

EGG HARBOR CITY BOARD OF EDUCATION
REGULAR MEETING
December 15, 2010

The regular meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with President Stephen Bouchard opening the meeting, and board members, Daniel McGinnis, Scott Senn, and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Supervisor of Special Projects, Gina Forester; Spragg Principal, Adrienne Shulby; and, Board Secretary, Marie Setterman.

Mr. Bouchard called the meeting to order at 7:00 p.m. with the following statement: In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Rittenberg Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

Mr. Bouchard directed the secretary to enter this public announcement into the minutes of this meeting.

Mr. Bouchard called for the flag salute and roll call, which is reflected in the opening paragraph.

SPECIAL PRESENTATION

Terri Ann Marion from Swartz & Company, LLC, District Auditor presented the Board with the Comprehensive Annual Financial Report for 2009-2010. She announced that this was an unqualified opinion which means there were no major findings.

EXECUTIVE SESSION

No executive session.

OPEN TO THE PUBLIC

No public comments.

COMMENTS FOR THE GOOD OF THE BOARD

No comments.

MONTHLY REPORTS

Mr. Gilly discussed a sidebar agreement between the EHCEA and BOE, which is on the agenda tonight for approval. This agreement adds five minutes of AM REACH duty time daily, enabling the students to stay in the building in the morning rather than go outside after breakfast.

Mr. Gilly talked about the revised calendar which reflects a change in the inservice day scheduled for February 18, 2011 to January 3, 2011.

Mr. Gilly also discussed the walking pattern for students to the new school; the Choice Schools Resolution limiting number of students who can attend a Choice School; and, the Ribbon Cutting Ceremony for EHCCS scheduled for 1/22/11.

Mr. Smurlo reported on the 2009-2010 audit findings.

Mr. Smurlo talked about the contract with American Appraisal saying they would be completing an appraisal in the Spring of 2011.

Mr. Smurlo explained the tuition contracts for homeless students.

Mr. Smurlo suggested consolidating both district polling places to EHCCS for the annual school board/budget election. The Board agreed that this was a good idea to save money.

Mrs. Forester reported that the Child Study Team is settled in the new offices.

Mrs. Shulby reported that 90% of Spragg parents attended parent-teacher conferences.

Mr. Griffith said that his staff was looking forward to the annual volleyball game which will be the last FDR full assembly.

BOARD MINUTES

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the following sets of minutes: November 10, 2010 regular and executive meetings. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

FINANCIAL ITEMS

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved the Board Secretary's Report and the Treasurer's Report for October 2010. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved the board certification pursuant to N.J.A.C. 6A:23-2.11. The Egg Harbor City Board of Education certifies that as of 11/30/10 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved the November 2010 Bill List as follows:

- | | | |
|----|------------------------|---------------|
| 1. | General Account - | \$ 213,651.67 |
| 2. | Capital Account - | \$ 0.00 |
| 3. | Food Service Account - | \$ 27,723.95 |
| 4. | Payroll Account - | \$ 533,107.27 |
| 5. | Debt Service Account - | \$ 0.00 |

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved the Budget transfer (Resolution #11-05) for the 2010-11 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 30, 2010 Fund 10 -\$14,421.05 Fund 20 - \$5,866.81

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board accepted the 2009-10 school audit and approved a corrective action plan in response to the following recommendations in the audit:

1. The District does not employ or contract with an individual with sufficient knowledge and experience to accurately prepare a complete set of financial statements, including related disclosure.

Corrective Action: District personnel shall receive additional training in financial statement preparation, including all related disclosures.

2. The capital asset records were not updated for the additions and disposals of capital assets made during the year.

Corrective Action: The District will be contracting with a capital assets appraiser to update the list of fixed assets to include the additions and disposals that result from the opening of the new Egg Harbor City Community School and the closing of the Fanny D. Rittenberg School. Future additions and disposals will be updated during the year.

3. "Due to Grantor Balances" were not returned/disposed of in accordance with grant agreement.

Corrective Action: The District has reviewed Section K-3 Schedule A of the audit and has researched the past due items listed as "Due to Grantor at June 30, 2010". The District has located documentation that shows these items were paid or are no longer due. The District shall review these items with the auditor and make adjustments to the following year's audit.

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

FACILITIES

Upon a motion by Mr. McGinnis, seconded by Mr. Senn, the Board approved a change in the annual school election/budget polling places, from both the Spragg and Rittenberg schools to the Egg Harbor City Community School. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. McGinnis, seconded by Mr. Senn, the Board approved use of facilities by the Holy Trinity Assembly of the Living God for the 2010-11 school year. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

MISCELLANEOUS

Upon a motion by Mr. McGinnis, seconded by Mr. Senn, the Board approved the Charles L. Spragg Elementary School and Egg Harbor City Community School Emergency Operations Plans. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mr. McGinnis, seconded by Mr. Senn, the Board approved the revised 2010-2011 school calendar. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the appointment of Jordan Melchionni, EHCCS 6th grade long-term substitute teacher for the 2010-2011 school year at the salary of Step 1-BA \$47, 531, prorated to start date of 12/16/10, pending EHCEA/BOE 2010-2011 Agreement. Strike long term sub, he is just teacher. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the appointment of substitutes for the 2010-2011 school year, as follows:

1. Teacher Substitutes

Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00

Glenn Smythe NJ Sub. Cert.

Jeffrey Snesko NJ Sub. Cert.

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the Side Bar Agreement between EHCEA and EHCBOE for an additional 5 minutes of AM REACH duty time from 8:10 a.m. to 8:15 a.m. daily for (4) AM REACH staff for the 2010-2011 school year at the contractual rate funded by the FY 11 21st CCLC grant, pending EHCEA/BOE 2010-2011 Agreement and review by the Board Solicitor. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the appointment of (4) AM REACH staff daily from 7:10 to 8:15 am for the 2010-2011 school year at the contractual rate funded by the FY'11 21st CCLC grant, pending EHCEA/BOE 2010-2011 Agreement. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the appointment of (1) AM REACH staff daily from 7:10 to 8:10 am for the 2010-2011 school year at the contractual rate funded by the FY'11 21st CCLC grant, pending EHCEA/BOE 2010-2011 Agreement. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the appointment of all certified staff as basketball chaperones for the 2010-2011 school year. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved reduced family leave of absence for Angela Maione for the 2010-2011 school year. (Roll call: Mr. McGinnis-recuse; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

STUDENT ITEMS

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved a Field trip for the 2010-2011 school year as follows: 6th grade Healthy Schools enrichment trip to the Saint Joseph's University Women's Basketball game at St. Joseph's University in Philadelphia, PA on 1/12/11. Admission and transportation funded by the FY11 NJ Coordinated School Health grant. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROGRAMS

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the Source4Teachers substitute list for December. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved Rider University CLS placements, Spring Semester for Student Teaching:

Mary Pennello

Nicole Tartuglio

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved Richard Stockton College of New Jersey CLS placements, Spring Semester for Student Teaching:

Leah Rodriguez

Tia Pangoras

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved Richard Stockton College of New Jersey EHCCS fieldwork placements from 1/24/10 – 5/2/11:

Allison Wojtaszek

William Richardson

Aphrodite Triantafillou

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved Rowan University CLS Clinical Practice from 1/18/11 -5/6/11: Julia Conover

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved University of Delaware CLS Clinical Practicum from 1/11 – 6/11: Jessica Conroy

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the District School Nursing Plan for the 2010-2011 school year. (Roll call: Mr.

McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the School Choice Resolution #11-06:

WHEREAS, N.J.S.A. 18A:36B-21 allows the Egg Harbor City Board of Education to restrict enrollments in a choice district, and

WHEREAS, the Egg Harbor City Board of Education has determined that it is in the best interest of the Egg Harbor City Board of Education to adopt a resolution to restrict enrollment of its students in a choice district,

NOW THEREFORE BE IT RESOLVED, that the Egg Harbor City Board of Education restricts enrollment of its students in a choice district to a maximum of 10% of the number of students per grade level per year and 15% of the total number of students enrolled in the Egg Harbor City school district per year, and

BE IT FURTHER RESOLVED that this resolution be subject to approval by the commissioner upon determination that the resolution is in the best interest of the district's students and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program.

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board ratified and affirmed the partnership between AtlantiCare Health Engagement and the Charles L. Spragg School for a period of two years from 12/9/10. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the tuition contract with Egg Harbor Township Board of Education to provide an educational program during the 2010-11 school year for a Kindergarten homeless student in the amount of \$10,124.00 annually. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Senn, the Board approved the tuition contract with Millville Board of Education to provide an educational program during the 2010-11 school year for a 6th Grade homeless student in the amount of \$9,818.00 annually. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

PROFESSIONAL DEVELOPMENT

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind

legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved Professional Development Workshops for the 2010-2011 school year. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

POLICIES/REGULATIONS

Upon a motion by Mr. McGinnis, seconded by Mrs. Williams, the Board approved the first reading of revised Policies/Regulations as follows:

1. Policy 5070 Pupil Health
2. Policy 6210 Bilingual Education
3. Policy 8060 Emergency Evacuation
4. Policy 8110 Reporting Violence and Vandalism

(Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, the Board approved the Second Reading of revised Bylaw 9270. (Roll call: Mr. McGinnis-yes; Mr. Senn-yes; Mrs. Williams-yes; Mr. Bouchard-yes)

NEW BUSINESS

No new business.

INFORMATIONAL ITEMS

The Board received the following informational items:

- Pastors United for Community Service letter dated 11/10/10
- Amended Notice of Liquidated Damages Assessment from NJSDA to Tamburro Bros. Construction dated 10/29/10

OPEN TO THE PUBLIC

Parent Mike Beaulieu asked about the requirements to become a parent volunteer in the schools. He was especially interested in the criminal history approval process. Mr. Gilly cited Policy 1070 and explained the process. Mr. Beaulieu asked the Board to take a closer look at the procedure.

Mr. Senn suggested that strawberry and chocolate milk be served only twice a week instead of everyday so that students would drink more white milk.

CALENDAR DATES

District dates of interest for the upcoming month:

December	21	Spragg Annual Holiday Concert
December	24-31	Winter Recess
January	3	Staff Development (no school)
January	4	School Re-opens
January	13	Regular Board Meeting

EXECUTIVE SESSION

Upon a motion by Mrs. Williams, seconded by Mr. McGinnis, and carried, the Board resolved to enter into executive session as follows:

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on December 15, 2010 at 8:45 p.m. that pursuant to sections 7 and 8 of the "Open Public Meetings Act", the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Contracts
- (2) Negotiations
- (3) Personnel

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

The Board returned from executive session at 9:05 p.m.

ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams, seconded by Mr. McGinnis, and carried unanimously, the Board adjourned the meeting at 9:10 p.m.

Respectfully submitted,

E. Marie Setterman
Board Secretary