



HIGHLINE
P U B L I C S C H O O L S

FINANCIAL REPORTS

November 2024

Submitted by:

**Andrew Burgess
Controller**

Reviewed & Approved by:

**Jackie Bryan
Chief Financial Officer**

Jackie Bryan
Signature Jackie Bryan (Feb 10, 2025 15:49 PST) **Date**

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MEMORANDUM

To: School Board of Directors
Dr. Ivan Duran, Superintendent
From: Andrew Burgess, Controller
CC: Jackie Bryan, Chief Financial Officer
Date: February 12, 2025
RE: November 2024 Financials

Enrollment Report

November's enrollment average was 17,672 FTE, which was 142 FTE more than October.

Running Start enrollment decreased 10 FTE from October to November.

In November, Highline's Open Doors {1418} Program enrollment decreased 15 FTE from October.

ALE enrollment decreased 13 FTE from October to November.

In the CTE program, Highline had 20 more FTE in middle and high schools combined, compared to the prior month. This was due to a 19 FTE increase in middle schools, and a 1 FTE increase in high schools. This month, the Skill Center average was 6 FTE higher than the October average.

In November, Highline had 391 more FTE identified, compared to October, for the Bilingual Program. This is common for the first quarter of the school year, as more students are identified and served through this program. Highline averaged 1 more exit-eligible FTE in November compared to October.

Special Education enrollment in November was 24 FTE fewer than October. Special Education enrollment in October will be corrected in subsequent months, as is typical and allowed by districts across the state.

General Fund

Revenue collections for the month of November totaled \$19.3 million. Expenditures in the General Fund totaled \$30.9 million for the month. Higher expenditures than revenue decreased the fund balance by \$11.7 million. The unassigned fund balance was \$23.9 million. The balance sheet shows that the total ending fund balance at the end of November was \$45.9 million.

22.5% of budgeted revenue for the year was received through November, compared to 22.9% this same time last year; a difference of 0.4%. As for expenditures, 22.7% of the budgeted amount for the year has been spent, compared to 22.8% this same time last year; a difference of 0.1%.

Capital Projects Fund

Interest earned in the Capital Projects Fund totaled a little over \$659,000 for November. Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2024-25 fiscal year. Of the approximately \$11.1 million in expenditures in November, the majority was the \$7.8 million in spending for Tyee construction project costs, and \$1.2 million for Evergreen. The Capital Projects Fund balance at the end of November was \$145.9 million.

Debt Service Fund

The Budget Status Report shows Highline collected \$3.5 million in property tax and earned about \$82,000 in interest in November in the Debt Service Fund. The next bond payments are scheduled for December. The fund balance increased to \$45.3 million.

ASB Fund

Total revenues collected for the month was almost \$37,000, with expenditures reaching about \$26,000. The fund balance increased by nearly \$11,000, accordingly, for the month of November. The ending total ASB fund balance was about \$1.3 million.

Transportation Vehicle Fund (TVF)

The TVF earned \$11,678 in interest. The fund balance for November was \$3.2 million.

Investment Earnings

Investment earnings in November totaled \$867,027. The interest rate in November was 4.48%, 4 basis points higher compared to October.

BOARD ENROLLMENT REPORT

November 2024

Student Enrollment Details Per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,240	1217	-23
Grade 1	1,270	1345	75
Grade 2	1,257	1325	68
Grade 3	1,259	1293	34
Grade 4	1,203	1282	79
Grade 5	1,182	1227	45
Grade 6	1,217	1205	-12
Grade 7	1,111	1135	24
Grade 8	1,095	1122	27
Grade 9	1,253	1348	95
Grade 10	1,422	1406	-16
Grade 11	1,234	1291	57
Grade 12	1,307	1257	-50
Total K-12 less Running Start, Dropout, ALE	16,050	16,454	404
Total K-12 (BEA Resident FTE Enrollment)	17,157	17,672	515

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	470	540	70
Vocational (CTE)	55	61	6
Total Running Start	525	601	76

Dropout Reengagement (Open Doors 1418)	Projected FTE	Difference
Academic (Non CTE)	234	-206

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	96	63	-33
Grades 7-8 ALE	42	45	3
Grades 9-12 ALE	210	302	92

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	90	82	-8
Grades 9-12 CTE Exploratory	638	724	86
Grades 9-12 Skill Centers	450	529	79
Total CTE & Skill Center	1,178	1,335	157

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,846	3,826	-20
Eligible Grade 7 - Grade 12 Students	2,679	2,867	188
Eligible Exited Students	342	412	70

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	302	284	-18
Age K-21 Resident Special Education LRE1	1,996	1,746	-250
Age K-21 Resident Special Education Other	775	598	-177

Highline School District No. 401
General Fund
Budget Status Report
For the Period Ended November 30, 2024

		2024-25	Actual	Actual		Percent
<u>REVENUES</u>		<u>Budget</u>	<u>For Month</u>	<u>For Year</u>	<u>Encumbrance</u>	<u>of Budget</u>
1000	Local Taxes	\$ 56,102,897	\$ 3,014,546	\$ 24,391,940		43.5%
2000	Local Nontax	10,117,100	189,783	1,489,356		14.7%
3000	State, General Purpose	196,191,719	9,831,714	43,180,962		22.0%
4000	State, Special Purpose	89,062,735	4,081,202	17,219,293		19.3%
5000	Federal, General Purpose	-	-	-		0.0%
6000	Federal, Special Purpose	32,317,768	2,070,230	2,841,634		8.8%
7000	Revenues From Other Districts	950,000	-	-		0.0%
8000	Other Agencies & Associations	5,945,544	68,225	473,888		8.0%
9000	Other Financing Sources	7,241,250	-	-		0.0%
TOTAL REVENUES		\$ 397,929,013	\$ 19,255,700	\$ 89,597,073		22.5%

<u>EXPENDITURES</u>						
00	Regular Instruction	\$ 200,688,637	\$ 15,141,569	\$ 45,544,698	\$ 8,197,746	26.8%
10	Federal Special Purpose (ESSER)	-	(807,825)	-	-	0.0%
20	Special Education	62,846,989	6,134,445	16,377,086	3,278,253	31.3%
30	Vocational Education	9,989,886	738,638	2,191,065	531,551	27.3%
40	Skills Center	6,533,301	487,853	1,403,810	184,899	24.3%
50&60	Compensatory Education	41,684,606	2,890,200	8,636,133	446,851	21.8%
70	Other Instructional Programs	5,265,692	164,764	401,314	295,664	13.2%
80	Community Services	3,688,817	329,618	1,062,275	147,169	32.8%
90	Support Services	73,943,347	5,826,720	16,206,955	15,883,707	43.4%
TOTAL EXPENDITURES		\$ 404,641,275	\$ 30,905,982	\$ 91,823,336	\$ 28,965,840	29.9%

Other Uses - Transfers to other funds	\$ -	\$ -	\$ -
Revenues Over (Under) Expenditures	\$ (6,712,262)	\$ (11,650,282)	\$ (2,226,262)

BEGINNING FUND BALANCE	\$ 48,524,095	\$ 48,090,442
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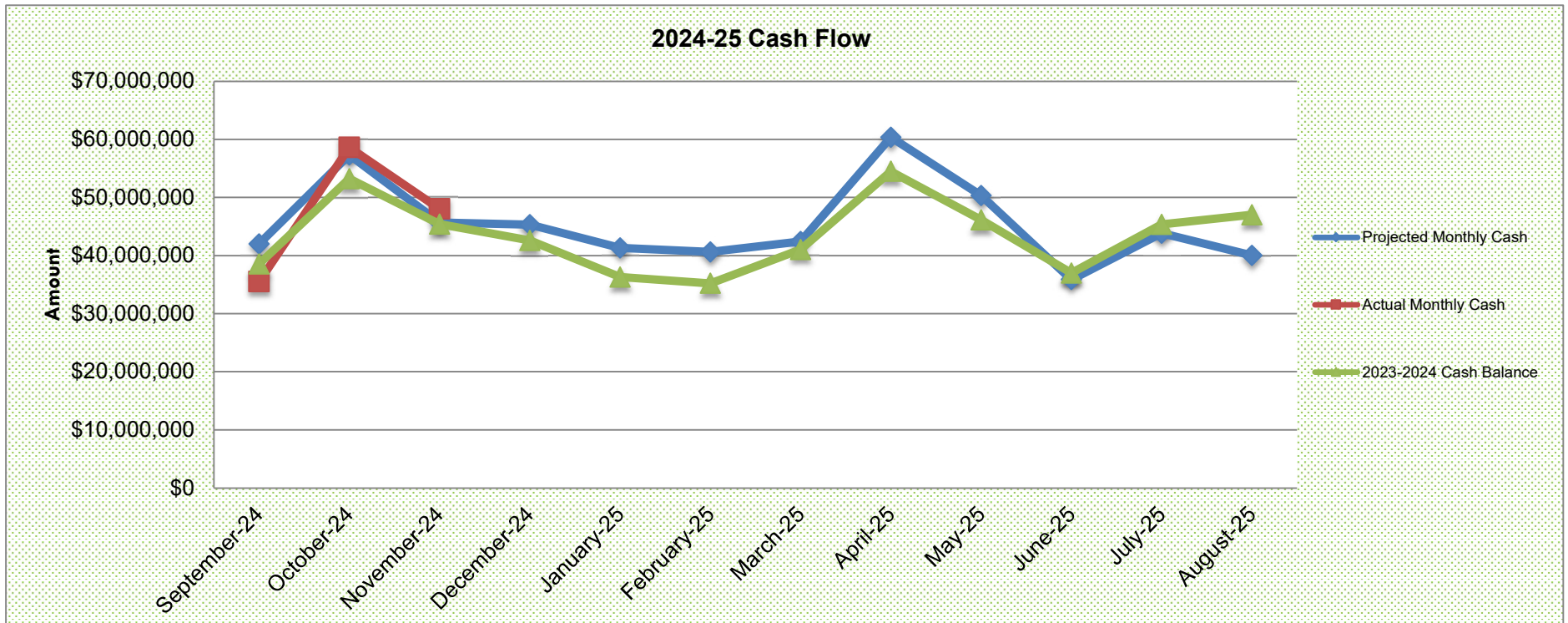
ENDING FUND BALANCE ACCOUNTS

2821 Restricted for Carryover of Restricted Rev	\$ 2,100,000	\$ 2,060,309
2823 RESTRICTED FOR TRANS TO KINDER	-	177,642
2825 Restricted for Skills Center	1,095,577	1,305,309
2828 Restricted for Food Service	3,609,980	4,156,038
2830 Restricted for Debt Service	-	-
2840 Nonspendable Fund Balance-Inventory	215,336	158,275
2850 Restricted for Uninsured Risks	500,000	500,000
2870 Committed to Other Purposes	5,000,000	7,500,000
2888 Assigned to Other Purposes	3,000,000	6,133,292
2890 Unassigned Fund Balance	26,290,940	23,873,315
TOTAL ENDING FUND BALANCE	\$ 41,811,833	\$ 45,864,179

Highline School District No. 401
Balance Sheet
As of November 30, 2024
General Fund

Cash on Hand	\$	218,858	
Cash on Deposit with County	\$	54,584,899	
Warrants Outstanding	\$	(6,782,022)	
Accounts Receivable	\$	1,061,645	
Taxes Receivable	\$	1,833,641	
Inventory	\$	206,597	
Prepaid Expenses	\$	3,967,223	
Cash with Trustee (SUI)	\$	-	
			\$ 55,090,842
Accounts Payable	\$	908,385	
Payroll and Benefits Liabilities	\$	6,483,784	
Taxes and Other Deferred Revenues	\$	1,834,493	
			\$ 9,226,662
Restricted Fund Balance	\$	8,199,298	
Nonspendable Fund Balance	\$	158,275	
Committed Fund Balance	\$	7,500,000	
Assigned to Other Purposes	\$	6,133,292	
Unassigned Fund Balance	\$	23,873,315	
			\$ 45,864,179

Highline School District No. 401
General Fund
2024-25 Cash Flow
As of November 30, 2024



Highline School District No. 401
Three-Year Comparison of Revenues By Funding Source
As of November 30, 2024
Year To Date

Major Revenue		2022-23 Budget	2022-23 Year to Date	% of budget received YTD**	2023-24 Budget	2023-24 Year to Date	% of budget received YTD**	2024-25 Budget	2024-25 Year to Date	% of budget received YTD**
1000	Local Taxes	\$ 52,106,561	\$ 22,929,048	44.00%	\$ 55,727,873	\$ 25,234,620	45.28%	\$ 56,102,897	\$ 24,391,940	43.48%
2000	Local Support	8,274,950	\$ 957,356	11.57%	10,645,995	\$ 1,334,237	12.53%	10,117,100	\$ 1,489,356	14.72%
3000	State Apportionment	185,598,980	\$ 40,850,943	22.01%	189,781,919	\$ 41,787,236	22.02%	196,191,719	\$ 43,180,962	22.01%
4000	State Grants	69,462,409	\$ 13,672,148	19.68%	76,527,175	\$ 15,118,844	19.76%	89,062,735	\$ 17,219,293	19.33%
5000	Federal Grants - General Purpose	-	\$ -	0.00%	-	\$ -	0.00%	-	\$ -	0.00%
6000	Federal Grants - Special Purpose	80,115,233	\$ 2,712,948	3.39%	39,981,377	\$ 5,091,688	12.74%	32,317,768	\$ 2,841,634	8.79%
7000	Other School Districts	950,000	\$ -	0.00%	1,220,000	\$ 29,518	2.42%	950,000	\$ -	0.00%
8000	Other Entities	2,535,965	\$ 1,229,757	48.49%	6,965,107	\$ 811,928	11.66%	5,945,544	\$ 473,888	7.97%
9000	Other Financial Resources	12,292,058	\$ -	0.00%	9,874,361	\$ -	0.00%	7,241,250	\$ -	0.00%
		\$ 411,336,156	\$ 82,352,199	20.02%	\$ 390,723,807	\$ 89,408,072	22.88%	\$ 397,929,013	\$ 89,597,073	22.52%

**1 month = 8.33%
of budget

Highline School District No. 401
Three-Year Comparison of Expenditures By Object
As of November 30, 2024
Year To Date

Expenditure by State Object		2022-23 Budget	2022-23 Year to Date	% of budget expended YTD**	2023-24 Budget	2023-24 Year to Date	% of budget expended YTD**	2024-25 Budget	2024-25 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 169,241,364	\$ 39,953,244	23.61%	\$ 168,206,691	\$ 41,899,840	24.91%	\$ 179,246,523	\$ 43,191,495	24.10%
3	Salaries - Classified Employees	70,744,893	\$ 15,811,249	22.35%	74,130,197	\$ 17,159,808	23.15%	77,528,575	\$ 17,900,283	23.09%
4	Employee Benefits and PY Taxes	89,340,308	\$ 20,243,059	22.66%	87,105,930	\$ 19,850,878	22.79%	89,982,384	\$ 20,755,931	23.07%
5	Supplies, Inst. Resources	28,165,663	\$ 3,396,697	12.06%	22,672,896	\$ 3,003,956	13.25%	20,085,782	\$ 2,005,520	9.98%
7	Purchase Services	59,423,404	\$ 8,874,387	14.93%	39,201,694	\$ 7,016,601	17.90%	37,596,070	\$ 7,947,021	21.14%
8	Travel	145,525	\$ 86,142	59.19%	275,503	\$ 32,453	11.78%	151,941	\$ 23,087	15.19%
9	Capital Outlay	885,000	\$ 275,852	31.17%	50,000	\$ 373,672	747.34%	50,000	\$ -	0.00%
		\$ 417,946,157	\$ 88,640,631	21.21%	\$ 391,642,911	\$ 89,337,209	22.81%	\$ 404,641,275	\$ 91,823,336	22.69%

**1 month = 8.33%
of budget

Highline School District No. 401
Capital Projects Fund
Budget Status Report
For the Period Ended November 30, 2024

		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
REVENUES							
1000	Local Taxes	\$ -	\$ 7,047	\$ 36,111		0.0%	\$ (36,111)
2000	Local Nontax	6,704,973	659,126	2,463,972		36.7%	4,241,001
3000	State, General Purpose	-	-	-		0.0%	-
4000	State, Special Purpose	17,794,845	-	3,075,349		17.3%	14,719,496
5000	Federal, General Purpose	-	-	-		0.0%	-
6000	Federal, Special Purpose	-	-	-		0.0%	-
7000	Revenues From Other Districts	-	-	-		0.0%	-
8000	Other Agencies & Associations	-	-	-		0.0%	-
9000	Other Financing Sources	138,000,000	-	1,250,230		0.9%	136,749,770
TOTAL REVENUES		\$ 162,499,818	\$ 666,172	\$ 6,825,662		4.2%	\$ 155,674,156
EXPENDITURES							
10	Sites	\$ 2,855,817	\$ 13,617	\$ 1,562,142	\$ -	54.7%	\$ 4,417,959
20	Buildings	227,764,654	11,072,321	47,254,927	9,657,755	25.0%	170,851,972
30	Equipment	17,275,511	-	42,239	-	0.2%	17,233,272
40	Energy	320,000	-	-	-	0.0%	320,000
50	Sales & Lease Expenditures	4,000	1,893	5,693	-	142.3%	(1,693)
60	Bond Issuance Expenditures	1,317,525	-	-	-	0.0%	1,317,525
90	Debt Expenditures	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 249,537,507	\$ 11,087,831	\$ 48,865,001	\$ 9,657,755	23.5%	\$ 194,139,036
Other Uses - Transfers to Other Funds		\$ 7,241,250	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ (94,278,939)	\$ (10,421,658)	\$ (42,039,339)			
BEGINNING FUND BALANCE		\$ 145,495,264		\$ 187,967,375			
ENDING FUND BALANCE ACCOUNTS							
GL 861 Restricted from Bond Proceeds		\$ 14,374,203		\$ 97,273,429			
GL 862 Restricted from Levy Proceeds		\$ 4,061,770		\$ 11,456,265			
GL 863 Restricted for State Proceeds		\$ -		\$ -			
GL 864 Restricted from Federal Proceeds		\$ -		\$ -			
GL 865 Restricted from Other Proceeds		\$ -		\$ 5,020,257			
GL 870 Committed to Other Purposes (Waskowit		\$ -		\$ 6,607,266			
GL 889 Assigned to Fund Purposes		\$ 32,780,352		\$ 25,570,819			
GL 890 Unassigned		\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 51,216,325		\$ 145,928,036			

Highline School District No. 401
Balance Sheet
As of November 30, 2024
Capital Projects Fund

Cash on Deposit with County	\$	155,519,389	
Warrants Outstanding	\$	(8,641,207)	
Impaired Investments	\$	58,223	
Taxes Receivable	\$	63,681	
Accounts Receivable	\$	-	
			\$ 147,000,087
Accounts Payable	\$	252,297	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	752,369	
Sales Tax Payable	\$	-	
Deferred Revenue Taxes Receivable	\$	63,681	
			\$ 1,072,050
Restricted From Bond Proceeds	\$	97,273,429	
Restricted From Levy Proceeds	\$	11,456,265	
Restricted From State Proceeds	\$	-	
Restricted From Other Proceeds	\$	5,020,257	
Committed to Other Purposes (Waskowitz)	\$	6,607,266	
Assigned Fund Purposes	\$	25,570,819	
Unreserved	\$	-	
			\$ 145,928,036

Highline School District No. 401
Debt Service Fund
Budget Status Report
For the Period Ended November 30, 2024

<u>REVENUES</u>		<u>2024-25 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
1000	Local Taxes	\$ 66,021,704	\$ 3,505,430	\$ 28,382,915		43.0%	\$ 37,638,789
2000	Local Nontax	-	82,300	205,733		0.0%	(205,733)
3000	State, General Purpose	-	-	-		0.0%	-
5000	Federal, General Purpose	-	-	-		0.0%	-
9000	Other Financing Sources	-	-	-		0.0%	-
TOTAL REVENUES		\$ 66,021,704	\$ 3,587,731	\$ 28,588,648		43.3%	\$ 37,433,056
<u>EXPENDITURES</u>							
	Matured Bond Expenditures	\$ 31,212,563	\$ -	\$ -		0.0%	\$ 31,212,563
	Interest on Bonds	26,777,437	-	-		0.0%	26,777,437
	Bond Issuance Costs	-	-	1,750		0.0%	(1,750)
TOTAL EXPENDITURES		\$ 57,990,000	\$ -	\$ 1,750		0.0%	\$ 57,988,250
5998	Other Financing Sources/Uses	\$ (10,000)	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ 8,031,704	\$ 3,587,731	\$ 28,586,898			
BEGINNING FUND BALANCE		\$ 16,293,670		\$ 16,682,518			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 830	Restricted for Debt Service	\$ 24,315,374		\$ 45,269,416			
GL 890	Unassigned Fund Balance	\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 24,315,374		\$ 45,269,416			

**Highline School District No. 401
Associated Student Body Fund
Budget Status Report
For the Period Ended November 30, 2024**

		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
REVENUES							
100	General Student Body	\$ 339,110	\$ 24,228	\$ 92,132		27.2%	\$ 246,978
200	Athletics	536,700	10,709	78,974		14.7%	457,726
300	Classes	35,300	950	1,023		2.9%	34,277
400	Clubs	222,500	1,000	1,120		0.5%	221,380
600	Private Monies	29,300	-	760		2.6%	28,540
TOTAL REVENUES		\$ 1,162,910	\$ 36,886	\$ 174,010		15.0%	\$ 988,900
EXPENDITURES							
100	General Student Body	\$ 362,490	\$ 14,802	\$ 20,450	\$ 67,571	24.3%	\$ 274,468
200	Athletics	594,400	10,155	14,151	12,636	4.5%	567,613
300	Classes	61,200	-	1,116	-	1.8%	60,084
400	Clubs	236,990	1,500	1,500	1,333	1.2%	234,157
600	Private Monies	35,710	-	82	-	0.2%	35,628
TOTAL EXPENDITURES		\$ 1,290,790	\$ 26,456	\$ 37,300	\$ 81,540	9.2%	\$ 1,171,951
Revenues Over (Under) Expenditures		\$ (127,880)	\$ 10,430	\$ 136,710			
BEGINNING FUND BALANCE		\$ 1,039,569		\$ 1,146,398			
ENDING FUND BALANCE ACCOUNTS							
GL 819 Restricted to Fund Purposes		\$ 911,689		\$ 1,283,108			
GL 840 Non-Spendable Fund Balance		\$ -		\$ -			
GL 890 Unreserved Fund Balance		\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 911,689		\$ 1,283,108			

Highline School District No. 401
Transportation Vehicle Fund
Budget Status Report
For the Period Ended November 30, 2024

<u>REVENUES</u>		<u>2024-25 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
2200	School Bus Revenue	\$ -	\$ -	\$ -		0.0%	\$ -
2300	Investment Earnings	-	11,678	31,698		0.0%	(31,698)
2800	Insurance Recovery	-	-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation	800,000	-	-		0.0%	800,000
8000	Revenues From Other Agencies	5,033,530	-	-		0.0%	5,033,530
TOTAL REVENUES		\$ 5,833,530	\$ 11,678	\$ 31,698		0.5%	\$ 5,801,832
<u>EXPENDITURES</u>							
33	Transportation Equipment Purchases	\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
34	Transportation Equipment Major Repair	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
Revenues Over (Under) Expenditures		\$ 200,000	\$ 11,678	\$ 31,698			
BEGINNING FUND BALANCE		\$ 4,247,932		\$ 3,147,578			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Assigned to Fund Purposes		\$ 4,447,932		\$ 3,147,578			
GL 890 Unreserved		\$ -		\$ 31,698			
TOTAL ENDING FUND BALANCE		\$ 4,447,932		\$ 3,179,276			

Highline School District No. 401
Investment Earnings
2024-25

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 161,296	\$ 782,934	\$ 61,154	\$ 4,424	\$ 8,469
October	166,803	696,912	62,279	4,271	11,551
November	134,438	634,126	82,300	4,485	11,678
December					
January					
February					
March					
April					
May					
June					
July					
August					







November 2024 Board Financial Report

Final Audit Report

2025-02-10

Created:	2025-02-10 (Pacific Standard Time)
By:	Andrew Burgess (andrew.burgess@highlineschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkeQkNdU3Es9HQzhW-BDq5uL7k-LXJRgF

"November 2024 Board Financial Report" History

-  Document created by Andrew Burgess (andrew.burgess@highlineschools.org)
2025-02-10 - 11:44:17 AM PST
-  Document emailed to Jackie Bryan (jackie.bryan@highlineschools.org) for signature
2025-02-10 - 11:45:05 AM PST
-  Document e-signed by Jackie Bryan (jackie.bryan@highlineschools.org)
Signature Date: 2025-02-10 - 3:49:11 PM PST - Time Source: server
-  Agreement completed.
2025-02-10 - 3:49:11 PM PST