

**BOARD OF EDUCATION  
EGG HARBOR CITY PUBLIC SCHOOLS  
Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting  
November 9, 2011  
Egg Harbor City Community School  
Cafetorium  
730 Havana Avenue  
7:00 PM

**I. Open Regular Meeting**

N.J.A.C. 5:18 Emergency Exit/No Smoking Announcement & Sunshine Law  
Compliance Statement as follows:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility.

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Egg Harbor City Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Beaulieu ('14)	Mr. Bouchard ('12)	Mrs. Brown ('14)
Mr. Dovey ('12)	Mr. Farnan ('13)	Mr. Senn ('13)
Mrs. Williams ('13)		

Special Presentation

Richard Stockton Communication Disorders Program  
Amy Hadley, Ed.D., Program Director  
Shelley Scarpino, Ph.D.

**III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on November 9, 2011 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1)
- (2)
- (3)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

#### **IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

#### **V. Comments for the Good of the Board**

#### **VI. Monthly Reports**

- |    |                                       |                   |
|----|---------------------------------------|-------------------|
| A. | Superintendent Report                 | <i>Attachment</i> |
| B. | Business Administrator Report         |                   |
| C. | Supervisor of Special Projects Report |                   |
| D. | CLS Principal Report                  | <i>Attachment</i> |
| E. | EHCCS Principal Report                | <i>Attachment</i> |
| F. | Board Solicitor’s Report              |                   |

#### **VII. Board Minutes**

- |    |                                    |                  |                   |
|----|------------------------------------|------------------|-------------------|
| A. | <b><u>APPROVE (roll call):</u></b> |                  |                   |
|    | 1. October 12, 2011                | Regular          | <i>Attachment</i> |
|    | 2. October 12, 2011                | First Executive  | <i>Attachment</i> |
|    | 3. October 12, 2011                | Second Executive | <i>Attachment</i> |

#### **VIII. Financial Items**

- |    |   |                   |
|----|---|-------------------|
| A. | <b><u>APPROVE (roll call):</u></b>                    |                   |
|    | 1. Board Secretary’s Report – September 2011          | <i>Attachment</i> |
|    | 2. Treasurer of School Moneys Report – September 2011 | <i>Attachment</i> |

- B. **APPROVE (roll call):** Board Certification  
Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 10/31/11 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- C. **APPROVE (roll call):** October 2011 Bill List *Attachment*
- |    |                        |               |
|----|------------------------|---------------|
| 1. | General Account -      | \$ 234,859.73 |
| 2. | Capital Account -      | \$ 0.00       |
| 3. | Food Service Account - | \$ 28,031.30  |
| 4. | Payroll Account –      | \$ 499,723.10 |
| 5. | Debt Service Account - | \$ 0.00       |
- D. **APPROVE (roll call):** Budget transfer (Resolution #12-06 ) for the 2011-12 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:  
October 31 30, 2011 Fund 10 - \$2,168.50 Fund 20 - \$400.00  
*Attachment*

## IX. Non-instructional Operations Items

- A. Transportation
1. **APPROVE (roll call):** Aid in lieu of transportation to Charter Schools for the 2011-12 school year as follows:
- | Route# | Host District       | # Students | Amount      | Destination          |
|--------|---------------------|------------|-------------|----------------------|
| AIL    | Parent Direct Reimb | 4          | \$ 3,536.00 | PleasantTech Academy |
| AIL    | Parent Direct Reimb | 4          | \$ 3,536.00 | Oceanside Charter    |
2. **APPROVE (roll call):** Aid in lieu of transportation to Choice Schools for the 2011-12 school year as follows:
- | Route# | Host District       | # Students | Amount      | Destination          |
|--------|---------------------|------------|-------------|----------------------|
| AIL    | Parent Direct Reimb | 6          | \$ 5,304.00 | Green Bank           |
| AIL    | Parent Direct Reimb | 1          | \$ 884.00   | Port Republic School |
3. **APPROVE (roll call):** Transportation jointures and aid in lieu of transportation with the Atlantic County Special Services School District for the 2011-12 school year as follows:
- | Route# | Host District | # Students | Amount      | Destination       |
|--------|---------------|------------|-------------|-------------------|
| 272B   | ACSSSD        | 12         | \$10,608.00 | Assumption School |
| 280SJ  | ACSSSD        | 3          | \$ 2,652.00 | St. Joseph's Elem |

298	ACSSSD	8	\$ 7,072.00	Pilgrim Academy
ELEM15	ACSSSD	4	\$25,721.10	ACSSSD
ELEM11	ACSSSD	2	\$18,704.20	ACSSSD
KATZ	ACSSSD	1	\$ 2,492.50	Katzenbach
ARCH3	ACSSSD	1	\$14,580.00	Archway
AIL	ACSSSD	2	\$ 1,768.00	Atl. Christian School
AIL	ACSSSD	2	\$ 1,768.00	Highland Academy
AIL	ACSSSD	6	\$ 5,304.00	St. Vincent DePaul

B. Miscellaneous

1. **APPROVE (roll call):** School Bus Emergency Evacuation Drill Report. *Attachment*
2. **APPROVE (roll call):** Contract with Broad U.S.A., Inc. to provide service and maintenance to the Broad heating/air conditioning unit located in the Egg Harbor City Community School for the period from November 1, 2011 to March 31, 2014 in the amount of \$20,514.60. Payment includes \$3,537.00 due upon execution of the contract, and four (4) semi-annual payments of \$4,244.40 to be paid beginning April 1, 2012.
3. **APPROVE (roll call):** Contract with Schindler Elevator Corporation to provide a Preventative Maintenance Program for the Otis passenger elevator located in the Egg Harbor City Community School for the period from November 15, 2011 to December 31, 2013 in the amount of \$175.00 per month payable once annually in the amount of \$2,100.00.
4. **APPROVE (roll call):** Authorize the business administrator to utilize GovDeals, an online government surplus auction service, for the sale of surplus property in accordance with the terms and conditions of State Contract A-70967/T2581.

**X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Appointment of Lauren Gunther as a member of the Local District Professional Development committee for the 2011-2012 school year at the stipend contractual rate funded by the FY12 NCLB Grant.
- B. **APPROVE (roll call):** Appointment of Dana Hare as 21<sup>st</sup> Century Community Center substitute Site Coordinator from 12/1/11 through 12/23/11 at the daily rate of \$20 per hour and not to exceed 17.5 hours per week.
- C. **APPROVE (roll call):** Appointment of the following substitutes for the 2011-2012 school year:
  1. Teacher Substitutes

Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00

Jeannette De Piero NJ Teach. Cert.

Carmen Filepello NJ Sub. Cert.

2. Custodian Substitute

Daily rate: \$60.00

Dolores Torres

Anthony McQueen

Gary Castrenze

- D. **RATIFY and AFFIRM (roll call):** Appointment of Corine Lenzi as full time 1:1 Special Ed Aide for the 2011-2012 school year at the contractual salary of Aide-Certified Step 1 and prorated to the start date of 10/24/11.
- E. **APPROVE (roll call):** Appointment of Sheri Nekrasz as part-time teacher aide for the 2011-2012 school year, .71 FTE (24.9 hrs. per week), at the contractual salary of Aide-Certified Step 1, prorated to the start date of 11/14/11. *Attachment*
- F. **APPROVE (roll call):** Appointment of Michele Bauers as preschool disabled teacher at the contractual salary of Teacher-Step1, for the 2011-2012 school year, prorated to the start date of 11/14/11.
- G. **RATIFY and AFFIRM (roll call):** Unpaid leave of absence for Cecilia Rizzi from 10/24/11 through 11/30/11.
- H. **RATIFY and AFFIRM (roll call):** Appointment of Gretchen Halfpenny and Jennifer Connelly as the EHCCS Student Council Advisors for the 2011-2012 school year at the contractual rate for 2 sessions (split), funded by the Municipal Alliance.
- I. **APPROVE (roll call):** Appointment of Gretchen Halfpenny as the Yearbook Club Advisor for the 2011-2012 school year at the contractual rate for 2 sessions, funded by the PTO.
- J. **APPROVE (roll call):** Posting for the Environmental Service Club Advisor for the 2011-2012 school year at the contractual rate for 1 session, funded by the FY 12 Coordinated School Wellness Grant.

## **XI. Student Items**

- A. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building principal, HIB Coordinator, or designee. *Handout*

## **XII. Program Items**

- A. **APPROVE (roll call):** Source 4 Teachers Substitute List for November.  
*Attachment*
- B. **APPROVE (roll call):** Submission of the Early Childhood Education Preschool Program Plan to the New Jersey Department of Education for the 2012-2013 school year.
- C. **APPROVE (roll call):** School Choice Resolution #12-07:
- WHEREAS, N.J.S.A. 18A:36B-21 allows the Egg Harbor City Board of Education to restrict enrollments in a choice district, and
- WHEREAS, the Egg Harbor City Board of Education has determined that it is in the best interest of the Egg Harbor City Board of Education to adopt a resolution to restrict enrollment of its students in a choice district,
- NOW THEREFORE BE IT RESOLVED, that the Egg Harbor City Board of Education restricts enrollment of its students in a choice district to a maximum of 10% of the number of students per grade level per year and 15% of the total number of students enrolled in the Egg Harbor City school district per year, and
- BE IT FURTHER RESOLVED that this resolution be subject to approval by the commissioner upon determination that the resolution is in the best interest of the district's students and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program.
- D. **APPROVE (roll call):** Richard Stockton College Student Teacher placements for the spring 2011 semester (January – April):  
Meghan Hood (2<sup>nd</sup> Grade –Tara Macchione)  
Lorna Hoffstetter, (2<sup>nd</sup> Grade – Ellen Sullivan)
- E. **APPROVE (roll call):** Rowan University, Clinical Practice Student placement (January – May):  
Kimberly Maurer, (3<sup>rd</sup> Grade – Deborah Rollins)
- F. **APPROVE (roll call):** District School Nursing Plan for the 2011-2012 school year.  
*Attachment*
- G. **APPROVE (roll call):** Richard Stockton College of NJ Communication Disorders Program at CLS for the 2011-2012 school year.

- H. **APPROVE (roll call):** The use of 2010-11 Preschool Education Aid carryover funds in the amount of \$13,035.50 in the 2011-12 Pre-School budget.

### **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2011-2012 school year. *Handout*

### **XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** Second Reading of New / Revised Policies as follows:  
1. Policy 7140 Inventory

### **XV. New Business**

### **XVI. Informational Items**

- A. Jacob & Chiarello letter dated 10/27/11 *Attachment*

### **XVII. Open to Public**

### **XVIII. Calendar Dates**

November 10 & 11	NJEA Convention (bldgs. closed)
November 17	JIF Dinner – Harbor Pines Country Club
November 24 & 25	Thanksgiving Recess (bldgs. closed)
December 14	Regular Board Meeting

## **XIX. Executive Session**

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- (1)
- (2)
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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

## **XX. Adjournment**

Time: \_\_\_\_\_