



HIGHLINE
P U B L I C S C H O O L S

FINANCIAL REPORTS

October 2024

Submitted by:

**Andrew Burgess
Controller**

Reviewed & Approved by:

**Jackie Bryan
Chief Financial Officer**

Jackie Bryan

Signature Jackie Bryan (Feb 10, 2025 09:39 PST) **Date**

TABLE OF CONTENTS

	Page
Memorandum	1
General Fund:	
Enrollment Report	3
Budget Status Report	4
Balance Sheet	5
Cash Flow: Projected vs Actual	6
Three-Year Comparison of Revenue by Fund Source	7
Three-Year Comparison of Expenditures by Object	8
Capital Project Fund:	
Budget Status Report	9
Balance Sheet	10
Debt Service Fund:	
Budget Status Report	11
ASB Fund:	
Budget Status Report	12
Transportation Vehicle Fund:	
Budget Status Report	13
All Funds:	
Investment Earnings Analysis	14



MEMORANDUM

To: School Board of Directors
Dr. Ivan Duran, Superintendent
From: Andrew Burgess, Controller
CC: Jackie Bryan, Chief Financial Officer
Date: February 12, 2025
RE: October 2024 Financials

Enrollment Report

Highline's Average FTE in September was 16,666. October's average was 17,530, which was 864 FTE more than that first month of the school year. This change is due to Running Start not beginning until late September, as well as the annual occurrence of a small group of students not attending until after the four-day-count that takes place at the beginning of September.

Running Start began in earnest in October, with 611 FTE counted.

In October, Highline's Open Doors {1418} Program enrollment stayed steady at 221 FTE, the same as in September.

ALE enrollment increased 8 FTE from September to October.

In the CTE program, Highline had 13 fewer FTE in middle and high schools combined, compared to the start of the year. This was due to a 17 FTE decrease in middle schools, and a 4 FTE increase in high schools. This month, the Skill Center average was 14 FTE higher than the September average.

In October, Highline had 410 more FTE identified, compared to September, for the Bilingual Program. This is common for the first quarter of the school year, as more students are identified and served through this program. Highline averaged the same exit-eligible FTE in October (411) as September.

Special Education enrollment in October was 187 FTE fewer than September. The over-enrollment in September will be corrected in subsequent months, as is typical and allowed by districts across the state.

General Fund

Revenue collections for the month of October totaled \$54.6 million. Expenditures in the General Fund totaled \$32.8 million for the month. Revenue over expenditures increased the fund balance by \$21.8 million. The unassigned fund balance was \$35.5 million. The balance sheet shows that the total ending fund balance at the end of October was \$57.5 million. (The ending fund balance is high this month because the bulk of property tax is collected in the months of October and April every year.)

17.7% of budgeted revenue for the year was received through October, compared to 17.3% this same time last year; a difference of 0.4%. As for expenditures, 15.1% of the budgeted amount for the year has been spent, compared to 15% this same time last year; a difference of 0.1%.

Capital Projects Fund

Interest earned in the Capital Projects Fund totaled almost \$697,000 for October. About \$404,000 in additional insurance recovery was received from the Evergreen High School vandalism coverage. \$250,000 in grant revenue for Memorial Field was received this month. A little over \$3 million was received in state match funding from the previous round of school construction projects.

Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2024-25 fiscal year. Of the approximately \$18.6 million in expenditures in October, the majority was the \$8.3 million in spending for Evergreen construction project costs, and \$7.8 million for Tyee.

The Capital Projects Fund balance at the end of October was \$156.3 million.

Debt Service Fund

The Budget Status Report shows Highline collected nearly \$24.3 million in property tax and earned a little over \$62,000 in interest in October in the Debt Service Fund. The next bond payments are scheduled for December. The fund balance increased to \$41.7 million.

ASB Fund

Total revenues collected for the month was approximately \$56,000, with expenditures reaching almost \$11,000. The fund balance increased by about \$46,000, accordingly, for the month of October. The ending total ASB fund balance was a little over \$1.3 million.

Transportation Vehicle Fund (TVF)

The TVF earned \$11,551 in interest. The fund balance for October was \$3.2 million.

Investment Earnings

Investment earnings in October totaled \$941,816. The interest rate in October was 4.44%, 11 basis points lower compared to September.

BOARD ENROLLMENT REPORT

October 2024

Student Enrollment Details Per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,240	1195	-45
Grade 1	1,270	1327	57
Grade 2	1,257	1303	46
Grade 3	1,259	1293	34
Grade 4	1,203	1273	70
Grade 5	1,182	1208	26
Grade 6	1,217	1190	-27
Grade 7	1,111	1124	13
Grade 8	1,095	1112	17
Grade 9	1,253	1332	79
Grade 10	1,422	1407	-15
Grade 11	1,234	1289	55
Grade 12	1,307	1247	-60
Total K-12 less Running Start, Dropout, ALE	16,050	16,301	251
Total K-12 (BEA Resident FTE Enrollment)	17,157	17,530	287

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	470	555	85
Vocational (CTE)	55	56	1
Total Running Start	525	611	86

Dropout Reengagement (Open Doors 1418)	Projected FTE	Difference
Academic (Non CTE)	234	-13

Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	96	60	-36
Grades 7-8 ALE	42	45	3
Grades 9-12 ALE	210	292	82

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	90	63	-27
Grades 9-12 CTE Exploratory	638	723	85
Grades 9-12 Skill Centers	450	523	73
Total CTE & Skill Center	1,178	1,309	131

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,846	3,555	-291
Eligible Grade 7 - Grade 12 Students	2,679	2,747	68
Eligible Exited Students	342	411	69

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	302	293	-9
Age K-21 Resident Special Education LRE1	1,996	1,798	-198
Age K-21 Resident Special Education Other	775	610	-165

Highline School District No. 401
General Fund
Budget Status Report
For the Period Ended October 31, 2024

<u>REVENUES</u>		<u>2024-25</u> <u>Budget</u>	<u>Actual</u> <u>For Month</u>	<u>Actual</u> <u>For Year</u>	<u>Encumbrance</u>	<u>Percent</u> <u>of Budget</u>
1000	Local Taxes	\$ 56,102,897	\$ 20,838,486	\$ 21,377,394		38.1%
2000	Local Nontax	10,117,100	386,429	1,299,573		12.8%
3000	State, General Purpose	196,191,719	15,693,764	33,349,249		17.0%
4000	State, Special Purpose	89,062,735	9,217,280	13,138,091		14.8%
5000	Federal, General Purpose	-	-	-		0.0%
6000	Federal, Special Purpose	32,317,768	8,319,798	771,403		2.4%
7000	Revenues From Other Districts	950,000	-	-		0.0%
8000	Other Agencies & Associations	5,945,544	136,896	405,663		6.8%
9000	Other Financing Sources	7,241,250	-	-		0.0%
TOTAL REVENUES		\$ 397,929,013	\$ 54,592,652	\$ 70,341,373		17.7%

<u>EXPENDITURES</u>						
00	Regular Instruction	\$ 200,688,637	\$ 16,103,305	\$ 30,403,129	\$ 8,257,422	19.3%
10	Federal Special Purpose (ESSER)	-	47,758	807,825	-	0.0%
20	Special Education	62,846,989	5,541,240	10,242,641	441,982	17.0%
30	Vocational Education	9,989,886	742,039	1,452,427	529,712	19.8%
40	Skills Center	6,533,301	502,851	915,957	196,994	17.0%
50&60	Compensatory Education	41,684,606	3,252,364	5,745,933	223,229	14.3%
70	Other Instructional Programs	5,265,692	140,668	236,550	249,704	9.2%
80	Community Services	3,688,817	425,241	732,657	153,670	24.0%
90	Support Services	73,943,347	6,072,186	10,380,235	15,997,025	35.7%
TOTAL EXPENDITURES		\$ 404,641,275	\$ 32,827,653	\$ 60,917,353	\$ 26,049,739	21.5%

Other Uses - Transfers to other funds \$ - \$ - \$ -

Revenues Over (Under) Expenditures **\$ (6,712,262)** **\$ 21,765,000** **\$ 9,424,020**

BEGINNING FUND BALANCE **\$ 48,524,095** **\$ 48,090,442**

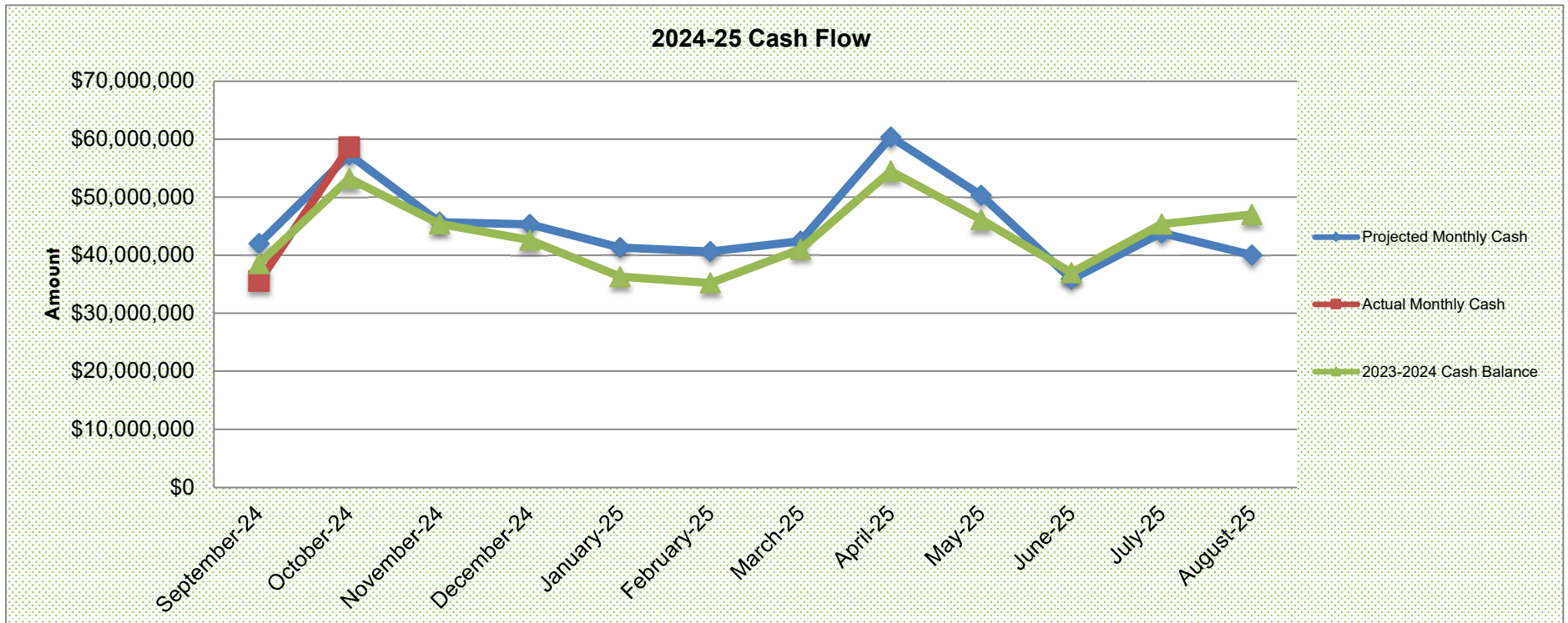
ENDING FUND BALANCE ACCOUNTS

2821	Restricted for Carryover of Restricted Rev	\$ 2,100,000	\$ 2,060,309
2823	RESTRICTED FOR TRANS TO KINDER	\$ -	\$ 177,642
2825	Restricted for Skills Center	1,095,577	1,305,309
2828	Restricted for Food Service	3,609,980	4,156,038
2830	Restricted for Debt Service	-	-
2840	Nonspendable Fund Balance-Inventory	215,336	158,275
2850	Restricted for Uninsured Risks	500,000	500,000
2870	Committed to Other Purposes	5,000,000	7,500,000
2888	Assigned to Other Purposes	3,000,000	6,133,292
2890	Unassigned Fund Balance	26,290,940	35,523,597
TOTAL ENDING FUND BALANCE		\$ 41,811,833	\$ 57,514,462

Highline School District No. 401
Balance Sheet
As of October 31, 2024
General Fund

Cash on Hand	\$	218,858	
Cash on Deposit with County	\$	63,914,447	
Warrants Outstanding	\$	(5,505,674)	
Accounts Receivable	\$	1,155,438	
Taxes Receivable	\$	4,879,898	
Inventory	\$	139,366	
Prepaid Expenses	\$	4,408,120	
Cash with Trustee (SUI)	\$	-	
			\$ 69,210,453
Accounts Payable	\$	567,960	
Payroll and Benefits Liabilities	\$	6,231,785	
Taxes and Other Deferred Revenues	\$	4,896,247	
			\$ 11,695,991
Restricted Fund Balance	\$	8,199,298	
Nonspendable Fund Balance	\$	158,275	
Committed Fund Balance	\$	7,500,000	
Assigned to Other Purposes	\$	6,133,292	
Unassigned Fund Balance	\$	35,523,597	
			\$ 57,514,462

Highline School District No. 401
General Fund
2024-25 Cash Flow
As of October 31, 2024



Highline School District No. 401
Three-Year Comparison of Revenues By Funding Source
As of October 31, 2024
Year To Date

Major Revenue		2022-23 Budget	2022-23 Year to Date	% of budget received YTD**	2023-24 Budget	2023-24 Year to Date	% of budget received YTD**	2024-25 Budget	2024-25 Year to Date	% of budget received YTD**
1000	Local Taxes	\$ 52,106,561	\$ 17,676,420	33.92%	\$ 55,727,873	\$ 22,087,465	39.63%	\$ 56,102,897	\$ 21,377,394	38.10%
2000	Local Support	8,274,950	\$ 774,969	9.37%	10,645,995	\$ 1,022,936	9.61%	10,117,100	\$ 1,299,573	12.85%
3000	State Apportionment	185,598,980	\$ 31,552,694	17.00%	189,781,919	\$ 32,259,676	17.00%	196,191,719	\$ 33,349,249	17.00%
4000	State Grants	69,462,409	\$ 10,066,559	14.49%	76,527,175	\$ 9,680,158	12.65%	89,062,735	\$ 13,138,091	14.75%
5000	Federal Grants - General Purpose	-	\$ -	0.00%	-	\$ -	0.00%	-	\$ -	0.00%
6000	Federal Grants - Special Purpose	80,115,233	\$ 1,617,781	2.02%	39,981,377	\$ 1,605,583	4.02%	32,317,768	\$ 771,403	2.39%
7000	Other School Districts	950,000	\$ -	0.00%	1,220,000	\$ 29,518	2.42%	950,000	\$ -	0.00%
8000	Other Entities	2,535,965	\$ 1,084,104	42.75%	6,965,107	\$ 768,816	11.04%	5,945,544	\$ 405,663	6.82%
9000	Other Financial Resources	12,292,058	\$ -	0.00%	9,874,361	\$ -	0.00%	7,241,250	\$ -	0.00%
		\$ 411,336,156	\$ 62,772,527	15.26%	\$ 390,723,807	\$ 67,454,153	17.26%	\$ 397,929,013	\$ 70,341,373	17.68%

**1 month = 8.33%
of budget

Highline School District No. 401
Three-Year Comparison of Expenditures By Object
As of October 31, 2024
Year To Date

Expenditure by State Object		2022-23 Budget	2022-23 Year to Date	% of budget expended YTD**	2023-24 Budget	2023-24 Year to Date	% of budget expended YTD**	2024-25 Budget	2024-25 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 169,241,364	\$ 26,607,924	15.72%	\$ 168,206,691	\$ 27,712,009	16.47%	\$ 179,246,523	\$ 28,475,588	15.89%
3	Salaries - Classified Employees	70,744,893	\$ 10,430,939	14.74%	74,130,197	\$ 11,360,266	15.32%	77,528,575	\$ 11,743,210	15.15%
4	Employee Benefits and PY Taxes	89,340,308	\$ 13,439,405	15.04%	87,105,930	\$ 13,206,545	15.16%	89,982,384	\$ 13,704,247	15.23%
5	Supplies, Inst. Resources	28,165,663	\$ 1,967,764	6.99%	22,672,896	\$ 1,927,072	8.50%	20,085,782	\$ 1,473,936	7.34%
7	Purchase Services	59,423,404	\$ 5,543,868	9.33%	39,201,694	\$ 4,265,073	10.88%	37,596,070	\$ 5,172,839	13.76%
8	Travel	145,525	\$ 36,940	25.38%	275,503	\$ 14,337	5.20%	151,941	\$ 4,725	3.11%
9	Capital Outlay	885,000	\$ 59,824	6.76%	50,000	\$ 366,516	733.03%	50,000	\$ 342,808	685.62%
		\$ 417,946,157	\$ 58,086,663	13.90%	\$ 391,642,911	\$ 58,851,816	15.03%	\$ 404,641,275	\$ 60,917,353	15.05%

**1 month = 8.33%
of budget

Highline School District No. 401
Capital Projects Fund
Budget Status Report
For the Period Ended October 31, 2024

		2024-25	Actual	Actual		Percent	Remaining
<u>REVENUES</u>		<u>Budget</u>	<u>For Month</u>	<u>For Year</u>	<u>Encumbrance</u>	<u>of Budget</u>	<u>Budget</u>
1000	Local Taxes	\$ -	\$ 26,121	\$ 29,064		0.0%	\$ (29,064)
2000	Local Nontax	6,704,973	1,021,912	1,804,846		26.9%	4,900,127
3000	State, General Purpose	-	-	-		0.0%	-
4000	State, Special Purpose	17,794,845	3,075,349	3,075,349		17.3%	14,719,496
5000	Federal, General Purpose	-	-	-		0.0%	-
6000	Federal, Special Purpose	-	-	-		0.0%	-
7000	Revenues From Other Districts	-	-	-		0.0%	-
8000	Other Agencies & Associations	-	-	-		0.0%	-
9000	Other Financing Sources	138,000,000	404,255	1,250,230		0.9%	136,749,770
TOTAL REVENUES		\$ 162,499,818	\$ 4,527,637	\$ 6,159,489		3.8%	\$ 156,340,329
<u>EXPENDITURES</u>							
10	Sites	\$ 2,855,817	\$ 690,575	\$ 1,548,526	\$ -	54.2%	\$ 4,404,343
20	Buildings	227,764,654	17,849,420	36,182,606	2,124,200	16.8%	189,457,848
30	Equipment	17,275,511	42,239	42,239	-	0.2%	17,233,272
40	Energy	320,000	-	-	-	0.0%	320,000
50	Sales & Lease Expenditures	4,000	1,901	3,800	-	95.0%	200
60	Bond Issuance Expenditures	1,317,525	-	-	-	0.0%	1,317,525
90	Debt Expenditures	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 249,537,507	\$ 18,584,134	\$ 37,777,170	\$ 2,124,200	16.0%	\$ 212,733,188
Other Uses - Transfers to Other Funds		\$ 7,241,250	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ (94,278,939)	\$ (14,056,498)	\$ (31,617,681)			
BEGINNING FUND BALANCE		\$ 145,495,264		\$ 187,967,375			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 861	Restricted from Bond Proceeds	\$ 14,374,203		\$ 105,576,246			
GL 862	Restricted from Levy Proceeds	\$ 4,061,770		\$ 11,403,775			
GL 863	Restricted for State Proceeds	\$ -		\$ -			
GL 864	Restricted from Federal Proceeds	\$ -		\$ -			
GL 865	Restricted from Other Proceeds	\$ -		\$ 5,020,257			
GL 870	Committed to Other Purposes (Waskowit	\$ -		\$ 6,583,000			
GL 889	Assigned to Fund Purposes	\$ 32,780,352		\$ 27,766,416			
GL 890	Unassigned	\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 51,216,325		\$ 156,349,695			

Highline School District No. 401
Balance Sheet
As of October 31, 2024
Capital Projects Fund

Cash on Deposit with County	\$	165,861,822	
Warrants Outstanding	\$	(8,645,119)	
Impaired Investments	\$	58,223	
Taxes Receivable	\$	71,350	
Accounts Receivable	\$	-	
			\$ 157,346,276
Accounts Payable	\$	187,330	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	727,079	
Sales Tax Payable	\$	7,119	
Deferred Revenue Taxes Receivable	\$	71,350	
			\$ 996,582
Restricted From Bond Proceeds	\$	105,576,246	
Restricted From Levy Proceeds	\$	11,403,775	
Restricted From State Proceeds	\$	-	
Restricted From Other Proceeds	\$	5,020,257	
Committed to Other Purposes (Waskowitz)	\$	6,583,000	
Assigned Fund Purposes	\$	27,766,416	
Unreserved	\$	-	
			\$ 156,349,695

Highline School District No. 401
Debt Service Fund
Budget Status Report
For the Period Ended October 31, 2024

<u>REVENUES</u>		2024-25 Budget	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining Budget
1000	Local Taxes	\$ 66,021,704	\$ 24,251,336	\$ 24,877,485		37.7%	\$ 41,144,219
2000	Local Nontax	-	62,279	123,433		0.0%	(123,433)
3000	State, General Purpose	-	-	-		0.0%	-
5000	Federal, General Purpose	-	-	-		0.0%	-
9000	Other Financing Sources	-	-	-		0.0%	-
TOTAL REVENUES		\$ 66,021,704	\$ 24,313,614	\$ 25,000,917		37.9%	\$ 41,020,787
<u>EXPENDITURES</u>							
	Matured Bond Expenditures	\$ 31,212,563	\$ -	\$ -		0.0%	\$ 31,212,563
	Interest on Bonds	26,777,437	-	-		0.0%	26,777,437
	Bond Issuance Costs	-	1,750	1,750		0.0%	(1,750)
TOTAL EXPENDITURES		\$ 57,990,000	\$ 1,750	\$ 1,750		0.0%	\$ 57,988,250
5998 Other Financing Sources/Uses		\$ (10,000)	\$ -	\$ -			
Revenues Over (Under) Expenditures		\$ 8,031,704	\$ 24,311,864	\$ 24,999,167			
BEGINNING FUND BALANCE		\$ 16,293,670		\$ 16,682,518			
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 830	Restricted for Debt Service	\$ 24,315,374		\$ 41,681,685			
GL 890	Unassigned Fund Balance	\$ -		\$ -			
TOTAL ENDING FUND BALANCE		\$ 24,315,374		\$ 41,681,685			

**Highline School District No. 401
Associated Student Body Fund
Budget Status Report
For the Period Ended October 31, 2024**

<u>REVENUES</u>		<u>2024-25 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
100	General Student Body	\$ 339,110	\$ -	\$ 39,534		11.7%	\$ 299,576
200	Athletics	536,700	28,371	68,906		12.8%	467,794
300	Classes	35,300	27,730	27,803		78.8%	7,497
400	Clubs	222,500	-	120		0.1%	222,380
600	Private Monies	29,300	310	760		2.6%	28,540
TOTAL REVENUES		\$ 1,162,910	\$ 56,410	\$ 137,123		11.8%	\$ 1,025,787
<u>EXPENDITURES</u>							
100	General Student Body	\$ 362,490	\$ 5,649	\$ 5,649	\$ 57,843	17.5%	\$ 298,998
200	Athletics	594,400	3,997	3,997	2,197	1.0%	588,207
300	Classes	61,200	1,116	1,116	-	1.8%	60,084
400	Clubs	236,990	-	-	-	0.0%	236,990
600	Private Monies	35,710	-	82	-	0.2%	35,628
TOTAL EXPENDITURES		\$ 1,290,790	\$ 10,761	\$ 10,843	\$ 60,040	5.5%	\$ 1,219,907
Revenues Over (Under) Expenditures		\$ (127,880)	\$ 45,649	\$ 126,280			
BEGINNING FUND BALANCE		\$ 1,039,569	\$ 1,146,398				
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Restricted to Fund Purposes		\$ 911,689	\$ 1,272,678				
GL 840 Non-Spendable Fund Balance		\$ -	\$ -				
GL 890 Unreserved Fund Balance		\$ -	\$ -				
TOTAL ENDING FUND BALANCE		\$ 911,689	\$ 1,272,678				

**Highline School District No. 401
Transportation Vehicle Fund
Budget Status Report
For the Period Ended October 31, 2024**

		<u>2024-25 Budget</u>	<u>Actual For Month</u>	<u>Actual For Year</u>	<u>Encumbrance</u>	<u>Percent of Budget</u>	<u>Remaining Budget</u>
<u>REVENUES</u>							
2200	School Bus Revenue	\$ -	\$ -	\$ -		0.0%	\$ -
2300	Investment Earnings	-	11,551	20,021		0.0%	(20,021)
2800	Insurance Recovery	-	-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation	800,000	-	-		0.0%	800,000
8000	Revenues From Other Agencies	5,033,530	-	-		0.0%	5,033,530
TOTAL REVENUES		\$ 5,833,530	\$ 11,551	\$ 20,021		0.3%	\$ 5,813,509
<u>EXPENDITURES</u>							
33	Transportation Equipment Purchases	\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
34	Transportation Equipment Major Repair	-	-	-	-	0.0%	-
TOTAL EXPENDITURES		\$ 5,633,530	\$ -	\$ -	\$ -	0.0%	\$ 5,633,530
Revenues Over (Under) Expenditures		\$ 200,000	\$ 11,551	\$ 20,021			
BEGINNING FUND BALANCE		\$ 4,247,932			\$ 3,147,578		
<u>ENDING FUND BALANCE ACCOUNTS</u>							
GL 819 Assigned to Fund Purposes		\$ 4,447,932			\$ 3,167,599		
GL 890 Unreserved		\$ -			\$ -		
TOTAL ENDING FUND BALANCE		\$ 4,447,932			\$ 3,167,599		

Highline School District No. 401
Investment Earnings
2024-25

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 161,296	\$ 782,934	\$ 61,154	\$ 4,424	\$ 8,469
October	166,803	696,912	62,279	4,271	11,551
November					
December					
January					
February					
March					
April					
May					
June					
July					
August					






October 2024 Board Financial Report

Final Audit Report

2025-02-10

Created:	2025-02-10 (Pacific Standard Time)
By:	Andrew Burgess (andrew.burgess@highlineschools.org)
Status:	Signed
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"October 2024 Board Financial Report" History

-  Document created by Andrew Burgess (andrew.burgess@highlineschools.org)
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