



# Tri-Valley Board of Education MINUTES

February 13, 2025 / 5:30 p.m. / Regular Meeting

## **BOARD MEMBERS:**

Steve Barr, Betsy Brocklehurst, Andrea Collet, Luke Davis, Scott Ford

## **ROLL CALL:**

ALL PRESENT

## **ADOPTION OF AGENDA:**

### **Resolution #25-38**

Motion was made by Mr. Davis, seconded by Mr. Barr, to approve the regular agenda as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

## **PUBLIC PARTICIPATION:**

None

## **PRESENTATION BY MICHELE RICHARDS & STUDENTS-THANKS-A-LATTE CAFÉ**

This café has been operational for 3 years at the HS. Students learn to plan and budget a grocery list for the café. They shop for items, and prepare drinks for staff and students. Students are paid with simulated checks to learn banking and personal budgeting skills.

## **ADDENDUM:**

### **BOARD PRESIDENT:**

### **PERSONNEL REPORT-ADMINISTRATIVE:**

### **Issue Administrative Contract to Superintendent-Kirk A. Henderson**

#### **Resolution #25-39**

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to issue a three-year contract to *Kirk A. Henderson* as Superintendent of the Tri-Valley Local School District, beginning August 1, 2025, and continuing through July 31, 2028. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried. Mr. Henderson added that he is looking forward to moving to the district as soon as possible. He congratulated Mr. Neal on his many years of service to the district.

\* A short reception was had to allow meeting attendees to meet Mr. Henderson.

\* Board President, Mr. Ford, thanked Superintendent, Mr. Neal for his service to the district and staff for their assistance with the superintendent search in various areas: Ryan Smith, Tanya Lindsley, Jared Hindel.

**TREASURER'S REPORT:**

**Approve Minutes-Organizational & Regular Meetings January 9, 2025 & Special Meetings-  
January 20, 23, 29, 30 & February 6, 2025**

**Resolution #25-40**

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the minutes from the Organizational and Regular Meetings of January 9, 2025, and Special Meetings of January 20, 23, 29, 30, and February 6, 2025, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Financial Report-December 2024**

**Resolution #25-41**

Motion was made by Dr. Collet, seconded by Mrs. Brocklehurst to approve the Financial Report for December 2024, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Payment-Amazon Business**

**Resolution #25-42**

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the payment to Amazon Business for \$31.06 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**PERSONNEL REPORT:**

**ADMINISTRATIVE:**

**Approve Addendum to Administrative Contract-John Harris**

**Resolution #25-43**

Motion was made by Mr. Ford, seconded by Mr. Barr to approve the addendum to John Harris's administrative contract as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**CERTIFIED:**

**Accept Certified Retirement-Christine Thornsley**

**Resolution #25-44**

Motion was made by Dr. Collet, seconded by Mr. Davis to accept the retirement request of *Christine Thornsley*, Language Arts Instructor at the Middle School, effective May 31, 2025. Mrs. Thornsley has served the Tri-Valley School District for 31 years. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Unpaid Leave Requests-Certified Staff**

**Resolution #25-45**

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the unpaid leave requests for the following certified staff:

- a. *Amber Dittmar*, Teacher at AE, 3 days, Feb. 7, 14 & Mar. 21, 2025.
- b. *Brenda Moran*, Teacher at NE, 3 days, Jan. 17 & Feb 6-7, 2025.
- c. *Jennifer Parker*, Teacher at AE, 4 days, Feb.3-6, 2025.
- d. *Amy Kennedy*, Teacher at NE, 4 days, Feb. 25-28, 2025.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**CLASSIFIED:**

**Issue Classified Contract-Jeana Boyd**

**Resolution #25-46**

Motion was made by Dr. Collet, seconded by Mr. Davis to issue a one-year limited contract for the remainder of the 2024-2025 school year to *Jeana Boyd*, part-time Assistant Cook (3.0 hrs.) at Nashport Elementary, beginning February 18, 2025, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Issue Classified Contract-Kristine Offinger**

**Resolution #25-47**

Motion was made by Mr. Davis, seconded by Mr. Barr to issue a one-year limited contract for the remainder of the 2024-2025 school year to *Kristine Offinger* as a part-time Assistant Cook (3.0 hrs.) at Frazeyburg Elementary, beginning February 18, 2025, pending verification of all license requirements, background checks and years of experience calculations. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Unpaid Leave Requests-Classified Staff**

**Resolution #25-48**

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the unpaid leave requests for the following classified staff:

- a. *Cortney Crabtree*, Spec. Ed. Asst. at TVHS, 1 day, Jan. 7, 2025.
- b. *Shelley Douglas*, Asst. Cook at TVMS, 2 days, Dec. 4-6, 2024.
- c. *Shelley Douglas*, Asst. Cook at TVMS, 2 days, Jan. 8-9, 2025.
- d. *Lori Fisher*, Asst. Cook at DE, 3 ½ day, Jan. 1 & 29-31, 2025.
- e. *Barbara Jennings*, Secretary at TVHS, 3 days, April 14-15 & 22, 2025.
- f. *Nicole Matchett*, Spec. Ed. Asst. at TVMS, 5 days, April 28-May 2, 2025.
- g. *Jamie McClintock*, Asst. Custodian at FE, 5 ½ days, Jan. 14, 21, 28, 29-31, 2025.
- h. *Jamie McClintock*, Asst. Custodian at FE, 1 day, Feb. 3, 2025.
- i. *Kim Prince*, Secretary at DE, 2 days, Jan. 24 & 27, 2025.
- j. *Kim Prince*, Secretary at DE, 5 days, March 17-21, 2025.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**SUPPLEMENTAL:**

**Accept Supplemental Resignation-Wesley Stotts**

**Resolution #25-49**

Motion was made by Mr. Barr, seconded by Mrs. Brocklehurst to accept the supplemental resignation of *Wesley Stotts* as the Clay Target League Volunteer Advisor for the 2024-2025 school year. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Coaches for Spring Sports Season-2024-2025**

**Resolution #25-50**

Motion was made by Mrs. Brocklehurst, seconded by Mr. Davis to approve the following coaches for the 2024-2025 spring sports season:

**Baseball**

Varsity Assistant - Robert Spillman  
Vol. Varsity Assistant - Tyler McGee  
JV Head Coach - Logan Scott  
Vol. JV Assistant - Kaden Lawler

**Track**

HS Assistant - Leticia Sauerbrey  
HS Assistant - Cheryl Antill  
MS Girls Head Coach - Ellen Reed  
MS 1/2 time Assistant - Cheryl Antill

**Softball**

Varsity Assistant - Doug Ross  
JV Head Coach - Morgan Bryant

**Clay Target League**

Volunteer Head Coach - Jared Dosch  
Volunteer Assistant - Marion Lazar  
Volunteer Assistant - Elicia Brooks  
Volunteer Assistant - Bill Brooks

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**SUPERINTENDENT'S REPORT:**

Bullying Report Update -Mr. Neal: Every February, the report is provided to the Board of Education for those incidents that reach the district level.

**Approve Professional Leave Requests**

**Resolution #25-51**

Motion was made by Mr. Barr, seconded by Dr. Collet to approve all professional leave requests as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Accept Service Agreement-Ohio Valley Educational Service Center**

**Resolution #25-52**

Motion was made by Mrs. Brocklehurst, seconded by Mr. Davis to accept the Ohio Valley Educational Service Center (OVESC) Service Agreement for two Health School Advocates for the 2024-2025 school year as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried. Dr. Collet asked if they are nurses. Mr. Neal replied that they are.

**Authorize Organization Memberships-OHSAA & O.E.P.I**

**Resolution #25-53**

Motion as made by Dr. Collet, seconded by Mrs. Brocklehurst to authorize continued memberships with the following organizations for 2025-2026 school year:

1. Ohio High School Athletic Association
2. Ohio Education Policy Institute (O.E.P.I.)

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Accept Memorandum of Understanding-Stark State College**

**Resolution #25-54**

Motion was made by Mr. Barr, seconded by Mr. Ford to approve the Memorandum of Understanding with Stark State College for the 2025-2026 school year as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Service Agreement-PowerSchool-Applicant Tracking**

**Resolution #25-55**

Motion as made by Dr. Collet, seconded by Mr. Davis to approve the service agreement with PowerSchool-Applicant Tracking, for the 2025-2026 school year as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Approve Tri-Valley District Calendars- 2025-2026 & 2026-2027**

**Resolution #25-56**

Motion was made by Mrs. Brocklehurst, seconded by Dr. Collet to approve the Tri-Valley District Calendar as presented for the 2025-2026 and 2026-2027 school year, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried. Mr. Ford- the start date is early next year. Dr. Collet- the early start is due to the fair. Mr. Neal- a lot goes into the district calendar and both the TVEA & OAPSE associations have been great to work with.

**Approve Purchase of School Buses**

**Resolution #25-57**

Motion was made by Mr. Davis, seconded by Mr. Barr to approve the purchase of two new 78-passenger Thomas Saf-T-Liner C2 conventional school buses from Ohio Machinery Company, DBA Complete Bus and Specialty Vehicles, as presented, for a total of \$269,364. School buses were bid through Ohio Mid-Eastern Regional Education Service Agency (OME-RESA) pursuant to Tri-Valley School Board Resolution #25-3 (J) and O.R.C 3327.08. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried. Mr. Neal- the bus fleet is in great shape. Mr. Strohacker- tried to beat price increases. Dr. Collet- asked for number of buses in the fleet. Mr. Strohacker- 28 on routes, a total of 35 buses in the fleet.

**Approve TV Softball Midnight Madness Event**

**Resolution #25-58**

Motion was made by Mr. Ford, seconded by Dr. Collet to approve the TV Softball Team to participate in the First Annual Softball Midnight Madness event to be held at the TVHS, February 16, 2025, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**Accept Donations**

**Resolution #25-59**

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to accept the following donations as presented:

<b><u>From:</u></b>	<b><u>To:</u></b>	<b><u>Amount:</u></b>	<b><u>Purpose:</u></b>
Farm Credit Mid-America	TVHS	\$1,500.00	FFA
Vensil & Chute Funeral Home	TVHS	\$ 250.00	National Honor Society
McDonald's Greenhouse	TV Junior Class	\$ 50.00	Prom Sponsor
Lindsley's Banquet Barn	TV Junior Class	\$ 50.00	Prom Sponsor
Dresden PTO	Dresden Elem.	\$2,272.50	AR reward trip to movies
Nashport PTO	Nashport Elem.	\$4,085.00	Field day expenses
Thomas Sieber	Eva Sieber Fund	\$1,000.00	Senior Service Award

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**BOARD PRESIDENT**

**Approve Addendum to Superintendent's Contract-Mark Neal**

**Resolution #25-60**

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the addendum to the Superintendent's current contract as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

**EXECUTIVE SESSION**

**Resolution #25-61**

Motion was made by Mr. Barr, seconded by Mrs. Brocklehurst to enter into Executive Session to consider the appointment/employment of a public employee. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Time entered into Executive Session: 6:07 p.m.

Time Executive Session Ended: 8:02 p.m.

**ADJOURNMENT:**

**Resolution #25-62**

Motion was made by Mr. Davis, seconded by Dr. Collet to adjourn the meeting at 8:02 p.m. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

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**PRESIDENT**

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**TREASURER**

*The next Board of Education meeting will be held Thursday, March 13, 2025 at 5:30 p.m.*