

**EGG HARBOR CITY PUBLIC SCHOOL DISTRICT**  
**Egg Harbor City, New Jersey**

**FILE CODE: 3541.1**

<u>  X  </u>	<b>Monitored</b>
<u>  X  </u>	<b>Mandated</b>
<u>  X  </u>	<b>Other Reasons</b>

**Policy**

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TRANSPORTATION ROUTES AND SERVICES

The Egg Harbor City Board of Education directs the chief school administrator to supervise development of bus routes to provide safe, economical and reasonably expeditious transportation for:

- A. Pupils who live remote from the schoolhouse as defined by New Jersey law;
- B. Educationally disabled pupils in accordance with their IEP;
- C. Pupils participating in board-approved extracurricular activities or field trips;
- D. Pupils whose route to the school is deemed hazardous by the board;
- E. Other pupils as required by law.

The criteria to be used in designing routes and assigning pupils to them shall include:

- A. The distance to be traveled to and from school;
- B. The age and state of health of the child;
- C. The requirements of the instructional program;
- D. The hazards involved on the route to be traveled.

Transportation to and from school shall be provided as required by law to eligible nonpublic school pupils and to pupils attending charter schools. All pupils riding on district buses shall be required to observe the district's bus conduct regulations or risk loss of the privilege of such transportation.

On a space-available basis, the board may transport both public and nonpublic students who live within statutory limits (courtesy busing). The board or a cooperative transportation services agency may charge for this service. The charge shall be equitable and shall include, but not be limited to, the cost of fuel, driver salaries and insurance.

Buses, whether contracted or district-owned, shall be kept in optimum condition and shall conform to all state safety regulations.

Bus routes must be acted upon by the board and submitted to the county office.

Transportation to Charter Schools

The chief school administrator or his or her designee shall:

- A. Determine the eligibility for transportation services and provide transportation services or aid in lieu of transportation to eligible charter school students in accordance with N.J.S.A. 18A:39-1;
- B. Provide transportation services to eligible students who reside in the school district but outside the regional district in which the charter school is located within a maximum of the transportation State Aid per

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pupil amount;

- C. Prepare routes and determine the method of transportation to be provided to the charter school student;
- D. Notify, by August 1 annually, the parents or legal guardians of the charter school student and the lead person of the charter school regarding the transportation services to be provided;
- E. Submit forms to the lead person of the charter school for the January and May certifications;
- F. Send the request for payment of transportation aid voucher to the parents or legal guardians of the charter school student after each semester in order to pay aid in lieu of transportation;
- G. Establish transportation agreement and payment procedures for transportation services, which are to be provided at a cost exceeding the State Aid for Transportation amount.

If the cost of transportation exceeds the State Aid for Transportation amount, the parents or legal guardians of the student may choose to pay the amount of the excess or receive the aid amount as aid in lieu of transportation. Once the district is notified in writing of the intent of the parents or legal guardians to pay the excess dollar amount, the parents or legal guardians are no longer entitled to receive aid in lieu of transportation for that school year.

Aid in lieu of transportation will not be adjusted by the board to allow for late registration or early withdrawal from the charter school. Students enrolling late will pay the full cost per pupil amount for transportation for the route to which the student is assigned. Payments are not refundable should the student fail to complete the year.

All payments for transportation for charter school students must be made to in advance of receiving the transportation. All payments made by parents for the excess transportation costs must be made by certified check or money order.

Waiver of Eligible Transportation Services

Each school year a parent/guardian of a pupil who is eligible for transportation services under the law may sign a written statement waiving the pupil's right to those services. This written statement shall be in the form that is determined by the Department of Education.

If there is a case of a family or economic hardship during the school year in which the parent/guardian has waived the pupil's transportation service rights, the district will make provisions to provide transportation to the pupil during this hardship.

Courtesy Transportation Along Hazardous Routes

The Egg Harbor City Board of Education is concerned with the safety of students who walk to and from school along roadways determined to be hazardous routes. The chief school administrator shall work in conjunction with municipal officials to determine the criteria necessary for the classification of a hazardous route and shall maintain a list of all hazardous routes in the district. The chief school administrator shall develop rules and regulations to supply courtesy transportation for students who must walk to and from school along routes designated by the district to be hazardous routes. The criteria used to determine hazardous routes may include but shall not be limited to the following:

- A. Population density;
- B. Traffic volume;

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- C. Average vehicle velocity;
- D. Existence or absence of sufficient sidewalk space;
- E. Roads and highways that are winding or have blind curves;
- F. Roads or highways with steep inclines and declines;
- G. Drop-offs that are close proximity to a sidewalk;
- H. Bridges or overpasses that must be crossed to reach the school;
- I. Train tracks or trestles that must be crossed to reach the school;
- J. Busy roads and highways that must be crossed to reach the school.

Students who would otherwise be required to walk to and from school along routes designated as hazardous shall be included in the calculation of the district's regular vehicle capacity utilization.

Adopted: February 10, 2005  
 NJSBA Review/Update: June 2015  
 Readopted: August 12, 2015

Key Words

Pupil Transportation, Transportation, Busing, Buses, Courtesy Busing, Nonpublic School Pupils, Student Transportation

**Legal References:** N.J.S.A. 18A:7F-57 Calculation of state aid for transportation  
N.J.S.A. 18A:22-8.6 Transportation (budget line item)  
N.J.S.A. 18A:36A-13 Transportation services (charter schools)  
N.J.S.A. 18A:39-1 et seq. Transportation To and From Schools  
See particularly:  
N.J.S.A. 18A:39-1.2  
 through -1.9  
N.J.S.A. 18A:46-19.6 Transportation to location or maintenance of vehicular  
 classrooms to obtain services; payment of cost  
N.J.S.A. 18A:46-23 Transportation of pupils; special classes; handicapped  
 children; state aid  
N.J.S.A. 39:3-10.9 et al. New Jersey Commercial Drivers License Act  
N.J.S.A. 39:3-27 Free registration of certain vehicles; transfer to other  
 motor vehicles  
N.J.A.C. 6A:27-1.1 et seq. Student Transportation  
See particularly:  
N.J.A.C. 6A:27-1.1(b), -2.1,  
 -3.1, -5.1, -6.2, -6.3, -6.4,  
 -9.2(e), -11.1, -13.3  
N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts  
P.L. 2011, c.132 Parents right to waive eligible transportation rights

Parents for Student Safety, Inc., v. Morris Bd. of Ed., 1986 S.L.D. (February 5), St. Bd.  
 rev'g 1984 S.L.D. (August 24), aff'd App. Div., unreported decision (docket no. A-3257-

TRANSPORTATION ROUTES AND SERVICES (continued)

85-T7, decided February 17, 1987) certif. den. 108 N.J. 180 (1987)

Wayne Board of Education v. Kraft et al., 139 NJ 597 (1995)

Policies and Procedures Manual for Pupil Transportation, N.J. State Department of Education

**Possible**

<b><u>Cross References:</u></b>	*3220/3230	State funds; federal funds
	*3516	Safety
	*3541.31	Privately owned vehicles
	*3541.33	Transportation safety
	*4211	Recruitment, selection and hiring
	*5200	Nonpublic school pupils
	*6145	Extracurricular activities
	*6153	Field trips

\*Indicates policy is included in the Critical Policy Reference Manual.