

Policy

GUIDELINES PERTAINING TO OVERDUE, DAMAGED OR LOST INSTRUCTIONAL MATERIALS

The Egg Harbor City Board of Education believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.

The board expects each student in the schools of this district to be responsible and take care of school property and the school supplies and equipment entrusted to his/her use. In accordance with law, students who cause damage to school property shall be subject to disciplinary measures.

The board authorizes the imposition of fines for the loss, damage or defacement of textbooks and reserves the right to withhold a report card or diploma from any student whose payment of such fine is in arrears.

The board may report to the appropriate juvenile authorities any student whose damage of school property has been serious or chronic in nature.

The chief school administrator shall report all acts of violence and vandalism including harassment, intimidation and bullying to the board at its next public meeting. No employee shall be disciplined or discriminated against as a consequence of having reported an act of violence (see board policy 5131.5 Violence and Vandalism).

The chief school administrator is authorized to sign a criminal complaint and to press the charges against perpetrators of vandalism against school property, and is further authorized to delegate, as he/she sees fit, authority to sign such complaints and to press charges.

Restitution

Students who have lost or damaged books, instructional materials or equipment shall be fined the replacement cost of the item. All fines will be uniformly imposed.

NJSBA Review/Update: June 2015
Adopted: August 12, 2015

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:34-1	Textbooks; selection; furnished free with supplies; Appropriations
	<u>N.J.S.A.</u> 18A:34-2	Care and keeping of textbooks and accounting
	<u>N.J.S.A.</u> 18A:37-3	Liability of parents or guardian of minor for damage to property
	<u>N.J.S.A.</u> 18A:58-37.3	Purchase and loan of textbooks
	<u>N.J.A.C.</u> 6A:7-1.4	Responsibilities of the district board of education
	<u>N.J.A.C.</u> 6A:23A-20.1 <u>et seq.</u>	Purchase and loan of textbooks

Possible

<u>Cross References:</u>	*3250	Income from fees, fines and charges
	*3453	School activity funds
	*5131	Conduct and discipline
	*5131.5	Vandalism/violence
	*5200	Nonpublic school students

*Indicates policy is included in the Critical Policy Reference Manual.