

**Bylaw**

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ORGANIZATION MEETING AND ANNUAL APPOINTMENTS

The Egg Harbor City Board of Education shall organize annually at a regular meeting after the November election on any day of the first week in January.

The meeting shall be called to order by the school business administrator/board secretary, who shall serve as presiding officer pro tempore until the election of a president and vice president.

If the organization meeting cannot take place on that day by reason of lack of a quorum or for any other reason, said meeting shall be held within three (3) days thereafter. At the organization meeting, the board of education shall elect a president, elect a vice-president, and appoint the secretary.

The board secretary shall administer the oath of office to new board members.

Annual Appointments

The board may appoint at the organization meeting, but shall appoint before July 1 annually:

- A. Board secretary;
- B. Treasurer of school monies;
- C. Public school accountant;
- D. Medical inspector;
- E. Psychology examiner;
- F. Delegate to New Jersey School Boards Association;
- G. Attendance officer;
- H. Delegate to Atlantic County School Boards Association
- I. Board attorney.

Adopted:	April 28, 2015
NJSBA Review/Update:	June 2015
Readopt:	August 12, 2015

Key Words

Organizational Meeting, Election of President, Election of Vice-Presidents, Treasurer of School Monies, Auditor, Attorney, District Physician, NJSBA Delegate

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 10:4-6 et seq.	Open Public Meetings Act
	<u>N.J.S.A.</u> 18A: 6-46	Delegates to state conventions
	<u>N.J.S.A.</u> 18A: 10-3	First regular meeting of board
	<u>N.J.S.A.</u> 18A: 10-4	Secretary to give notice of meeting
	<u>N.J.S.A.</u> 18A: 10-5	Organization meeting as business meeting

ORGANIZATION MEETING/APPOINTMENTS (continued)

<u>N.J.S.A.</u> 18A: 10-6	Board meetings; frequency; hours of commencement; adjournment, etc. for lack of quorum
<u>N.J.S.A.</u> 18A: 11-1	General mandatory powers and duties
<u>N.J.S.A.</u> 18A: 12-2	Inconsistent interest or office prohibited
<u>N.J.S.A.</u> 18A: 12-21 <u>et seq.</u>	School Ethics Act
<u>See particularly</u>	
<u>N.J.S.A.</u> 18A:12-24, -24.1	
<u>N.J.S.A.</u> 18A: 14-9	Notice of Election
<u>N.J.S.A.</u> 18A: 17-2	Tenure of secretaries, etc.
<u>N.J.S.A.</u> 18A: 17-5	Appointment of a secretary, etc.
<u>N.J.S.A.</u> 18A: 17-31	Treasurer of school monies
<u>N.J.S.A.</u> 18A: 17-34	Receipt and disposition of monies
<u>N.J.S.A.</u> 18A: 22-11	Notice of public hearing
<u>N.J.S.A.</u> 18A: 223-1	Cancellation of license; review
<u>N.J.S.A.</u> 18A: 23-8	Audit by Public School Accountant
<u>N.J.S.A.</u> 18A: 38-32	Attendance officers
<u>N.J.S.A.</u> 18A: 39-3	Advertising for bids to transport pupils
<u>N.J.S.A.</u> 18A: 40-1	Medical and nursing personnel
<u>N.J.S.A.</u> 18A: 46-11	Psychological and other examinations

<b><u>Cross References:</u></b>	9121	Election and duties of the president
	9123	Board secretary/business official
	9125	Treasurer of school monies
	9200*	Orientation and training of board members
	9271*	Code of Ethics
	9311*	Formulation, adoption, amendment of policies
	9312*	Formulation, adoption, amendment of bylaws
	9321*	Time, place, notification of meetings

\*Indicates policy is included in the Critical Policy Reference Manual.