

EGG HARBOR CITY BOARD OF EDUCATION  
REORGANIZATION MEETING

May 11, 2011

The reorganization meeting of the Egg Harbor City Board of Education was held on the above date at 7:00 p.m. at the Egg Harbor City Community School, 730 Havana Avenue, Egg Harbor City, New Jersey, with Board Secretary, Marie Setterman opening the meeting, and board members, Stephen Bouchard, Richard Dovey, Joseph Farnan, Scott Senn, and Jeanne Williams present. Also present were: Superintendent, John Gilly III; Business Administrator, Joseph Smurlo; Supervisor of Special Projects, Gina Forester; Spragg Principal, Adrienne Shulby; and, Community School Principal, Jack Griffith.

Mrs. Setterman called the meeting to order at 7:00 p.m. with the following statement:

In compliance with the N.J.A.C. 5:18-3.15, in case of fire or other emergency, which should cause this facility to be evacuated, I direct your attention to the location of the exits in this facility. Also, there will be no smoking in this facility. This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the Spragg and Community Schools, and forwarded to the Egg Harbor City Clerk within the time required by said Act.

Mrs. Setterman called for the flag salute.

ELECTION RESULTS

Info: 4/27/11 Election Results:

Janine Brown	129 votes
Michael Beaulieu	124 votes
Write-in	4 votes

General Fund Vote: Yes – 89 No – 101

NEW BOARD MEMBERS SWORN IN

Mrs. Setterman swore in Mrs. Brown and Mr. Beaulieu.

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### ELECTION AND APPOINTMENT OF OFFICERS

Upon a motion by Mr. Bouchard, seconded by Mrs. Williams and carried unanimously, the floor was opened for nomination of President.

A motion was made by Mr. Dovey to nominate Mr. Bouchard for President. (a 2<sup>nd</sup> is not required per by-law)

There being no further nominations, a motion was made by Mr. Senn and carried to close nominations for president.

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board appointed Mr. Bouchard President for the forthcoming year. (Mr. Bouchard-yes; Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes)

Mr. Bouchard assumed the chair as President.

### BOARD MEMBER RECOGNITION

Mr. Bouchard presented outgoing Board member, Mr. McGinnis, with a plaque in recognition of his three years of service on the Board of Education. Outgoing Board member, Mr. Wimberg was not present to receive his plaque.

The president called for nominations for vice-president.

A motion was made by Mr. Farnan to nominate Mr. Dovey as Vice-President.

There being no further nominations, a motion to close nominations for Vice-President was made by Mrs. Williams and carried.

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board appointed Mr. Dovey Vice President for the forthcoming year. (Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown -yes; Mr. Beaulieu-yes)

Mr. Bouchard discussed committee assignments and distributed a committee sign-up sheet. New committees will be assigned at the June meeting.

Mr. Gilly said that he met with new Board members before this meeting in order that they could be familiar with the agenda.

Mr. Smurlo talked about the Requests for Proposal results regarding: Auditor,

Solicitor, Architect and Health Benefits Insurance Broker saying that his recommendations are reflected the annual appointments for the 2011-2012 school year.

ANNUAL APPOINTMENTS FOR THE 2010-2011 SCHOOL YEAR

Upon a motion by Mr. Senn, seconded by Mrs. Williams, the Board appointed Joseph Smurlo Business Administrator/Asst. Board Secretary. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mr. Dovey, the Board appointed Marie Setterman Board Secretary. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board appointed Susan Palaia Treasurer of School Moneys at the annual stipend of \$2000. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board appointed Mr. Robert Swartz and Co., Public School Auditor at the annual fee of \$15,800. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the Board appointed Bergen Medical Group as the school physician as follows:

1. Review and sign-off on handbook of standing orders & protocol \$350.
2. Review and sign-off on tuberculosis screening (students/staff) \$350.
3. Conduct student sports physicals as protocol, along with appropriate grade physicals (per student) \$60.

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board appointed Ronald Sahli, Esquire as Board Attorney per contract on file. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board appointed Manders/Merighi Associates, Architect of Record. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

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Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board appointed Management Benefits Solutions, Inc., Helen R. Parker, Managing Director Health Benefits Broker. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Senn, seconded by Mrs. Williams, the Board appointed Richard Dovey, NJSBA Delegate for 2011-2012 (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Senn, seconded by Mrs. Williams, the Board appointed Joseph Farnan, alternate NJSBA Delegate for 2011-2012. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Senn, seconded by Mrs. Williams, the Board appointed Jeanne Williams ACSBA Delegate for 2011-2012. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board authorized Joseph Smurlo to Procure Goods and Services through State Contracts. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mr. Dovey, the Board appointed Joseph Smurlo as Qualified Purchasing Agent N.J.S.A. 18A:18A-3a /N.J.A.C. 5:34-5 Et Seq. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mr. Dovey, the Board appointed FDR Principal John Griffith Affirmative Action Officer N.J.A.C. 6:4-1.3(c), School & Classroom Practices. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board appointed Joseph Smurlo as Practices & Public Agency Compliance Officer. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board appointed Joseph Smurlo as CEPA (Conscientious Employee Protection Act) Officer N.J.S.A. 34:19-1. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

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Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board appointed Joseph Smurlo as Safety Coordinator. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mrs. Brown, the Board appointed Executive Safety Committee: Kim Goodwin, Jack Griffith, Tracy Torres, Joe Hasselberger, and Joseph Smurlo (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board appointed Adrienne Shulby as Title IX Coordinator 34 CFR 106.8(c). (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board appointed Joseph Smurlo as Custodian of School Records. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board appointed Gina Forester as Section 504 Compliance Officer – Grievance Procedure 34 CFR 104.7(a). (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board appointed Gina Forester as ADA Coordinator 28 CFR 35.107(a). (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board appointed Gina Forester as Homeless Liaison per N.J.S.A. 18A:39-1 et seq.; N.J.A.C. 6:20-3.1 et seq. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board appointed Joseph Hasselberger as Integrated Pest Management Coordinator. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board appointed Joseph Hasselberger as Right to Know Officer. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board appointed Joseph Hasselberger as Chemical Hygiene Officer. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the Board appointed Joseph Hasselberger as AHERA Coordinator. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board appointed Bond Counsel: McManimon & Scotland, LLC (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board appointed Jack Griffith or designee as “Issuing Officer” of certificates or permits in accordance with the provisions of the Child Labor Act N.J.S.A 34:2-21.1 et.seq. (working papers) (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

#### ANNUAL MOTIONS AND DESIGNATIONS

Upon a motion by Mr. Dovey, seconded by Mrs. Williams, the Board approved Depositories for School Funds:

Depositories: Sun Bank, Sovereign Bank, Wachovia Bank, Beneficial Bank or any GUDPA or federally approved depository in the state of New Jersey

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board approved Signatures for School Funds:

Signatories – General Account (3 of 4 required)

Board President

Treasurer of School Moneys

Board Secretary

Business Administrator

Signatories – Payroll (1 of 2 required)

Board Treasurer

Board Secretary

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Board Secretary

Signatories – FDR Memorial Fund (1 of 2 required)

Business Administrator

Board Secretary

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Board Secretary

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved Tax Shelter Annuity Companies:

The Equitable

Siracusa Benefits Program

Lincoln Investment Planning, Inc.

Metropolitan Life

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board approved Government Money Market Funds as permissible investments by the Egg Harbor City Board of Education, as outlined in N.J.S.A. 18A:20-37(d); and that the business administrator or the board secretary could transfer funds between the money market fund account and the general account. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board approved facsimile signatures on checks/contracts with at least one original signature on each. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Dovey, seconded by Mr. Farnan, the Board approved to advertise Regular Meeting Dates, Times at @7:00 PM in the EHCCS located at 730 Havana Avenue. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board approved Newspapers for Notice of Public Meetings

1) Egg Harbor News 2) The Press of Atlantic City

3) The Current

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

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Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board approved fees to be charged individuals who request notice of Board meetings and other public information per NJSA 10:4-19:

(Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mrs. Brown, the Board approved district curriculum for all grades pending NJ Core Curriculum Proficiency adoptions / revisions and the District 5 Year Curriculum Evaluation Schedule and District textbook list. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mr. Farnan, seconded by Mrs. Williams, the Board readopted NJSBA Code of Ethics and signed-off on same. Mr. Bouchard reviewed the Code of Ethics and Board members signed-off on same. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Dovey, the Board readopted District Bylaws and Policies. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Williams, seconded by Mr. Farnan, the Board directed Administration to collect pupil information as permitted by N.J.A.C. 6:3-6.3. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

Upon a motion by Mrs. Brown, seconded by Mrs. Williams, the Board recognized the EHCEA as Official Bargaining Unit for Egg Harbor City School Professional Staff. (Roll call: Mr. Dovey-yes; Mr. Farnan-yes; Mr. Senn-yes; Mrs. Williams-yes; Mrs. Brown-yes; Mr. Beaulieu-yes; Mr. Bouchard-yes)

### ADJOURNMENT

There being no further business, upon a motion by Mrs. Williams, seconded by Mr. Farnan and carried unanimously, the Board adjourned the meeting at 7:35 p.m.

Respectfully submitted,

E. Marie Setterman  
Board Secretary