TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
February 26, 2025

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/PauOQi_jaok

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler _____ Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

VI. PRESENTATION

- EMS-School Connection - Mr. Jeff Fenton
- Strategic Planning Update - Dr. Jennifer Shouffler
- Harassment, Intimidation, and Bullying - Mr. Marc Zitomer, Board Attorney

VII. CORRESPONDENCE

- Thank you note from the American Red Cross

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	Jan. 2025	Feb. 2025
Date	1/24/2025	2/4/2025 1:30 PM
Drill Description	Hold	Fire Drill
Duration/Time of Drill	4 minutes	2 minutes
Weather Conditions	n/a	sunny and cool
Conductor of Drill	L. Moore	L. Moore (Rob and Erin)
Notification Method	loudspeaker and walkie talkies	walkie talkies

School	Old Turnpike School
Month/Year	Feb. 2025
Date	2/19/2025
Drill Description	Fire Drill
Duration/Time of Drill	4 minutes
Weather Conditions	cold
Conductor of Drill	D. Krowl, M. Verderamo, M. Mitchell
Notification Method	walkies

IX. MINUTES

Motion to approve the following minutes:

- January 2, 2025 Reorganization Meeting and Committee of the Whole Meeting
- January 22, 2025 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

X. COMMITTEE REPORTS

A. Curriculum
Discussion

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
3	RHA Fairview Farm Wildlife Preserve	June, 2025	$15.00	Lori Nichols
7 S.E.	Oakwood Lanes	March, 2025	$10.00	Meghan Girton
7 S.E.	Mane Stream	May, 2025	$35.00	Meghan Girton

2. Approve the March 14th K-4 assembly at Tewksbury Elementary School - Grand Falloons "Our Earth, What a Gas!" This assembly is free of charge provided by the Hunterdon County Health Department Clean Communities.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

B. Policy
Discussion

Policy Alert 234

A. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
P 5533 Student Smoking (M) (Revised)
R 5533 Student Smoking (Revised)
P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulation Updates

P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5516 Use of Electronic Communication Devices (Revised)
R 5516 Use of Electronic Communication Devices (New)
P 5701 Academic Integrity (Revised)
P 5710 Student Grievance (Revised)
P 8500 Food Services (M) (Revised)
P 9163 Spectator Code of Conduct for Interscholastic Events (M) (New)

C. Finance
Discussion

- Budget update

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period January 23, 2025 through February 26, 2025 for a total amount of $2,054,129.74.

2. Acceptance and Approval of Board Secretary's Report for the month of January, 2025.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of January, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of January, 2025.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of January, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Megan Verderamo	2/28/25	-0-	Mileage = $34.26	New Jersey Department of Education School Safety Speaker Series: Behavioral Threat Assessment and Management Best Practices: A Defensible Process, Special Education Considerations, and Emerging Challenges, Sayreville, NJ
Kathy Gould	2/28/25	-0-	Mileage = $34.26	New Jersey Department of Education School Safety Speaker Series: Behavioral Threat Assessment and Management Best Practices: A Defensible Process, Special Education Considerations, and Emerging Challenges, Sayreville, NJ
Heather Goguen	6/3/25-6/6/25	$500.00	Mileage = $125.49 Tolls/Parking = $65.00 Lodging = $248.00 Meals = $238.00	New Jersey Association of School Business Officials Annual Conference, Atlantic City, NJ

Anne Rose-Mason	4/3/25	$75.00	Mileage = $9.35	Hunterdon County Librarians Association Late Winter Workshop, Flemington, NJ
Alana Magro	4/3/25	$75.00	Mileage = $9.35	Hunterdon County Librarians Association Late Winter Workshop, Flemington, NJ
Jarret Magierowski	3/13/25	-0-	Mileage = $7.05	Hunterdon County Technology Leader Meeting, Califon NJ
Daniela DiGiovanni	3/11/25	$135.00	Mileage = $42.30	New Jersey Educational Computing Cooperative Annual Conference, Montclair, NJ
Craig Ely	3/24/25 - 3/25/25	$350.00	Mileage = $125.96 Tolls/Parking = $65.00 Lodging = $100.00	New Jersey School Buildings & Grounds Association 2025 Conference Expo, Atlantic City, NJ
Megan Verderamo	4/11/25	$60.00	-0-	Pattern of Strengths and Weaknesses, Support for MTSS - Rutgers University - Division of Continuing Studies, Virtual

*Mileage will be reimbursed according to board policy.

8. Approve the following grants from the Tewksbury PTA.

Requestor/Contact	School/ Grade	Description	Amount of Grant/Donation
Alyssa Forsythe	TES/Gr. 4	Purchase of locks for lockers for the fourth grade students to practice using in preparation for their transition to OTS.	$184.95
Sandy Brinkhoff	OTS Gr. 5-8	15 Dick Blick black frames and mats to be reused each school year.	$738.95

9. Approve the following grants from the Tewksbury Education Foundation.

Requestor/Contact	School/ Grade	Description	Amount of Grant/Donation
Alyssa Forsythe	TES/Gr. 4	A Naturalist from the Hunterdon County Parks Commission will come to TES and provide a hands-on residency involving physics in nature.	$140.00
Fay Perticari	TES/Gr. K	Bash the Trash Environmental Arts residency will show students how to build their own instruments made from “trash” and the science behind them.	$1,040.00

10. Approve the following fundraiser for the 2024-2025 school year.

Fundraiser	Description	Date	Sponsor
Spring Cookie Decorating Kits	Cookie decorating kits provided by Bridgehollow Bakery. Proceeds to benefit the Tewksbury PTA.	March/April, 2025	Tewksbury PTA

Motion: _____ 2nd _____
Discussion
Roll Call:

Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

D. Technology
Discussion

E. Facilities
Discussion

- TES mural design

1. AUTHORIZE APPLICATIONS TO BE MADE TO THE COMMISSIONER OF EDUCATION FOR APPROVAL OF EDUCATIONAL PLANS, SCHEMATIC PLANS AND SCHOOL FACILITIES PROJECTS, ANY REQUIRED AMENDMENT TO THE LONG-RANGE FACILITIES PLAN AND OTHER RELATED ACTIONS IN ACCORDANCE WITH THE EDUCATIONAL FACILITIES CONSTRUCTION AND FINANCING ACT.

   BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF TEWKSBURY IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:

   i. The Board President, the Superintendent of Schools, the Business Administrator/ Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") are hereby authorized to submit the educational plans and the schematic plans for the school facilities projects listed in the Schedule of Projects attached hereto (the "Projects"), hereby approved in forms prepared by Parette Somjen Architects, LLC (the "Project Architect"), together with such other information as may be required, to the Commissioner of Education for the approval of the educational plans, the schematic plans and the Projects and, if necessary, and required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 et seq. (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented (the "Act")) and N.J.A.C.6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1, and 6A:26-3.2. The Board will request debt service aid for eligible project costs.

   ii. The Board Representatives are hereby further authorized and directed to submit schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any appropriate agency for review and comment.

   iii. Parette Somjen Architects, LLC, the School District's appointed architect for the Projects, has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/ Board Secretary, who has heretofore been delegated the responsibility to work with the architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

   iv. The Board of Education further determines that it plans to submit a bond proposal or proposals to the voters at the annual school election or at a special school district election once

the required DOE approvals have been received. The form of the bond proposal or proposals will be approved by this Board at a later time and then submitted as required by laws.

v. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution.

2. Approve the Laura Bishop Communications proposal for Bond Referendum Communications.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

I. Personnel
Discussion

Motion to approve the following:

1. Accept, with best wishes, the letter of retirement from Donna Poyer, School Bus Driver, effective June 30, 2025.

2. Approve the following club for the 2024-2025 school year.

Staff Member	Name of Club	Half or Full Year Club	Supply Budget Requested	Stipend
Darcy Harp	Recreational Sports Club (badminton, volleyball, golf)	Half Year	$200	$1,500

3. Approve the following dance chaperones for the 2024-2025 school year.

Name of Event/ Fundraiser	Description	Date	Advisors	Chaperones	Hours	Rate
OTS Dance	Dance for grades 5-8	March, 2025	Dee Krowl Bonnie Mendralla	Dee Krowl Bonnie Mendralla Daria Bracuti Kaycie Sconda	Up to 4.5 hours Up to 4.5 hours Up to 3.5 hours Up to 3.5 hours	$40/hour $40/hour $40/hour $40/hour

4. Approve the following chaperones for the TES Spring Fling.

Name of Event/ Fundraiser	Description	Date	Chaperones	Hours	Rate
TES Spring Fling	Evening of Fun and Games for TES students	April, 2025	Eileen Callahan Alyssa Forsythe Amanda Kouzis Maura Obercian Cathy Pepe Kristen Rinehart Monica Scala Bonnie Taffera	Up to 3 hours Up to 3 hours Up to 3 hours Up to 3 hours Up to 3 hours Up to 3 hours Up to 3 hours Up to 3 hours	$40/hour $40/hour $40/hour $40/hour $40/hour $40/hour $40/hour $40/hour

5. Approve the Chaperones for the 8th Grade Trip to Washington, DC, in May, 2025.

Name	Position	Stipend
Amy Allen	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Rick deJaager	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Sara Femiano	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Dee Krowl	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Tom Lobb	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Bonnie Mendralla	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Scott Sipos	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Scott Steinman	Washington DC Overnight Chaperone	Day 1 - $276 for overnight Day 2 - $276 for overnight Day 3 $40/hour (not to exceed 7 hours)
Heather Heithoff	Nurse - Washington DC Overnight Chaperone	Day 1 - $250 + $276 for overnight Day 2 - $250 + $276 for overnight Day 3 - $250 for the school day + $40/hour (not to exceed 7 hours)

6. Approve the Chaperones for the 6th Grade Trip to the Museum of Natural History in March, 2025.

Name	Position	Stipend
Heather Olla	Museum of Natural History Chaperone	$40/hour (not to exceed 3 hours)
Elisa DeVita	Museum of Natural History Chaperone	$40/hour (not to exceed 3 hours)
Erin Buttgereit	Museum of Natural History Chaperone	$40/hour (not to exceed 3 hours)
Daniela DiGiovanni	Museum of Natural History Chaperone	$40/hour (not to exceed 3 hours)

Krista Kovalsky	Museum of Natural History Chaperone	$40/hour (not to exceed 3 hours)
Heather Heithoff	Nurse -Museum of Natural History Chaperone	$250/day plus $40/hour (not to exceed 3 hours)

7. Approve the Chaperones for the 5th Grade Trip to the Bronx Zoo in May, 2025.

Name	Position	Stipend
Bonnie Mendralla	Bronx Zoo Chaperone	$40/hour (not to exceed 3 hours)
Yahna Fiscarelli	Bronx Zoo Chaperone	$40/hour (not to exceed 3 hours)
Chris Mortenson	Bronx Zoo Chaperone	$40/hour (not to exceed 3 hours)
Maura Obercian	Bronx Zoo Chaperone	$40/hour (not to exceed 3 hours)
Dee Krowl	Bronx Zoo Chaperone	$40/hour (not to exceed 3 hours)
Heather Heithoff	Nurse -Bronx Zoo Chaperone	$250/day plus $40/hour (not to exceed 3 hours)

8. Approve the following teacher facilitator for the evening hours worked during the 5th grade astronomy program with the Pearl Observatory in March, 2025.

Name	Rate
Yahna Fiscarelli	$68.54 per hour up to 2 hours

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

Motion to approve the following:

1. Approve the January 30, 2025 HIB report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____