



Hanover Township PUBLIC SCHOOLS

2025-2026 Kindergarten Registration

Welcome to the Hanover Township Public Schools! If your child turns five (5) years old on or before October 1, 2025, he/she is eligible to be enrolled in kindergarten for September 2025. Parents/guardians can access and complete the online "pre-registration" forms by clicking [HERE](#) or by visiting our District Website (www.hanovertwpschools.com) and clicking on the "Student Registration" link located on the home page. **Available for your review is the HTPS BOE policy on Entrance Age ([Policy #5112](#)).*

After completing the online pre-registration process, parents/guardians will receive a confirmation email. Once school personnel review the pre-registration form, you will be contacted to schedule a registration appointment. Please review the registration requirements, so you have the required documentation in preparation for this appointment. Scheduling priority will be given to parents/guardians who register by Friday, January 31, 2025. We ask that families make every effort to register their child ASAP so we can begin planning to welcome them into the Hanover Township Public Schools' family.

Current Attendance Zones are as follows (please note: the district is currently in the process of evaluating the zones based on existing/pending housing developments):

Bee Meadow School: East of I-287 and North of Eden Lane

Mountview Road School: West of I-287

Salem Drive School: East of I-287, Eden Lane and South of Eden Lane

*The Board of Education reserves the right to change or modify student attendance zones for the purpose of balancing enrollment and/or other educational reasons.

Please visit our website to become better acquainted with the Hanover Township Public Schools. You will gain valuable insight as to why we are so proud of our schools and are "A Community That Inspires Excellence."

Best regards,
Justin

Justin Toomey, Superintendent



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REGISTRATION REQUIREMENTS

Policy #5111 - Eligibility of Resident/Non-Resident Pupils

- **PROOF OF DOMICILED RESIDENCY** is required at the time of registration. Depending upon your circumstance, the parent/guardian must supply the following documents as listed below:*

- **Primary and Secondary Proof of Ownership for Student Living with Parent/Guardian who is a Hanover Township Homeowner**
 - PRIMARY: Original deed or property tax bill
 - SECONDARY (2 PROOFS REQUIRED): Original of current month or one month prior's utility bill, voter registration card, or other legal mail addressed to your name at your Hanover Township address.

- **Proof of Tenancy for Student Living with Parent/Guardian who is a Hanover Township Renter**
 - Copy of lease PLUS
 - [Landlord Affidavit Form](#) PLUS
 - (2 PROOFS REQUIRED): Original of current month or one month prior's utility bill, voter registration card, or other legal mail addressed to your name at your Hanover Township address.

- **Proof that Student and Parent/Guardian are Living with Other Family/Friend who is a Hanover Township Homeowner**

Documentation from Homeowner:

 - [Residency Affidavit](#) PLUS
 - Original homeowner's deed or property tax bill PLUS
 - (2 PROOFS REQUIRED): Original of current month or one month prior's utility bill, voter registration card, or other legal mail addressed to your name at your Hanover Township address.

- Documentation from Parent/Guardian of student:
 - Bank statement PLUS
 - Bill, pay stub, or other legal mail addressed to your name at your Hanover Township address.

- **Proof that Student and Parent/Guardian Living with Other Family/Friend who is a Hanover Township Renter**

Documentation from Homeowner:

 - [Residency Affidavit](#) PLUS
 - [Landlord Affidavit Form](#) PLUS
 - Renter's copy of lease PLUS



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- (2 PROOFS REQUIRED): Original of current month or one month prior's utility bill, voter registration card, or other legal mail addressed to your name at your Hanover Township address.

Documentation from Parent/Guardian of student:

- Bank statement PLUS
 - Bill, pay stub, or other legal mail addressed to your name at your Hanover Township address.
- **Proof that Student and Parent/Guardian are Temporarily Domiciled in Hanover Township**
 - [Mc-Kinney Vento Residency Information Form](#)
 - **Additional documentation is required for the following circumstances:**
 - If Parents/Guardians live at more than one residence, regardless of which parent has legal custody, court documentation of the custody agreement must be supplied. If a legal custody agreement does not exist, Forms [218A](#) and [218B](#) must be completed.
 - If Guardian for a student with parents who do not reside in Hanover Township, Landlord Affidavit, Residency Affidavit, and Non-Resident Parent/Guardian Affidavit must be completed. Forms are available at the Administrative Office.

****PLEASE NOTE: During your registration appointment, the School Team will go through this process with you to ensure you have all necessary forms to complete and submit.***



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DOCUMENTATION REQUIREMENTS

Please note that some documents are not required to start the initial registration process. However, **ALL** of the applicable documents listed below **ARE** required to complete the registration process.*

- Original Birth Certificate
- [Student Medical Packet](#)
 - If your child is entering kindergarten, please fill out the forms based on their 5 year old checkup. If they have not yet had their 5 year old checkup, please submit at least their immunization records to date.
 - For all other grade levels, please fill out the forms based on their most recent physical, but must be within a year of starting school.
- Proof of Residency (3 proofs of residency are required)
- Photo Identification for Parent/Guardian 1
- [Landlord Affidavit Form](#) (if applicable)
- [Records Request Form](#)
- Transcripts/Report Cards (required for placement at middle school)
- Transfer Card (if transferring from another district within New Jersey)
- If Parents/Guardians live at more than one residence, regardless of which parent has legal custody, court documentation of the custody agreement must be supplied. Form [218A](#) must be completed.
 - If a legal custody agreement does not exist, Forms [218A](#) and [218B](#) must be completed.
- Copy of student's IEP (if applicable) - If your child is currently being evaluated for or has an IEP, please submit a copy.
- [Release of Information Form](#) (FOR CHILDREN WITH IEP ONLY)
- Copy of student's 504 Plan (if applicable)

****PLEASE NOTE: During your registration appointment, the School Team will go through this process with you to ensure you submit all necessary documents.***