

**FUND-RAISING ACTIVITIES**

The Egg Harbor City Board of Education recognizes the value of having pupils participate in fund-raising activities, both as individuals and as groups, in order to help defray the cost of certain noncurricular field trips, or other worthwhile programs, or in support of a board approved charitable cause.

For purposes of this policy, "pupil fund raising" shall include the solicitation and collection of money from pupils for any purpose and shall include the collection of money in exchange for tickets, papers or any other goods or services except those goods and services which are part of a board-approved program of the schools.

All pupil fund raising activities and any activity for which the funds are being raised must be approved by the principal. All pupil funds raising activities shall be sponsored and supervised by a teaching staff member who will be responsible for accounting for all funds raised. Funds raised by students shall be deposited in the school activity fund and managed by the school business administrator according to law and board policy (3453 School Activity Fund).

All funds raised for pupils in conjunction with a school activity or event must be used for the express purpose for which they were raised. Should unexpended balances resulting from pupil fund raising activities remain at the time that class leaves the district (i.e. eighth grade graduates) the balances will revert to the Board of Education.

The board prohibits the collection of money in school or on school property or at any school-sponsored event by a pupil for personal benefit. Collection of money by school organizations approved by the board shall be approved by the principal. Collections by organizations outside the schools or by pupils on behalf of such organizations shall be approved by the chief school administrator.

The board shall not be responsible for the protection of or the accounting of funds collected from pupils by organizations outside the schools, by teaching staff members when not required to collect money for a board-approved purpose, and by school-connected organizations. Funds raised by school-sponsored activities shall be deposited in the proper district accounts.

The board prohibits fundraising activities by school-sponsored groups or outside organizations that encourage or require door-to-door solicitation.

**Funds for Non-School Sponsored Activities**

While fund raising for activities which are not school sponsored such as booster club collections and youth league teams are permitted under the same rules as for school sponsored activities, the board assumes no responsibility for the funds raised, for their use, accounting, and disposition. Board bank accounts will not be used for such funds and the Board rejects any and all liability for their collection, security, disposition, and management.

Adopted: October 13, 2004  
NJSBA Review/Update: June 2015  
Readopted: August 12, 2015

**Key Words**

Fund Raising, School-connected Organizations

FUND-RAISING ACTIVITIES (continued)

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:19-14	Funds derived from pupil activities
	<u>N.J.S.A.</u> 18A:20-34	Use of schoolhouse and grounds for various purposes
	<u>N.J.S.A.</u> 18A:23-1	Audit when and how made
	<u>N.J.S.A.</u> 18A:23-2	Scope of audit
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.S.A.</u> 52:14-15.9c1. <u>et al.</u>	<u>Public Employee Charitable Fund-Raising Act</u>
	<u>N.J.A.C.</u> 6A:23A-16.1 <u>et seq.</u>	Double Entry Bookkeeping and GAAP Accounting n Local School Districts
	<u>N.J.A.C.</u> 6A:23A-16.12	Student activity funds
	<u>N.J.A.C.</u> 6A:23A-16.13	School store business practices

Selfridge v. Kinnelon Board of Education, 1977 S.L.D. 522

**Possible**

<b><u>Cross References:</u></b>	*1140	Distribution of materials by pupils and staff
	1210	Community organizations
	*1230	School-connected organizations
	1314	Fundraising by outside organizations
	*1330	Use of school facilities
	*3400	Accounts
	*3450	Money in school buildings
	*3453	School activity funds
	3571	Financial reports
	*3571.4	Audit
	*6145	Extracurricular activities
	*6153	Field trips

\*Indicates policy is included in the Critical Policy Reference Manual.