



## FEBRUARY SCHOOL BOARD MEETING

February 25, 2025 6:30 PM

650 S. Baltimore Street

Dillsburg, PA 17019

### - SCHOOL BOARD MEETING AGENDA -

#### 1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- January 28, 2025

C. Approval of Agenda, as presented.

D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

#### 2. Reports:

Superintendent – Mr. Kirkpatrick

Student Liaison - Claire Hubbard

Inter-Municipal –

CAIU – Gerald Schwillie

Cumberland Perry CTC – Gregory Weir

Polar Bear Foundation – Alyssa Eichelberger

#### 3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review Report of Various Accounts

#### 4. Curriculum Committee – Steve Becker

*Although Board action is required, it is generally unnecessary to hold discussion on these items.*

*With the consent of all members, they are therefore grouped and approval is given in one motion.*

*In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

Move to approve by consent:

##### A. Multiple Day Conference Requests:

- 1) Dave Borrell, Rhonda McMullen, Jennifer Bechtel, Ursula Nickels  
PDE Data Summit  
Hershey – March 24 – 26, 2025

- 2) Matthew Meakin, Courtney McCauslin

PA Association of Federal Program Coordinators (PAFPC) Annual Conference  
Hershey - May 11 – May 14, 2025

- 3) Nolan McArdle  
LETRS Professional Learning Sessions (No Cost)  
Virtual – July 1, 3, 8, 10, 17, 22, 24, 2025

B. Final Curriculum Approval:

- 1) [Biology Curriculum Overview](#)

C. Approve 2025-26 Academic Calendar ([attachment](#))

5. Athletics and Activities – Gerald Schwillie

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Move to approve by consent:

A. Approve Trip Requests:

- 1) Trip 285347 – PMEA Region V Chorus Festival, Bethlehem, PA, Thursday, March 20, 2025 – Friday, March 21, 2025. (overnight trip)
- 2) Trip 284596 - FFA Student Legislative Leadership Conference, Harrisburg/Hilton Sheraton, Sunday, March 23, 2025 – Tuesday, March 25, 2025. (overnight trip)

6. Budget and Finance Committee – Joe Rudy

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from YATB for January 2025.  
([Attachment #4](#))

7. Building and Grounds – John Gunning

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Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) Dillsburg Area Soccer Club  
**Registration for DASC Dual Shootout Tournament**  
10/10/2025 – Friday, 3:30 pm – 9 pm  
SME – Gym, Lobby, Restrooms  
**Category 3**  
Rental Fees – none  
Certificate of liability insurance is on file.
- 2) Dillsburg Area Soccer Club  
**Thundering Pickle Turkey Trot 5K**  
11/27/2025 – Thursday, 6:30 am – 11:30 am  
NHS – Lobby and restrooms, Cross Country course (depending upon conditions)  
**Category 3**

Rental Fees – none  
Certificate of liability insurance is on file.

- 3) Dillsburg Area Soccer Club  
**Sub Fundraiser Pick Up**  
10/10/2025 – Friday, 12 pm – 4:30 pm  
NHS – Polar Bear Entrance  
**Category 3**  
Rental Fees – none  
Certificate of liability insurance is on file.
- 4) Dillsburg Area Soccer Club  
**Soccer Game Fundraiser – DASC Coach's Clash**  
6/8/2025 – Sunday, 1 pm – 6 pm  
NHS -- Turf Field and Concession Stand  
**Category 3**  
Rental Fees -- \$100/usage of Turf Field  
Certificate of liability insurance is on file.
- 5) Tom Seltzer  
**Tennis Camp and Lessons**  
Tennis Courts  
Dates Vary – February, 2025 – December, 2025, Mon.-Fri. – 8 am – 8 pm  
Various other dates and times as requested by students.  
Events coordinated with Angie Gaido, Athletic Director.  
Category 6  
Approximate Rental Fee -- \$6,336 (\$44/hr)  
Requesting fees be waived since this is a feeder program aimed at our District's tennis players.  
Letter received requesting waiver of fees.  
Certificate of Liability Insurance is on file.
- 6) Northern Youth Wrestling  
**End of Season Team Banquet**  
3/3/2025 – Monday, 5 pm – 8 pm  
NHS – Cafeteria and Kitchen  
**Category 3**  
Rental Fees: None  
Custodial Fees: \$12.50/hr per custodian  
Security Event Staff: \$12.50/hr per staff member  
Certificate of liability insurance is on file.
- 7) Dillsburg Kiwanis  
**Pasta Dinner**  
3/21/2025 – Friday – 4 pm – 7 pm  
DE – Cafeteria, Kitchen, Gym  
Category 3  
Rental Fees – None  
Custodial Fees -- \$12.50/hr per custodian  
Security Event Staff: \$12.50/hr per staff member  
Certificate of liability insurance is on file.

8. Policy Committee Report – Paul Miller ([February Policy Summary – Updated](#))

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Move to approve by consent:

A. Policies for Final Approval:

- 1) [Board Policy 005 – Organization](#)
- 2) [Board Policy 308 – Employment Contract/Board Resolution](#)
- 3) [Board Policy 823 – Opioid Antagonist](#)

B. Policies for Tentative Approval:

- 1) [Board Policy 830 – Security of Computerized Personal Information/Breach Notification](#)
- 2) [Board Policy 819 – Suicide Awareness, Prevention and Response](#)
- 3) [Board Policy 109 – Resource Materials - Updated](#)

9. Board Operations Committee – Gregory Weir

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Move to approve by consent: *No items for approval.*

10. Personnel Committee Report – Alyssa Eichelberger

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Administrative Staff Retirement

- 1) Steve Kirkpatrick, Superintendent, effective June 30, 2025.

B. Professional Staff Retirement

- 1) Michele Brymesser, 1<sup>st</sup> Grade Teacher, Dillsburg Elementary, Effective June 12, 2025 or last teacher day of the 24/25 school year.

C. Professional Staff Resignation

- 1) Isaiah Locke, Physical Education Teacher, WES/DES, effective February 14 ~~14~~ 13, 2025.

D. Professional Staff Employment (Previously Board approved – update to start date)

- 1) Doug Rogers, NHS, Technology Education Teacher, at a rate of \$77,747 (MA, Step 16) effective March 31, 2025 ~~TBD based on release date from prior school district~~ (McDonald).

E. Salary Step Movement:

- 1) Julianna Durkit, 1<sup>st</sup> Grade Teacher, NES, BA to MA, effective January 10, 2025.

F. LTS Assignment

- 1) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – ~~February 14, 2025~~ February 28, 2025 at a rate of \$267.97 per day (Anderson).
- 2) Joshua Regener, 2<sup>nd</sup> Grade Teacher, (NES), February 24, 2025 – May 19, 2025 at a rate of \$267.97 per day (Farr).

G. Extended Day to Day Substitute Teacher

- 1) Jeremiah Knight, WES/DES, at a rate of \$175 per day from February 18, 2025 to April 4, 2025 (Locke).

H. ESS Resignation

- 1) Azerily Heck, SME, Building Aide, effective December 20, 2025.
- 2) Katherine Patterson, SME, Intensive Instructional Aide / ILS Classroom, effective February 7, 2025.

I. ESS Employment

- 1) Corey Wise, NMS, Instructional Aide / Emotional Support, effective ~~February 3, 2025~~ February 4, 2025.
- 2) Charles Burchfield, DES, Intensive Instructional Aide / Autism class, effective ~~February 3, February 5, 2025.~~
- 3) Lauren Paulus, SME, Instructional Aide / Building Aide, effective ~~February 19, 2025.~~ TBD.
- 4) Adrien Beam, SME, Intensive Instructional Aide / ILS, effective March 3, 2025.

J. Extra Service Contract

Indoor Performing Arts:

- 1) Caitlyn Emig, Dance Team Instructor, \$2,419.20
- 2) Kari Henry, Guard Instructor (High School), \$1,915.20.
- 3) Kari Henry, Guard Instructor (Middle School), \$1,260.00.
- 4) Kayla Henry, Assistant Dance Team Instructor, \$1,260.00.
- 5) Shawn Reisch, Indoor Percussion Instructor, \$1,915.20.
- 6) Shane Sweger, Assistant Indoor Percussion Instructor, \$1,411.20.
- 7) Michael Thomas, Indoor Percussion Instructor, \$1,915.20.

K. LWOP

- 1) Mary Smith, NES, Instructional Support Aide / Learning Support Aide, February 21, 2025 – February 28, 2025.
- 2) Nathan Irvin, DES, Food Service Aide, April 22, 2025 – April 25, 2025.

L. Coach Employment

- 1) [Fall 2026 Coaches](#)
- 2) Brooks Colucci, Asst. JH/MS Boys Soccer Coach, at a rate of \$3,096.
- 3) Sue Lowe, MS Track and Field Coach, at a rate of \$1,720.

M. Substitute Building Aide

- 1) Rebecca Mowchan
- 2) Ronald Grim

N. Guest Teacher

- 1) Karen Landis

O. Substitute Teacher  
1) Jessica Mauchamer

11. Items for Board Action:
  - A. Accept the resignation of Alyssa Eichelberger, School Board Director, Region 3, effective February 25, 2025.
12. New Business:
13. Recognition of the Public:  
*The second public comment period is for comments related to non-agenda items only.*
14. Items for Future Agendas:
15. Adjournment:

Next School Board meetings:

Special Voting Meeting – February 27, 2025 (Superintendent Search Service Approval)  
Budget Committee Meeting – February 27, 2025  
Special Voting Meeting – March 18, 2025  
Committee Meeting – March 18, 2025 (School Board Director Vacancy Approval)  
School Board Meeting – March 25, 2025  
Budget Committee Meeting – March 27, 2025 (*if needed*)