

# Dual Enrollment Checklist

DE CONTRACT COMPLETED & TURNED IN TO ASSIGNED COUNSELOR

BY: **MARCH 31st, 2025**



## FOLLOW THESE STEPS IN ORDER:



### VIEW ALPHARETTA DUAL ENROLLMENT PRESENTATION

- Link to presentation: [AHS Dual Enrollment Presentation](#)
- Also linked on AHS Counseling Website: [AHS Counseling Website](#)



### COMPLETE DE INTEREST FORM

- Link to DE Interest Form: [Dual Enrollment Interest Form](#)
- AHS is making the Dual Enrollment contract accessible through Infinite Campus. Students will receive an email when contract is uploaded and directions to complete contract will be attached after filling out the form. Please allow 24 hrs for contract to be uploaded.



### COMPLETE CONTRACT & FUNDING APPLICATION

- Contracted signed by student and parent/guardian in Infinite Campus by **March 31st, 2025**.
  - List planned DE courses in contract. GAFutures funding approved DE courses [here](#).
- Completed on [www.gafutures.org](http://www.gafutures.org), Parent Signature Required
- Linked Directions: [Funding Application Directions](#)



### BOOK MEETING WITH ASSIGNED COUNSELOR ALL STEPS ABOVE MUST BE COMPLETED BEFORE SCHEDULING!!!

- Assigned counselor will review DE Contract and Funding Application (Links Below)
  - **A-Coh: Ms. Crosby**
  - **Lu-Per: Ms. Graham**
  - **Coi-Haq: Ms. Proksa**
  - **Pes-Sha: Ms. Taylor**
  - **Har-Lo: Ms. Longstreth**
  - **She-Z: Ms. Bolt**



### APPLY TO THE COLLEGE(S)

- Use **personal e-mail** to apply & check each college's DE application deadlines. (Links Below)
  - [Auburn First](#)
  - [Georgia State Perimeter \(Alpharetta Campus\)](#)
  - [Georgia Tech](#)
  - [Kennesaw State University](#)
  - [Gwinnett Technical College](#)
  - [Toccoa Falls College](#)

## ADDITIONAL RESOURCES

- **Sending Transcripts:** via [www.gafutures.org](http://www.gafutures.org) to college(s) you apply to. [\[linked directions\]](#)
- [Dual Enrollment Course Catalog](#)
- [Dual Enrollment FAQs](#)
- You can send AP Scores to colleges for dual enrollment through [www.collegeboard.org](http://www.collegeboard.org)