

Tacoma Public Schools

Head Start Policy Council



Policy Council Meeting Minutes – June 11, 2024

Meeting called to order at 10:08 a.m.

Roll Call - The following sites were represented at the meeting:

19 sites with elected members, 11 sites in attendance (58%)

- Arlington (Rep.)
- Birney (Rep.)
- Downing (Rep.)
- Edison (Rep., M.A.L)
- Franklin (Rep.)
- Manitou (Rep.)
- Mann (Rep.)
- Travis (W.S.A. Rep)
- Whitman (Rep.)
- Willard (Rep., Vice Chair)
- Madison – PC Chair

Last Month's Minutes

Rep. Woolf from Mann made a motion to approve May's minutes. The motion was seconded by Rep. Pierce from Birney. The motion was approved.

Director's Report

Relocation Updates: Most of the Head Start leadership team has made the transition to the new location (Central Administration Building). Willard and Madison still have a secretary at the buildings to help close things out.

WSA Director's Retreat: Director will attend the WSA retreat in Leavenworth July 16-18. The cost of this will be covered out of the training fund.

Looking Ahead: Leadership will be reviewing the new Performance Standards and determining if any changes need to happen within our policies and procedures. We will also need a new location for Policy Council meetings since Willard and Madison are no longer an option. We are looking at possibly using the PDC or having meetings be virtual.

Budget Report:

A report showing non-discretionary (salaries and benefits), discretionary (supplies and services), and the training budget was shared with members along with the credit card report.

CLASS Scores

Bright Spark completed the post observations (spring observations). The pre-assessment (fall assessment) was foundational to show what needed work and the post assessment shows the growth. Positive behavior management in the classroom is reflected in our scores. 6.3 is above the national average. Classroom scores went up in areas that were focused on in trainings.

Component Reports

Health— 56% of families have an up-to-date exam and 58% have an up-to-date dental exam. Exams are good for 12 months. Continue to work on follow-up referrals.

Family-Community – Thank you to families for participating in meetings and setting family goals. We appreciate your partnership with us this year.

Education – Thank you for your working with your child with learning activities at home and partnering with us to help your child obtain school readiness goals.

In-kind Challenge

Shout out to Travis and Stanley for their in-kind for the year. We will be looking for those sites that struggled this year to hopefully turn things around next year.

Meeting adjourned

Meeting adjourned at 10:40 a.m.