



**Board of Education Policy Committee**  
*Minutes from meeting held on November 15, 2023*  
4:00 – 6:00 p.m.  
Board of Education Room

**Present:** Ms. Lucasey, Ms. Stringer, Ms. Sullivan-Nunes, and Mr. Slentz.

The meeting convened at 4:00 p.m.

**1. Framing the work**

- a. Review and approval of agenda - *This is a running agenda that will determine policies to be addressed at this and upcoming meetings.*  
*The Committee approved the agenda.*

**2. Updates and Recommendations**

*Committee*

- a. Code of Conduct Review status  
*Mr. Slentz provided an update on the review process that was underway for the District's Code of Conduct. A project plan was shared that details the expected work of the review team.*
- b. Policy 5205 and 5225 - tabled at First Reading on 5/2/23  
*The committee reviewed the status of these two policies. Committee members will complete a final review of the revised policies at the December 6 committee meeting.*

**3. Policy Development and/or Revisions**

*Committee*

- a. Carryover from prior meetings
  - i. Policy 0100 - Nondiscrimination and Equal Opportunity  
*This policy will be moved to a first reading at an upcoming Board meeting. As there are substantive changes to this policy including revised definitions, connections to Policy 0110.2, and language regarding protected classes, the Committee will utilize the NYSSBA model policy as the revised policy.*
  - ii. Policy 0110.2 - Sexual Harassment in the Workplace  
*The NYSSBA model policy, which is a modified version of the NYS Workplace Sexual Harassment policy, contains information that the Committee believes is better placed in the employee handbook. The current policy will be updated utilizing NYSSBA-recommended definitions of certain terms as presented in the model policy.*
  - iii. Definitions (gender, gender expression as found in 0100, 0102, and others)  
*Based on an opinion from counsel, the committee will use the definitions for gender and gender-related terms that are found in NYSED's 2023 Guidance on [Creating a Safe, Supportive, and Affirming School Environment for Transgender and Gender Expansive Students: 2023 Legal Update and Best Practices](#)*

iv. Policy 4327 – Homebound Instruction

*This policy will be moved to a first reading at an upcoming Board meeting. Changes reflect language from recently enacted state regulations on instruction provided to students at home or in a hospital or other institution for physical, mental, or emotional illness or injury, and an opinion of NYSED Counsel regarding the application of the new requirements to students who are serving long-term suspension.*

v. Policy 9645 – Disclosure of Wrongful Conduct

*This policy will be moved to a first reading at an upcoming Board meeting. Changes reflect the current provisions of Civil Service Law §75-b, which no longer requires public employees to notify their employers of alleged wrongdoing before bringing their concerns to a governmental authority.*

b. Policy 4321.9 – Declassification of Student with Disabilities

*This policy will be moved to a first reading at an upcoming Board meeting. Changes reflect language clarification, gender neutral language, and updated terms.*

c. Policy 9520.6 – Rights of Employees to Express Breast Milk in the Workplace

*The Committee agreed that this new policy would be added to the employee handbook and distributed to staff accordingly.*

Policy 6710 - Purchasing Authority

*This is now a required policy that will be moved to a first reading at an upcoming Board meeting. Changes reflect requirements under General Municipal Law 104-b, that the Board provide the name of the individual(s) designated as Purchasing Agent at the annual reorganization meeting or when the designation is changed.*

d. Policy 5605 - Student Voter Registration and Pre-Registration

*This is a new policy to the District that will be moved to a first reading at an upcoming Board meeting. The language reflects a recently amended state law about student voter registration and pre-registration.*

e. Policy 4321.12 – Use of Time Out Rooms, Physical Restraints and Aversives (with Regulation and Exhibit) (possibly move to future meeting as a standalone review)

*This policy will be addressed at the December 6, 2023 committee meeting.*

**4. Action Steps**

a. Determine first reading agenda for November 11/28 Board meeting

*Draft policies will be revised based on Committee review and will be placed either on the November 28 or the December 19 meeting agenda.*

b. Determine carryover items for December 6 Committee meeting

*Policies 5205, 5225, 5605, and 4321.12 will be reviewed at the December 6 committee meeting.*

**5. Next Meeting Date**

Committee

a. December 6, 2023

**6. Adjourn**

Committee

*The meeting adjourned at 5:42 p.m.*