



**Board of Education Policy
Committee**

Minutes

December 7, 2023

4:30 – 6:30 p.m.

Board of Education Room

Present: Ms. Lucasey, Ms. Stringer, Ms. Sullivan-Nunes, and Mr. Slentz.

The meeting convened at 4:45 p.m.

1. Framing the work

- a. Review and approval of agenda - *This is a running agenda that will determine policies to be addressed at this and upcoming meetings.*

The committee approved the agenda.

2. Updates and Recommendations

Committee

- a. Review of policy status on Policy Worksheet

The committee reviewed the status of each policy that is to be reviewed and discussed the projected timeline for completion.

- b. Code of Conduct Review status

Mr. Slentz updated the committee on the status of the Code of Conduct policy review that is being conducted by members of the administrative team. This is a time-consuming process that includes reviews of law, regulation and guidance documents to ensure that any suggested revisions comply with requirements.

- c. Data Privacy Requirements (from NYSSBA 11/23 Update)

A note on required website posting of data privacy and student records information:

As reported in the 10/16/23 issue of On Board, NYSED’s Office of Data Privacy and Security is conducting monitoring of school district websites regarding required posting and public notification. Please make sure that your Parents Bill of Rights for Student Data Privacy, and any third-party supplements, is posted on the district website. Your district might have these documents posted in your online policy manual as 8635-E or as an exhibit to policy 5500, Student Records. Inclusion in an online policy manual linked to the district website may not be sufficient to meet this requirement. SED recommends establishing a dedicated privacy page on the district website for all required notifications. Here is the link to SED’s memo to school districts:

<https://www.nysed.gov/sites/default/files/programs/data-privacy-security/nysed-privacy-office-website-monitoring-memo-7.19.23.pdf>.

Mr. Slentz reported to the committee that the district's technology team has reviewed the NYSED requirements and determined that the district is in full compliance.

d. **Artificial Intelligence (AI) Policy**

Mr. Slentz updated the committee on the work being done by the technology team regarding AI. Administration reviewed the sample policy from NYSSBA against the guidance provided in our high school student handbook and the policy statement from the International Baccalaureate Program. Based on this review, administration recommended that the committee not consider the sample policy at this time and that current guidance and policies be updated with key language governing the use and citation of AI resources.

e. **Student Residency and Policies 5130, 5150, and 5152**

Mr. Slentz reviewed a recent residency determination with the committee and discussed the next possible steps as detailed in policies 5130, 5150, and 5152.

3. Policy Development and/or Revisions

Committee

a. **Carryover from prior meeting**

i. **Policy 5205 - Eligibility for Co-Curricular and Extracurricular Activities
Student Personal Expression**

ii. **Policy 5225 - Student Personal Expression**

Absent any additional edits from committee members, these two policies will be presented to the Board for a first reading at the December 19 Board meeting.

b. **Policy 4321.12 – Use of Time Out Rooms, Physical Restraints and Aversives (with Regulation and Exhibit)**

The committee began the review of this policy, which will continue at the December 18 committee meeting.

4. Next Meeting Date

Committee

a. **December 18, 2023**

5. Adjourn

Committee

The meeting adjourned at 6:35 p.m.