APPROVE (roll call):** A revised 403(b) plan document and adoption agreement effective January 1, 2013, including the approval of only those vendors who comply with IRS guidelines.

IX. Non-instructional Operations Items

- A. Facilities
1. **APPROVE (roll call):** Use of facilities by the Boy Scouts of America for the 2012-13 school year.
- B. Miscellaneous
1. **APPROVE (roll call):** Approve a contract with Rid Pest Control Inc. to provide pest control services during the 2012-13 school year at a cost of \$180.00 monthly.

X. Personnel Items – as recommended by the Superintendent of Schools:

- A. **APPROVE (roll call):** Appointment of the following substitutes for the 2012-2013 school year:
1. Teacher Substitutes
Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
Amanda C. Hill NJ Sub. Cert. w/60 credits
Pamela Cappelluti NJ Sub. Cert. w/BA
Sasha Harris NJ Sub. Cert. w/BA
Kamelah Young NJ Sub. Cert. w/60 credits
 2. Secretary Substitutes
Daily rate: \$60.00
Rachelle Cruse

XI. Student Items

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee.
11/15/12 – 12/12/12 *Handout*

XII. Program Items

- A. **RATIFY and AFFIRM (roll call):** Source 4 Teachers Substitute List for December, 2012. *Attachment*
- B. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2011 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- C. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- D. **APPROVE (roll call):** The following placement for Clinical Practice – Combined Special Education Program student from Rowan University from 1/22/13 – 5/10/13: Abigale Cassetta - CLS
- E. **APPROVE (roll call):** The following literacy volunteers from Richard Stockton College of New Jersey: Caitlyn Boyle - CLS
- F. **RATIFY and AFFIRM (roll call):** Tuition contract with Atlantic County Special Services School District to provide an educational program during the 2012-13 school year starting October 9, 2012 for 1 preschool disabled special education student, #9482105339, in the amount of \$30,020 annually.
- G. **APPROVE (roll call):** The submission of the 21st Century Community Learning Centers Grant Supplemental Funds for Students with Disabilities application for a total allocation of \$34,482. *Attachment*

XIII. Professional Development

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2012-2013 school year. *Handout*

XIV. Policies / Regulations Items

- A. **APPROVE (roll call):** Second Reading of the following policies:
1. Policy 6171 - Title I School Specific Involvement-CLS *Attachment*
 2. Policy 6172 - Title I School Specific Involvement-EHCCS *Attachment*

XV. New Business

XVI. Informational Items

XVII. Open to Public

XVIII. Calendar Dates

December	21	Winter Recess Begins (12:20 p.m. dismissal)
December	22-31	Winter Recess (bldgs. closed)
January	1	Winter Recess (bldgs. closed)
January	2	School Re-opens / Reorganization Meeting 6:00pm
January	16	Regular Board Meeting

XIX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on December 12, 2012, at _____ p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Litigation
- (3) Contract

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

XX. Adjournment

Time: _____