

Highland School District #203
HMS/HHS Library
Tuesday, January 21, 2025
Regular Board Meeting -7:00 p.m.

The **January 21, 2025, Regular Board Meeting** was called to order by Chair David Barnes at 7:00 pm.

Those also present included Superintendent Mark Anderson, Director of Business & Operations Francis Badu, Director of Student Success/Superintendent Designee Mindy Schultz, Board members Lupita Flores and Cindy Reed, HHS Principal Jeremy Gillespie, HMS Principal Don Strother, outgoing Board member Nikki Keller, and Recording Secretary Julie Notman.

The **flag salute** was led by Lupita.

2.PUBLIC HEARING-Limited General Obligations Bond: Board Chair David Barnes called the Public Hearing to order. He read the legal remarks and instructions for addressing the Board then handed the hearing over to Director of Business & Operations Francis Badu. Francis read the legal explanation and details of the Limited General Obligations Bond. David finished with asking for testimony from the public. There was none. David closed the Public Hearing at 7:06 pm.

3. APPROVAL OF MINUTES

No one had any questions nor corrections. Lupita moved, Cindy 2nd, to approve the **December 9, 2024, Special Board Meeting** and the **December 17, 2024, PM Regular Board Meeting Minutes** as presented; motion carried.

4. COMMUNICATIONS

a. Public Comment: None

b. Board Member Recognition-Nikki Keller: David presented Nikki with a plaque and thanked her for her many years of service as a school board member. He called a recess of the meeting at 7:08 to gather to congratulate Nikki with cake.

Nikki, Don, and Jeremy left the meeting at 7:18 p.m.

David reconvened the meeting at 7:18 p.m.

c. Administrator Reports: There were no questions or comments. David directed the Board to reach out to Mark or specific administrators if any questions arise.

d. Assistant Superintendent Report: Mindy shared that she has had the honor of doing some of the OSPI reporting (there are a lot of them!), that the OSPI report card came out, and she will talk with the administrators about it and what we will do moving forward, such as acknowledgements and with the data. She is a part of ongoing budget and enrollment conversations, attended an HEA Advisory meeting, leading some of the bullet points, and is continuing doing her [Director of Student Success] work but more as a facilitator, training up people that will take on some of those tasks.

5. UNFINISHED BUSINESS

a. Open Board Position-1st Review of Applications; We have six applicants, and Mark has met with five of them. They had good questions and conversations about what a board member does and what is looming for the district. Next step will be to review the applications at the next work study/AM meeting and then pick a date to hold interviews. We plan to seat them at the March PM meeting.

6. NEW BUSINESS

a. Resolution No. 1-24 LGO Bond: Francis: The resolution is the bond written by the attorneys. There were no questions. Cindy moved to accept Resolution No. 1-24 LGO Bond, Lupita 2nd: Roll call vote: Lupita-Yay, Cindy-Yay, David-Yay; motion carried.

b. Budget Status /Enrollment and Operations Report: Francis: The General Fund is tracking well, ending at \$1.5m, more than this time last year. January is a good time to look at it as we'll be able to compare to see how we're really doing. The other funds are pretty much tracking the same. We've ordered a school bus that should be here in May or June. Enrollment is back down to where it was and we'll feel the impact this month with a \$350K drop in funding.

c. Personnel Report: Mark: There are two retirements as anticipated, Rebecca Kok, HMS Counselor and Carol Sears, TES Teacher. We will post for the counseling position but plan to do internal shuffling for the teaching position [due to loss of enrollment]. Not much else on the report. Lupita moved, Cindy 2nd to approve the January Personnel report as presented; motion carried.

d. Legislative Report: Cindy: They are now in session, nothing in particular or really big has come up.

e. Payment of Bills-General, ASB, Capital Projects, and Payroll: Cindy moved to pay the General Fund, ASB, Capital Projects and Payroll as presented, Lupita 2nd, motion passed.

- **General Fund bills** for \$219,872.98 with warrants 79153 through 79233.
- **ASB Fund bills** for \$5,782.97 with warrants 7164 through 7171.
- **Capital Project bills** for \$56,475.00 with warrants 766 through 766.
- **Payroll Fund bills** for \$238,395.54 with warrants 79234 through 79248 and \$1,003,783.82 by direct deposit.

7. CALENDAR OF EVENTS:

David reviewed the upcoming district dates. Work study session will be February 3 and the PM meeting is on the 18th. All are available to attend.

8. ADJOURNMENT

There being no further business, Chair David Barnes adjourned the meeting at 7:32

Chair

Secretary