

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
January 16, 2013

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 6:24 p.m. at the Egg Harbor City Community School located at 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Michael Beaulieu, Janine Brown, Julie Hall, Scott Senn and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Spragg Principal, Adrienne Shulby; Community School Principal, Jack Griffith; and Board Secretary, Laura E. Quiñones.

Mr. Bouchard called the meeting to order at 6:15 p.m. with the following statement:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Community Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

The secretary will enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

VACANT BOARD MEMBER SEAT INTERVIEWS

Two candidates who sent letters of interest to the board were interviewed. Each candidate answered questions which were prepared by the board.

Ms. Nanette Galloway was the first candidate interviewed. She is involved in the community and previously with the school district when her son was a student. He is now 24 years old and she would like to remain involved in the school district on a different level.

Mr. Steven Ortiz was the second candidate interviewed. He currently has a son in the EHCCS in the 6th grade. He stated that the Latino population is growing and having a Latino on the board would make them feel more comfortable bringing up issues which affect the community.

EXECUTIVE SESSION

Upon a motion by Mrs. Brown, seconded by Mrs. Williams and carried unanimously, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held- on January 16, 2013 at 6:32p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) board member selection discussion

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The board returned from executive session at 6:55pm.

SELECTION OF NEW BOARD MEMBER

Mr. Bouchard called for a resolution to appoint Steven Ortiz to fill the BOE member seat vacated by Mr. Joseph Farnan. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-no; Mr. Bouchard-yes)

Upon a motion by Mr. Beaulieu, seconded by Mrs. Brown the motion carried.

SWEARING IN – NEW BOARD MEMBER

At 7:00pm Mr. Ortiz was sworn in and took his seat at the table.

SPECIAL PRESENTATIONS

Holiday Card Contest

Mr Griffith introduced Mrs. Porecca the art teacher. She explained that the contest was open to 7th /8th grade students only. Four to five hundred students entered the contest, 5 designs were chosen and approximately 1500 clients received the holiday cards. Mr. Louis Delollis and Donna Vecere from the Law Offices of Cooper Levenson presented a gift to holiday card design contest winner Lesly Cruz, EHCCS 7th grade student. Ms. Vecere stated that the funds raised through this charity will be used to aid the victims of hurricane Sandy. The design also helped to build an awareness of need for the hurricane victims. Cards with Lesly’s design were distributed to all present at the meeting. Mr. Griffith thanked both Mr. Delollis and Ms. Vecere for their attendance and presentation. Mr. Bouchard thanked Mrs. Porecca on behalf of the board, for her outstanding work with the students.

Presentation to Ms. Setterman

Mr. Gilly and Mr. Bouchard presented Ms. Setterman, with a clock in honor of her retirement as the board secretary. Mr. Gilly spoke about the positive things she did not only for him but also for the district in her thirteen and a half years of service. Mr. Bouchard thanked Ms. Setterman for her years of service on behalf of the board and the school community.

Ms. Setterman thanked the administrators, the board, the staff and the community for providing her the wonderful opportunity of working in this school district.

OPEN FLOOR TO THE PUBLIC

No public comments were made

COMMENTS FOR THE GOOD OF THE BOARD

No comments for the good of the board were made.

MONTHLY REPORTS

Mr. Gilly discussed the settlement agreement with SDA and Tamburro Bros. Construction Company which was emailed to the board members. They reached a dual settlement agreement involving Pemberton and EHC school district. Tamburro has agreed to finish the work necessary to complete the EHCCS project. Representatives from Tamburro were at the school today to review problems with the office and faculty bathrooms.

Mr. Gilly met with Mr. Smurlo to discuss the agreement. This agreement does not impact the monies being held by SDA. The district will not receive the funds held for 13-14 school year budget.

Tamburro was also required to look at the retention basin which is not draining properly. Tamburro claims there is too much clay in the ground therefore the basins will not drain properly. The engineers have stated that the basins were not properly built. Pinelands approved the design based on outdated specs/regulations. If the repair work done by Tamburro does not fix the issue then the school district will be responsible for 30% of the cost to repair/rebuild the basins.

Mr. Smurlo would like to set up another budget committee meeting. He expects to have the majority of expenditures completed by the February 13th board meeting. A schedule has not been posted on dates the budget will be due to the county office. If the budget is due on 3/7 we will hold a meeting on 3/6 and the public hearing would be on 3/27 as scheduled. As soon as this is known, he will inform the board and advertise the meetings as necessary.

Ms. Shulby discussed the progress of the music program. CLS is easing into it. This year there was a school wide winter assembly. Thanks to Mr. Wheeler “santa walked on the roof” on 12/21. The Teacher of the Year for CLS is Ms. Deanna Walker. She is very deserving of this honor and is doing a fantastic job.

Mr. Griffith discussed the upcoming field trip for board approval. The “Knights Code of Honor” students (pictures and names on wall in cafeteria.) will be attending. He went on to speak about the PRIDE grant. Funds from this grant have made it possible to invite parents of Students of the Month to lunch with their child. The first luncheon was held in the library/media center today and there was a good turnout. The Teacher of the Year for EHCCS is Mr. Shaun Gunther who is also deserving of this honor.

BOARD MINUTES

Upon a motion by Mr. Senn, seconded by Mrs. Williams, the Board approved the following sets of minutes:

- | | | | |
|----|-------------------|------------------|-------------------|
| 1. | December 12, 2012 | Regular | <i>Attachment</i> |
| 2. | December 12, 2012 | First Executive | <i>Attachment</i> |
| 3. | December 12, 2012 | Second Executive | <i>Attachment</i> |
| 4. | January 2, 2013 | Reorganization | <i>Attachment</i> |

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes) Motion carried.

FINANCIAL ITEMS

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the Board Secretary’s Report and the Treasurer’s Report for November 2012. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 12/31/12 after review of the Board Secretary’s monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the December bill list as follows:

- | | | |
|----|-------------------|---------------|
| 1. | General Account - | \$ 237,392.32 |
| 2. | Capital Account - | \$ 0.00 |

- | | | |
|----|------------------------|---------------|
| 3. | Food Service Account - | \$ 69,000.09 |
| 4. | Payroll Account – | \$ 567,575.34 |
| 5. | Debt Service Account - | \$ 0.00 |

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the budget transfer (Resolution #13-11) for the 2012-13 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

December 30, 2012 Fund 10 - \$104,582.45 Fund 20 - \$ 2,694.61

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NON-INSTRUCTIONAL OPERATIONS ITEMS

Miscellaneous

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the board approved to advertise the regular meeting dates, times at 7:00pm in the EHC Community School Cafetorium located at 730 Havana Ave. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Hall, the board approved resolution #13-12 proclaiming January 2013 “The State of New Jersey School Boards Recognition Month.” Copies of this resolution was given to each board member. (This resolution is to commend the efforts of colleagues throughout New Jersey during School Board Recognition Month and to urge the public to support efforts to improve education.) (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PERSONNEL (as recommended by the Superintendent)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the appointment of the following substitutes for the 2012-2013 school year:

1. Teacher Substitutes
Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00
Corinne L. Bishop NJ Sub Cert. w/BA

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Hall, seconded by Mr. Beaulieu, the board accepted, with regret, letter of retirement from John Gilly, III, Superintendent of Schools, received 01/16/13 and effective 01/01/14. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-no; Mr. Bouchard-yes)

Upon a motion by Mrs. Brown, seconded by Mrs. Hall, the board accepted, with regret, letter of retirement from Ina K. Duran EHCCS teacher, received 01/08/13

and effective 7/1/13. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

STUDENT ITEMS

Upon a motion by Mrs. Williams, seconded by Mrs. Brown the board approved the motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. 12/13/12 – 01/15/13 (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown the board approved a Field trip for Knights Code of Honor Students to St. Joseph's University, Philadelphia, PA on March 8, 2013, admission funded by Wellness Grant, transportation provided by Municipal Alliance. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROGRAMS

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board ratified and affirmed the Source4Teachers Master Substitute List for January 2013. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Ms. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, the Board approved the following placement for Clinical Practice - Combined Special Education Program student from Rowan University from 1/22/13 through 5/10/13 for:

Tammy M. Stiteler

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Brown, seconded by Mrs. Williams the Board approved Professional Development Workshops for the 2012-2013 school year. (Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

POLICIES/REGULATIONS

Upon a motion by Mrs. Williams seconded by Mrs. Hall, the Board approved the First Reading of New / Revised Policies as follows:

1. Policy 1110 - Home Schooling and Equivalent Education
2. Remove Regulation 1110 – Home Schooling and Equivalent Education

(Roll call: Mr. Beaulieu-yes; Mrs. Brown-yes; Mrs. Hall-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NEW BUSINESS

Mrs. Williams had questions on school security in light of the recent incident in a school district where a kindergarten student was abducted from the classroom. Do we have in policy any requirement which would require anyone whose face is covered to remove cover? Ms. Shulby explained process at CLS. Any visitors must ring bell to be let in and are told they must report to the office. Secretaries have sheets with information on each student, identification must be provided in order for students to be released. The duty staff members are provided with 2 way radios to contact the office with any questions or concerns. Mrs. Sicurella, CLS clerk was in the audience and she explained that there are regular visitors that are known by the staff. If the person is not visible in the camera when they ring the bell, they are asked to step back, take hood off, hat off etc. so that they are recognizable to the office staff. Office staff makes sure the person reports to the office and does not go directly to classrooms.

Mr. Griffith reported that at EHCCS he reviewed safety drills with staff. He asked staff to be more vigilant if they see anyone walking the hallway they are to ask them if they need help. He also explained that visitors must come through the main office in order to access building.

Mr. Gilly spoke about changes to the emergency operations plan for EHCCS. Students will now be escorted to the Moravian Church if the building needs to be evacuated. Mr. Gilly stated that he and Mr. Gross are meeting with EHC Police Department to install a software program on their computer. With this program the police department can view the building at any time.

INFORMATIONAL ITEMS

No informational items

OPEN TO THE PUBLIC

Ms. Fiedler wished the board luck with finding a replacement for Mr. Gilly, Superintendent.

CALENDAR DATES

District dates of interest for the upcoming month:

January	21	Martin Luther King, Jr. Birthday (Bldgs. Closed)
February	13	Regular Board Meeting; 5pm Negotiations Committee meeting; 5:45pm Finance Committee meeting

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mr. Beaulieu, and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

RESOLVED: At a public meeting of the Board of Education held on January 16, 2013, at 8:00 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Personnel
- (2) Contract
- (3) Negotiation

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

The Board returned from executive session at 9:07 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Brown seconded by Mr. Beaulieu, and carried unanimously, the Board adjourned the meeting at 9:07p.m.

Respectfully submitted,

Laura E. Quiñones
Board Secretary