

FINANCIAL REPORTS

September 2024

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Jackie Bryan Chief Financial Officer

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MEMORANDUM

To: School Board of Directors

Dr. Ivan Duran, Superintendent

From: Andrew Burgess, Controller

CC: Jackie Bryan, Chief Financial Officer

Date: February 12, 2025

RE: September 2024 Financials

Enrollment Report

Highline's FTE in September was 16,666, which is 34 FTE higher than projection. (After Running Start enrollment is factored out, since it is not reported until October.)

In September, Highline enrollment for Open Doors {1418} was 13 FTE less than the projection.

Total ALE enrollment for September was 390, compared to a projection of 348. Grades K-6 ALE was 36 FTE lower than the projected amount, while grades 9-12 ALE was 78 FTE higher than the projected amount. This demonstrates a higher interest in alternative programs by high schoolers than middle or elementary students.

For CTE, Highline had 1,308 FTE compared to a projection of 1,178, showing initial higher interest in the CTE program.

As is common in September, Highline had 564 fewer students in the Bilingual Program compared to the projection. Over the course of the school year more students will be identified and served through this program, and the enrollment will increase accordingly. The Bilingual exit-eligible student count will likewise increase throughout the school year.

Similar to the Bilingual Program, Special Education enrollment was 185 students lower to start the year than projected. Special Education enrollment will increase throughout the school year as more special education students are identified and served.

General Fund

Revenue collections for the month of September totaled \$15.7 million. (The bulk of fall property tax is not collected until October.) The negative \$7.5 million in *Federal, Special Purpose* is reimbursement revenue received in September 2024 for ESSER expenditures made last fiscal year. As is common for the first month of a fiscal year, that reimbursement revenue was accrued back to the prior fiscal year to match the year those expenditures were incurred.

Expenditures in the General Fund totaled \$28.1 million for the month. Higher expenditures than revenue decreased the fund balance by \$12.4 million. The unassigned fund balance was \$13.8 million. The balance sheet shows that the total ending fund balance at the end of September was \$35.7 million.

4.0% of budgeted revenue was received by September this year, compared to 5.5% this same time last year; a difference of 1.5%. As for expenditures, 6.9% of the budgeted amount for the year was spent in September, compared to 7.2% at the same time last year; a difference of 0.3%.

Capital Projects Fund

Interest earned in the Capital Projects Fund totaled almost \$783,000 for September. \$500,000 in insurance recovery was received from the Evergreen High School vandalism coverage, and nearly \$346,000 in insurance recovery was received from Southern Heights site fire coverage.

Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2024-25 fiscal year. Of the approximately \$19.2 million in expenditures in September, the majority was the \$9 million in spending for Evergreen construction project costs, \$6.4 million for Tyee, and \$2.5 million for costs stemming from the Southern Heights fire.

The Capital Projects Fund balance at the end of September was \$170.4 million.

Debt Service Fund

The Budget Status Report shows Highline collected a little over \$626,000 in property tax and earned just over \$61,000 in interest in September in the Debt Service Fund. The next bond payments are scheduled for December. The fund balance increased to \$17.4 million.

ASB Fund

Total revenue collected for the month was approximately \$81,000, with expenditures of less than \$100. This lower than normal spending was due to the cyber incident's impact on systems in September, which prevented the timely coding of those costs. Those costs have since been coded and will be reflected in subsequent months. The fund balance increased by about \$81,000, accordingly, for the month of September.

Transportation Vehicle Fund (TVF)

The TVF earned \$8,469 in interest. The fund balance for September was \$3.2 million.

Investment Earnings

Investment earnings in September totaled \$1,018,277. The interest rate in September was 4.55%, 13 basis points higher compared to August.

BOARD ENROLLMENT REPORT September 2024

Student Enrollment Details Per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,240	1164	-76
Grade 1	1,270	1316	46
Grade 2	1,257	1287	30
Grade 3	1,259	1268	9
Grade 4	1,203	1261	58
Grade 5	1,182	1193	11
Grade 6	1,217	1170	-47
Grade 7	1,111	1112	•
Grade 8	1,095	1093	-2
Grade 9	1,253	1300	47
Grade 10	1,422	1389	-33
Grade 11	1,234	1272	38
Grade 12	1,307	1228	-79
Total K-12 less Running Start, Dropout, ALE	16,050	16,054	2
Total K-12 (BEA Resident FTE Enrollment)	17,157	16,666	*See Executive Summary
	D :		D.17
Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)		tunning Start Begins October	N/A
Vocational (CTE)		tunning Start Begins October	N/A
Total Runnng Start	525 R	tunning Start Begins October	N/A
Dropout Reengagement (Open Doors 1418)	Projected FTE		Difference
Academic (Non CTE)	234	221	-13
Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference
Grades K-6 ALE	96	60	-36
Grades 7-8 ALE	42	42	(
Grades 9-12 ALE	210	288	78
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	90	80	-10
Grades 9-12 CTE Exploratory	638	719	8′
Grades 9-12 Skill Centers	450	509	59
Total CTE & Skill Center	1,178	1,308	130
Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,846	3,199	-647
Eligible Grade 7 - Grade 12 Students	2,679	2,693	14
Eligible Exited Students	342	411	69
Special Education	Projected HC	Average HC to date	Difference
-		-	
Age 3-Prek Resident Special Education	302	/0.5	-99
Age 3-PreK Resident Special Education Age K-21 Resident Special Education LRE1	302 1 996	203 1 986	-99 -10
Age 3-Prek Resident Special Education Age K-21 Resident Special Education LRE1 Age K-21 Resident Special Education Other	302 1,996 775	1,986 699	-9: -1(-76

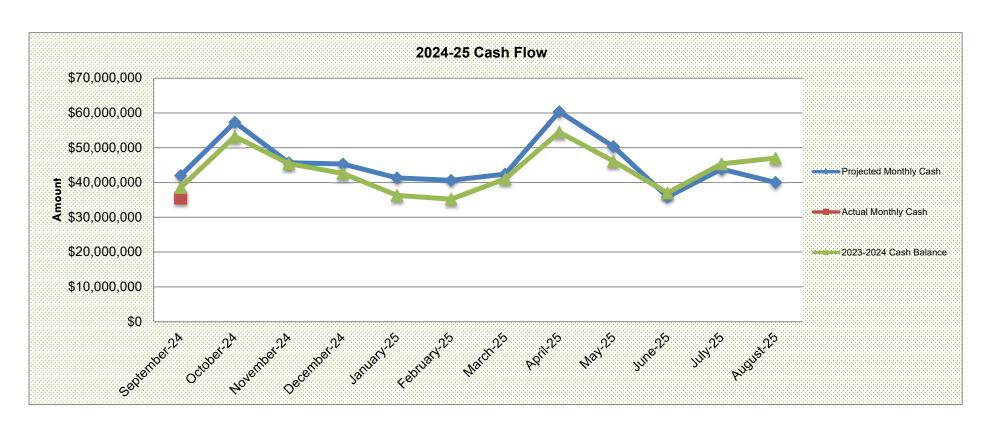
Highline School District No. 401 General Fund Budget Status Report For the Period Ended September 30, 2024

REVEN	<u>UES</u>		2024-25 Budget		Actual For Month	Actual For Year	<u>En</u>	<u>cumbrance</u>	Percent of Budget
1000	Local Taxes	\$	56,102,897	\$	538,909	\$ 538,909			1.0%
2000	Local Nontax		10,117,100		913,144	913,144			9.0%
3000	State, General Purpose		196,191,719		17,655,485	17,655,485			9.0%
4000	State, Special Purpose		89,062,735		3,920,810	3,920,810			4.4%
5000	Federal, General Purpose		_		-	-			0.0%
6000	Federal, Special Purpose		32,317,768		(7,548,394)	(7,548,394)			-23.4%
7000	Revenues From Other Districts		950,000		-	-			0.0%
8000	Other Agencies & Associations		5,945,544		268,767	268,767			4.5%
9000	Other Financing Sources		7,241,250		-	-			0.0%
	TOTAL REVENUES	\$	397,929,013	\$	15,748,721	\$ 15,748,721			4.0%
	<u>DITURES</u>								
00	Regular Instruction	\$	200,688,637	\$	14,299,824	\$ 14,299,824	\$	7,919,039	11.1%
10	Federal Special Purpose (ESSER)		-		760,067	760,067		-	0.0%
20	Special Education		62,846,989		4,701,401	4,701,401		86,448	7.6%
30	Vocational Education		9,989,886		710,388	710,388		529,712	12.4%
40	Skills Center		6,533,301		413,105	413,105		270,309	10.5%
50&60	Compensatory Education		41,684,606		2,493,569	2,493,569		219,150	6.5%
70	Other Instructional Programs		5,265,692		95,882	95,882		290,498	7.3%
80	Community Services		3,688,817		307,416	307,416		115,417	11.5%
90	Support Services	_	73,943,347		4,308,050	 4,308,050		11,167,274	20.9%
	TOTAL EXPENDITURES		404,641,275	\$	28,089,701	\$ 28,089,701	\$	20,597,847	12.0%
Other U	lses - Transfers to other funds	\$	-	\$	-	\$ -			
Revenu	es Over (Under) Expenditures	\$	(6,712,262)	\$	(12,340,980)	\$ (12,340,980)			
BEGIN	NING FUND BALANCE	\$	48,524,095			\$ 48,090,442			
ENDING	G FUND BALANCE ACCOUNTS								
282	Restricted for Carryover of Restricted Rev	\$	2,100,000			\$ 2,060,309			
2823	RESTRICTED FOR TRANS TO KINDER		-			177,642			
2825	Restricted for Skills Center		1,095,577			1,305,309			
2828	Restricted for Food Service		3,609,980			4,156,038			
2830	Restricted for Debt Service		-			-			
2840	Nonspendable Fund Balance-Inventory		215,336			158,275			
2850	Restricted for Uninsured Risks		500,000			500,000			
2870	Committed to Other Purposes		5,000,000			7,500,000			
2888	3 Assigned to Other Purposes		3,000,000			6,133,292			
2890	Unassigned Fund Balance		26,290,940			13,758,597			
TOTAL	ENDING FUND BALANCE	\$	41,811,833	-		\$ 35,749,462			

Highline School District No. 401 Balance Sheet As of September 30, 2024 General Fund

Cash on Hand	\$ 218,658	
Cash on Deposit with County	\$ 40,257,127	
Warrants Outstanding	\$ (4,963,994)	
Accounts Receivable	\$ 2,482,394	
Taxes Receivable	\$ 25,805,265	
Inventory	\$ 140,695	
Prepaid Expenses	\$ 4,849,016	
Cash with Trustee (SUI)	\$ -	
		\$ 68,789,161
Accounts Payable	\$ 1,336,664	
Payroll and Benefits Liabilities	\$ 5,874,448	
Taxes and Other Deferred Revenues	\$ 25,828,587	
		\$ 33,039,699
Restricted Fund Balance	\$ 8,199,298	
Nonspendable Fund Balance	\$ 158,275	
Committed Fund Balance	\$ 7,500,000	
Assigned to Other Purposes	\$ 6,133,292	
Unassigned Fund Balance	\$ 13,758,597	
		\$ 35,749,462

Highline School District No. 401 General Fund 2024-25 Cash Flow As of September 30, 2024



Highline School District No. 401 Three-Year Comparison of Revenues By Funding Source As of September 30, 2024 Year To Date

				% of budget			% of budget			% of budget
		2022-23	2022-23	received	2023-24	2023-24	received	2024-25	2024-25	received
Major Reve	enue	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**	Budget	Year to Date	YTD**
1000	Local Taxes	\$ 52,106,561	\$ 1,511,447	2.90%	\$ 55,727,873	\$ 656,257	1.18%	\$ 56,102,897	\$ 538,909	0.96%
2000	Local Support	8,274,950	609,958	7.37%	10,645,995	648,431	6.09%	10,117,100	913,144	9.03%
3000	State Apportionment	185,598,980	16,704,398	9.00%	189,781,919	17,078,652	9.00%	196,191,719	17,655,485	9.00%
4000	State Grants	69,462,409	3,948,024	5.68%	76,527,175	4,633,564	6.05%	89,062,735	3,920,810	4.40%
5000	Federal Grants - General Purpose	-	-	0.00%	-	-	0.00%	-	-	0.00%
6000	Federal Grants - Special Purpose	80,115,233	(694,791)	-0.87%	39,981,377	(2,241,879)	-5.61%	32,317,768	(7,548,394)	-23.36%
7000	Other School Districts	950,000	-	0.00%	1,220,000	-	0.00%	950,000	-	0.00%
8000	Other Entities	2,535,965	1,071,869	42.27%	6,965,107	720,363	10.34%	5,945,544	268,767	4.52%
9000	Other Financial Resources	12,292,058	-	0.00%	9,874,361	-	0.00%	7,241,250	-	0.00%
		\$ 411,336,156	\$ 23,150,904	5.63%	\$ 390,723,807	\$ 21,495,389	5.50%	\$ 397,929,013	\$ 15,748,721	3.96%

^{**1} month = 8.33%

of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of September 30, 2024 Year To Date

Expen	diture by State Object	2022-23 Budget	2022-23 Year to Date	% of budget expended YTD**	2023-24 Budget	2023-24 Year to Date	% of budget expended YTD**	2024-25 Budget	2024-25 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 169,241,364	\$ 12,547,835	7.41%	\$ 168,206,691	\$ 13,604,884	8.09%	\$ 179,246,523	\$ 13,967,079	7.79%
3	Salaries - Classified Employees	70,744,893	5,126,766	7.25%	74,130,197	5,595,109	7.55%	77,528,575	5,625,564	7.26%
4	Employee Benefits and PY Taxes	89,340,308	6,433,919	7.20%	87,105,930	6,728,902	7.72%	89,982,384	6,606,897	7.34%
5	Supplies, Inst. Resources	28,165,663	402,238	1.43%	22,672,896	640,255	2.82%	20,085,782	430,778	2.14%
7	Purchase Services	59,423,404	2,347,045	3.95%	39,201,694	1,712,813	4.37%	37,596,070	1,116,575	2.97%
8	Travel	145,525	3,876	2.66%	275,503	2,473	0.90%	151,941	-	0.00%
9	Capital Outlay	885,000	-	0.00%	50,000	15,157	30.31%	50,000	342,808	685.62%
		\$ 417,946,157	\$ 26,861,679	6.43%	\$ 391,642,911	\$ 28,299,593	7.23%	\$ 404,641,275	\$ 28,089,701	6.94%

^{**1} month = 8.33% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended September 30, 2024

<u>REVENUES</u>		2024-25 <u>Budget</u>	Actual For Month	Actual For Year	Encum	<u>nbrance</u>	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes	\$	_	\$ 2,943	\$ 2,943			0.0%	\$ (2,943)
2000 Local Nontax		6,704,973	782,934	782,934			11.7%	5,922,039
3000 State, General Purpose		-	-	-			0.0%	-
4000 State, Special Purpose		17,794,845	-	-			0.0%	17,794,845
5000 Federal, General Purpose		-	-	-			0.0%	-
6000 Federal, Special Purpose		-	-	-			0.0%	-
7000 Revenues From Other Districts		-	-	-			0.0%	-
8000 Other Agencies & Associations		-	-	-			0.0%	-
9000 Other Financing Sources		138,000,000	845,975	845,975			0.6%	137,154,025
TOTAL REVENUES	\$	162,499,818	\$ 1,631,853	\$ 1,631,853			1.0%	\$ 160,867,965
EXPENDITURES								
10 Sites	\$	2,855,817	\$ 857,951	\$ 857,951	\$	-	30.0%	1,997,866
20 Buildings		227,764,654	18,333,186	18,333,186		893,644	8.4%	208,537,824
30 Equipment		17,275,511	-	-		-	0.0%	17,275,511
40 Energy		320,000	-	-		-	0.0%	320,000
50 Sales & Lease Expenditures		4,000	1,899	1,899		-	47.5%	2,101
60 Bond Issuance Expenditures		1,317,525	-	-		-	0.0%	1,317,525
90 Debt Expenditures		-	-	-		-	0.0%	<u> </u>
TOTAL EXPENDITURES	\$	249,537,507	\$ 19,193,036	\$ 19,193,036	\$	893,644	8.0%	\$ 229,450,827
Other Uses - Transfers to Other Funds	\$	7,241,250	\$ -	\$ -				
Revenues Over (Under) Expenditures	\$	(94,278,939)	\$ (17,561,183)	\$ (17,561,183)				
BEGINNING FUND BALANCE	\$	145,495,264		\$ 187,967,375				
ENDING FUND BALANCE ACCOUNTS								
GL 861 Restricted from Bond Proceeds	\$	14,374,203		\$ 121,583,206				
GL 862 Restricted from Levy Proceeds	\$	4,061,770		\$ 11,330,827				
GL 863 Restricted for State Proceeds	\$	-		\$ -				
GL 864 Restricted from Federal Proceeds	\$	-		\$ -				
GL 865 Restricted from Other Proceeds	\$	-		\$ 5,020,257				
GL 870 Committed to Other Purposes (Waskow		-		\$ 6,558,996				
GL 889 Assigned to Fund Purposes	\$	32,780,352		\$ 25,912,907				
GL 890 Unassigned	_\$	-		\$ -				
TOTAL ENDING FUND BALANCE	\$	51,216,325		\$ 170,406,192				

Highline School District No. 401 Balance Sheet As of September 30, 2024 Capital Projects Fund

Cash on Deposit with County	\$ 173,140,746	
Warrants Outstanding	\$ (249,174)	
Impaired Investments	\$ 58,223	
Taxes Receivable	\$ 103,012	
Accounts Receivable	\$ -	
		\$ 173,052,808
Accounts Payable	\$ 1,653,264	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 886,636	
Sales Tax Payable	\$ -	
Deferred Revenue Taxes Receivable	\$ 103,012	
		\$ 2,646,615
Restricted From Bond Proceeds	\$ 121,583,206	
Restricted From Levy Proceeds	\$ 11,330,827	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 5,020,257	
Commited to Other Purposes (Waskowitz)	\$ 6,558,996	
Assigned Fund Purposes	\$ 25,912,907	
Unreserved	\$ -	
		\$ 170,406,192

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended September 30, 2024

<u>REVE</u>	NUES	2024-25 <u>Budget</u>	Actual <u>For Month</u>	Actual <u>For Year</u>	Encumbrance	Percent of Budget	I	Remaining <u>Budget</u>
1000	Local Taxes	\$ 66,021,704	\$ 626,149	\$ 626,149		0.9%	\$	65,395,555
2000	Local Nontax	-	61,154	61,154		0.0%		(61,154)
3000	State, General Purpose	-	-	-		0.0%		-
5000	Federal, General Purpose	-	-	-		0.0%		-
9000	Other Financing Sources	 -	-	-		0.0%		-
	TOTAL REVENUES	\$ 66,021,704	\$ 687,303	\$ 687,303		1.0%	\$	65,334,401
EXPEN	NDITURES							
	Matured Bond Expenditures	\$ 31,212,563	\$ -	\$ -		0.0%	\$	31,212,563
	Interest on Bonds	26,777,437	-	-		0.0%		26,777,437
	Bond Transfer Fees	-	-	-		0.0%		-
	TOTAL EXPENDITURES	\$ 57,990,000	\$ -	\$ -		0.0%	\$	57,990,000
5998	3 Other Financing Sources/Uses	\$ (10,000)	\$ -	\$ -				
Reven	ues Over (Under) Expenditures	\$ 8,031,704	\$ 687,303	\$ 687,303				
BEGIN	INING FUND BALANCE	\$ 16,293,670		\$ 16,682,518				
ENDIN	G FUND BALANCE ACCOUNTS							
GL 830	Restricted for Debt Service	\$ 24,315,374		\$ 17,369,821				
GL 890	Unassigned Fund Balance	\$ -		\$ -				
TOTAL	_ ENDING FUND BALANCE	\$ 24,315,374		\$ 17,369,821				

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended September 30, 2024

REVE	<u>NUES</u>		2024-25 <u>Budget</u>	<u>F</u>	Actual or Month	Actual <u>For Year</u>	Enc	umbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	339,110	\$	39,534	\$ 39,534			11.7%	\$ 299,576
200	Athletics		536,700		40,535	40,535			7.6%	496,165
300	Classes		35,300		73	73			0.2%	35,227
400	Clubs		222,500		120	120			0.1%	222,380
600	Private Monies		29,300		450	450			1.5%	28,850
	TOTAL REVENUES	\$	1,162,910	\$	80,713	\$ 80,713			6.9%	\$ 1,082,197
EXPE	NDITURES NDITURES									
100	General Student Body	\$	362,490	\$	-	\$ -	\$	48,176	13.3%	\$ 314,314
200	Athletics		594,400		-	-		7,182	1.2%	587,218
300	Classes		61,200		-	-		-	0.0%	61,200
400	Clubs		236,990		-	-		-	0.0%	236,990
600	Private Monies		35,710		82	82		-	0.2%	35,628
	TOTAL EXPENDITURES	_\$_	1,290,790	\$	82	\$ 82	\$	55,358	4.3%	\$ 1,235,350
Rever	nues Over (Under) Expenditures	_\$	(127,880)	\$	80,631	\$ 80,631	ı			
BEGI	NNING FUND BALANCE	\$	1,039,569			\$ 1,146,398				
ENDI	NG FUND BALANCE ACCOUNTS									
GL 81	9 Restricted to Fund Purposes	\$	911,689			\$ 1,227,029				
GL 84	0 Non-Spendable Fund Balance	\$	-			\$ -				
GL 89	0 Unreserved Fund Balance	\$	-			\$ -				
TOTA	L ENDING FUND BALANCE	\$	911,689			\$ 1,227,029				

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended September 30, 2024

<u>REVENUES</u>	2024-25 <u>Budget</u>		Actual <u>For Month</u>		Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$ -	\$	-	\$	-		0.0%	\$ -
2300 Investment Earnings	-		8,469	\$	8,469		0.0%	(8,469)
2800 Insurance Recovery	-		-	\$	-		0.0%	-
4499 Transp. Reimbursement, Depreciation	800,000		-	\$	-		0.0%	800,000
8000 Revenues From Other Agencies	 5,033,530		=	\$	-		0.0%	5,033,530
TOTAL REVENUES	\$ 5,833,530	\$	8,469	\$	8,469		0.1%	\$ 5,825,061
EXPENDITURES 33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair TOTAL EXPENDITURES	\$ 5,633,530 - 5,633,530		-	\$	- -	\$ - -	0.0% 0.0% 0.0%	 5,633,530 - 5,633,530
Revenues Over (Under) Expenditures	\$ 200,000	\$	8,469	\$	8,469			
BEGINNING FUND BALANCE	\$ 4,247,932			\$	3,147,578			
ENDING FUND BALANCE ACCOUNTS GL 819 Assigned to Fund Purposes GL 890 Unreserved	\$ 4,447,932	_		\$ \$	3,156,048 -			
TOTAL ENDING FUND BALANCE	\$ 4,447,932			\$	3,156,048			

Highline School District No. 401 Investment Earnings 2024-25

MONTH	GENE	RAL FUND	CAPI ⁻ PROJECT		Γ SERVICE FUND	ASB FUND	ORTATION LE FUND
September	\$	161,296	\$	782,934	\$ 61,154	\$ 4,424	\$ 8,469
October							
November							
December							
January							
February							
March							
April							
May							
June							
July							
August							



September 2024 Board Financial Report

Final Audit Report 2025-02-10

Created: 2025-02-10 (Pacific Standard Time)

By: Andrew Burgess (andrew.burgess@highlineschools.org)

Status: Signed

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"September 2024 Board Financial Report" History

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