

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
February 24, 2025

I. Call to Order

II. Roll Call of Members

Gregory Lalevee, President
Adam Beder, Vice President
Matthew Loper
Lily Wong
Roger Jinks

Also Present:

Robert Presuto, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Douglas Singleterry, Somerset County Commissioner Liaison
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 12, 2025.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting held on January 27, 2025.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting held on January 27, 2025 were approved.

IV. Correspondence

V. Presentations/Recognitions

A. Presentation of Student of the Month –Dominic Elias, MEAM, Grade 12

B. Presentation CTE Stellar Students for 2nd Quarter

CTE Program	Stellar Student Name	Grade
Academy for Health & Medical Sciences	Charlotte McLaughlin	10
Agricultural Science	Ivolet Huamani Cuba	10
Auto Body	Damian Schumacher	11
Automotive Diesel Technology	Michael Connors	10
Automotive Diesel Technology	Neil Brinkerhoff	11
Business Entrepreneurship & Management	Marcela Gallardo	9
Carpentry	Alex Arguello	11
Computer Science Technology	Francis McGlynn III	9
Cosmetology	Skarleth Castro Ramos	11
Cosmetology	Aleyzia Primus	10
Culinary Arts	Cristian Villeda	12
Dance	Michaela Cabales	11
Electrical Construction	Andres Ortega	12
Graphic Communications	Sydney Rogus	12
Health Occupations	Narielys Gutierrez	12
Law & Public Safety	Valentina Diaz	9
Mechanics & Repair	Antony Pelechu Bucup	12
Mechatronics, Engineering, and Advanced Manufacturing	Joe Keck	12
Plumbing	Jason O'Neill	9
Theater Arts / Acting	Alexandra Rooney	10
Theater Arts / Vocal	Ella Ianniello	11
Welding	Kevin Richards	11

VI. Old or Unfinished Business

A. Budget is due to the County DOE on March 7. Special Meeting needed on March 5 or March 6 in order to submit the budget.

B. Construction Projects

VII. Committee Reports

- Board of School Estimate – Mr. Lalevee, Mr. Beder
- NJSBA (Delegate) – Ms. Wong
- SCESC (Representative) – Mr. Lalevee; (Alternate) – Mr. Loper
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) – Mr. Beder
- SSRHIF – (Commissioner) – Mr. Beder; (Alternate) – Ms. Sipple

VIII. School Communications Report

IX. Open to the Public – Action Items Only

Individuals and/or groups are invited to present their comments regarding the following action items to the Board of Education at this time. In accordance with Board policy, members of the public are allotted one opportunity to address the Board for a maximum of three (3) minutes during this period of the meeting.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

X. Superintendent's Report

A. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

B. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

C. Calendar – 2025-26 School Year

The Superintendent recommends that the Board of Education adopt the 2025-26 school year calendar as it appears on Addendum #3.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

D. Needs Assessment and Development of Comprehensive Equity Plan – 2025-26 through 2027-28

The Superintendent recommends that the Board of Education authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan for 2025-26 through 2027-28.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

E. Waiver Requirements – Special Education Medicaid Initiative (SEMI) Program

The Superintendent recommends that the Board of Education authorize the Chief School Administrator to submit to the Executive County Superintendent an appropriate waiver of requirements of N.J.A.C. 6A:23A-5.3 for the 2025-26 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

F. Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt policies and regulations at this second reading.

2365 – Acceptable Use of Generative Artificial Intelligence (AI)

R5516 – Use of Electronic Communication Devices

9163 – Spectator Code of Conduct for Interscholastic Events

G. Revised Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt revised policies and regulations at this second reading.

5460 – High School Graduation
 5512 – Harassment, Intimidation, or Bullying
 5533/R5533 – Student Smoking
 5710 – Student Grievance
 7441/R7441 – Electronic Surveillance In School Buildings
 and On School Grounds
 8500 – Food Services
 9320/R9320 – Cooperation with Law Enforcement Agencies

H. Rewritten Board Policies – Second Reading

The Superintendent recommends that the Board of Education approve and adopt rewritten policies at this second reading.

5516 – Use of Electronic Communication Devices
 5701 – Academic Integrity (formerly Plagiarism)

I. Acceptable Use of Generative Artificial Intelligence (AI) Plan

The Superintendent recommends that the Board of Education approve the district’s Acceptable Use of Generative Artificial Intelligence (AI) Plan as it appears on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

J. Donation

The Superintendent recommends that the Board of Education accept the following donation:

<u>Item</u>	<u>Donor</u>
Polyvance Plastic Welder	Michael Koren Polyvance (Northeast/Mid Atlantic/New England Regions) 1128 Kirk Rd Rainsville, AL 35986

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

K. Harassment, Intimidation or Bullying Investigation Reports

It is recommended that the Board of Education acknowledge receipt of the following HIB Investigation Report:

Case #2425-007

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

L. Superintendent's Update

- HIB Report – New cases submitted for February Review – 1; HIB Cases Submitted Month Prior for Board Decision in February – 0; Total YTD Reports Submitted for Review - 7
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
1220201728	10	Out	3	12/13/24, 12/16/24, 2/17/24	Misconduct

- Student Enrollment Report

Enrollment Report - February 13, 2025	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	71	95	85	78	329
Shared-Time Students Enrolled	106	107	78	63	354
Totals	177	202	163	141	683

M. Submission of Bills

It is recommended the Board of Education approve the bills list for February 24, 2025 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of January 2025, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #5)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

B. Budget Transfers – December 2024 and January 2025

It is recommended the Board of Education approve the December 2024 and January 2025 budget transfers for the 2024-25 school year as they appear on Addendum #6.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2024-25 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold for the 2024-25 school year which are year to date amounts and are in compliance with law.

CDW	\$117,674.00	Co-Op	District Wide Technology
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

D. Receipt of Bids – Police Officer Training Simulator

It is recommended the Board of Education receive the following bid for purchase of a Police Officer Training Simulator.

<u>Vendor</u>	<u>Total Cost</u>
InVeris Training Solutions, Inc.	\$68,200.00

E. Award Bid – Police Officer Training Simulator

It is recommended the Board of Education award InVeris Training Solutions, Inc. for the purchase of a Police Officer Training Simulator in the amount of \$68,200.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

XII. New Business – Ethics Disclosure Statements are due online no later than April 30, 2025.

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

March 24, 2025

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to potential litigation and student matters. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
March 13-15, 2025	Marlene Perchinske	\$279.00	\$0	CEC Convention & Expo	Baltimore, MD
March 23, 24, 25, 2025	Keith Johnson	\$ 55.00	\$41.17/mileage \$60.00/ferry \$25.44/tolls \$48.00/parking	NY Restaurant Show	New York, NY

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February 2025

<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
*Science Bowl	Princeton Plasma Physics Lab Princeton, NJ	\$0.00	Parent
FBLA	3/10-12/2025 Harrah's Atlantic City, NJ	\$293.00-370.00/Student	District
Science Olympiad	Middlesex County College Edison, NJ	\$0.00	Parent
YTTW Students	Sheet Metal Workers Local 22 Kenilworth, NJ	\$0.00	District
Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
Athletics	Woodbridge Community Center Woodbridge, NJ	\$0.00	District
Culinary Arts	4/23-28/2025 EPCOT Walt Disney World Lake Buena Vista, Florida	Trip & Bus in Florida: \$2,330.90/Student & Fundraising	To/From EWR: District
Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
Culinary Arts	Caesars Atlantic City, NJ	\$0.00	District
NTHS & DHS	Senior Wellness Center Bridgewater, NJ	\$0.00	District
Dance/Graphic Arts/Art	RVCC Branchburg, NJ	\$0.00	District
Earth & Space Science Class	NJ State Museum Trenton, NJ	\$0.00	District

*Prior approval given by Superintendent

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SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

P.O. Box 6350 • 14 Vogt Drive • Bridgewater, NJ 08807-0350 • (908) 526-8900 • www.scvths.org

2025-2026 SCHOOL CALENDAR

September 2025 18

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30

October 2025 22

M	T	W	T	F	
		1	2	3	4
5	6	7	8	9	10
11	12	13	14	15	16
17	18	19	20	21	22
23	24	25	26	27	28
29	30	31			

November 2025 16

M	T	W	T	F	
					1
2	3	4	5	6	7
8	9	10	11	12	13
14	15	16	17	18	19
20	21	22	23	24	25
26	27	28	29	30	

December 2025 17

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31					

January 2026 19

M	T	W	T	F	
			1	2	3
4	5	6	7	8	9
10	11	12	13	14	15
16	17	18	19	20	21
22	23	24	25	26	27
28	29	30	31		

September 2025

- 1 CLOSED.....Labor Day
- 2-3 CLOSED.....Staff In-Service
- 4 OPEN.....First Day of School
- 16 PARENT BACK TO SCHOOL NIGHT
- 17 10 AM DELAYED OPENING NO A-SESSION
- 23 CLOSED.....Rosh Hashanah

October 2025

- 2 CLOSED.....Yom Kippur
- 18 OPEN HOUSE.....Staff Present

November 2025

- 6-7 CLOSED.....NJEA Convention
- 26 12 NOON DISMISSAL.....Thanksgiving
- 27-28 CLOSED.....Thanksgiving

December 2025

- 23 12 NOON DISMISSAL.....Holiday Recess
- 24-31 CLOSED.....Holiday Recess

January 2026

- 1-2 CLOSED.....Holiday Recess
- 19 CLOSED.....Martin Luther King, Jr. Day

February 2026

- 12-16 CLOSED.....Mid-Winter Recess
- 17 CLOSED.....Staff In-Service

March 2026

- 27 12 NOON DISMISSAL.....Spring Recess
- 30-31 CLOSED.....Spring Recess

April 2026

- 1-6 CLOSED.....Spring Recess

May 2026

- 25 CLOSED.....Memorial Day

June 2026

- 23 LAST DAY OF SCHOOL/GRADUATION

183 School Days

188 Staff (187 Staff Present + 1 Virtual Learning Moodle Day)

Approved:

NOTE: IN THE EVENT OF EMERGENCY CLOSING AND SCHOOL IS CLOSED IN EXCESS OF THREE DAYS, ADDITIONAL MAKE-UP DAY WILL BE APRIL 6th (IF NEED IS KNOWN BY MARCH 6th). ANY DAYS LOST BEYOND THAT WILL BE ADDED TO THE END OF THE SCHOOL YEAR. ANY DAYS NOT USED WILL BE TAKEN BACK AT THE END OF THE SCHOOL YEAR. LAST DAY/GRADUATION SUBJECT TO CHANGE.



Parent Back to School Night



Closed



10 am Delayed Opening



12 Noon Dismissal for Students & Teachers



Teachers and HS Office Staff Present



Staff In-Service

February 2026 16

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28		

March 2026 20

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31					

April 2026 18

M	T	W	T	F	
			1	2	3
4	5	6	7	8	9
10	11	12	13	14	15
16	17	18	19	20	21
22	23	24	25	26	27
28	29	30			

May 2026 20

M	T	W	T	F	
					1
2	3	4	5	6	7
8	9	10	11	12	13
14	15	16	17	18	19
20	21	22	23	24	25
26	27	28	29	30	

June 2026 17

M	T	W	T	F	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31					

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ACCEPTABLE USE OF GENERATIVE AI PLAN

Acceptable Use of Generative Artificial Intelligence (AI) Plan

Somerset County Vocational and
Technical Schools

Board of Education

Spring 2025

The Board of Education has adopted Policy Guide 2365 – Acceptable Use of Generative Artificial Intelligence (AI) which requires the development of this Acceptable Use of Generative Artificial Intelligence Plan (AI Plan). This AI Plan supplements Policy Guide 2365 as it provides the details of the general provisions included in Policy Guide 2365 and adopted by the Board.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 1

1. **List the schools, departments, and/or grade level(s) in the district where a staff member is authorized to permit student use of AI in assignments.**

Somerset County Vocational and Technical Schools
Grades 9 to 12
All Departments

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 2

2. **Provide an explanation on when, how, and to what extent a staff member may permit a student to use AI in assignments.**

Staff members will have the individual ability to determine if students are allowed to use Artificial Intelligence in their assignments. This policy should be clearly communicated to the students at the beginning of the school year and at the start of each assignment along with the consequences for using AI incorrectly.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 3

3. **Provide the procedure that requires each staff member authorized to permit students to use AI in assignments to inform the students at the time of the assignment the conditions in which AI may be used.**

The following procedures should be used when allowing students to use Artificial Intelligence on an assignment:

1. The staff member should clearly state verbally and, if possible, in writing how AI is to be used on the assignment.
2. The staff member should clearly state verbally and, if possible, in writing how AI should not be used on the assignment.
3. The staff member should provide the students with suggested AI tools that they can use.
4. The staff member should review how they want students to document the use of AI on the assignment.
5. The staff member should review the consequences of the improper use of AI.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 4

4. **Provide the procedure for the Superintendent or designee and the AI Coordinator(s) to approve and review the use of AI tools and a process to ensure strategies will be implemented to address any issues regarding student use of AI in assignments. This shall include, but not be limited to, areas such as academic integrity, bias, inaccuracy/misinformation, copyright/licensing unknowns, privacy violations, and equity of access.**

Somerset County Vocational and Technical Schools uses a filtering system to try to keep students and staff from having access to tools and websites that are inappropriate. If a staff member wants access to an AI tool that is not currently available they need to use the following procedures:

1. Enter a request on the Technology Request Form requesting access to the AI tool along with an explanation of why it is needed.
2. The request will be reviewed by the Technology Department and the Superintendent and/or designee.
3. The Superintendent and/or designee will review the tool to see if it is appropriate for use in the high school setting.
4. If the tool is viewed as valid then it will be made available. If not then the staff member will be informed that the request has been denied.

The use of Artificial Intelligence will also be governed by existing District Policies and Regulations such as the following:

2360 - USE OF TECHNOLOGY

2361- ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES

5701 - PLAGIARISM

7523 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO PUPILS

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 5

- 5. Provide the procedure to inform parents and receive parental consent in the beginning of each school year for the student to be permitted to use AI for assignments in accordance with Policy 2365 – Acceptable Use of Generative Artificial Intelligence (AI) and this AI Plan.**

Parents are required to sign off on the school's Acceptable Use of Technology Agreement at the start of the school year which also references District Policy 7523.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 6

6. **Provide a list of prohibited uses of AI that violate Policy 2365 – Acceptable Use of Generative Artificial Intelligence (AI) or the district’s Code of Student Conduct, which may include any use of AI which does not align with the conditions set when the assignment was provided to the student; using AI to complete an assignment in a way that falsely represents the assignment as the student’s own; using AI to purposefully create misinformation or to misrepresent others with the intent of harming, bullying, or intimidating an individual(s); using AI with confidential student or staff personal information; and other prohibited behaviors and/or conduct listed in Policy and Regulation 2361 – Acceptable Use of Computer Networks/ Computers and Resources.**

Prohibited use of AI will be governed by existing District Policy, including but not limited to the following:

2360 - USE OF TECHNOLOGY

2361- ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES

5512 - HARASSMENT, INTIMIDATION, OR BULLYING

5600 - STUDENT DISCIPLINE/CODE OF CONDUCT

5701 - PLAGIARISM

7523 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO PUPILS

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 7

7. **List the consequences if a student violates any provision of Policy 2365 - Acceptable Use of Generative Artificial Intelligence (AI) or this AI Plan which may include, but not be limited to, the consequences listed in Policy and Regulation 2361 – Acceptable Use of Computer Networks/Computers and Resources.**

The inappropriate use of AI will be governed by existing District Policy, including but not limited to the following:

2360 - USE OF TECHNOLOGY

2361- ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES

5512 - HARASSMENT, INTIMIDATION, OR BULLYING

5600 - STUDENT DISCIPLINE/CODE OF CONDUCT

5701 - PLAGIARISM

7523 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO PUPILS

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 8

8. **Provide the procedure where the AI Coordinator(s), supervisors, administrative staff members, and other staff members review the procedures used in determining the activities where AI may be permitted to be used by students to ensure staff members are implementing AI procedures in accordance with Policy 2365 – Acceptable Use of Generative Artificial Intelligence (AI) and this AI Plan.**

The appropriate use of AI will be discussed during Faculty Meetings, Professional Development Days, and Department Meetings.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 9

9. List the approved AI platforms that may be used by students in assignments.

Staff members may use AI platforms that are not blocked by the district.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 10

- 10. Provide the procedure to be used by a staff member to address suspected plagiarism or academic dishonesty using AI in a student's assignment in accordance with the provisions of Policy 5701.**

The following procedure should serve as guidelines for a staff member who suspects a student of plagiarism or academic dishonesty:

1. Gather evidence as to why you suspect the improper use of AI.
2. Discuss with the student why they are suspected of academic dishonesty and present the evidence that has been gathered.
3. Give the student an opportunity to respond to the allegation.
4. If the student is still suspected of academic dishonesty, then a phone call should be made to a parent/guardian and an appropriate consequence should be issued according to the Student Code of Conduct.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 11

11. **Provide the procedure to ensure a student accused of any alleged violation of the provisions of Policy 2365 – Acceptable Use of Generative Artificial Intelligence (AI) or this AI Plan is provided appropriate due process before making a final determination on the student’s conduct in accordance with the provisions of Policy and Regulation 5600 – Student Discipline/Code of Conduct.**

Students who deny any wrongdoing may appeal the decision of the teacher by requesting a meeting with their parents and a supervisor.

ACCEPTABLE USE OF GENERATIVE AI PLAN

Provision 12

12. **Provide the method(s) or format(s) to be used by students on how to cite or document content generated from any AI platform that is used in an assignment.**

Students will be informed by the staff member on the proper way to cite or document content generated from any AI platform. This may include using formatting styles such as MLA, APA, Chicago, or other appropriate formats.

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Interim Balance Sheet**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 1,915,835.47	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 1,915,835.47
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
116 Capital reserve account		\$ 1,552,193.01
117 Maintenance reserve account		\$ 611,685.83
121 Tax levy receivable		\$ 12,838,254.00
Accounts receivable		
132 Interfund	\$ 168,064.85	
141 Intergovernmental - state	\$ 1,453,041.22	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 13,092.35	
153 Other Accounts Receivable	\$ 0.00	
		\$ 1,634,198.42
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 15,676,766.00	
302 Less: revenues collected or accrued	\$ (22,926,975.36)	
		\$ (7,250,209.36)
TOTAL ASSETS AND RESOURCES		\$ 11,301,957.37

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	\$	0.00
402 Interfund accounts payable	\$	0.00
411 Intergovernmental accounts payable - state	\$	0.00
412 Intergovernmental accounts payable - federal	\$	0.00
413 Intergovernmental accounts payable - other	\$	0.00
421 Accounts payable	\$	44,024.68
422 Judgments payable	\$	0.00
430 Compensated absences payable	\$	0.00
431 Contracts payable	\$	0.00
451 Loans payable	\$	0.00
471 Payroll deductions and withholdings	\$	0.00
481 Deferred revenues	\$	0.00
499 Other current liabilities	\$	0.00
580 Unemployment Trust Liability	\$	0.00
Total liabilities	\$	44,024.68

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year		\$	6,675,065.16	
754 Reserve for encumbrances - prior year		\$	1,530.87	
761 Reserved fund balance Capital Reserve - July 1, 2024	\$	1,552,193.01		
604 Add: Increase in capital reserve	\$	0.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs	\$	0.00		
309 Less: Budgeted withdrawal from capital reserve - excess costs	\$	0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc	\$	0.00		
Subtotal - capital reserve			\$	1,552,193.01
764 Reserved fund balance Maintenance Reserve - July 1, 2024	\$	611,685.83		
606 Add: Increase in maintenance reserve	\$	0.00		
310 Less: Budgeted withdrawal from maintenance reserve	\$	0.00		
Subtotal - maintenance reserve			\$	611,685.83
769 Reserved fund balance Unemployment Fund	\$	0.00		
320 Less: Budgeted withdrawal from Unemployment Fund Balance	\$	0.00		
Subtotal - Unemployment Reserve			\$	0.00
760 Other reserves			\$	605,818.98
771 Designated Fund Balance			\$	0.00
772 Designated Fund Balance - ARRA/SEMI			\$	0.00
601 Appropriations		\$	16,234,491.55	
602 Less: expenditures	\$	8,374,368.32		
603 Less: encumbrances	\$	6,676,596.03		
Appropriations less expenditures			\$	10,629,821.05
Unappropriated:				
770 Fund Balance, July 1, 2024			\$	1,146,561.64
303 Less: budgeted fund balance			\$	(518,450.00)
Unappropriated fund balance				\$ 628,111.64
Total fund equity				\$ 11,257,932.69

TOTAL LIABILITIES AND FUND EQUITY

\$ 11,301,957.37

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 16,234,491.55	\$ 15,050,964.35	\$ 1,183,527.20
Less: Revenues	\$ (15,676,766.00)	\$ (22,926,975.36)	\$ 7,250,209.36
Subtotal	\$ 557,725.55	\$ (7,876,011.01)	\$ 8,433,736.56
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (39,275.55)	\$ (39,275.55)	\$ 0.00
Total current year budgeted fund balance	\$ 518,450.00	\$ (7,915,286.56)	\$ 8,433,736.56
Add: Unappropriated fund balance			\$ 628,111.64
Total of budgeted and unappropriated fund balance			\$ 9,061,848.20

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	518,450.00	39,275.55	557,725.55	(7,876,011.01)	8,433,736.56
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	14,248,204.00	0.00	14,248,204.00	20,794,224.36	(6,546,020.36)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	1,428,562.00	0.00	1,428,562.00	2,132,751.00	(704,189.00)
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		16,195,216.00	39,275.55	16,234,491.55	15,050,964.35	1,183,527.20

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular Programs-Instruction		2,134,822.00	(36,420.49)	2,098,401.51	1,049,178.03	923,888.96	125,334.52	567.99
Regular Programs-Home Instruction		12,000.00	2,492.00	14,492.00	2,782.50	7,884.00	3,825.50	0.00
Vocational Programs		3,854,282.00	9,586.24	3,863,868.24	1,775,013.36	1,765,332.19	323,522.69	368,551.94
Co/Extra-Curricular Activities-Instr		89,300.00	570.00	89,870.00	26,227.29	38,558.19	25,084.52	0.00
Athletic Programs-Instruction		195,784.00	0.00	195,784.00	96,752.13	87,214.78	11,817.09	36.30
Attendance and Social Work Svcs		44,098.00	0.00	44,098.00	23,834.26	20,261.99	1.75	0.00
Health Services		180,625.00	5,904.74	186,529.74	78,621.27	99,760.11	8,148.36	0.00
Speech, O/T, P/T & Related Svcs		3,000.00	(1,000.00)	2,000.00	0.00	0.00	2,000.00	0.00
Undistributed Exp-Guidance		750,362.00	(2,016.78)	748,345.22	408,110.17	329,139.63	11,095.42	0.00
Undistributed Exp-Child Study Team		274,261.00	700.00	274,961.00	136,996.64	133,757.22	4,207.14	0.00
Improvement of Instructional Svcs		451,633.00	(2,500.00)	449,133.00	260,124.10	188,508.90	500.00	0.00
Library and Educ Media		55,948.00	1,311.90	57,259.90	30,810.81	22,446.55	4,002.54	0.00
Instr. Staff Training Svcs		71,505.00	0.00	71,505.00	40,029.41	29,281.20	2,194.39	0.00
Support Svc-General Admin		740,847.00	42,447.44	783,294.44	496,221.81	258,688.84	28,383.79	20,234.00
Support Svc-School Admin		719,474.00	14,452.44	733,926.44	431,318.50	294,480.09	8,127.85	0.00
Central Services		477,756.00	48,363.33	526,119.33	310,244.20	211,942.62	3,932.51	0.00
Admin Inform Tech Support Svcs		378,265.00	(3,486.53)	374,778.47	212,296.10	150,102.14	12,380.23	0.00
Required Maint. of School Fac.		874,080.00	7,052.39	881,132.39	487,402.65	336,320.06	57,409.68	0.00
Custodial Services		1,085,997.00	12,836.85	1,098,833.85	737,575.65	356,042.42	5,215.78	1,900.78
Care & Upkeep of Grounds		12,500.00	0.00	12,500.00	0.00	0.00	12,500.00	0.00
Security		154,863.00	1,000.00	155,863.00	80,753.26	74,413.46	696.28	0.00
Student Transportation Svcs		108,756.00	0.00	108,756.00	38,228.07	33,540.59	36,987.34	285.96
Employee Benefits		3,314,220.00	(85,156.11)	3,229,063.89	1,643,369.11	1,300,372.96	285,321.82	597,932.89
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		15,984,378.00	16,137.42	16,000,515.42	8,365,889.32	6,661,936.90	972,689.20	989,509.86

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non-Inst. Equipment		10,000.00	23,933.67	33,933.67	8,479.00	15,454.67	10,000.00	0.00
Facil Acquis/Construction Svcs		200,838.00	0.00	200,838.00	0.00	0.00	200,838.00	0.00
Grand Totals for fund 12:		210,838.00	23,933.67	234,771.67	8,479.00	15,454.67	210,838.00	0.00
Grand Totals for all Subfunds of Fund 10:		16,195,216.00	40,071.09	16,235,287.09	8,374,368.32	6,677,391.57	1,183,527.20	989,509.86

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	518,450.00	39,275.55	557,725.55	(7,876,011.01)	8,433,736.56
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	0.00	0.00	0.00	0.00
10-1210-000-000	County Tax Levy	12,838,254.00	0.00	12,838,254.00	20,192,855.00	(7,354,601.00)
10-1310-000-000	ALTERNATIVE SCHOOL	421,200.00	0.00	421,200.00	201,256.00	219,944.00
10-1311-000-000	ACADEMY SCHOOL	147,000.00	0.00	147,000.00	55,650.00	91,350.00
10-1315-000-000	TUITION-VOCATIONAL	766,750.00	0.00	766,750.00	296,300.00	470,450.00
10-1510-000-000	INTEREST ON INVESTMENTS	75,000.00	0.00	75,000.00	45,813.09	29,186.91
10-1990-907-000	MISC REVENUE LOCAL SOUR	0.00	0.00	0.00	729.31	(729.31)
10-1990-908-000	OTHER	0.00	0.00	0.00	300.96	(300.96)
10-1990-909-000	CREATIVE ARTS FOR KIDS	0.00	0.00	0.00	1,320.00	(1,320.00)
10-1990-910-000	OUT OF COUNTY CHARGEBA	0.00	0.00	0.00	0.00	0.00
10-3132-000-000	CATEGORICAL SPEC ED AID	430,108.00	0.00	430,108.00	634,970.00	(204,862.00)
10-3140-000-000	VOC EXPANSION STABLIZATI	758,269.00	0.00	758,269.00	1,137,403.50	(379,134.50)
10-3176-000-000	EQUALIZATION AID	175,460.00	0.00	175,460.00	263,290.00	(87,830.00)
10-3177-000-000	CATEGORICAL SECURITY AID	64,725.00	0.00	64,725.00	97,087.50	(32,362.50)
10-3178-000-000	ADJUSTMENT AID	0.00	0.00	0.00	0.00	0.00
10-3190-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3199-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3200-000-000	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00
10-3256-000-000	ST REIMB SOCFBA	0.00	0.00	0.00	0.00	0.00
Grand Totals		16,195,216.00	39,275.55	16,234,491.55	15,050,964.35	1,183,527.20

Minimum Expense General Ledger Report

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
		2,134,822.00	(36,420.49)	2,098,401.51	1,049,178.03	923,888.96	125,334.52	567.99
Regular Programs-Instruction		2,134,822.00	(36,420.49)	2,098,401.51	1,049,178.03	923,888.96	125,334.52	567.99
		12,000.00	2,492.00	14,492.00	2,782.50	7,884.00	3,825.50	0.00
Regular Programs-Home Instruction		12,000.00	2,492.00	14,492.00	2,782.50	7,884.00	3,825.50	0.00
		3,843,237.00	9,757.24	3,852,994.24	1,765,397.39	1,765,327.39	322,269.46	368,271.94
11-310-100-610 Auto Shop - GS		11,045.00	(171.00)	10,874.00	9,615.97	4.80	1,253.23	280.00
Vocational Programs		3,854,282.00	9,586.24	3,863,868.24	1,775,013.36	1,765,332.19	323,522.69	368,551.94
		89,300.00	570.00	89,870.00	26,227.29	38,558.19	25,084.52	0.00
Co/Extra-Curricular Activities-Instr		89,300.00	570.00	89,870.00	26,227.29	38,558.19	25,084.52	0.00
		195,784.00	0.00	195,784.00	96,752.13	87,214.78	11,817.09	36.30
Athletic Programs-Instruction		195,784.00	0.00	195,784.00	96,752.13	87,214.78	11,817.09	36.30
		44,098.00	0.00	44,098.00	23,834.26	20,261.99	1.75	0.00
Attendance and Social Work Svcs		44,098.00	0.00	44,098.00	23,834.26	20,261.99	1.75	0.00
		170,525.00	5,904.74	176,429.74	72,654.08	99,449.75	4,325.91	0.00
11-000-213-610 SUPPLIES HEALTH SERVICES		9,900.00	(8.50)	9,891.50	5,758.69	310.36	3,822.45	0.00
11-000-213-890 MEMBERSHIPS		200.00	8.50	208.50	208.50	0.00	0.00	0.00
Health Services		180,625.00	5,904.74	186,529.74	78,621.27	99,760.11	8,148.36	0.00
		3,000.00	(1,000.00)	2,000.00	0.00	0.00	2,000.00	0.00
Speech, O/T, P/T & Related Svcs		3,000.00	(1,000.00)	2,000.00	0.00	0.00	2,000.00	0.00
		735,952.00	(5,376.17)	730,575.83	396,913.20	327,729.89	5,932.74	0.00
11-000-218-610 SUPPLIES GUIDANCE		7,160.00	0.00	7,160.00	850.77	1,409.74	4,899.49	0.00
11-000-218-890 Guidance Dues & Memberships		250.00	0.00	250.00	0.00	0.00	250.00	0.00
11-000-218-104 Salaries-Guidance		7,000.00	3,359.39	10,359.39	10,346.20	0.00	13.19	0.00
Undistributed Exp-Guidance		750,362.00	(2,016.78)	748,345.22	408,110.17	329,139.63	11,095.42	0.00
		269,119.00	700.00	269,819.00	133,466.97	133,757.22	2,594.81	0.00
11-000-219-610 SUPPLIES - CST		4,542.00	0.00	4,542.00	3,099.67	0.00	1,442.33	0.00
11-000-219-890 MEMBERSHIPS/FEES		600.00	0.00	600.00	430.00	0.00	170.00	0.00
Undistributed Exp-Child Study Team		274,261.00	700.00	274,961.00	136,996.64	133,757.22	4,207.14	0.00
		451,133.00	(2,500.00)	448,633.00	260,124.10	188,508.90	0.00	0.00
11-000-221-890 MEMBERSHIPS		500.00	0.00	500.00	0.00	0.00	500.00	0.00
Improvement of Instructional Svcs		451,633.00	(2,500.00)	449,133.00	260,124.10	188,508.90	500.00	0.00
		49,873.00	160.00	50,033.00	23,791.26	22,294.62	3,947.12	0.00
11-000-222-610 AVA MATERIALS - HS		6,000.00	1,151.90	7,151.90	6,979.55	151.93	20.42	0.00
11-000-222-800 MEMBERSHIPS/FEES		75.00	0.00	75.00	40.00	0.00	35.00	0.00
Library and Educ Media		55,948.00	1,311.90	57,259.90	30,810.81	22,446.55	4,002.54	0.00
		71,505.00	0.00	71,505.00	40,029.41	29,281.20	2,194.39	0.00
Instr. Staff Training Svcs		71,505.00	0.00	71,505.00	40,029.41	29,281.20	2,194.39	0.00
		740,847.00	42,447.44	783,294.44	496,221.81	258,688.84	28,383.79	20,234.00
Support Svc-General Admin		740,847.00	42,447.44	783,294.44	496,221.81	258,688.84	28,383.79	20,234.00
		718,274.00	14,452.44	732,726.44	431,318.50	294,480.09	6,927.85	0.00
11-000-240-105 Salaries-Princ. Admin Assist.		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00	0.00
Support Svc-School Admin		719,474.00	14,452.44	733,926.44	431,318.50	294,480.09	8,127.85	0.00
		477,756.00	33,130.63	510,886.63	295,011.50	211,942.62	3,932.51	0.00
11-000-251-100 Salaries		0.00	15,232.70	15,232.70	15,232.70	0.00	0.00	0.00
Central Services		477,756.00	48,363.33	526,119.33	310,244.20	211,942.62	3,932.51	0.00
		378,265.00	(3,486.53)	374,778.47	212,296.10	150,102.14	12,380.23	0.00
Admin Inform Tech Support Svcs		378,265.00	(3,486.53)	374,778.47	212,296.10	150,102.14	12,380.23	0.00
		874,080.00	7,052.39	881,132.39	487,402.65	336,320.06	57,409.68	0.00
Required Maint. of School Fac.		874,080.00	7,052.39	881,132.39	487,402.65	336,320.06	57,409.68	0.00
		1,085,997.00	12,836.85	1,098,833.85	737,575.65	356,042.42	5,215.78	1,900.78
Custodial Services		1,085,997.00	12,836.85	1,098,833.85	737,575.65	356,042.42	5,215.78	1,900.78
		12,500.00	0.00	12,500.00	0.00	0.00	12,500.00	0.00
Care & Upkeep of Grounds		12,500.00	0.00	12,500.00	0.00	0.00	12,500.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
		154,863.00	1,000.00	155,863.00	80,753.26	74,413.46	696.28	0.00
Security		154,863.00	1,000.00	155,863.00	80,753.26	74,413.46	696.28	0.00
		108,756.00	0.00	108,756.00	38,228.07	33,540.59	36,987.34	285.96
Student Transportation Svcs		108,756.00	0.00	108,756.00	38,228.07	33,540.59	36,987.34	285.96
11-000-291-210	GROUP INSURANCE	13,820.00	0.00	13,820.00	5,109.69	3,095.65	5,614.66	0.00
11-000-291-299	UNUSED SICK PAY RETIRED	50,000.00	(15,232.70)	34,767.30	14,367.21	0.00	20,400.09	0.00
11-000-291-220	Social Security Contribns	283,200.00	(834.27)	282,365.73	118,772.77	0.00	163,592.96	0.00
11-000-291-241	Other Retirement Cont Regular	434,100.00	(21,000.00)	413,100.00	4,179.15	408,508.01	412.84	299,902.12
11-000-291-250	Unemployment Compensation	33,600.00	0.00	33,600.00	20,430.39	0.00	13,169.61	0.00
11-000-291-260	Workmen's Compensation	280,000.00	7,307.25	287,307.25	287,307.25	0.00	0.00	0.00
11-000-291-270	Health Benefits	2,080,500.00	(55,396.39)	2,025,103.61	1,140,031.92	830,011.31	55,060.38	298,030.77
11-000-291-280	Tuition Reimbursement	80,000.00	0.00	80,000.00	22,624.00	57,376.00	0.00	0.00
11-000-291-290	Other Employee Benefits	59,000.00	0.00	59,000.00	30,546.73	1,381.99	27,071.28	0.00
Employee Benefits		3,314,220.00	(85,156.11)	3,229,063.89	1,643,369.11	1,300,372.96	285,321.82	597,932.89
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		15,984,378.00	16,137.42	16,000,515.42	8,365,889.32	6,661,936.90	972,689.20	989,509.86

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
		10,000.00	23,933.67	33,933.67	8,479.00	15,454.67	10,000.00	0.00
Non-Inst. Equipment		10,000.00	23,933.67	33,933.67	8,479.00	15,454.67	10,000.00	0.00
		200,838.00	0.00	200,838.00	0.00	0.00	200,838.00	0.00
Facil Acquis/Construction Svcs		200,838.00	0.00	200,838.00	0.00	0.00	200,838.00	0.00
Grand Totals for fund 12:		210,838.00	23,933.67	234,771.67	8,479.00	15,454.67	210,838.00	0.00
Grand Totals for all Subfunds of Fund 10:		16,195,216.00	40,071.09	16,235,287.09	8,374,368.32	6,677,391.57	1,183,527.20	989,509.86

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

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Interim Balance Sheet**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 155,735.47	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 155,735.47
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ (12,882.78)	
142 Intergovernmental - federal	\$ 56,738.68	
143 Intergovernmental - other	\$ (12,817.00)	
153 Other Accounts Receivable	\$ 0.00	
		\$ 31,038.90
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 1,023,201.40	
302 Less: revenues collected or accrued	\$ (505,153.19)	
		\$ 518,048.21
TOTAL ASSETS AND RESOURCES		\$ 704,822.58

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	\$ 0.00	
402 Interfund accounts payable	\$ 0.00	
411 Intergovernmental accounts payable - state	\$ 178,664.88	
412 Intergovernmental accounts payable - federal	\$ 0.00	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ (57,966.47)	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 0.00	
481 Deferred revenues	\$ (695.00)	
499 Other current liabilities	\$ 0.00	
Total liabilities		\$ 120,003.41

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 224,107.28	
754 Reserve for encumbrances - prior year			\$ 58,860.47	
758 Reserved fund balance Student Activities			\$ 0.00	
759 Reserved fund balance Scholarships			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
601 Appropriations		\$ 1,082,061.87		
602 Less: expenditures	\$ 497,242.70			
603 Less: encumbrances	\$ 282,967.75	\$ (780,210.45)	\$ 301,851.42	
Appropriations less expenditures				\$ 584,819.17
Unappropriated:				
770 Fund Balance, July 1, 2024			\$ 0.00	
303 Less: budgeted fund balance			\$ 0.00	
Unappropriated fund balance				\$ 0.00
Total fund equity				\$ 584,819.17
TOTAL LIABILITIES AND FUND EQUITY				\$ 704,822.58

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	58,860.47	58,860.47	275,057.26	(216,196.79)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	542,020.00	495.52	542,515.52	340,179.00	202,336.52
4xxx	From Federal Sources	465,054.00	15,631.88	480,685.88	164,974.19	315,711.69
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,007,074.00	74,987.87	1,082,061.87	780,210.45	301,851.42

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title I Improving Basic Programs		41,766.00	2,327.69	44,093.69	30,702.03	6,908.40	6,483.26	0.00
IDEA Part B		92,053.00	0.00	92,053.00	79,510.50	12,542.50	0.00	0.00
Title IIA		8,758.00	930.00	9,688.00	4,992.00	2,896.00	1,800.00	0.00
Title IV DFSCA Carryover		10,000.00	3,000.00	13,000.00	4,989.00	0.00	8,011.00	0.00
VICA Statewide		158,500.00	495.52	158,995.52	73,265.76	67,784.68	17,945.08	0.00
C Perkins Grant		297,973.00	0.00	297,973.00	86,415.67	15,448.95	196,108.38	0.00
C Perkins Grant Reserve		14,504.00	0.00	14,504.00	7,410.20	6,354.00	739.80	0.00
School Based Linkages		383,520.00	0.00	383,520.00	200,583.35	112,172.75	70,763.90	0.00
ARP ESSER Grant		0.00	9,374.19	9,374.19	9,374.19	0.00	0.00	0.00
Grand Totals for fund 20:		1,007,074.00	16,127.40	1,023,201.40	497,242.70	224,107.28	301,851.42	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	58,860.47	58,860.47	275,057.26	(216,196.79)
20-3257-492-000	SDA EMERGENT/CAP MAINT	0.00	0.00	0.00	0.00	0.00
20-3260-334-000	CTSO - SKILLS C/O	0.00	0.00	0.00	0.00	0.00
20-3260-335-000	CTSO-SKILLS	158,500.00	495.52	158,995.52	84,499.00	74,496.52
20-3290-431-000	LINKAGES - C/O	0.00	0.00	0.00	0.00	0.00
20-3290-432-000	SCHOOL BASED-LINKAGES	383,520.00	0.00	383,520.00	255,680.00	127,840.00
20-4411-231-000	TITLE I A IMPR BASIC PRO	41,766.00	2,327.69	44,093.69	21,750.00	22,343.69
20-4412-231-000	TITLE IA CO	0.00	0.00	0.00	0.00	0.00
20-4420-250-000	IDEA Part B	92,053.00	0.00	92,053.00	62,076.00	29,977.00
20-4430-362-000	C. PERKINS SECONDARY	297,973.00	0.00	297,973.00	56,343.00	241,630.00
20-4430-363-000	C. PERKINS RESERVE	14,504.00	0.00	14,504.00	7,410.00	7,094.00
20-4451-273-000	TITLE II A TRAIN/RECRUIT	8,758.00	930.00	9,688.00	3,032.00	6,656.00
20-4451-274-000	TITLE II CO	0.00	0.00	0.00	0.00	0.00
20-4471-281-000	TITLE IV SAFE/DRUG FREE	10,000.00	3,000.00	13,000.00	4,989.00	8,011.00
20-4534-483-000	CRRSA ACT-ESSER II	0.00	0.00	0.00	0.00	0.00
20-4535-484-000	CRRSA ACT-LEARN	0.00	0.00	0.00	0.00	0.00
20-4536-485-000	CRRSA ACT-MENTAL	0.00	0.00	0.00	0.00	0.00
20-4540-487-000	ARP ESSER	0.00	9,374.19	9,374.19	9,374.19	0.00
20-4541-488-000	ARP ESSER ACC LEARN COA	0.00	0.00	0.00	0.00	0.00
20-4542-489-000	ARP ESSER EVD-BASE SUMMI	0.00	0.00	0.00	0.00	0.00
20-4543-490-000	ARP ESSER EVD BASE BTSD	0.00	0.00	0.00	0.00	0.00
20-4544-491-000	ARP ESSER NJTSS MEN HEAL	0.00	0.00	0.00	0.00	0.00
Grand Totals		1,007,074.00	74,987.87	1,082,061.87	780,210.45	301,851.42

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
		41,766.00	2,327.69	44,093.69	30,702.03	6,908.40	6,483.26	0.00
Title I Improving Basic Programs		41,766.00	2,327.69	44,093.69	30,702.03	6,908.40	6,483.26	0.00
		92,053.00	0.00	92,053.00	79,510.50	12,542.50	0.00	0.00
IDEA Part B		92,053.00	0.00	92,053.00	79,510.50	12,542.50	0.00	0.00
		8,758.00	930.00	9,688.00	4,992.00	2,896.00	1,800.00	0.00
Title IIA		8,758.00	930.00	9,688.00	4,992.00	2,896.00	1,800.00	0.00
		10,000.00	3,000.00	13,000.00	4,989.00	0.00	8,011.00	0.00
Title IV DFSCA Carryover		10,000.00	3,000.00	13,000.00	4,989.00	0.00	8,011.00	0.00
20-335-200-100	CTSO-PERSONAL SVC SALARY	143,316.00	(700.00)	142,616.00	59,423.24	67,784.68	15,408.08	0.00
20-335-200-200	CTSO-EMPLOYEE BENEFITS	10,965.00	0.00	10,965.00	10,965.00	0.00	0.00	0.00
20-335-200-580	CTSO-TRAVEL	3,723.00	1,195.52	4,918.52	2,877.52	0.00	2,041.00	0.00
20-335-200-600	CTSO-SUPPLIES	496.00	0.00	496.00	0.00	0.00	496.00	0.00
VICA Statewide		158,500.00	495.52	158,995.52	73,265.76	67,784.68	17,945.08	0.00
		297,973.00	0.00	297,973.00	86,415.67	15,448.95	196,108.38	0.00
C Perkins Grant		297,973.00	0.00	297,973.00	86,415.67	15,448.95	196,108.38	0.00
		14,504.00	0.00	14,504.00	7,410.20	6,354.00	739.80	0.00
C Perkins Grant Reserve		14,504.00	0.00	14,504.00	7,410.20	6,354.00	739.80	0.00
		383,520.00	0.00	383,520.00	200,583.35	112,172.75	70,763.90	0.00
School Based Linkages		383,520.00	0.00	383,520.00	200,583.35	112,172.75	70,763.90	0.00
		0.00	9,374.19	9,374.19	9,374.19	0.00	0.00	0.00
ARP ESSER Grant		0.00	9,374.19	9,374.19	9,374.19	0.00	0.00	0.00
Grand Totals for fund 20:		1,007,074.00	16,127.40	1,023,201.40	497,242.70	224,107.28	301,851.42	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Interim Balance Sheet**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 1,045,729.79	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 1,045,729.79
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 23,227,928.99	
153 Other Accounts Receivable	\$ 0.00	
		\$ 23,227,928.99
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (8,154,726.75)	
		\$ (8,154,726.75)
TOTAL ASSETS AND RESOURCES		\$ 16,118,932.03

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	\$	0.00
402 Interfund accounts payable	\$	168,064.85
411 Intergovernmental accounts payable - state	\$	0.00
412 Intergovernmental accounts payable - federal	\$	0.00
413 Intergovernmental accounts payable - other	\$	0.00
421 Accounts payable	\$	0.00
422 Judgments payable	\$	0.00
430 Compensated absences payable	\$	0.00
431 Contracts payable	\$	0.00
451 Loans payable	\$	0.00
481 Deferred revenues	\$	0.00
499 Other current liabilities	\$	0.00
Total liabilities	\$	168,064.85

FUND EQUITY				
Appropriated:				
753 Reserve for encumbrances - current year			\$ 49,500.00	
754 Reserve for encumbrances - prior year			\$ 12,174,549.53	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
601 Appropriations		\$ 26,914,768.09		
602 Less: expenditures	\$ 10,984,215.68			
603 Less: encumbrances	\$ 12,224,049.53	\$ (23,208,265.21)	\$ 3,706,502.88	
Appropriations less expenditures				\$ 15,930,552.41
Unappropriated:				
770 Fund Balance, July 1, 2024			\$ 3,895,151.63	
303 Less: budgeted fund balance			\$ (3,874,836.86)	
Unappropriated fund balance				\$ 20,314.77
Total fund equity				\$ 15,950,867.18
TOTAL LIABILITIES AND FUND EQUITY				\$ 16,118,932.03
RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY				
	Budgeted	Actual	Variance	
Appropriations	\$ 26,914,768.09	\$ 23,208,265.21	\$ 3,706,502.88	
Less: Revenues	\$ 0.00	\$ (8,154,726.75)	\$ 8,154,726.75	
Subtotal	\$ 26,914,768.09	\$ 15,053,538.46	\$ 11,861,229.63	
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (23,039,931.23)	\$ (23,039,931.23)	\$ 0.00	
Total current year budgeted fund balance	\$ 3,874,836.86	\$ (7,986,392.77)	\$ 11,861,229.63	
Add: Unappropriated fund balance			\$ 20,314.77	
Total of budgeted and unappropriated fund balance			\$ 11,881,544.40	

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	26,914,768.09	26,914,768.09	15,053,538.46	11,861,229.63
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	23,227,928.99	0.00	23,227,928.99	8,154,726.75	15,073,202.24
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	26,914,768.09	26,914,768.09	23,208,265.21	3,706,502.88

Fund 30 (Capital Projects Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Capital Projects		0.00	26,933,773.84	26,933,773.84	10,984,215.68	12,243,055.28	3,706,502.88	0.00
Grand Totals for fund 30:		0.00	26,933,773.84	26,933,773.84	10,984,215.68	12,243,055.28	3,706,502.88	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	26,914,768.09	26,914,768.09	15,053,538.46	11,861,229.63
30-1210-000-000	NEW CTE BUILDING	21,139,533.91	0.00	21,139,533.91	6,977,083.39	14,162,450.52
30-1210-218-000	COUNTY CAPITAL 2018	1,309.02	0.00	1,309.02	1,309.02	0.00
30-1210-219-000	COUNTY CAPITAL 2019	912,086.06	0.00	912,086.06	231,515.60	680,570.46
30-1210-221-000	COUNTY CAPITAL 2021	275,000.00	0.00	275,000.00	44,818.74	230,181.26
30-1210-GYM-00AUX	GYM CAP PROJ	900,000.00	0.00	900,000.00	900,000.00	0.00
Grand Totals		0.00	26,914,768.09	26,914,768.09	23,208,265.21	3,706,502.88

Minimum Expense General Ledger Report

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
		0.00	26,933,773.84	26,933,773.84	10,984,215.68	12,243,055.28	3,706,502.88	0.00
Capital Projects		0.00	26,933,773.84	26,933,773.84	10,984,215.68	12,243,055.28	3,706,502.88	0.00
Grand Totals for fund 30:		0.00	26,933,773.84	26,933,773.84	10,984,215.68	12,243,055.28	3,706,502.88	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Raelene Sipple, Bus Adm/Bd Secy

Date

Board of Education

Somerset County Vocational All Funds For Month Ended: January 2025

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$ 2,124,806.60	\$ 1,515,293.22	\$ (1,724,264.35)	\$ 1,915,835.47
Capital Reserve (10-16)	\$ 1,552,193.01	\$ -	\$ -	\$ 1,552,193.01
Maintenance Reserve (10-17)	\$ 611,685.83	\$ -	\$ -	\$ 611,685.83
Special Revenue Fund (20)	\$ (17,304.41)	\$ 267,597.00	\$ (94,557.12)	\$ 155,735.47
Capital Project Fund (30)	\$ 2,636,523.96	\$ -	\$ (1,590,794.17)	\$ 1,045,729.79
Total Governmental Funds	\$ 6,907,904.99	\$ 1,782,890.22	\$ (3,409,615.64)	\$ 5,281,179.57
Summer Savings Acct #6028	\$ 100,727.68	\$ 25,181.92	\$ -	\$ 125,909.60
Enterprise Fund (60) Café # 1253	\$ 46,348.35	\$ 17,033.17	\$ (22,707.06)	\$ 40,674.46
Payroll Fund (70) Acct #5868	\$ -	\$ 531,969.33	\$ (531,969.33)	\$ -
Agency Fund (90) Acct #9311	\$ -	\$ 473,497.19	\$ (460,899.64)	\$ 12,597.55
Student Activities Acct#1043	\$ 171,047.68	\$ 34,165.53	\$ (27,876.06)	\$ 177,337.15
Total Trust & Agency	\$ 318,123.71	\$ 1,081,847.14	\$ (1,043,452.09)	\$ 356,518.76
Grand Totals	\$ 7,226,028.70	\$ 2,864,737.36	\$ (4,453,067.73)	\$ 5,637,698.33

X

Robert Presuto

Robert Presuto
Superintendent

2/21/25
Date

Bank Reconciliation
Operating Account #1199
January 31, 2025

Books

Beginning Balance	\$	6,907,904.99
Deposits	\$	1,782,890.22
Disbursements	\$	(3,409,615.64)
Ending Balance	\$	5,281,179.57

Bank

Ending Balance	\$	7,034,013.70
Outstanding Checks		(\$1,752,833.82)
Deposit overstated by .30 28,220.11 S/B 28,219.81	\$	(0.30)
Deposit overstated by 0.01	\$	(0.01)
Ending Balance	\$	5,281,179.57

Outstanding Checks	Year	Month	Check #	Amount
		2024 February	80161	\$79.98
Feb-24				\$79.98
		2024 June	80702	\$407.00
Jun-24				\$407.00
		2024 August	80866	\$20.68
Aug-24				\$20.68
		2024 October	81162	\$944.35
24-Oct				\$944.35
		2024 November	81297	\$200.00
Nov-24				\$200.00
		2024 December	81392	\$840.00
		2024 December	81401	\$55.00
		2024 December	81409	\$7,800.00
Dec-24				\$8,695.00
		2025 January	81429	\$1,389.00
		2025 January	81433	\$14,368.80
		2025 January	81435	\$60.95
		2025 January	81436	\$38.00
		2025 January	81437	\$94.00
		2025 January	81438	\$23.20

Bank Reconciliation
Operating Account #1199
January 31, 2025

2025 January	81439	\$1,464,923.89
2025 January	81440	\$37.00
2025 January	81441	\$2,464.00
2025 January	81433	\$9.00
2025 January	81445	\$23.58
2025 January	81446	\$198.00
2025 January	81447	\$3,039.13
2025 January	81450	\$298.90
2025 January	81451	\$492.00
2025 January	81453	\$4,088.81
2025 January	81454	\$132.63
2025 January	81455	\$407.50
2025 January	81456	\$166.00
2025 January	81457	\$150.00
2025 January	81458	\$329.45
2025 January	81459	\$1,507.49
2025 January	81461	\$66.00
2025 January	81464	\$8,456.77
2025 January	81465	\$3,482.50
2025 January	81466	\$691.10
2025 January	81467	\$200.00
2025 January	81468	\$100.00
2025 January	81469	\$1,150.00
2025 January	81470	\$1,550.00
2025 January	81471	\$575.00
2025 January	81472	\$480.00
2025 January	81473	\$100.00
2025 January	81474	\$19,540.00
2025 January	81475	\$7,638.90
2025 January	81476	\$5,541.66
2025 January	81477	\$111.88
2025 January	81478	\$150.00
2025 January	81479	\$3,200.00
2025 January	81481	\$1,470.56
2025 January	81482	\$1,731.05
2025 January	81483	\$1,171.44
2025 January	81484	\$43.99
2025 January	81486	\$1,815.00
2025 January	81488	\$2,385.33
2025 January	81490	\$326.00
2025 January	81491	\$200.00
2025 January	81493	\$4,816.00
2025 January	81495	\$350.00
2025 January	81496	\$166.00
2025 January	81498	\$154.79

Bank Reconciliation
Operating Account #1199
January 31, 2025

Jan-25	\$1,742,486.81
Total All Outstanding Checks	\$1,752,833.82

Bank Reconciliation
Operating Account #1199
January 31, 2025

2025 January	81500	\$100.00
2025 January	81501	\$235.00
2025 January	81502	\$2,336.62
2025 January	81503	\$59.00
2025 January	81504	\$1,468.39
2025 January	81505	\$100.00
2025 January	81507	\$100.00
2025 January	81508	\$100.00
2025 January	81510	\$499.00
2025 January	81512	\$100.00
2025 January	81514	\$94,416.50
2025 January	81515	\$100.00
2025 January	81517	\$66.00
2025 January	81518	\$100.00
2025 January	81519	\$1,231.00
2025 January	81521	\$1,414.42
2025 January	81522	\$35.00
2025 January	81524	\$155.00
2025 January	81525	\$2,200.00
2025 January	81526	\$150.00
2025 January	81527	\$619.05
2025 January	81528	\$49.00
2025 January	81531	\$44,411.55
2025 January	81534	\$480.00
2025 January	81535	\$500.00
2025 January	81537	\$100.00
2025 January	81538	\$100.00
2025 January	81541	\$400.00
2025 January	81542	\$280.49
2025 January	81543	\$385.64
2025 January	81544	\$1,350.00
2025 January	81545	\$1,438.19
2025 January	81546	\$300.00
2025 January	81548	\$492.51
2025 January	81549	\$144.06
2025 January	81550	\$66.00
2025 January	81552	\$13,022.00
2025 January	81554	\$7,800.00
2025 January	81555	\$100.00
2025 January	81556	\$154.28
2025 January	81557	\$535.66
2025 January	81561	\$100.00
2025 January	81562	\$267.04
2025 January	81563	\$208.59
2025 January	81566	\$2,311.52

Bank Reconciliation
Summer Savings Account # 6028
January 31, 2025

Books

Beginning Balance	\$	100,727.68
Deposits	\$	25,181.92
Disbursements	\$	-
Ending Balance	\$	125,909.60

Bank

Ending Balance	\$	-
Outstanding Checks	\$	-
Ending Balance	\$	-

Bank Reconciliation
Cafeteria Account #1253
January 31, 2025

Books	
Beginning Balance	\$ 46,348.35
Deposits	\$ 17,033.17
Disbursements	\$ (22,707.06)
Ending Balance	\$ 40,674.46
Bank	
Ending Balance	\$ 40,721.77
Outstanding Checks	\$ (47.31)
Ending Balance	\$ 40,674.46

Outstanding Checks	Year	Month	Check #	Amount
	2024	June	1795	\$ 47.05
Bank only cleared ck# 1797 \$16.14	2024	June	1797	\$ 0.26
Total				\$ 47.31

Bank Reconciliation
Payroll Account #5868
January 31, 2025

Books	
Beginning Balance	\$ -
Deposits	\$ 531,969.33
Disbursements	\$ (531,969.33)
Ending Balance	\$ -

Bank	
Ending Balance	\$ -
Outstanding Checks	\$ -
Ending Balance	\$ -

Outstanding Checks	Year	Month	Check #	Amount
Total				\$ -

Bank Reconciliation
Agency Account # 9311
January 31, 2025

Books	
Beginning Balance	\$ -
Deposits	\$ 473,497.19
Disbursements	\$ (460,899.64)
Ending Balance	\$ 12,597.55
Bank	
Ending Balance	\$ 27,853.42
Outstanding Checks	\$ (15,255.87)
Ending Balance	\$ 12,597.55

Outstanding Checks	Month	Check #	Amount
	January	1002	\$1,307.00
	January	1003	\$1,471.02
	January	N0060	\$11,087.68
	January	N0064	\$1,390.17
Total			\$15,255.87

Bank Reconciliation
Student Activities Account # 1043
January 31, 2025

Books	
Beginning Balance	\$ 171,047.68
Deposits	\$ 34,165.53
Disbursements	\$ (27,876.06)
Ending Balance	\$ 177,337.15
Bank	
Ending Balance	\$ 198,862.56
DIT	\$ 145.00
Outstanding Checks	\$ (21,670.41)
Ending Balance	\$ 177,337.15

Outstanding Checks	Year	Month	Check #	Amount
	2024	January	6774	\$ 39.49
	2024	March	6825	\$ 36.96
	2024	May	6899	\$ 5.00
	2024	June	6916	\$ 325.00
	2024	June	6953	\$ 31.80
	2024	August	5430	\$ 470.00
	2024	September	6971	\$ 333.00
	2024	October	6985	\$ 400.00
	2024	December	7022	\$ 90.00
	2025	January	7031	\$ 32.06
	2025	December	7033	\$ 40.00
	2025	January	7034	\$ 30.00
	2025	December	7037	\$ 220.00
	2025	January	7038	\$ 40.00
	2025	December	7039	\$ 18,089.00
	2025	January	7040	\$ 632.10
	2025	December	7042	\$ 856.00
Total				\$ 21,670.41

Somerset County Vocational Board of Education Budget Transfers printed on 1/7/2025

Report Includes Effective Dates from Dec 01, 2024 to Dec 31, 2024

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/05/24	11-310-100-320-060-000 PAYMENT - RVCC	11-310-100-320-011-000 PURCH PROF-ED SERVICES	December Transfers	480.00
12/11/24	11-000-291-270-008-003 DENTAL INSURANCE	11-000-262-520-008-000 INSURANCE	December Transfers	7,000.00
12/11/24	11-000-291-270-008-000 MEDICAL PREMIUM	11-000-262-520-008-000 INSURANCE	December Transfers	5,440.00
12/11/24	11-000-291-270-008-000 MEDICAL PREMIUM	11-000-262-520-008-003 AUTOMOBILE INSURANCE	December Transfers	6,442.00
12/11/24	11-000-291-270-008-000 MEDICAL PREMIUM	11-000-230-590-008-000 OTHER PURCH SERV (400-50	December Transfers	42,196.00
12/13/24	11-140-100-610-016-000 HIGH SCH TECH SUPPLIES	11-310-100-610-016-000 SUPPLIES-TECHNOLOGY	December Transfers	15,447.70
12/13/24	11-140-100-610-016-000 HIGH SCH TECH SUPPLIES	12-000-100-730-016-000 TECH EQUIPMENT FOR INSTR	December Transfers	15,454.67
12/31/24	11-310-100-640-011-000 TEXTBOOKS - VOCATIONAL	11-000-291-270-008-001 FSA-BENEFITS	December Transfers	3,009.63
12/31/24	11-000-291-241-008-000 PERS CONTRIBUTION	11-000-218-104-005-001 EXTRA HOURS	December Transfers	477.02
12/31/24	11-000-291-241-008-000 PERS CONTRIBUTION	11-000-251-330-008-001 ACCOUNT/PAYROLL SOFTWARE	December Transfers	21,152.00
12/31/24	11-000-291-241-008-000 PERS CONTRIBUTION	11-000-251-592-008-000 BUS OFFICE TRAVEL/COPIER	December Transfers	3,370.98
12/31/24	11-140-100-610-003-000 SUPPLIES - HS	11-000-251-592-008-000 BUS OFFICE TRAVEL/COPIER	December Transfers	1,328.02
12/31/24	11-140-100-610-003-000 SUPPLIES - HS	11-000-291-270-008-001 FSA-BENEFITS	December Transfers	671.98
12/31/24	11-310-100-610-011-000 CAREER TECHNICAL ED	11-000-291-270-008-001 FSA-BENEFITS	December Transfers	2,000.00
The total of all transfers within fund 10 is:				124,470.00

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
12/31/24	20-231-200-100-023-000 TITLE I SUPPORT SALARY	20-231-200-200-023-000 TITLE I FRINGE BENEFITS	Title I Adj	165.00
12/31/24	20-231-200-100-023-000 TITLE I SUPPORT SALARY	20-231-100-101-023-000 TITLE I -SALARY INSTRUC	Title I Adj	2,162.69
12/31/24	20-231-100-106-023-000 SALARIES OF AIDES	20-231-100-101-023-000 TITLE I -SALARY INSTRUC	Title I Adj	4,409.00
The total of all transfers within fund 20 is:				6,736.69

Somerset County Vocational Board of Education Budget Transfers printed on 2/20/2025
Report Includes Effective Dates from Jan 01, 2025 to Jan 31, 2025

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
01/10/2511-140-100-500-016-000	SITE LICENSING	11-000-252-500-016-000	January Transfer	900.00
01/16/2511-310-100-800-060-000	MISC EXPENSES	11-150-100-320-005-000	January Transfers	2,000.00
01/16/2511-310-100-610-011-000	CAREER TECHNICAL ED	11-310-100-610-011-020	January Transfers	300.00
01/16/2511-310-100-640-011-000	TEXTBOOKS - VOCATIONAL	11-310-100-500-010-000	Janaury Transfers	3,500.00
01/16/2511-310-100-610-060-000	ACADEMY SUPPLIES	11-310-100-500-010-000	Janaury Transfers	500.00
01/16/2511-140-100-610-016-000	HIGH SCH TECH SUPPLIES	11-310-100-500-010-000	Janaury Transfers	6,000.00
01/17/2511-000-223-580-003-000	TEACH OOD TRAING HS	11-000-223-390-003-000	January Transfers	1,154.00
01/27/2511-000-251-330-008-000	PURCH. PROF. SVS. - OTHE	11-000-251-610-008-000	January Transfers	500.00
01/28/2511-310-100-500-060-000	ACADEMY OTHER PURCH SERV	11-310-100-800-011-000	January Transfers	200.00
01/29/2511-000-221-500-008-000	MISC PURCH SVC	11-000-251-592-008-000	January Transfers	600.00
01/29/2511-000-221-500-008-000	MISC PURCH SVC	11-000-251-330-008-001	January Transfers	600.00
01/29/2511-000-221-500-008-000	MISC PURCH SVC	11-000-262-520-008-001	January Transfers	600.00
01/29/2511-000-230-334-008-000	ARCHITECTURAL FEES	11-000-262-520-008-001	January Transfers	5,000.00
01/29/2511-000-262-520-008-000	INSURANCE	11-000-262-520-008-001	January Transfers	12,440.00
01/29/2511-000-230-590-008-000	OTHER PURCH SERV (400-50	11-000-262-520-008-001	January Transfers	8,808.25
01/29/2511-000-230-590-008-000	OTHER PURCH SERV (400-50	11-000-266-100-002-001	January Transfers	1,000.00
01/29/2511-000-230-590-008-000	OTHER PURCH SERV (400-50	11-000-218-104-005-001	January Transfers	200.00
01/29/2511-000-230-590-008-000	OTHER PURCH SERV (400-50	11-000-291-241-000-000	January Transfers	4,000.00
01/29/2511-000-230-590-008-000	OTHER PURCH SERV (400-50	11-000-291-260-000-000	January Transfers	7,307.25
01/29/2511-000-221-500-008-000	MISC PURCH SVC	11-000-219-104-005-001	January Transfers	700.00
01/31/2511-000-216-320-005-000	SPEECH/OT/PT/RELATED SVC	11-000-251-592-008-000	January Transfers	1,000.00
01/31/2511-000-218-390-005-000	PURCH. PROF. SVS	11-000-213-300-005-000	January Transfers	4,000.00
The total of all transfers within fund 10 is:				61,309.50

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