

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
March 27, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Michael Beaulieu, Janine Brown, Julie Hall, Steven Ortiz, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Spragg Principal, Adrienne Shulby; Community School Principal, Jack Griffith; Supervisor of Special Projects, Gina Forester; and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Community Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

SPECIAL PRESENTATION

Mr. Bouchard and Mr. Gilly presented Mr. Joseph Farnan, previous board member, with an award thanking him for his service. Mr. Gilly thanked Mr. Farnan for his help and active participation as a board member in all aspects of the school district's needs. Ms. Williams shared a story involving Mr. Farnan and thanked him for all he has done for the community.

Mr. Bouchard thanked Mr. Farnan for his 7 years of service and expressed his personal thanks for all that Mr. Farnan has helped the board accomplish during this time. Mr. Farnan thanked the board members for the service they provide as he knows how difficult it can be. He is happy to have been involved as a board member and wishes everyone the best. Mr. Farnan especially thanked Mr. Dovey, Mr. Bouchard and Mr. Gilly for the support they provided throughout the 7 years he served as a board member. He also thanked all of the teachers for the wonderful job they are doing.

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EXECUTIVE SESSION

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu and carried unanimously, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held- on March 27, 2013 at 7:15 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3) Negotiations
- (4) Litigation

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from executive session at 7:20p.m.

SPECIAL PRESENTATION

2013-2014 School Budget Public Hearing

Mr. Bouchard turned the meeting over to Mr. Smurlo and Mr. Gilly. Mr. Gilly and Mr. Smurlo presented the budget to the public. Mr. Smurlo thanked the finance committee and administration for all of their help and support in the development of the budget.

OPEN FLOOR TO THE PUBLIC

Mr. Bouchard opened the floor to the public for any questions or comments. No comments or questions from the board members or the public were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly discussed the 8th grade dialogue. The previous program was rescheduled to April 9th. Mr. Gilly requested that Mr. Griffith explain the program. Mr. Griffith stated that 8th grade students are brought to a panel which gives them the opportunity to speak to board members and administrators of what they've learned, their fears of high school, etc. It is a great experience for all involved.

Mr. Gilly advised the board that the personnel committee, Mrs. Williams, Mr. Beaulieu and Mr. Bouchard, will need to create a bank of questions for the Combination Superintendent (Chief School Administrator) and School Principal position. Interviews will be held at the May 8, 2013 board meeting.

Mr. Gilly requested that the negotiations committee members remain after the meeting to set up possible negotiation meeting dates.

Mrs. Forester, Supervisor of Special Projects spoke about the memo received from Mr. Anthony Hearn, Office of Title I in reference to the corrective action plan. Mr. Hearn stated "this is the best job anyone has done on a Corrective Action Plan in 3 years." Mrs. Forester thanked the administrators for their support in completing the Corrective Action Plan.

Mrs. Shulby, CLS Principal, spoke about her attendance at the ACUA 2012 Recycle Bowl competition recognition ceremony on March 7, 2013. The CL Spragg School placed 2nd in the nation in this competition and received a plaque. Mrs. Shulby brought the plaque to the meeting for everyone to see. She thanked Ms. Deanna Walker for spearheading this project.

Mr. Griffith, EHCCS Principal, reported on the archery program. A contest was held around NJ in which the students participated in a virtual tournament. The students placed 4th in the tournament. Ms. Goodwin and the students expressed to Mr. Griffith that this has been a great experience for them. The students were very positive about this program and hope this can continue next year. The program will continue to run during the REACH summer program.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

1. March 6, 2013 Regular
2. March 6, 2013 First Executive
3. March 6, 2013 Second Executive

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the Board Secretary's Report and the Treasurer's Report for February 2013. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 02/28/13 after review of the Board Secretary's

monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed the February bills list as follows:

1. General Account - \$ 234,962.19
2. Capital Account - \$ 0.00
3. Food Service Account - \$ 33,251.10
4. Payroll Account – \$ 570,649.64
5. Debt Service Account - \$ 0.00

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed the budget transfer (resolution #13-14) for the 2012-13 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

March 27, 2013 Fund 10 - \$5,869.00 Fund 20 - \$53,358.00

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Hall seconded by Mr. Beaulieu the Board approved the submission of the 2013-2014 school district budget to the Atlantic County Office of Education as follows:

The proposed budget includes sufficient fund to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 546

BE IT RESOLVED to approve the 2013-2014 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,097,412.00
Special Revenue Fund	\$1,246,267.00
Debt Service Fund	<u>\$ 633,389.00</u>
	\$9,977,068.00

BE IT FURTHER RESOLVED to acknowledge that the 2013-2014 budget as described above will result in the following:

General Tax Fund Levy	\$2,370,858.00
Debt Service Tax Levy	<u>\$ 534,821.00</u>
	\$2,905,679.00

BE IT FURTHER RESOLVED that a \$15,133 levy cap adjustment will be applied to the 2013-2014 school budget. The need for this cap adjustment is to offset increased health care costs. These costs cannot be deferred or incrementally completed over an extended period of time.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establish a maximum of \$20,000.00 in the general fund 2013-2014 budget, allotted for travel and travel related expenditures. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NON-INSTRUCTIONAL OPERATIONS ITEMS

None

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the Board approved the appointment of the following substitutes for the 2012-2013 school year:

1. Nurse Substitute(s)
Daily rate: \$100.00

➤ Kimberly M . Davis

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved appointment of Laura Gentile Giacolone as Child Study Team Speech and Language Specialist for the 2012-2013 school year prorated at step 5- MA \$54,456. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams seconded by Mr. Ortiz, the board approved resolution #13-15 as follows:

Resolution of the **EGG HARBOR CITY SCHOOL DISTRICT** Board of Education Authorizing A Reduction In Force pursuant to NJSA 18A:28-9

Whereas; the **Egg Harbor City School District** Board of Education (“the Board”) is the duly constituted governing body of the Egg Harbor City School District

("the District"), chartered and established pursuant to the provisions of Title 18A of the Statutes of the State of New Jersey; and

Whereas; applicable law requires that the Board annually fix and determine the budget of the District for the ensuing school year; and

Whereas, as a result of economic constraints and a change in administrative organization for the 2013-2014 school year, the Board finds and determines that a state of financial exigency exists in the District necessitating that the Board invoke its power and authority pursuant to NJSA 18A:28-9 to reduce staffing levels in the District,

NOW, THEREFORE, it is hereby Resolved by the Board, with the recommendation of the Superintendent of Schools, that the following positions of employment in the District be and the same are hereby eliminated:

1. One FTE (40 hours) Superintendent Position (effective 1-1-14)
2. One FTE (40 hours) Principal Position (effective 1-1-14)
3. Two FTE (35 hours) General Education Teaching Positions
4. Two FTE .71 (24.9 hours) Classroom Aide Positions

It is further Resolved that the Superintendent of Schools is hereby directed to implement this Reduction In Force, to determine the employees impacted by this action after taking into consideration any seniority rights which may exist, to serve such written notices to employees as may be required by law, to report such actions to this Board, and to recommend to this Board any further Board action that may be required in order to implement the Reduction In Force declared in this resolution. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes with regret; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. 03/07/13 – 03/27/13 (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the board approved the following field trips:

- | | |
|---------|---|
| 6/13/13 | Preschool Students to Storybook Land, Admission paid by students, bus paid for by PTO. |
| 5/3/13 | Kindergarten Students to Wetlands Institute, Admission and bus paid for by World Class Flowers. |

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(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROGRAMS

Upon a motion by Mrs. Williams, seconded by Mr. Ortiz, the Board ratified and affirmed the Source4Teachers Master Substitute List for March 2013. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Ms. Williams-yes; Mr. Bouchard-yes) Motion carried.

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board approved Professional Development Workshops for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

POLICIES/REGULATIONS

Upon a motion by Mrs. Williams seconded by Mr. Beaulieu, the Board approved the First Reading of New / Revised Policy as follows:

1. Policy 8120 Child Abuse and/or Neglect
2. Remove regulation 8120 – Child Abuse and/or Neglect
3. Policy 5100 Pupil Suicide Prevention
4. Regulation 5100 Pupil Suicide Prevention
5. Policy 5320 Pupil Sex Harassment

Mr. Gilly informed the board that the need to revise the above policies was due to the name change of the Division of Youth and Family Services to Division of Child Protection and Permanency.

Mr. Bouchard asked about the board members receiving a new Board Policy and Regulations CD. Mr. Gilly reminded the board members that the policies may be found on the district's website.

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes). Motion carried.

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NEW BUSINESS

No new business

INFORMATIONAL ITEMS

1. Thank you letter to Richard Lamkin

Mr. Bouchard informed the board that the CSA evaluation/board evaluations are due. Mr. Bouchard requests that they be completed for the April board meeting to be discussed during executive session.

OPEN TO THE PUBLIC

There were no public comments/questions made.

CALENDAR DATES

District dates of interest for the upcoming month:

March	28	Spring Recess begins (early dismissal – 12:20)
March	29	Spring Recess (buildings closed)
April	1	Spring Recess (buildings closed)
April	10	Regular Board Meeting – 7:00pm

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 6, 2013, at 8:10 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3) Negotiations
- (4) Litigation

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

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Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu the board unanimously approved the recommendation of the superintendent regarding the personnel issue discussed in executive session. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

The Board returned from executive session at 9:33 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mr. Senn seconded by Mrs. Hall, and carried unanimously, the Board adjourned the meeting at 9:35p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary