



Education Service Center Region 12
Board of Directors Meeting
Thursday, December 19, 2024 - 10:00 AM
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, December 19, 2024, at the center, 2101 W. Loop 340, Waco, TX.

Board Members Present:

Bill Killian
Rose Cameron
Rex Daniels
Kerry Hansen
John Turpin
Alexis Neumann

Board Members Absent:

Mike McKibben

Staff Members Present:

Kenny Berry
Terry Marak
Tammy Becker
Larry Robinson
Patrick Murphy
Tara Dillard

Staff Members Absent:

1. Call to Order

The meeting was called to order by Chairman Bill Killian

2. Consent Agenda

A. Discuss and Consider Approval of Minutes for October 17, 2024, Meeting

With no correction to or questions about the minutes from October 17, 2024, the Board Approved the minutes unanimously.

MOTION: Hansen

SECOND: Cameron

B. Discuss and Consider Approval of Financial Reports

Mr. Terry Marak discussed the bills paid as of September 30, 2024 and October 31, 2024, the Board Report, the Interest Earnings and Cash Flow Reports. All reports were approved unanimously by the Board.

MOTION: Cameron

SECOND: Hansen

3. Request for Audience/Open Forum – None requested

4. Action Items

A. Administration

1. Discuss and Consider Authorization to Begin the Board Election Process
 - a. Rose Cameron, Place 4, Hamilton and Coryell Counties
 - b. Mike McKibben, Place 5, Bosque and Hill Counties

All Board members indicated that they plan to run for re-election. The Board unanimously approved the authorization to begin the election process.

MOTION: Turpin

SECOND: Stanford

2. Discuss and Consider Approval of Public Information Act Deadline Schedule Calendar Dates for 2025

Mr. Robinson explained that this Act allows ESC Region 12 the opportunity to designate ten days as our non-public deadline answering days. The Board unanimously approved the deadline schedule calendar dates.

MOTION: Cameron

SECOND: Turpin

B. Business

1. Discuss and Consider Approval of Fund Balance Designations and Reservations

Mr. Marak reviewed the 2024 Fund Balance designations and reservations with the Board. The Fund Balance designations and reservations were approved unanimously by the Board.

MOTION: Cameron

SECOND: Turpin

2. Discuss and Consider Approval of Annual Financial Report from Jaynes, Reitmeier, Boyd, and Therrell

Jaynes, Reitmeier, Boyd, and Therrell, P.C., represented by Diana Ward at the board meeting, audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Education Service Center Region 12, as of and for the year ended August 31, 2024, which collectively comprise the Service Center's basic financial statements. A detailed signed audit report is available in the ESC Region 12 Business Office. The audit was unanimously approved by the board after Ms. Ward completed the report.

MOTION: Daniels

SECOND: Stanford

3. Discuss and Consider Approval of a End of Year Upward Bound Student Trip not to Exceed \$135,000.

The ESC Region 12's Upward Bound grant is planning student trips to New York, Boston or Washington D.C. for the summer. All three Upward Bound grants will have students participating and the cost of the trips will be in excess of \$50,000. The Board unanimously approved the request as stated.

MOTION: Turpin

SECOND: Daniels

4. Discuss and Consider Approval of Upward Bound Residential Stay not to Exceed \$65,000.

The ESC Region 12's Upward Bound grant issued a Request for Proposal (RFP) for a summer residential stay for students in the previous fiscal year 2023-2024. Baylor University is the only university that has responded in recent years. Last year's proposal gives Region 12 the option to extend the contract. The Center would like to extend the contract to the current fiscal year not to exceed \$65,000. The Board unanimously approved the request as presented.

MOTION: Cameron

SECOND: Daniels

5. Discuss and Consider Approval of Purchasing Texas Instruments Calculators from EAI in Excess of \$50,000.

ESC Region 12 is requesting to purchase Texas Instrument calculators from EAI Education (Bid #ICAT2324) for the next class of students in its GEAR UP Grants. The Center will make the purchase through the Region 7 Purchasing Cooperative. The Board unanimously approved the purchase of TI calculators for the GEAR UP grants.

MOTION: Hansen

SECOND: Stanford

6. Discuss and Consider Approval of GEAR UP Out-of-State Year-End Trip Not to Exceed \$200,000.

The ESC Region 12 GEAR UP grant is planning an out of state student trip for summer of 2025. The cost of the trip will not exceed \$200,000. The Center will obtain quotes from the various board-approved purchasing cooperatives that ESC Region 12 is a member of and has used for other purchasing needs in the past. The Board unanimously approved the staff using one of the board-approved Purchasing cooperatives to purchase an all-inclusive out of state trip package for GEAR UP grant summer trip.

MOTION: Daniels

SECOND: Turpin

7. Discuss and Consider Approval of Texas Instruments Staff Development for Math Teachers in Excess of \$50,000.

The ESC Region 12 GEAR UP grant requires math staff development for the students trained in the grant. Texas Instruments provides a unique, sole source training program for TI Aspire calculators used by students in the grant. The training provided by Texas Instruments is in excess of \$50,000. The Board unanimously approved the math training program administered by Texas Instruments.

MOTION: Stanford

SECOND: Hansen

8. Discuss and Consider Approval of Domo Dashboard Software Purchase over \$50,000.

The ESC Region 12 requested quotes for a dashboard software program which would integrate all of Region 12 data analysis information. After testing various software, ESC Region 12 would like to purchase the software from DOMO with a one-time consulting/development cost of \$11,000 and an annual subscription cost of \$30,000 per year. The DOMO contract would be a 3-year contract. The Board unanimously approved the purchase of the DOMO software contract.

MOTION: Turpin
SECOND: Cameron

5. Information/Discussion Items
 - A. Review Annual Performance Report
Kenny Berry and Tammy Becker presented the APR to the Board.
 - B. Receive Personnel Report
Larry Robinson presented the Personnel Report to the Board.
 - C. Receive Informational Reports
 1. Legislative Update
Kenny Berry shared that the Legislative session will begin soon.
 2. AESA Trip Recap
 3. Commissioner Visit in January 2025
The Commissioner will be on-site on January 21, 2025.

6. Adjournment

MOTION: Daniels
SECOND: Hansen


Bill Killian, Chairman


John Turpin, Secretary

In accordance with the Texas Open Meetings Act (subchapter D and E of Ch. 551, Tex. Gov't. Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the Agenda for this meeting. Any final action, decision, or vote on a subject deliberated in the closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

In accordance with the Texas Open Meetings Act, this agenda was posted on – 12/9/24