

**BOARD OF EDUCATION**  
**EGG HARBOR CITY PUBLIC SCHOOLS**  
**Egg Harbor City, New Jersey 08215**

**AGENDA**

Regular Meeting  
December 15, 2010  
Egg Harbor City Community School  
Library  
730 Havana Avenue  
7:00 PM

**I. Open Regular Meeting**

N.J.A.C. 5:18 Emergency Exit/No Smoking Announcement & Sunshine Law  
Compliance Statement as follows:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility.

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Rittenberg Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

**II. Flag Salute/Roll Call**

Mr. Bouchard ('12)	Mr. Dovey ('12)	Mr. Farnan ('13)
Mr. McGinnis ('11)	Mr. Senn ('13)	Mrs. Williams ('13)
Mr. Wimberg ('11)		

**SPECIAL PRESENTATION**

Comprehensive Annual Financial Report for 2009-2010  
Presented by Swartz & Company, LLC, District Auditors

### **III. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on December 15, 2010 at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1)
- (2)
- (3)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

### **IV. Open Floor To Public**

The public is invited to comment on or question any topic related to the Board of Education agenda items.

### **V. Comments for the Good of the Board**

### **VI. Monthly Reports**

- |    |                                       |                   |
|----|---------------------------------------|-------------------|
| A. | Superintendent Report                 | <i>Attachment</i> |
| B. | Business Administrator Report         |                   |
| C. | Supervisor of Special Projects Report |                   |
| D. | CLS Principal Report                  | <i>Attachment</i> |
| E. | FDR Principal Report                  | <i>Attachment</i> |
| F. | Board Solicitor's Report              |                   |

### **VII. Board Minutes**

- |    |                                    |           |                   |
|----|------------------------------------|-----------|-------------------|
| A. | <b><u>APPROVE (roll call):</u></b> |           |                   |
|    | 1. November 10, 2010               | Regular   | <i>Attachment</i> |
|    | 2. November 10, 2010               | Executive | <i>Attachment</i> |

## VIII. Financial Items

A. **APPROVE (roll call):**

1. Board Secretary's Report – October 2010 *Attachment*
2. Treasurer of School Moneys Report – October 2010 *Attachment*

B. **APPROVE (roll call):** Board Certification

Pursuant to N.J.A.C. 6A:23-2.11 The Egg Harbor City Board of Education certifies that as of 11/30/10 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. **Approve (roll call):** November 2010 Bill List *Attachment*

1. General Account - \$ 213,651.67
2. Capital Account - \$ 0.00
3. Food Service Account - \$ 27,723.95
4. Payroll Account – \$ 533,107.27
5. Debt Service Account - \$ 0.00

D. **APPROVE (roll call):** Budget transfer (Resolution #11-05) for the 2010-11 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

November 30, 2010 Fund 10 –\$14,421.05 Fund 20 - \$5,866.81

*Attachment*

E. **APPROVE (roll call):** Accept the 2009-10 school audit and approve a corrective action plan in response to the following recommendations in the audit:

1. The District does not employ or contract with an individual with sufficient knowledge and experience to accurately prepare a complete set of financial statements, including related disclosure.

Corrective Action: District personnel shall receive additional training in financial statement preparation, including all related disclosures.

2. The capital asset records were not updated for the additions and disposals of capital assets made during the year.

Corrective Action: The District will be contracting with a capital assets appraiser to update the list of fixed assets to include the additions and disposals that result from the opening of the new Egg Harbor City Community School and the closing

of the Fanny D. Rittenberg School. Future additions and disposals will be updated during the year.

3. "Due to Grantor Balances" were not returned/disposed of in accordance with grant agreement.

Corrective Action: The District has reviewed Section K-3 Schedule A of the audit and has researched the past due items listed as "Due to Grantor at June 30, 2010". The District has located documentation that shows these items were paid or are no longer due. The District shall review these items with the auditor and make adjustments to the following year's audit.

## **IX. Non-instructional Operations Items**

### **A. Facilities**

1. **APPROVE (roll call):** Use of facilities by the Holy Trinity Assembly of the Living God for the 2010-11 school year.

### **B. Miscellaneous**

1. **APPROVE (roll call):** Charles L. Spragg Elementary School and Egg Harbor City Community School Emergency Operations Plans.
2. **APPROVE (roll call):** Revised 2010-2011 school calendar

*Attachment*

## **X. Personnel Items – as recommended by the Superintendent of Schools:**

- A. **APPROVE (roll call):** Appointment of Jordan Melchionni, EHCCS 6<sup>th</sup> grade long-term substitute teacher for the 2010-2011 school year at the salary of Step 1-BA \$47, 531, prorated to start date of 12/16/10, pending EHCEA/BOE 2010-2011 Agreement.
- B. **APPROVE (roll call):** Appointment of substitutes for the 2010-2011 school year, as follows:
  1. Teacher Substitutes  
Daily rate: 1) NJ Sub. Cert. w/60 credits + - \$65.00; 2) NJ Sub Cert w/BA - \$70.00; 3) NJ Teach. Cert - \$75.00  
Glenn Smythe NJ Sub. Cert.  
Jeffrey Snesko NJ Sub. Cert.
- C. **APPROVE (roll call):** Side Bar Agreement between EHCEA and EHCBOE for an additional 5 minutes of AM REACH duty time from 8:10 a.m. to 8:15 a.m.

- ## XI. Student Items

- ## XII. Program Items

- A. **APPROVE (roll call):** Source4Teachers substitute list for December. Attachment
- B. **APPROVE (roll call):** Rider University CLS placements, Spring Semester for Student Teaching:  
Mary Pennello Nicole Tartuglio
- C. **APPROVE (roll call):** Richard Stockton College of New Jersey CLS placements, Spring Semester for Student Teaching:  
Leah Rodriguez Tia Pangoras
- D. **APPROVE (roll call):** Richard Stockton College of New Jersey EHCCS fieldwork placements from 1/24/10 – 5/2/11:  
Allison Wojtaszek William Richardson Carmine Bonanni

- E. **APPROVE (roll call):** Rowan University CLS Clinical Practice from 1/18/11 - 5/6/11: Julia Conover
- F. **APPROVE (roll call):** University of Delaware CLS Clinical Practicum from 1/11 – 6/11: Jessica Conroy
- G. **APPROVE (roll call):** District School Nursing Plan for the 2010-2011 school year. *Attachment*
- H. **APPROVE (roll call):** School Choice Resolution #11-06:

WHEREAS, N.J.S.A. 18A:36B-21 allows the Egg Harbor City Board of Education to restrict enrollments in a choice district, and

WHEREAS, the Egg Harbor City Board of Education has determined that it is in the best interest of the Egg Harbor City Board of Education to adopt a resolution to restrict enrollment of its students in a choice district,

NOW THEREFORE BE IT RESOLVED, that the Egg Harbor City Board of Education restricts enrollment of its students in a choice district to a maximum of 10% of the number of students per grade level per year and 15% of the total number of students enrolled in the Egg Harbor City school district per year, and

BE IT FURTHER RESOLVED that this resolution be subject to approval by the commissioner upon determination that the resolution is in the best interest of the district's students and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program.

- I. **RATIFY and AFFIRM (roll call):** Partnership between AtlantiCare Health Engagement and the Charles L. Spragg School for a period of two years from 12/9/10.
- J. **APPROVE (roll call):** Tuition contract with Egg Harbor Township Board of Education to provide an educational program during the 2010-11 school year for a Kindergarten homeless student in the amount of \$10,124.00 annually.
- K. **APPROVE (roll call):** Tuition contract with Millville Board of Education to provide an educational program during the 2010-11 school year for a 6<sup>th</sup> Grade homeless student in the amount of \$9,818.00 annually.

### **XIII. Professional Development**

Professional development activities have been recommended by building Principals, approved by the Supervisor of Special Projects and the Superintendent as directly

related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, No Child Left Behind legislation (NCLB), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- A. **APPROVE (roll call):** Professional Development Workshops for the 2010-2011 school year. *Handout*

#### **XIV. Policies / Regulations Items**

- A. **APPROVE (roll call):** First Reading of Revised Policies as follows:
1. Policy 5070 Pupil Health
  2. Policy 6210 Bilingual Education
  3. Policy 8060 Emergency Evacuation
  4. Policy 8110 Reporting Violence and Vandalism
- B. **APPROVE (roll call):** Second Reading of Revised Bylaw 9270.

#### **XV. New Business**

#### **XVI. Informational Items**

- A. Pastors United for Community Service letter dated 11/10/10  
*Attachment*
- B. Amended Notice of Liquidated Damages Assessment from NJSDA to Tamburro Bros. Construction dated 10/29/10 *Attachment*

#### **XVII. Open to Public**

#### **XVIII. Calendar Dates**

December	21	Spragg Annual Holiday Concert
December	24-31	Winter Recess
January	3	Staff Development (no school)
January	4	School Re-opens
January	13	Regular Board Meeting

## **XIX. Executive Session**

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions

**RESOLVED:** At a public meeting of the Board of Education held on December 15, 2010, at \_\_\_\_\_ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Contracts
- (2) Negotiations
- (3) Personnel
- (4)

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matter, with the consent of the employee.

## **XX. Adjournment**

Time: \_\_\_\_\_