

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING

March 6, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Michael Beaulieu, Janine Brown, Julie Hall, Steven Ortiz, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Spragg Principal, Adrienne Shulby; Community School Principal, Jack Griffith; and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Community Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu and carried unanimously, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held- on March 6, 2013 at 7:03 p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3) Negotiations
- (4) Litigation

Regular Meeting

March 6, 2013

Page 2

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from executive session at 7:30p.m.

OPEN FLOOR TO THE PUBLIC

No public comments were made.

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly discussed the resolutions needed for the Superintendent's position in section X – Personnel Items C, D, & E of the Agenda. He would like the board to hold interviews at the April 10th board meeting.

Mr. Gilly discussed the Corrective Action Plan which must be sent within 10 days of the board meeting. The Progress Targets Action Plan will be sent to the county office once it is approved tonight.

Mr. Smurlo discussed paying the bills in the middle of March and having the board ratify and affirm the bills list at the March 27th meeting.

Mrs. Shulby discussed the Fresh Fruit and Vegetables Grant. Funding depends on enrollment and will determine expansion of the program.

Mr. Griffith discussed the National 21st Century conference he attended. He stated it was a great experience and thanked the board for allowing him the opportunity to attend. He also discussed the trip to the Wells Fargo Center and what a nice experience this is for the students.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved the following sets of minutes:

- | | | | |
|----|-------------------|------------------|-------------------|
| 1. | February 13, 2013 | Regular | <i>Attachment</i> |
| 2. | February 13, 2013 | First Executive | <i>Attachment</i> |
| 3. | February 13, 2013 | Second Executive | <i>Attachment</i> |

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the Board Secretary's Report and the Treasurer's Report for January 2013. (Roll

call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 01/30/13 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved permission for the Business Administrator to pay the February bills and make the necessary February transfers prior to ratification and affirmation at the March 27, 2013 Board meeting. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall seconded by Mr. Beaulieu the Board approved the submission of the tentative 2013-2014 school district budget to the Atlantic County Office of Education as follows:

The proposed budget includes sufficient fund to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Contents Standards, as is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment - 546

BE IT RESOLVED to approve the 2013-2014 school district budget for submission to the County Office of Education as follows:

	Budget
General Fund	\$8,097,412.00
Special Revenue Fund	\$1,246,267.00
Debt Service Fund	<u>\$ 633,389.00</u>
	\$9,977,038.00

BE IT FURTHER RESOLVED to acknowledge that the 2013-2014 budget as described above will result in the following:

General Tax Fund Levy	\$2,370,858.00
Debt Service Tax Levy	<u>\$ 534,821.00</u>
	\$2,905,679.00

Regular Meeting

March 6, 2013

Page 4

BE IT FURTHER RESOLVED that a \$15,133 levy cap adjustment will be applied to the 2013-2014 school budget. The need for this cap adjustment is to offset increased health care costs. These costs cannot be deferred or incrementally completed over an extended period of time.

BE IT FURTHER RESOLVED that the Egg Harbor City Board of Education establish a maximum of \$20,000.00 in the general fund 2013-2014 budget, allotted for travel and travel related expenditures. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NON-INSTRUCTIONAL OPERATIONS ITEMS

None

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the Board approved the appointment of the following substitutes for the 2012-2013 school year:

1. Teacher Substitutes: Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00

➤ Heidi L. Mathis NJ Sub Cert. w/BA

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved the letter of retirement, with regret, from Winifred A. Blankenship, EHCCS teacher, received 02/26/13 and effective 07/01/13. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved creation of the Combination Superintendent (Chief School Administrator) and School Principal position. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved the job description for the Combination Superintendent (Chief School Administrator) and School Principal position. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved posting of the Combination Superintendent (Chief School Administrator) and School Principal position. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Regular Meeting

March 6, 2013

Page 5

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved the letter of resignation from Sarah K. Ciaccariello-Pendry, Speech Language Specialist, received 03/05/13 and effective 05/03/13. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams seconded by Mrs. Brown, the board approved posting for a Speech and Language Specialist. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. 02/14/13 – 03/06/13 (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved the following field trips:

May 13, 2013 7th Grade to the Wetlands Institute, Stone Harbor, NJ.
Transportation and admission funded by the Learn and Serve Grant.

June 6, 2013 3rd Grade to Camden Riversharks, tickets to be paid for by students, PTO to pay for bus.

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROGRAMS

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board ratified and affirmed the Source4Teachers Master Substitute List for March 2013. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Ms. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall seconded by Mr. Beaulieu the Board approved submission of the 2013-2016 Technology Plan. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board approved the following fieldwork placement from the Richard Stockton College of New Jersey at the Charles L. Spragg School for the remainder of the 2012-2013 school year:

- Alexa DiPeso

➤ Jillian Grobelny

➤ Jaclyn Pynckels

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board approved to certify that the findings of the New Jersey Department of Education Office of Fiscal Accountability and Compliance review of the programs for the Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Education Act (IDEA) from July 1, 2011 through November 16, 2012 were discussed during the January 16, 2013 regular Board of Education meeting in public session. The Board approves the corrective action plan in the undisputed findings to be submitted to the Office of Fiscal Accountability and Compliance within 10 days of the adoption of the resolution by the board. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board approved submission of the 2012-2013 Progress Targets Action Plan Assurances to the Atlantic County Office of Education. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board ratified and affirmed the Memo of Understanding between the State of New Jersey, the Department of Human Services, the Department of the Treasury and the Egg Harbor City School District regarding Medicaid Administrative Claiming. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the Board approved submission of the Fresh Fruit & Vegetable Grant for the 2013-2014 school year. Award amount based on student enrollment, TBD. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Regular Meeting

March 6, 2013

Page 7

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the Board approved Professional Development Workshops for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

POLICIES/REGULATIONS

Upon a motion by Mrs. Williams seconded by Mr. Ortiz, the Board approved the Second Reading of New / Revised Policies as follows:

1. Bylaw 9280 – Recording Board Minutes
2. Policy 3150 – Relations With Vendors

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Ortiz-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NEW BUSINESS

No new business

INFORMATIONAL ITEMS

ACUA 2012 Recycle Bowl competition. Both schools participated in the recycle bowl competition and placed 2nd. Ms. Shulby will attend a recognition ceremony on March 7th.

OPEN TO THE PUBLIC

Mr. Doug Dickinson introduced himself as the representative from city council assigned to attend the monthly board meetings. Due to conflicts in his schedule he will not be able to attend every month. He will speak to city council to see if someone else may attend in his absence.

CALENDAR DATES

District dates of interest for the upcoming month:

February	15	Staff Development (no school)
February	18	Presidents' Day – (buildings closed)
March	6	Regular Board Meeting
March	13	Staff Development (early dismissal)
March	27	Budget Hearing
March	28	Spring Recess begins (early dismissal – 12:20)
March	29	Spring Recess (buildings closed)
April	1	Spring Recess (buildings closed)

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, and carried, the Board resolved to enter into executive session as follows:

Regular Meeting

March 6, 2013

Page 8

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on March 6, 2013, at 7:56 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contracts
- (3) Negotiations
- (4) Litigation

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 9:23 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mr. Senn seconded by Mrs. Brown, and carried unanimously, the Board adjourned the meeting at 9:25p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary