

EGG HARBOR CITY BOARD OF EDUCATION  
REGULAR MEETING

July 11, 2012

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Michael Beaulieu, Rick Dovey, Joseph Farnan, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Spragg Principal, Adrienne Shulby; Jack Griffith, Community School Principal; Ron Sahli, Board Solicitor; and, Board Secretary, Marie Setterman.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Community Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

Mr. Smurlo introduced Mr. Scott Wheeler who will be starting his position as Supervisor of Buildings and Grounds on July 15, 2012. Mr. Wheeler thanked the Board for the opportunity and said he was looking forward to working in the Egg Harbor City School District.

EXECUTIVE SESSION

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on July 11, 2012, at 7:05 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act",

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the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Litigation
- (3)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 7:25 p.m.

#### OPEN TO THE PUBLIC

No comments were made.

#### COMMENTS FOR THE GOOD OF THE BOARD

No comments were made.

#### MONTHLY REPORTS

Mr. Gilly discussed the 2012-2013 Board Goals: Curriculum / Student Achievement/Professional Development, Community Relations, Personnel Finance, Board Professional Development Training and Facilities / Finance. Mr. Gilly suggested that the Board begin starting the regular meetings at 6:15 in executive session in order to begin a succession plan for when he retires in 2014.

Mr. Dovey suggested, that since negotiations is imminent regarding the EHCEA/EHCBOE contract, Board should members attend the work sessions provided by New Jersey School Boards on the topic of Labor Relations. He added that dates are on the NJSBA website and will also be emailed to all.

Mr. Smurlo reported on the school solar project. He said that National Energy Partners will be sending proposals soon.

Mr. Griffith and Mrs. Shulby said their summer school programs are off to a good start and running smoothly.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board approved the following sets of minutes: June 13, 2012 regular and executive sessions (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

FINANCIAL ITEMS

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved the Board Secretary's Report and the Treasurer's Report for May 2012. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 6/30/12 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved the May bill list as follows:

1. General Account - \$ 573,800.58
2. Capital Account - \$ 0.00
3. Food Service Account - \$ 48,595.55
4. Payroll Account - \$ 565,168.35
5. Debt Service Account - \$ 0.00

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved the budget transfer (Resolution #13-01) for the 2011-12 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

June 30, 2012 Fund 10 - \$19,490.46 Fund 20 - \$1,868.13

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

FOOD SERVICE

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board approved the contract with Contini Caterers of Margate Inc. as the district's food service management company for the 2012-13 school year. Contract terms and conditions are in accordance with the specifications and proposal as follows:

Management fee: \$12,000 annually (same as 2011-12).

Guarantee breakeven contract; not to exceed total management fee.

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board approved the lunch prices for the 2012-13 school year as follows:

	<u>CLS</u>		<u>EHCCS</u>	
	<u>Full</u>	<u>Reduced</u>	<u>Full</u>	<u>Reduced</u>
Lunch	\$2.40	\$.40	\$2.50	\$.40
Breakfast	Free	Free	Free	Free
Adult Lunch	\$3.50		\$3.50	
Adult Breakfast	\$1.65		\$1.65	

Prices at Spragg School will be increased by \$.10 cents from the previous year in accordance with new federal regulations for the National School Lunch Program. Breakfast will be free of charge for all students.

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

TRANSPORATION

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board approved the contract with the Greater Egg Harbor Regional High School District to provide transportation for students to the 2012 Spragg and Egg Harbor City Community School Extended School Year programs at a cost of \$6,960.34. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

MISCELLANEOUS

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board approved Resolution #13-02 appointing Dennis M. Brown of Glenn Insurance, Inc. as Risk Management Consultant for the 2012-2013 school year, and approval of an agreement authorizing compensation at an assessment not to exceed 3% total of the Atlantic and Cape May Counties School Business Officials Joint Insurance Fund's

assessment for the Egg Harbor City School District. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board ratified and affirmed the appointment of Melanie Polizzi for summer nursing hours at Spragg not to exceed \$1000. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board ratified and affirmed the appointment of Debbie Damask to participate in ESL curriculum writing for 12 hours during the months of July and August 2012 at the contractual rate, funded by the FY 12 NCLB Title I grant. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment for 2012 summer work at the contractual rate as follows:

Gretchen Halfpenny EHCCS Guidance Counselor up to 25 hours

Concetta Burzo Media Center/Librarian up to 12 hours

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment for two (2) hours each to participate in the 4<sup>th</sup> Grade Academic Orientation on 8/28/12 at the contractual rate, as follows:

Aaron Bullock

Renee Ahern

Dan Sakers

Gretchen Halfpenny

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment of all district certificated staff as members of the school wellness team at the contractual rate funded by the FY 12 and FY 13 NJ Coordinated School Health Grant. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment of all district certificated staff as detention and AM/PM duty substitutes for the 2012-2013 school year at the contractual rate. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment for the following substitutes for the 2012-2013 school year:

1. Teacher Substitutes

Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00

Denise Bass	NJ Teach. Cert.
Jeanette DePiero	NJ Teach. Cert.
Theresa Ferante	NJ Sub. Cert.
Lorna Hofstetter	NJ Teach. Cert.
Meghan Hood	NJ Teach. Cert.
Joyce Howell	NJ Teach. Cert.
Lisa Jiampetti	NJ Sub. Cert. +BA
Lauren Kaefer	NJ Teach. Cert.
Carole Kessler	NJ Teach. Cert.
Walter Kienzle	NJ Sub. Cert.
Nancy King	NJ Teach. Cert.
Carmen Munoz	NJ Teach. Cert.
Iris Noland	NJ Sub. Cert. +BA
Rachel Schoenstein	NJ Teach Cert.
Melanie Sudijono	NJ Sub. Cert.
Nicole Sweiderk	NJ Teach. Cert.
Susan Lorenzini	NJ Teach. Cert.
Leah Rodriguez	NJ Teach. Cert.

2. Secretary Substitutes

Daily rate: \$60.00

Alice MacKinnon  
Yvette Ortiz

3. Teacher Aide Substitutes

Daily rate: \$55.00

Alice MacKinnon

4. Custodian Substitutes

Daily rate: \$60.00

Dolores Torres

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

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Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the appointment of Laura Quinones as Administrative Assistant for the 2012-2013 school year at the annual salary of \$51,000, prorated to the start date of 11/1/12. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the transfer of Deanna Walker from CLS 1<sup>st</sup> grade teacher to CLS special education teacher for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the posting for CLS 1<sup>st</sup> grade teacher for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the posting for teacher mentors for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the posting for district free and reduced lunch applications coordinator for the 2012-2013 school year, at the contractual rate. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the posting for district substitute call person for the 2012-2013 school year, at the contractual rate. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board ratified and affirmed the posting for the following positions:

- Middle School special education long-term teacher substitute
- District part-time teacher aides (2)

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the authorization for the Superintendent to hire staff prior to the August Board of Education meeting subject to ratification at the August meeting, as follows:

- CLS 1<sup>st</sup> grade teacher
- EHCCS Social Studies teacher
- EHCCS special education long-term substitute teacher
- District part-time teacher aides (2)

- Speech Language Specialist

(Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board accepted the resignation letter from 21st Century Community Learning Center grant secretary, Zakiyah Johnson, received 7/10/12 and effective 8/9/12. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved to rescind the motion of June 13, 2012 regarding the employee discussed in executive session regarding disciplinary action that was ultimately approved in regular session. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board accepted the resignation letter of Kelvin Murray, EHCCS teacher aide, dated 6/13/12. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

### STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board approved district students to participate in walking field trips to various institutions, businesses, parks, schools located within Egg Harbor City for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

### PROGRAMS

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board accepted the FY 12 Funds to Support Implementation of the Anti-Bullying Bill of Rights in the amount of \$615. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-no; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the Board Goals Action Plan for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the tuition contract with Archway Programs, Atco Campus to provide an educational

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program during the 2012-13 school year for special education student #5063765312 in the amount of \$41,262.80 annually, plus a one-to-one aide in the amount of \$27,950 annually, total cost \$69,212.80. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board accepted the funds for the FY 13 Fresh Fruit and Vegetable Program in the amount of \$13,750.00 at CLS. (Roll call: Mr. Beaulieu-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

#### PROFESSIONAL DEVELOPMENT

There was no summer professional development to approve.

#### POLICIES/REGULATIONS

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board approved the Second Reading of New / Revised Policies as follows:

Policy 6130 Acceptable Use of Computers

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

#### NEW BUSINESS

There was no new business.

#### INFORMATIONAL ITEMS

The Board received the following informational items:

A. NJSBA letter regarding negotiations consultation

#### OPEN TO THE PUBLIC

Mr. Gilly reminded the Board that the next meeting will begin at 6:15 p.m.

#### CALENDAR DATES

District dates of interest for the upcoming month:

August 8 Regular Board Meeting

EXECUTIVE SESSION

No executive session.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams, seconded by Mr. Senn, and carried unanimously, the Board adjourned the meeting at 7:55 p.m.

Respectfully submitted,

E. Marie Setterman  
Board Secretary