



HUMAN RESOURCES

MEMORANDUM

TO: All Certificated Employees
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 26, 2024
RE: 2025-2026 Voluntary Transfer Requests

This notification is to provide all Tracy Unified School District certificated staff with an opportunity to request a transfer/reassignment for the 2025/2026 school year, pursuant to the current master agreement.

If you are interested in a transfer to another site, please submit your request by clicking here: [Voluntary Transfer Request Form](#). Transfer Requests must be submitted on or before March 1, 2025.

Specific requests for changes in assignment and/or grade levels at your current site should be discussed with your site administrator. Site administrators retain autonomy to assign staff at their respective sites.

A request for transfer may be withdrawn at any time prior to official notification of transfer approval.

Additional information or comments may be entered at the bottom of the form.



[Voluntary Transfer Form](#)