

AGENDA
BOARD OF EDUCATION
ESWOOD ELEMENTARY DISTRICT 269

AUGUST 19th, 2024

Eswood School Conference Room
304 N. Main Street

BUDGET WORKSHOP:

- A. 5:50pm CALL BUDGET WORKSHOP MEETING TO ORDER**
- B. ROLL CALL**
- C. SPECIAL REPORTS/UPDATES**
[FY 25 Tentative Budget Workshop](#)
- D. ADJOURNMENT**

REGULAR MEETING:

- A. 6:00 P.M. CALL MEETING TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF MINUTES – June 17th, 2024-MINUTES**

ACTION: Motion to approve the June 2024 Minutes as submitted.

D. AUDIENCE COMMENTS:

E. ACTION ITEM:

TENTATIVE ESWOOD CCSD 269/JOINT AGREEMENT BUDGET for July 1, 2024 through June 30, 2025. Please see attached the tentative budget for fiscal year 2025. The school district estimates ending fund balances as of June 30, 2025 as follows: Education at \$1,480,669; Operations and Maintenance at \$504,366; Transportation at \$187,933; IMRF/Social Security at \$12,364; Working Cash at 60,910, and Tort at \$332,629.
[FY 25 Tentative Budget](#)

Summary: Illinois law requires certain procedures a school board must follow to adopt (approve) an annual budget. These actions include: • The designation of an individual(s) to develop the budget in tentative form. The tentative budget includes revenues and expenditures that are anticipated during the fiscal year and contains a statement of the estimated cash expected to be on hand at the beginning and end of the fiscal year. • The secretary of the school board publishes a notice of where, when and during what hours the tentative budget will be on display for public inspection and where, when and what time the budget hearing will be held. The tentative budget must be on display for at least 30 days prior to the budget hearing. It shall be the duty of the secretary of the district board to make the tentative budget available for public inspection, and arrange for the budget hearing. • Prior to taking final action on the budget, the school board must hold at least one budget hearing. The details of the tentative budget are explained during the hearing and the public may ask questions or provide input on the tentative budget. • The budget is voted on and adopted (or rejected) by the school board at a public meeting held after the budget hearing. • The school district budget must be adopted by the end of the first quarter of the fiscal year (September 30).

ACTION: Motion to approve the Tentative Eswood CCSD 269/Joint Agreement Budget for July 1, 2024 through June 30, 2025.

ACTION: Motion to have the recording secretary of the school board publish a notice of where, when and during what hours the Tentative Eswood CCSD 269/Joint Agreement Budget for July 1, 2024 through June 30, 2025 will be on display for public inspection and where, when and what time the budget hearing will be held. The tentative budget must be on display for at least 30 days prior to the budget hearing.

ACTION: Motion to hold a public hearing prior to taking final action on the Tentative Eswood CCSD 269/Joint Agreement Budget for July 1, 2024 through June 30, 2025. The public hearing will occur at 5:50 p.m. on Monday, September 23, 2024 at the Eswood CCSD Board meeting room adjacent to the main office. The details of the tentative budget will be explained during the hearing and the public may ask questions or provide input on the tentative budget.

[FY 25 Tentative Budget](#)

Presentation of the FY 2024 Audit. Summary: Mr. Bill NewKirk, Newkirk & Associates, Inc. Certified Public Accountants, will present the FY 2024 audit findings.

E. SPECIAL REPORTS/UPDATES:

FOIA Requests: Northwest News Request: (All area districts received this request.)

-PDF copies of all school district vendor contracts/agreements valued at over \$1000 that will be in effect for the upcoming school year

- PDF copies of all employment contracts and collective bargaining agreements for any full-time aide, janitorial staff member, teacher and principals

1. **Financial Reports-** JULY TREASURE'S 2024; AUGUST TREASURE'S 2024; JULY REVENUE REPORT 2024, AUGUST REVENUE REPORT 2024; JULY EXPENDITURE REPORT 2024; AUGUST REVENUE REPORT 2024; MAY 2024 BMO Card Statement ; JUNE 2024 BMO Card Statement

ACTION: Motion to approve the Financial Reports as submitted.

2. **BILLS PAYABLE:** JULY 2024 BILLS PAYABLE _AUGUST 2024 BILLS PAYABLE.

ACTION: Motion to approve the Bills Payable as submitted for both July and August 2024.

3. **1:1 PARAPROFESSIONAL HIRE:** Eswood administration is recommending the hire of Steven Danko for our 1:1 para at the rate of \$18.50/hour. Steven is a college student that is interested in entering the education field, attending ISU for part of his undergrad. He has worked with children in the past in several settings.

ACTION: Motion to approve Steven Danko as a 1:1 paraprofessional as submitted.

4. **PRESS PLUS 116:** 1-Clarification of language and direction provided for any and all complaints that may violate Title IX rights of students or staff. 2-Slight changes in mandated training staff must complete. 3-Aligns language 4- Slight language changes and noting use of complaint manager named above 5- Slight language changes to add more specificity to the issue in accordance with Title IX regulations. [EXECUTIVE SUMMARY PLUS DOCUMENTS](#)

ACTION: Motion to approve the PRESS PLUS issue 116 as presented.

5. **SUB PAY:** Currently Eswood daily sub pay is \$90/day and the average in the area is over \$100. Administration is asking to increase the daily sub pay from \$90 to \$110 to stay current with the area's daily rate. [NORTHERN AREA SUB PAY SURVEY SY25](#)

ACTION: Motion to approve the increase Eswood's daily sub pay from \$90 to \$110 as submitted.

6. **SLAB REPAIR:** Gehrke: When pulling up existing flooring, cracks were found and repair was needed. Contract changed as follows: Infill exhibiting mats at exterior doors. Patch and float cracks between the doors. [GEHRKE QUOTE](#)

ACTION: Motion to approve the slab repair as submitted.

7. **CHILD FIND:** Rochelle 231 \$2500/year. No longer have the OCEC to do this. Administration is recommending this to utilize Rochelle for CHILD FIND. [ROCHELLE INVOICE](#)

Action: Motion to approve using Rochelle District 231 for our Child Find resource as submitted.

8. **NEW TENURED STAFF:** Michelle Tofte has completed three years of the evaluation cycle and is able to be afforded tenure with her evaluations.

Action: Motion to approve Michelle Tofte's tenure for the Eswood CCSD 269 starting the 2024-2025 school year.

9. **AASA NATIONAL CONFERENCE:** [Conference Link](#)

NATIONAL AASA CONFERENCE: February 2025: Summary: AASA: The AASA National Conference on Education offers the latest insights, strategies, and best practices to help school district leaders succeed. Keynote speeches, workshops, networking, and resources are available to overcome challenges faced by superintendents and create positive change in districts. American Association of School Administrators/ School Superintendents Association. Approximate costs: Registration \$800, Hotel: @\$300/night for 5 nights (\$1600 w/tax), Flight @\$600, food and other incidentals. (Registration goes up November 1st and Hotels are almost booked up.) POLICY: 2:125-E3 Exhibit (\$1,500) (https://www.boardpolicyonline.com/?b=eswood_269)
Contract Language for Conferences & Travel:

16. MEMBERSHIPS IN PROFESSIONAL SOCIETIES. “The Superintendent will, when approved to do so by the Board, attend appropriate professional meetings as the representative of the District at the local, state and national levels. In addition, upon prior approval of the Board of Education, the Superintendent may continue her professional development by attending seminars and other related activities reasonably related to the District's business and affairs in order that she may continue to participate in relevant job- related and learning experiences.”

13. Travel Expenses: “ During the term of this Contract, the Board will reimburse the Superintendent for all reasonable travel expenses, lodging and meals during travel to and from areas outside the District, provided she has been directed to incur said expense.”

ACTION: Motion to approve the increase of the \$1,500/conference to \$4000 for this annual conference.

10. 2024- 2025 BOARD MEETING SCHEDULE: The 2024-2025 Eswood School Board meeting schedule includes all meetings, minus December 2024 and July 2025 dates that will be held the 3rd Monday of each month (Unless there is a Monday holiday, then the meeting is moved) at 6pm in the District Conference room. [2024-2025 Eswood School Board Meeting Dates](#)

Action: Motion to approve the 2024-2025 board meeting dates as presented.

11. DISTRICT HANDBOOKS: Our Eswood District handbooks were updated to incorporate all of our new systems and procedures. Our staff handbook, took the older version and added our newer Board approved support like tuition reimbursement, professional learning communities and other collaborative work. The student handbook merged the prior handbook with specific Eswood Elementary procedures with District policies to encapsulate all of our policies and procedures.

[SY25 STUDENT HANDBOOK](#), [SY25 STAFF HANDBOOK](#)

Action: Motion to approve the SY25 STAFF handbook as presented.

Action: Motion to approve the SY25 STUDENT handbook as presented.

F. DISCUSSION ITEMS:

ITEMS FOR DISCUSSION THAT MAY COME UP FOR ACTION NEXT MONTH:

1. None at this time.

Other Overall Other Discussion Items:

1. CONTINUOUS IMPROVEMENT WORK:(Goals) [SIP/PLC/CI/TI - SY 24 \(NO ACTION\)](#)
2. ROE 47: ESWOOD Strategic Plan Work
3. ARCHITECT/Chuck Newman: [BUILDING UPDATES:](#) All summer work (Minus the 5th grade classroom window installation) is complete.
4. SCHOOL ACTIVITIES: SCHEDULE: [Meridian Conference](#) possibly moving from Tues/Thur TO Mon/Wed next year. Thoughts on that? Family Schedules, Board Meetings. [Year long Dates:](#) [Week at a Glance](#) [24-25 Master Schedule](#)

G. CLOSED SESSION

1. To consider and discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

H. ACTION ITEMS FROM CLOSED SESSION

I. ADJOURNMENT