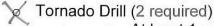
RCS School Emergency Drills

Documentation Form for the 2024-25 school year

This form must be completed for each drill, remember to check the type of drill. Upon completion of each drill, please email Lynn Singer (lsinger@rochester.k12.mi.us) your signed drill report. Drill reports will be posted to the RCS website within 5 days of drill completion where they will remain posted for 3 years.

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- Fire Drill (5 required)
 - 3 must be completed by December 1, 2024
 - There must be a "reasonable" interval between each drill.



- At least 1 must be completed during the month of March 2025
- Lock Down/Shelter in Place Drill (3 required)
 (Drills in which the occupants are restricted to the interior of the building)
 At least 1 drill must be completed by December 1, 2024 and
 At least 1 drill must be completed after January 1, 2025
- *At least 1 of the drills is required to be conducted during lunch, recess, or at another time when a significant number of students are gathered but not in the classroom.

Time of Drill \mathbb{Z} Standard Class Change Recess Other Events Please explain: Name of Reporting School: Date of Drill: Time drill was held: (am/pm) Exact time required to evacuate/shelter/secure: This report is for emergency drill # Total Participants Remarks: the school principal/designee acknowledging the completion of the drill Printed name of the individual in charge of conducting the drill, if it is not the school principal