

Town of Putnam



Fiscal Year 2026

(July 1, 2025 - June 30, 2026)

Budget workshop

February 22, 2024

CHARTER ON BUDGET DATES

2025-2026

NO LATER THAN

March 5 First Wednesday in March

Mayor to Board of Selectmen

March 19 Third Wednesday in March

Board of Selectmen to Board of Finance

April 12 Five Days before Public Hearing

Printed Budget for Public Distribution

April 23 At least 20 days before Annual
Town Meeting

PUBLIC HEARING

May 7 At least 5 days before Annual Town
Meeting

Published in Local Paper

May 14 Second Wednesday in May

ANNUAL TOWN MEETING

May 23 Ten Days after the Annual Budget
Meeting

Board of Finance to Set Mil Rate

Town of Putnam

Section Description

- 1 Mayor's Message to Board of Selectmen
- 2 Mill Rate Calculation Report
- 3 General Government and Bonded Indebtedness & Narrative
- 4 Library Budget & Narrative
- 5 School SRO/SSO & Narrative
- 6 Putnam EMS & Narrative
- 7 Board of Education Budget & Narrative
- 8 Revenue, Other Sources and Use of Funds
- 9 Mill Rate Calculation Report
- 10 5-Year Capital Improvements Plan & Narrative

Mayor's Message

TOWN OF PUTNAM
FY 2026 RECOMMENDED BUDGET

Board of Selectmen

In accordance with the requirements of the Town Charter, I am herewith transmitting my recommended budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026.

INTRODUCTION

This recommended budget was developed in the context of the following issues that may have future financial implications for this plan.

1. A commitment to provide the core governmental services at levels expected by the public. This includes the various public works services of leaf collection, road maintenance and culvert cleaning. Our Town Hall departments are required to serve our population's local municipal needs and to stay in compliance with state and federal regulations. In addition, because of the economic and community impact from these services, we continue our commitment to maintaining our citizens' quality of life through recreation programs, cultural programs, and the arts.
2. The Governor's proposed budget has been released, our budget reflects the same overall grant funding as the current year budgeted revenue, with an increase of \$29,000 in PILOT.
3. Operationally, this budget reflects all Town salary, outside professional services, legal services, electrical, fuel, health and fringe benefits, property and liability insurance, water and wastewater costs, financing costs, maintenance, trash pickup and transportation, and other related expenses.

BUDGETARY GOALS AND OBJECTIVES

In formulating my recommended budget as reflected in the past by actions of the Boards of Selectmen and Finance and the citizens at the Annual Town Meetings and public forums, I am guided by the following goals and objectives:

1. Continued efficiency and cost-effectiveness in operation of our departments through improvements and enhancements of information technology tools.
2. Maintaining Putnam's significant role as the regional center for economic, commercial, cultural, and governmental activities.
3. Appropriate maintenance requirements for the Town's Municipal Complex, along

with the multiple parks and public spaces around town, as well as a fleet of vehicles and equipment.

BUDGET HIGHLIGHTS

The following bullets summarize the more significant proposed changes for the standard costs of operation:

- Health Insurance – The insurance carrier is projecting a 20% increase in costs for next fiscal year. This is due to a history of large claims paid out in recent years. We continue to collaborate with our broker and expect this number to become more competitive.
- Contingency/Reserve – Historically, this account is used for unforeseen emergencies. In the past we used the account to fund retirement sick-time payouts for long-term employees. We may have to request use of contingency to offset any increase to Putnam EMS.
- Due to Veteran's exemptions, we are projected to have a decrease in revenue of approximately \$90,000.00, this is another unfunded mandate by the State.

BUDGET ASSUMPTIONS / REVENUES

The recommended budget is based upon the assumption that Putnam's state aid for FY 2025 reflects the State aid received in FY 2025.

In addition to State aid, the budget relies upon the receipt of various license and permit revenues, service charges, interest income, and interest penalties on delinquent taxes. The recommended amounts are consistent with projected actual revenues for the current year.

CONCLUSION

Balancing a budget while being mindful of the financial strain on families is a tough challenge. I have made several changes to operational efficiencies, grant funding and restructuring expenses to minimize the impact on taxpayers. I am especially watchful of this budget and have created a budget for what I feel is a fair increase, while maintaining the level of services the people of Putnam deserve. In future years we will have to make some expenditure increases to maintain the current level of services for residents.

The recommended General Government budget is a balanced plan of operations for the Town of Putnam for the fiscal year. It is designed to continue existing services, and to allow for economic and tax base growth. This budget provides for the level of services that our residents deserve and allows the Town to meet its state and federal regulatory obligations. The budget also prioritizes maintaining recreational and public works efforts to support Putnam's economy.

Several budgetary cuts have been made due to revaluation and the impact that will have on the taxpayers. This will inevitably lead to more of an increase in upcoming years, as certain reductions are not sustainable.

I would like to recognize the work of our Town Administrator, Executive Assistant, Finance Director, and Department Heads for their efforts in compiling the information necessary to put this budget together and as much as possible, hold the line on departmental spending. Most of all, I extend my thanks to the citizens of Putnam for their support and input.

We all look forward to continuing to provide good services to the residents of Putnam, while continuing long-term improvements for future generations.

Respectfully Submitted,

Norman Seney
Mayor

Mill Rate Calculation

TOWN OF PUTNAM

FY26 BUDGET

JULY 1, 2025 TO JUNE 30, 2026

Mayor's Budget

	Previous - FY 2025		FY 2026	Year-to-Year	Year-to-Year	FY 2026
	BUDGET		BUDGET	Difference (\$)	Difference (%)	PORTION OF MILL RATE
GENERAL GOVERNMENT ¹	\$ 7,565,899		\$ 7,757,241	\$ 191,341	2.5%	7.54
BONDED INDEBTEDNESS ²	\$ 2,018,041		\$ 2,019,763	\$ 1,722	0.1%	1.96
SUBTOTAL EXPENDITURES	\$ 9,583,941		\$ 9,777,003	\$ 193,063	2.0%	9.50
LIBRARY	\$ 435,550		\$ 438,452	\$ 2,902	0.7%	0.43
PUTNAM EMS ³	\$ 297,052		\$ 305,963	\$ 8,911	3.0%	0.30
PUTNAM POLICE ⁴	\$ 295,000		\$ 299,423	\$ 4,423	NA	0.29
BOARD OF EDUCATIONAL CAPITAL ⁵	\$ -		\$ -	\$ -		0.00
SUBTOTAL GENERAL GOVERNMENT	\$ 10,611,543		\$ 10,820,842	\$ 209,299	2.0%	10.51
SUBTOTAL BOARD OF EDUCATION ⁶	\$ 20,957,907		\$ 21,934,750	\$ 976,843	4.7%	21.31
TOTAL EXPENDITURES	\$ 31,569,450		\$ 32,755,592	\$ 1,186,142	3.8%	31.83
GENERAL GOVERNMENT REVENUES	\$ 4,892,578		\$ 4,726,725	\$ (165,853)	-3.4%	4.59
BOARD OF EDUCATION REVENUES	\$ 8,402,871		\$ 8,411,602	\$ 8,731	0.1%	8.17
LESS: ESTIMATED INCOME ⁷	\$ 13,295,449		\$ 13,138,327	\$ (157,122)	-1.2%	12.77
NET EXPENDITURES	\$ 18,274,001		\$ 19,617,265	\$ 1,343,264	7.4%	19.06
LESS: USE OF SURPLUS ⁸	\$ 500,000		\$ 1,000,000	\$ 500,000	100.0%	0.97
AMOUNT TO BE RAISED BY TAXATION	\$ 17,774,001		\$ 18,617,265	\$ 843,264	4.7%	18.09

MILL RATE CALC: GRAND LIST / NET EXPENDITURES

GRAND LIST ⁹ :	\$ 1,061,023,309				36.9%
ASSUME 97% COLLECTION RATE:	\$ 1,029,192,610				
NET EXPENDITURES FROM ABOVE:	\$ 18,617,265				
MILL RATE FOR 2025/2026 ¹⁰ :	18.09			Previous Year Mill	Difference
VALUE OF 1 MILL:	1,029,193			23.64	-5.55

Notes:

1. General government budget includes all Town departments and operating costs including legal, benefits, technology and other required components. Note that as typical, the Putnam EMS and Police School Resource Officer budgets are listed separately.
2. Bonded indebtedness for FY 2026 includes bonding for the High School, Municipal Complex, and the Quinebaug Technology Park. It continues to categorize the equipment leases, per GASB standards. There is one additional proposed Highway vehicle for lease in the FY26 budget.
3. Putnam EMS is based on a 5-year contract, which began in FY23. [Note that there has been significant recent year +/- discussion about Putnam EMS facilities, and any future change to facilities such as leasing, would likely mean Putnam EMS would request additional Town funding.
4. The Putnam Police have been providing armed security for Putnam BOE since FY23, and has been included in the General Government Budget since FY24. The proposed cost for FY26 is based on estimates from 5. As typical, BOE Capital planned projects are included in the Town's CIP.
6. The BOE proposed budget included herein reflects the Board of Education's approved budget for FY26, per their February 11, 2025 vote.
7. As in past years, revenue is shown as General Government projected revenue and BOE projected revenue. BOE projected revenue is similar to prior year, based on the State's proposed budget for FY26.
8. The Mayor's budget includes a recommended \$1M use of the undesignated fund to offset the mill rate.
9. For FY26 budget calculations, the Net Grand List as of early February 2025 currently sits at \$1,061,023,309 (vs. 1,061,177,389 as filed). Additional changes may include Board of Assessment Appeals efforts planned for late March 2025. As noted in the narrative, this Grand List amount is about 37% higher than last year (previous year Grand List \$775M).
10. The FY2025 mill rate is 23.64.

TOWN OF PUTNAM

FY26 BUDGET

JULY 1, 2025 TO JUNE 30, 2026

Mayor's Budget - Option for Zero Surplus

	Previous - FY 2025	FY 2026	Year-to-Year	Year-to-Year	Year-to-Year	PORTION OF MILL
	BUDGET	BUDGET	Difference (\$)	Difference (%)	Difference (%)	RATE
GENERAL GOVERNMENT ¹	\$ 7,565,899	\$ 7,757,241	\$ 191,341	2.5%	2.5%	7.54
BONDED INDEBTEDNESS ²	\$ 2,018,041	\$ 2,019,763	\$ 1,722	0.1%	0.1%	1.96
SUBTOTAL EXPENDITURES	\$ 9,583,941	\$ 9,777,003	\$ 193,063	2.0%	2.0%	9.50
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PUTNAM POLICE ⁴	\$ 295,000	\$ 299,423	\$ 4,423	NA	NA	0.29
BOARD OF EDUCATIONAL CAPITAL ⁵	\$ -	\$ -	\$ -			0.00
SUBTOTAL GENERAL GOVERNMENT	\$ 10,611,543	\$ 10,820,842	\$ 209,299	2.0%	2.0%	10.51
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LESS: ESTIMATED INCOME ⁷	\$ 13,295,449	\$ 13,138,327	\$ (157,122)	-1.2%	-1.2%	12.77
NET EXPENDITURES	\$ 18,274,001	\$ 19,617,265	\$ 1,343,264	7.4%	7.4%	19.06
LESS: USE OF SURPLUS ⁸	\$ 500,000	\$ -	\$ (500,000)	-100.0%	-100.0%	0.00
AMOUNT TO BE RAISED BY TAXATION	\$ 17,774,001	\$ 19,617,265	\$ 1,843,264	10.4%	10.4%	19.06

MILL RATE CALC: GRAND LIST / NET EXPENDITURES

GRAND LIST ⁹ :	\$ 1,061,023,309				36.9%
ASSUME 97% COLLECTION RATE:	\$ 1,029,192,610				
NET EXPENDITURES FROM ABOVE:	\$ 19,617,265			Previous Year Mill	Difference
MILL RATE FOR 2025/2026 ¹⁰ :	19.06			23.64	-4.58
VALUE OF 1 MILL:	\$ 1,029,193				

Notes:

1. General government budget includes all Town departments and operating costs including legal, benefits, technology and other required components. Note that as typical, the Putnam EMS and Police School Resource Officer budgets are listed separately.
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10. The FY2025 mill rate is 23.64.

General Government Proposed Budget

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

- ☐ Print accounts with zero balance
☐ Exclude inactive accounts with zero balance
☐ Round to whole dollars
☐ Account on new page

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4109.51610.00000	Regular Employee - Mayor	\$307,226.33	\$323,914.54	\$196,680.64	\$333,629.75	\$333,629.75	3.00	\$9,715.21
1005.41.4109.51630.00000	Overtime - Mayor	\$1,978.79	\$3,750.00	\$119.85	\$3,750.00	\$3,750.00	0.00	\$0.00
1005.41.4109.51640.00000	Cell Phone Stipend	\$1,440.00	\$1,440.00	\$960.00	\$1,440.00	\$1,440.00	0.00	\$0.00
1005.41.4109.51800.00000	Travel Stipend - Mayor	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00	\$5,000.00
1005.41.4109.53010.00000	Purchased Prof. Services- Mayor	\$8,637.23	\$9,000.00	\$225.00	\$9,000.00	\$9,000.00	0.00	\$0.00
1005.41.4109.55500.00000	Printing & Binding- Mayor	\$2,427.80	\$2,500.00	\$707.64	\$2,500.00	\$2,500.00	0.00	\$0.00
1005.41.4109.55800.00000	Travel - Mayor	\$4,329.14	\$5,000.00	\$3,364.01	\$100.00	\$100.00	(98.00)	(\$4,900.00)
1005.41.4109.56010.00000	Supplies- Mayor	\$4,753.01	\$3,000.00	\$1,534.31	\$3,000.00	\$3,000.00	0.00	\$0.00
1005.41.4109.58100.00000	Dues & Fees- Mayor	\$2,548.70	\$2,750.00	\$1,325.88	\$2,750.00	\$2,750.00	0.00	\$0.00
1005.41.4109.59010.00000	Meetings- Mayor	\$5,994.66	\$5,750.00	\$2,182.56	\$5,750.00	\$5,750.00	0.00	\$0.00
DEPARTMENT: Mayor - 4109		\$339,335.66	\$357,104.54	\$207,099.89	\$366,919.75	\$366,919.75	2.75	\$9,815.21
1005.41.4110.51610.00000	Regular Employees - HR/PR	\$69,117.30	\$73,264.34	\$45,085.76	\$76,194.91	\$76,194.91	4.00	\$2,930.57
1005.41.4110.53010.00000	Purch. Prof. Services - HR/PR	\$8,325.82	\$13,000.00	\$10,361.61	\$14,500.00	\$14,500.00	11.54	\$1,500.00
1005.41.4110.53200.00000	Prof. Ed. Services - HR/PR	\$2,525.00	\$2,000.00	\$1,084.00	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.41.4110.55800.00000	Travel Reimbursement - HR/PR	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00	\$50.00
1005.41.4110.56010.00000	Office Supplies- HR/PR	\$1,235.36	\$1,000.00	\$323.89	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.41.4110.56100.00000	Employment Requirements - HR/PR	\$0.00	\$3,000.00	\$1,753.50	\$3,500.00	\$3,500.00	16.67	\$500.00
1005.41.4110.58100.00000	Dues & Fees - HR/PR	\$454.00	\$850.00	\$527.96	\$800.00	\$800.00	(5.88)	(\$50.00)
1005.41.4110.59010.00000	Meetings - HR/PR	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	0.00	\$100.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

- ☐ Print accounts with zero balance
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 Definition: FY 26 Mayors Budget
- ☐ Round to whole dollars
☐ Account on new page

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
DEPARTMENT: HR/PR Department - 4110								
1005.41.4117.51630.00000	Overtime Finance	\$81,657.48	\$93,114.34	\$59,136.72	\$98,144.91	\$98,144.91	5.40	\$5,030.57
1005.41.4117.53100.00000	Official/Admin Services - Finance	\$799.06	\$1,200.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$1,200.00)
DEPARTMENT: Board of Finance - 4117								
1005.41.4131.51610.00000	Regular Employee - Assessor	\$122,895.78	\$136,854.06	\$83,125.94	\$140,953.47	\$140,953.47	3.00	\$4,099.41
1005.41.4131.51630.00000	Overtime	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00	\$500.00
1005.41.4131.53010.00000	Purch. Prof Services-Assessor	\$16,395.13	\$21,870.00	\$17,930.00	\$19,600.00	\$19,600.00	(10.36)	(\$2,270.00)
1005.41.4131.53200.00000	Prof. Ed. Services -Assessor	\$842.50	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.41.4131.55500.00000	Printing & Binding - Assessor	\$2,305.26	\$2,750.00	\$1,571.02	\$2,870.00	\$2,870.00	4.36	\$120.00
1005.41.4131.55800.00000	Travel - Assessor	\$253.93	\$300.00	\$566.82	\$1,650.00	\$1,650.00	450.00	\$1,350.00
1005.41.4131.56010.00000	Supplies - Assessor	\$582.75	\$998.36	\$122.95	\$1,000.00	\$1,000.00	0.16	\$1.64
1005.41.4131.58100.00000	Dues & Fees - Assessor	\$355.00	\$360.00	\$380.00	\$400.00	\$400.00	11.11	\$40.00
1005.41.4131.59010.00000	Meetings - Assessor	\$70.00	\$200.00	\$135.00	\$350.00	\$350.00	75.00	\$150.00
DEPARTMENT: Assessor - 4131								
		\$143,700.35	\$165,332.42	\$103,831.73	\$169,323.47	\$169,323.47	2.41	\$3,991.05
DEPARTMENT: Board of Tax Review - 4132								
1005.41.4132.51620.00000	Overtime Time - Tax Review	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$400.00)
1005.41.4132.53200.00000	Prof. Ed. Services - Tax Review	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$100.00)
1005.41.4132.55500.00000	Printing & Binding - Tax Review	\$70.00	\$90.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$90.00)
		\$70.00	\$590.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$590.00)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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☐ Exclude inactive accounts with zero balance

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4135.51610.00000	Regular Employee - Revenue	\$116,153.57	\$133,573.01	\$81,144.27	\$138,394.95	\$138,394.95	3.61	\$4,821.94
1005.41.4135.53100.00000	Official/Admin Serv. - Revenue	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00	0.00	\$0.00
1005.41.4135.53200.00000	Prof. Ed. Services - Revenue	\$400.00	\$800.00	\$700.00	\$800.00	\$800.00	0.00	\$0.00
1005.41.4135.54300.00000	Repairs & Maint. - Revenue	\$204.60	\$200.00	\$0.00	\$200.00	\$200.00	0.00	\$0.00
1005.41.4135.55500.00000	Printing & Binding - Revenue	\$19,770.96	\$23,183.70	\$10,431.73	\$24,987.75	\$24,987.75	7.78	\$1,804.05
1005.41.4135.55800.00000	Travel - Revenue	\$954.34	\$1,650.00	\$466.32	\$1,650.00	\$1,650.00	0.00	\$0.00
1005.41.4135.56010.00000	Office Supplies - Revenue	\$2,228.17	\$2,641.41	\$580.35	\$2,650.00	\$2,650.00	0.33	\$8.59
1005.41.4135.58100.00000	Dues & Fees - Revenue	\$185.00	\$165.00	\$235.00	\$280.00	\$280.00	69.70	\$115.00
1005.41.4135.59010.00000	Meetings - Revenue	\$540.00	\$650.00	\$499.00	\$650.00	\$650.00	0.00	\$0.00
DEPARTMENT: Revenue Collector - 4135		\$140,436.64	\$163,113.12	\$94,306.67	\$169,862.70	\$169,862.70	4.14	\$5,749.58
1005.41.4137.51610.00000	Regular Employee - Treasurer	\$143,279.51	\$158,708.00	\$96,112.17	\$163,466.92	\$163,466.92	3.00	\$4,758.92
1005.41.4137.51630.00000	Overtime BOF	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.00	\$1,200.00
1005.41.4137.53010.00000	Purch. Prof. Services - Treasurer	\$18,476.49	\$13,000.00	\$12,305.44	\$14,000.00	\$14,000.00	7.69	\$1,000.00
1005.41.4137.53100.00000	Auditors/EMMA	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00	\$40,000.00
1005.41.4137.53200.00000	Prof. Ed. Services - Treasurer	\$4,095.89	\$4,000.00	\$1,624.00	\$4,000.00	\$4,000.00	0.00	\$0.00
1005.41.4137.55800.00000	Travel - Treasurer	\$128.00	\$200.00	\$84.69	\$200.00	\$200.00	0.00	\$0.00
1005.41.4137.56010.00000	Office Supplies - Treasurer	\$2,915.09	\$2,000.00	\$1,838.26	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.41.4137.56100.00000	Dues & Fees - Treasurer	\$430.00	\$500.00	\$650.00	\$500.00	\$500.00	0.00	\$0.00
1005.41.4137.59010.00000	Meetings - Treasurer	\$0.00	\$500.00	\$0.00	\$100.00	\$100.00	(80.00)	(\$400.00)
DEPARTMENT: Treasurer - 4137		\$169,324.98	\$178,908.00	\$112,614.56	\$225,466.92	\$225,466.92	26.02	\$46,558.92

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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 Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4139.53020.00000	Legal Services	\$38,110.50	\$70,000.00	\$20,942.48	\$70,000.00	\$60,000.00	(14.29)	(\$10,000.00)
1005.41.4139.55401.00000	Legal Notices	\$9,838.97	\$10,000.00	\$5,304.27	\$15,000.00	\$15,000.00	50.00	\$5,000.00
DEPARTMENT: Legal Counsel - 4139		\$47,949.47	\$80,000.00	\$26,246.75	\$85,000.00	\$75,000.00	(6.25)	(\$5,000.00)
1005.41.4141.52100.00000	Group Insurance	\$7,727.46	\$10,000.00	\$6,159.78	\$15,000.00	\$15,000.00	50.00	\$5,000.00
1005.41.4141.52200.00000	Employer Share SSI	\$235,055.69	\$240,000.00	\$162,330.99	\$270,500.00	\$270,500.00	12.71	\$30,500.00
1005.41.4141.52300.00000	Retirement Contributions	\$106,788.07	\$85,000.00	\$22,968.13	\$45,000.00	\$45,000.00	(47.06)	(\$40,000.00)
1005.41.4141.52400.00000	Employer HSA Contr.	\$33,500.00	\$34,000.00	\$34,583.33	\$36,000.00	\$36,000.00	5.88	\$2,000.00
1005.41.4141.52401.00000	Employee Insurance Buyout	\$59,000.05	\$67,000.00	\$36,416.71	\$60,000.00	\$60,000.00	(10.45)	(\$7,000.00)
1005.41.4141.52600.00000	Unemployment Compensation	\$19,571.77	\$25,000.00	\$0.00	\$25,000.00	\$10,000.00	(60.00)	(\$15,000.00)
1005.41.4141.52800.00000	Health Insurance	\$524,434.98	\$523,000.00	\$279,457.58	\$612,000.00	\$565,000.00	8.03	\$42,000.00
1005.41.4141.52850.00000	Employer Dental	\$6,567.16	\$13,000.00	\$5,331.69	\$10,000.00	\$10,000.00	(23.08)	(\$3,000.00)
DEPARTMENT: Fringe Benefits - 4141		\$994,645.18	\$997,000.00	\$547,248.21	\$1,073,500.00	\$1,011,500.00	1.45	\$14,500.00
1005.41.4143.53010.00000	Purch. Prof. Services - IT	\$68,755.00	\$70,000.00	\$65,231.34	\$80,000.00	\$80,000.00	14.29	\$10,000.00
1005.41.4143.57300.00000	Equipment - IT	\$7,133.07	\$5,000.00	\$2,541.63	\$5,000.00	\$5,000.00	0.00	\$0.00
1005.41.4143.57350.00000	Tech. Software - IT	\$20,158.05	\$45,000.00	\$2,207.71	\$50,000.00	\$50,000.00	11.11	\$5,000.00
DEPARTMENT: Info. Technology - 4143		\$96,046.12	\$120,000.00	\$69,980.68	\$135,000.00	\$135,000.00	12.50	\$15,000.00
1005.41.4147.51610.00000	Regular Employee - Town Clerk	\$126,612.59	\$132,336.41	\$80,666.92	\$136,277.04	\$136,277.04	2.98	\$3,940.63
1005.41.4147.51630.00000	Overtime - Town Clerk	\$0.00	\$300.00	\$268.65	\$600.00	\$600.00	100.00	\$300.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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☐ Exclude inactive accounts with zero balance

From Date: 2/1/2025 To Date: 2/28/2025

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4147.53010.00000	Purch. Prof. Services	\$0.00	\$4,000.00	\$450.00	\$4,000.00	\$4,000.00	0.00	\$0.00
1005.41.4147.53200.00000	Prof. Ed. Services - Town Clerk	\$224.50	\$600.00	\$645.00	\$650.00	\$650.00	8.33	\$50.00
1005.41.4147.53511.00000	Vital Stats Index & Record - Town Clerk	\$1,400.00	\$1,400.00	\$284.89	\$1,400.00	\$1,400.00	0.00	\$0.00
1005.41.4147.53512.00000	Microfilm Land Records - Town Clerk	\$23,432.81	\$23,000.00	\$9,973.75	\$24,000.00	\$24,000.00	4.35	\$1,000.00
1005.41.4147.53513.00000	Shredding -Town Clerk	\$455.00	\$435.00	\$253.33	\$470.00	\$470.00	8.05	\$35.00
1005.41.4147.53514.00000	Restoration of Records - Town Clerk	\$4,839.80	\$5,000.00	\$200.40	\$5,000.00	\$5,000.00	0.00	\$0.00
1005.41.4147.55800.00000	Travel -Town Clerk	\$254.98	\$500.00	\$172.60	\$1,500.00	\$1,500.00	200.00	\$1,000.00
1005.41.4147.56010.00000	Office Supplies - Town Clerk	\$1,227.52	\$1,242.04	\$475.70	\$1,250.00	\$1,250.00	0.64	\$7.96
1005.41.4147.58100.00000	Dues & Fees - Town Clerk	\$538.60	\$420.00	\$510.00	\$550.00	\$550.00	30.95	\$130.00
1005.41.4147.59010.00000	Meetings - Town Clerk	\$338.00	\$250.00	\$0.00	\$350.00	\$350.00	40.00	\$100.00
DEPARTMENT: Town Clerk - 4147		\$159,323.60	\$169,483.45	\$93,901.24	\$176,047.04	\$176,047.04	3.87	\$6,563.59
1005.41.4149.51620.00000	Part Time - Registrar	\$31,925.66	\$32,862.83	\$19,169.92	\$33,848.70	\$33,848.70	3.00	\$985.87
1005.41.4149.51624.00000	Part Time Election workers	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.00	\$25,000.00
1005.41.4149.53200.00000	Prof. Ed. Services - Registrar	\$625.00	\$2,000.00	\$170.00	\$1,700.00	\$1,700.00	(15.00)	(\$300.00)
1005.41.4149.54300.00000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00	\$3,000.00
1005.41.4149.55800.00000	Travel - Registrar	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00	\$0.00
1005.41.4149.56010.00000	Supplies - Registrar	\$774.01	\$700.00	\$442.76	\$12,700.00	\$7,000.00	900.00	\$6,300.00
1005.41.4149.56300.00000	Meals/Food	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.00	\$1,500.00
DEPARTMENT: Registrar of Voters - 4149		\$33,324.67	\$36,062.83	\$19,782.68	\$78,248.70	\$72,548.70	101.17	\$36,485.87

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

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☐ Exclude inactive accounts with zero balance
 Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4150.51610.00000	Land Use Agent	\$90,613.34	\$122,668.14	\$74,936.40	\$118,495.36	\$118,495.36	(3.40)	(\$4,172.78)
1005.41.4150.51630.00000	Overtime - Land Use Agent	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00	\$3,000.00
1005.41.4150.53010.00000	Purch. Prof. Services - Land Use Agent	\$49,612.45	\$49,637.80	\$11,462.22	\$70,000.00	\$50,000.00	0.73	\$362.20
1005.41.4150.53200.00000	Prof. Ed. Services - Land Use Agent	\$460.00	\$2,000.00	\$250.00	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.41.4150.56010.00000	Office Supplies - Land Use Agent	\$76.63	\$200.00	\$90.00	\$500.00	\$500.00	150.00	\$300.00
1005.41.4150.56011.00000	Safety Supplies - Land Use Agent	\$510.25	\$500.00	\$0.00	\$200.00	\$200.00	(60.00)	(\$300.00)
1005.41.4150.56400.00000	Books & Periodicals - Land Use Agent	\$392.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.41.4150.58100.00000	Dues & Fees - Land Use Agent	\$701.94	\$800.00	\$704.62	\$900.00	\$900.00	12.50	\$100.00
1005.41.4150.59010.00000	Meetings- Land Use Agent	\$481.10	\$1,000.00	\$83.41	\$1,000.00	\$1,000.00	0.00	\$0.00
DEPARTMENT: Land Use Agent - 4150		\$142,847.71	\$177,805.94	\$87,526.65	\$197,095.36	\$177,095.36	(0.40)	(\$710.58)
1005.41.4151.51630.00000	Overtime - Land Use Commission	\$2,753.28	\$3,500.00	\$1,528.70	\$0.00	\$0.00	(100.00)	(\$3,500.00)
1005.41.4151.53010.00000	Purch. Prof. Services - Land Use Commission	\$121.20	\$1,000.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$1,000.00)
1005.41.4151.53200.00000	Prof. Ed. Services - Land Use Commission	\$1,701.87	\$3,000.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$3,000.00)
1005.41.4151.55500.00000	Printing & Binding - Land Use - Commission	\$153.86	\$250.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$250.00)
1005.41.4151.56010.00000	Office Supplies - Land Use - Commission	\$413.26	\$400.00	\$114.20	\$0.00	\$0.00	(100.00)	(\$400.00)
1005.41.4151.56400.00000	Books & Periodicals - Land Use - Commission	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$400.00)
1005.41.4151.58100.00000	Dues & Fees - Land Use Commission	\$95.00	\$300.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$300.00)
DEPARTMENT: Land Use Commission - 4151		\$5,238.47	\$8,850.00	\$1,642.90	\$0.00	\$0.00	(100.00)	(\$8,850.00)
1005.41.4157.52700.00000	Workers' Compensation	\$146,814.64	\$160,000.00	\$103,342.36	\$150,000.00	\$147,000.00	(8.12)	(\$13,000.00)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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From Date: 2/1/2025 To Date: 2/28/2025

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4157.55200.00000	Insurance Other Than Employee Benefits	\$115,642.80	\$145,000.00	\$100,114.05	\$147,000.00	\$135,000.00	(6.90)	(\$10,000.00)
DEPARTMENT: Insurance - 4157		\$262,457.44	\$305,000.00	\$203,456.41	\$297,000.00	\$282,000.00	(7.54)	(\$23,000.00)
1005.41.4161.54410.00000	Rental of Land/Bldg. - Probate	\$11,100.00	\$14,000.00	\$11,069.00	\$0.00	\$0.00	(100.00)	(\$14,000.00)
DEPARTMENT: Probate - 4161		\$11,100.00	\$14,000.00	\$11,069.00	\$0.00	\$0.00	(100.00)	(\$14,000.00)
1005.41.4170.51610.00000	Regular Employees - Blight Officer	\$0.00	\$37,584.00	\$21,570.00	\$38,711.52	\$38,711.52	3.00	\$1,127.52
1005.41.4170.51640.00000	Cell Phone Stipend - Blight Officer	\$0.00	\$240.00	\$160.00	\$240.00	\$240.00	0.00	\$0.00
1005.41.4170.53010.00000	Purch. Prof. Services - Blight Officer	\$0.00	\$3,000.00	\$0.00	\$100.00	\$100.00	(96.67)	(\$2,900.00)
1005.41.4170.53200.00000	Prof. Ed. Services - Blight Officer	\$0.00	\$2,000.00	\$0.00	\$1,000.00	\$1,000.00	(50.00)	(\$1,000.00)
1005.41.4170.56010.00000	Office Supplies - Blight Officer	\$0.00	\$600.00	\$88.20	\$600.00	\$600.00	0.00	\$0.00
1005.41.4170.56011.00000	Safety Supplies - Blight Officer	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	0.00	\$0.00
1005.41.4170.56400.00000	Books & Periodicals - Blight Officer	\$0.00	\$1,000.00	\$0.00	\$200.00	\$200.00	(80.00)	(\$800.00)
1005.41.4170.58100.00000	Dues & Fees - Blight Officer	\$0.00	\$800.00	\$0.00	\$200.00	\$200.00	(75.00)	(\$600.00)
1005.41.4170.59010.00000	Meetings - Blight Officer	\$0.00	\$1,000.00	\$0.00	\$200.00	\$200.00	(80.00)	(\$800.00)
DEPARTMENT: Blight Officer - 4170		\$0.00	\$46,724.00	\$21,818.20	\$41,751.52	\$41,751.52	(10.64)	(\$4,972.48)
1005.41.4172.51630.00000	Overtime	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$400.00)
1005.41.4172.53010.00000	Purch. Prof. Services - Redev.	\$3,951.76	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	0.00	\$0.00
1005.41.4172.55400.00000	Advertising - Redev.	\$31.18	\$500.00	\$0.00	\$500.00	\$500.00	0.00	\$0.00
DEPARTMENT: Redevelopment - 4172		\$3,982.94	\$5,900.00	\$0.00	\$5,500.00	\$5,500.00	(6.78)	(\$400.00)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4173.51610.00000	Regular Employee - Eco. Dev.	\$109,608.54	\$114,092.10	\$69,362.40	\$117,099.52	\$117,099.52	2.64	\$3,007.42
1005.41.4173.51630.00000	Overtime - Eco. Dev.	\$42.53	\$600.00	\$175.20	\$2,000.00	\$2,000.00	233.33	\$1,400.00
1005.41.4173.51640.00000	Cell Phone Stipend	\$180.00	\$240.00	\$160.00	\$240.00	\$240.00	0.00	\$0.00
1005.41.4173.53010.00000	Purch. Prof. Services - Eco. Dev.	\$11,900.00	\$9,000.00	\$495.00	\$15,000.00	\$9,000.00	0.00	\$0.00
1005.41.4173.53500.00000	Business Retention Services - Eco. Dev.	\$760.00	\$1,400.00	\$795.00	\$1,600.00	\$1,600.00	14.29	\$200.00
1005.41.4173.54430.00000	Town of Putnam Garden Maintenance	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00	\$2,000.00
1005.41.4173.55400.00000	Advertising - Eco. Dev.	\$1,242.55	\$1,500.00	\$795.45	\$1,800.00	\$1,800.00	20.00	\$300.00
1005.41.4173.55800.00000	Travel - Eco. Dev.	\$0.00	\$600.00	\$133.99	\$1,200.00	\$1,200.00	100.00	\$600.00
1005.41.4173.56010.00000	Office Supplies - Eco. Dev.	\$551.77	\$593.22	\$0.00	\$800.00	\$600.00	1.14	\$6.78
1005.41.4173.58100.00000	Dues & Fees - Eco. Dev.	\$1,056.90	\$1,800.00	\$1,534.90	\$1,800.00	\$1,800.00	0.00	\$0.00
1005.41.4173.59010.00000	Meetings - Eco. Dev.	\$326.08	\$500.00	\$603.09	\$500.00	\$500.00	0.00	\$0.00
DEPARTMENT: Economic Development - 4173		\$125,668.37	\$130,325.32	\$74,055.03	\$144,039.52	\$137,899.52	5.77	\$7,514.20
1005.41.4174.51630.00000	Overtime Art Council	\$669.77	\$1,000.00	\$613.20	\$0.00	\$0.00	(100.00)	(\$1,000.00)
1005.41.4174.56010.00000	Office Supplies - Art Council	\$183.71	\$200.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$200.00)
DEPARTMENT: Art Council - 4174		\$853.48	\$1,200.00	\$613.20	\$0.00	\$0.00	(100.00)	(\$1,200.00)
1005.41.4197.51620.00000	Part Time - Elections	\$24,720.00	\$33,000.00	\$16,653.00	\$0.00	\$0.00	(100.00)	(\$33,000.00)
1005.41.4197.53200.00000	Prof. Ed. Services - Elections	\$85.00	\$700.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$700.00)
1005.41.4197.54300.00000	Repairs & Maint. - Elections	\$1,375.00	\$3,000.00	\$625.00	\$0.00	\$0.00	(100.00)	(\$3,000.00)
1005.41.4197.56010.00000	Supplies - Elections	\$6,831.59	\$12,000.00	\$3,961.29	\$0.00	\$0.00	(100.00)	(\$12,000.00)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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From Date: 2/1/2025 To Date: 2/28/2025

Definition: FY 26 Mayors Budget
FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4197.56300.00000	Meals/Food - Elections	\$1,568.30	\$1,500.00	\$1,086.16	\$0.00	\$0.00	(100.00)	(\$1,500.00)
DEPARTMENT: Elections - 4197								
1005.41.4198.54400.00000	Equipment Rental/Lease	\$6,826.09	\$4,000.00	\$3,991.81	\$8,000.00	\$8,000.00	100.00	\$4,000.00
1005.41.4198.55300.00000	Communications	\$8,779.05	\$16,000.00	\$4,721.11	\$16,000.00	\$16,000.00	0.00	\$0.00
1005.41.4198.55301.00000	Postage	\$22,154.33	\$15,000.00	\$11,699.66	\$18,000.00	\$18,000.00	20.00	\$3,000.00
1005.41.4198.56500.00000	Supplies - Technology Related	\$3,564.73	\$4,000.00	\$1,505.92	\$4,000.00	\$4,000.00	0.00	\$0.00
DEPARTMENT: Essential Services - 4198								
1005.41.4199.53010.00000	Purchased Prof. Services - Elderly Agent	\$41,324.20	\$39,000.00	\$21,918.50	\$46,000.00	\$46,000.00	17.95	\$7,000.00
DEPARTMENT: Municipal Agent to the Elderly - 4199								
1005.42.4213.51610.00000	Regular Employee - Building Official	\$150,478.70	\$121,920.06	\$74,639.37	\$125,565.76	\$125,565.76	2.99	\$3,645.70
1005.42.4213.53010.00000	Purchased Prof. Services - Building Official	\$0.00	\$1,500.00	\$0.00	\$100.00	\$100.00	(93.33)	(\$1,400.00)
1005.42.4213.53300.00000	Other Prof./Tech Services IT	\$909.99	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	0.00	\$0.00
1005.42.4213.55300.00000	Communications - Town own cellphone	\$0.00	\$800.00	\$376.31	\$800.00	\$800.00	0.00	\$0.00
1005.42.4213.55500.00000	Printing & Binding - Building Official	\$117.60	\$700.00	\$0.00	\$700.00	\$700.00	0.00	\$0.00
1005.42.4213.56010.00000	Office Supplies - Bldg Official	\$514.92	\$500.00	\$338.48	\$500.00	\$500.00	0.00	\$0.00
1005.42.4213.56011.00000	Safety Supplies - Building Official	\$969.79	\$1,000.00	\$45.94	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.42.4213.56400.00000	Books & Periodicals - Building Official	\$3,847.61	\$1,900.00	\$0.00	\$1,900.00	\$1,900.00	0.00	\$0.00
1005.42.4213.58100.00000	Dues & Fees - Building Official	\$140.00	\$250.00	\$45.00	\$250.00	\$250.00	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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- Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.42.4213.59010.00000	Meetings - Building Official	\$891.65	\$1,000.00	\$54.47	\$1,000.00	\$1,000.00	0.00	\$0.00
DEPARTMENT: Building Official - 4213								
1005.42.4219.51610.00000	Regular Employee - Fire Marshal	\$0.00	\$0.00	\$0.00	\$92,604.69	\$92,604.69	0.00	\$92,604.69
1005.42.4219.51620.00000	Part Time - Fire Marshal	\$64,733.10	\$92,000.00	\$52,273.88	\$0.00	\$0.00	(100.00)	(\$92,000.00)
1005.42.4219.53010.00000	Purch. Prof. Services	\$1,495.61	\$2,300.00	\$0.00	\$100.00	\$100.00	(95.65)	(\$2,200.00)
1005.42.4219.53200.00000	Prof. Ed. Services - Fire Marshal	\$860.00	\$1,000.00	\$495.00	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.42.4219.54300.00000	Repairs & Maintenance - Fire Marshal	\$445.92	\$500.00	\$87.51	\$500.00	\$500.00	0.00	\$0.00
1005.42.4219.55300.00000	Communications - Cellphone Town own	\$0.00	\$1,100.00	\$734.56	\$1,500.00	\$1,500.00	36.36	\$400.00
1005.42.4219.55400.00000	Advertising - Fire Marshal	\$687.46	\$700.00	\$533.96	\$1,000.00	\$1,000.00	42.86	\$300.00
1005.42.4219.56010.00000	Office Supplies - Fire Marshal	\$661.14	\$600.00	\$173.35	\$600.00	\$600.00	0.00	\$0.00
1005.42.4219.56011.00000	Safety Supplies - Fire Marshal	\$774.46	\$800.00	\$0.00	\$1,000.00	\$1,000.00	25.00	\$200.00
1005.42.4219.56100.00000	General Supplies - Fire Marshal	\$816.09	\$500.00	\$260.90	\$500.00	\$500.00	0.00	\$0.00
1005.42.4219.56400.00000	Books & Periodicals - Fire Marshal	\$703.93	\$700.00	\$193.50	\$700.00	\$700.00	0.00	\$0.00
1005.42.4219.56900.00000	Fire Marshall uniforms	\$1,240.24	\$700.00	\$680.55	\$700.00	\$700.00	0.00	\$0.00
1005.42.4219.57300.00000	Equipment - Fire Marshal	\$1,602.03	\$1,200.00	\$534.69	\$1,400.00	\$1,400.00	16.67	\$200.00
1005.42.4219.58100.00000	Dues & Fees - Fire Marshal	\$1,232.71	\$3,000.00	\$70.00	\$2,000.00	\$2,000.00	(33.33)	(\$1,000.00)
1005.42.4219.59010.00000	Meetings	\$212.10	\$300.00	\$119.92	\$300.00	\$300.00	0.00	\$0.00
DEPARTMENT: Fire Marshal - 4219		\$75,464.79	\$105,400.00	\$56,157.82	\$103,904.69	\$103,904.69	(1.42)	(\$1,495.31)
1005.42.4223.51620.00000	Part Time - Emerg.Mgmt.	\$16,442.58	\$17,054.89	\$10,345.47	\$17,566.53	\$17,566.53	3.00	\$511.64

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

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☐ Exclude inactive accounts with zero balance

Definition: FY 26 Mayors Budget
FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.42.4223.53200.00000	Prof. Ed. Services	\$700.00	\$700.00	\$0.00	\$700.00	\$700.00	0.00	\$0.00
1005.42.4223.55300.00000	Communications - Town own cellphone	\$0.00	\$1,600.00	\$647.77	\$1,750.00	\$1,750.00	9.38	\$150.00
1005.42.4223.56010.00000	Supplies - Emerg.Mgmt	\$2,800.61	\$2,400.00	\$902.15	\$2,400.00	\$2,400.00	0.00	\$0.00
1005.42.4223.56900.00000	Uniforms	\$0.00	\$700.00	\$0.00	\$700.00	\$700.00	0.00	\$0.00
1005.42.4223.59010.00000	Meetings	\$239.25	\$200.00	\$102.92	\$500.00	\$500.00	150.00	\$300.00
DEPARTMENT: Emerg Mgmt. - 4223		\$20,182.44	\$22,654.89	\$11,998.31	\$23,616.53	\$23,616.53	4.24	\$961.64
1005.43.4301.53010.00000	Purch. Prof. Services - Town Service	\$34,731.00	\$8,000.00	\$3,072.38	\$13,000.00	\$13,000.00	62.50	\$5,000.00
1005.43.4301.53300.00000	Prof./Tech Svc - POCD	\$0.00	\$45,000.00	\$15,225.00	\$40,000.00	\$40,000.00	(11.11)	(\$5,000.00)
1005.43.4301.54301.00000	Bldg. Maint. - Purchased - Town Service	\$5,316.87	\$5,000.00	\$832.04	\$5,000.00	\$5,000.00	0.00	\$0.00
1005.43.4301.54430.00000	Town of Putnam Garden Maintenance	\$0.00	\$0.00	\$0.00	\$25,000.00	\$20,000.00	0.00	\$20,000.00
1005.43.4301.56100.00000	General Supplies - Town Service	\$4,357.48	\$2,000.00	\$876.53	\$5,000.00	\$5,000.00	150.00	\$3,000.00
1005.43.4301.56110.00000	Bridge Inspections - Town Service	\$25,000.00	\$40,000.00	\$0.00	\$40,000.00	\$30,000.00	(25.00)	(\$10,000.00)
1005.43.4301.56150.00000	Dam Inspections	\$0.00	\$15,000.00	\$5,000.00	\$0.00	\$0.00	(100.00)	(\$15,000.00)
1005.43.4301.56210.00000	Natural Gas - Town Service	\$3,720.50	\$4,000.00	\$1,894.35	\$4,000.00	\$4,000.00	0.00	\$0.00
1005.43.4301.56220.00000	Electricity - Town Service	\$19,642.44	\$30,000.00	\$6,578.29	\$165,000.00	\$165,000.00	450.00	\$135,000.00
1005.43.4301.56260.00000	Gasoline - Town Service	\$84,204.39	\$100,000.00	\$63,739.77	\$100,000.00	\$100,000.00	0.00	\$0.00
1005.43.4301.56290.00000	Water/Sewer fees - Town Service	\$3,975.47	\$10,000.00	\$2,149.16	\$29,000.00	\$29,000.00	190.00	\$19,000.00
DEPARTMENT: Town Services - 4301		\$180,948.15	\$259,000.00	\$99,366.52	\$426,000.00	\$411,000.00	58.69	\$152,000.00
1005.43.4302.51610.00000	Regular Employees - Complex Facilities	\$103,906.80	\$108,111.23	\$65,586.56	\$111,354.57	\$111,354.57	3.00	\$3,243.34

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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 Definition: FY 26 Mayors Budget

To Date: 2/28/2025

From Date: 2/1/2025

☐ Round to whole dollars

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Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.43.4302.51625.00000	Substitute - Complex Facilities	\$0.00	\$2,500.00	\$536.13	\$4,000.00	\$4,000.00	60.00	\$1,500.00
1005.43.4302.51630.00000	Overtime - Complex Facilities	\$426.26	\$2,500.00	\$360.00	\$3,000.00	\$3,000.00	20.00	\$500.00
1005.43.4302.51640.00000	Cell Phone Stipend	\$0.00	\$1,200.00	\$800.00	\$1,200.00	\$1,200.00	0.00	\$0.00
1005.43.4302.53010.00000	Purchased Prof. Services - Complex Facilities	\$45,382.37	\$50,000.00	\$32,453.75	\$55,000.00	\$55,000.00	10.00	\$5,000.00
1005.43.4302.54301.00000	Bldg Maint.- Purchased - Complex Facilities	\$13,324.94	\$15,000.00	\$0.00	\$17,500.00	\$17,500.00	16.67	\$2,500.00
1005.43.4302.56100.00000	General Supplies - Complex Facilities	\$4,249.52	\$4,998.17	\$1,650.93	\$6,000.00	\$6,000.00	20.04	\$1,001.83
1005.43.4302.56220.00000	Electricity - Complex Facilities	\$72,634.49	\$72,000.00	\$30,810.67	\$0.00	\$0.00	(100.00)	(\$72,000.00)
1005.43.4302.56290.00000	Water/Sewer fees - Complex Facilities	\$5,143.04	\$10,000.00	\$2,548.19	\$0.00	\$0.00	(100.00)	(\$10,000.00)
1005.43.4302.56900.00000	Custodial Supplies - Complex Facilities	\$7,442.21	\$9,500.00	\$4,385.64	\$9,800.00	\$9,800.00	3.16	\$300.00
1005.43.4302.56100.00000	Dues & Fees	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	0.00	\$0.00
DEPARTMENT: Complex Facilities - 4302		\$252,509.63	\$276,009.40	\$139,131.87	\$208,054.57	\$208,054.57	(24.62)	(\$67,954.83)
1005.43.4303.51610.00000	Regular Employee - Highway	\$787,751.52	\$822,246.99	\$499,052.04	\$1,014,494.60	\$1,014,494.60	23.38	\$192,247.61
1005.43.4303.51630.00000	Overtime - Highway	\$60,135.30	\$80,000.00	\$42,379.59	\$90,000.00	\$90,000.00	12.50	\$10,000.00
1005.43.4303.51640.00000	Cell Phone Stipend - Highway	\$600.00	\$1,200.00	\$400.00	\$1,200.00	\$1,200.00	0.00	\$0.00
1005.43.4303.52975.00000	Contractual Reimb Union Contract	\$0.00	\$5,000.00	\$6,037.60	\$6,050.00	\$6,050.00	21.00	\$1,050.00
1005.43.4303.53010.00000	Purch. Prof. Services - Highway	\$26,572.05	\$11,000.00	\$9,208.42	\$12,000.00	\$12,000.00	9.09	\$1,000.00
1005.43.4303.53200.00000	Prof. Ed. Services - Highway	\$5,349.62	\$3,500.00	\$2,405.00	\$5,000.00	\$5,000.00	42.86	\$1,500.00
1005.43.4303.53500.00000	Tech. Serv. - Highway	\$24,500.00	\$40,000.00	\$23,175.00	\$40,000.00	\$40,000.00	0.00	\$0.00
1005.43.4303.54103.00000	Snow Plowing/Sanding - Highway	\$98,650.52	\$115,000.00	\$87,719.95	\$115,000.00	\$115,000.00	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

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From Date: 2/1/2025 To Date: 2/28/2025

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.43.4303.54300.00000	Repairs & Maint. - Highway	\$99,492.05	\$105,000.00	\$76,644.04	\$121,000.00	\$121,000.00	15.24	\$16,000.00
1005.43.4303.54301.00000	Bldg. Maint. - Purch.- Highway	\$6,107.92	\$7,000.00	\$6,406.62	\$7,000.00	\$7,000.00	0.00	\$0.00
1005.43.4303.55300.00000	Communications - Highway	\$2,254.44	\$2,000.00	\$1,139.04	\$4,000.00	\$4,000.00	100.00	\$2,000.00
1005.43.4303.56010.00000	Office Supplies - Highway	\$846.51	\$500.00	\$19.11	\$700.00	\$700.00	16.67	\$100.00
1005.43.4303.56100.00000	General Supplies - Highway	\$23,521.97	\$5,500.00	\$4,018.68	\$10,000.00	\$10,000.00	81.82	\$4,500.00
1005.43.4303.56220.00000	Electricity - Highway	\$15,540.46	\$12,000.00	\$7,649.11	\$0.00	\$0.00	(100.00)	(\$12,000.00)
1005.43.4303.56230.00000	Bottled Gas - Highway	\$10,769.07	\$14,000.00	\$6,668.86	\$13,000.00	\$13,000.00	(7.14)	(\$1,000.00)
1005.43.4303.56295.00000	Bituminous	\$136,556.37	\$130,000.00	\$86,179.28	\$130,000.00	\$130,000.00	0.00	\$0.00
1005.43.4303.56300.00000	Meals/Food - Highway	\$1,485.00	\$2,000.00	\$528.00	\$2,000.00	\$1,000.00	(50.00)	(\$1,000.00)
1005.43.4303.56900.00000	Custodial Supplies - Highway	\$1,182.72	\$1,300.00	\$719.39	\$1,500.00	\$1,500.00	15.38	\$200.00
1005.43.4303.56901.00000	Hand Tools - Highway	\$2,187.94	\$3,000.00	\$610.51	\$3,000.00	\$3,000.00	0.00	\$0.00
1005.43.4303.58100.00000	Dues & Fees Highway	\$686.25	\$500.00	\$647.50	\$600.00	\$600.00	20.00	\$100.00
DEPARTMENT: Highway - 4303		\$1,304,189.71	\$1,360,846.99	\$862,207.74	\$1,576,544.60	\$1,575,544.60	15.78	\$214,697.61
1005.43.4317.53010.00000	Purch. Prof. Services - Refuse	\$15,671.08	\$20,000.00	\$5,377.50	\$20,000.00	\$10,000.00	(50.00)	(\$10,000.00)
1005.43.4317.53011.00000	Landfill Monitoring	\$33,811.04	\$40,000.00	\$17,280.00	\$40,000.00	\$40,000.00	0.00	\$0.00
1005.43.4317.54101.00000	Refuse Transport	\$702,793.35	\$600,000.00	\$280,469.83	\$620,000.00	\$620,000.00	3.33	\$20,000.00
1005.43.4317.54105.00000	Bulky/Hazardous Waste	\$21,357.00	\$45,000.00	\$9,800.92	\$45,000.00	\$45,000.00	0.00	\$0.00
1005.43.4317.54107.00000	SingleStream (Recycling)	\$61,987.47	\$75,000.00	\$16,066.50	\$75,000.00	\$60,000.00	(20.00)	(\$15,000.00)
1005.43.4317.54421.00000	Burn Plant Expense	\$140,363.28	\$180,000.00	\$95,806.62	\$180,000.00	\$180,000.00	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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 Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.43.4317.55500.00000	Printing and Supplies	\$5,940.48	\$10,000.00	\$3,424.43	\$10,000.00	\$5,000.00	(50.00)	(\$5,000.00)
1005.43.4317.58100.00000	Misc Fees	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00	\$1,000.00
DEPARTMENT: Waste Collection - 4317								
1005.44.4417.51620.00000	OT - Aging	\$1,284.38	\$1,500.00	\$750.06	\$0.00	\$0.00	(100.00)	(\$1,500.00)
1005.44.4417.53010.00000	Purch, Prof. Services - Aging	\$6,018.45	\$7,500.00	\$2,457.00	\$0.00	\$0.00	(100.00)	(\$7,500.00)
1005.44.4417.55400.00000	Advertising - Aging	\$1,205.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$1,500.00)
1005.44.4417.55500.00000	Printing & Binding - Aging	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$750.00)
1005.44.4417.55800.00000	Transportation - Aging	\$499.19	\$4,000.00	\$1,680.70	\$0.00	\$0.00	(100.00)	(\$4,000.00)
1005.44.4417.56010.00000	Office Supplies - Aging	\$23.88	\$300.00	\$0.00	\$0.00	\$0.00	(100.00)	(\$300.00)
1005.44.4417.56100.00000	General Supplies - Aging	\$1,792.18	\$4,000.00	\$2,545.62	\$0.00	\$0.00	(100.00)	(\$4,000.00)
DEPARTMENT: Coucil on Aging - 4417								
1005.44.4421.51620.00000	Part Time - Veteran's	\$5,534.38	\$5,534.38	\$4,221.03	\$16,500.00	\$16,500.00	198.14	\$10,965.62
1005.44.4421.51640.00000	Cell Phone Stipend - Veterans	\$0.00	\$0.00	\$0.00	\$240.00	\$240.00	0.00	\$240.00
1005.44.4421.55800.00000	Travel - Veterans	\$0.00	\$250.00	\$0.00	\$800.00	\$800.00	220.00	\$550.00
1005.44.4421.56010.00000	Office Supplies - Veterans	\$0.00	\$250.00	\$552.48	\$500.00	\$500.00	100.00	\$250.00
DEPARTMENT: Veteran's Services - 4421								
1005.44.4499.58250.10000	United Soc. & Mental Health	\$6,641.28	\$7,000.00	\$6,641.28	\$6,918.00	\$6,918.00	(1.17)	(\$82.00)
1005.44.4499.58250.10015	E. CT Conservation Dist.	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	0.00	\$0.00

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

Town of Putnam

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Definition: FY 26 Mayors Budget
FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.44.4499.58250.10020	NE CT Transit Dist.	\$16,147.25	\$16,500.00	\$16,278.50	\$16,762.00	\$16,762.00	1.59	\$262.00
1005.44.4499.58250.10030	TEEG Juv. Review Bd	\$4,000.00	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	50.00	\$2,000.00
1005.44.4499.58250.10040	NE CT Council of Gov.	\$10,149.70	\$10,500.00	\$10,232.20	\$10,523.00	\$10,523.00	0.22	\$23.00
1005.44.4499.58250.10050	CT Council of Muni.	\$6,161.00	\$6,161.00	\$6,161.00	\$6,161.00	\$6,161.00	0.00	\$0.00
1005.44.4499.58250.10060	Transit Dist. Elderly/Disabled	\$4,729.45	\$4,800.00	\$4,755.70	\$4,903.00	\$4,903.00	2.15	\$103.00
1005.44.4499.58250.10065	Municipal Agent to the Elderly	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00	\$5,000.00
1005.44.4499.58250.10070	Municipal Historian	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00	\$2,000.00
1005.44.4499.58250.10080	Comm. Kitchens N.E.	\$1,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	50.00	\$500.00
1005.44.4499.58250.10090	Access Agency	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.44.4499.58250.10100	Sexual Abuse Crisis Ctr.	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00	\$0.00
1005.44.4499.58250.10130	NE Dist. Dept. of Health	\$78,429.50	\$88,500.00	\$85,811.10	\$96,130.00	\$96,130.00	8.62	\$7,630.00
1005.44.4499.58250.10135	Northeast Probate Court	\$0.00	\$0.00	\$0.00	\$14,557.00	\$14,557.00	0.00	\$14,557.00
1005.44.4499.58250.10150	Paramedic Int. Costs	\$40,844.69	\$33,250.00	\$27,584.00	\$65,000.00	\$60,000.00	80.45	\$26,750.00
1005.44.4499.58250.10160	CT Council of Sm. Towns	\$1,075.00	\$1,075.00	\$1,075.00	\$1,075.00	\$1,075.00	0.00	\$0.00
1005.44.4499.58250.10170	Interfaith Hum. Serv.	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	0.00	\$0.00
1005.44.4499.58250.10190	QV Senior Citizens	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.44.4499.58250.10205	Putnam Cemetary Association	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.44.4499.58250.10210	TVCCA	\$34,378.40	\$36,500.00	\$25,635.60	\$38,500.00	\$38,500.00	5.19	\$1,900.00
1005.44.4499.58250.10220	NE CT COG Reg. Eng.	\$22,606.15	\$23,000.00	\$22,789.90	\$23,467.00	\$23,467.00	2.03	\$467.00
1005.44.4499.58250.10225	Animal Control Services	\$34,601.25	\$35,600.00	\$37,208.00	\$38,273.00	\$38,273.00	7.51	\$2,673.00

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.44.4499.58250.10300	Last Green Valley	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	0.00	\$0.00
1005.44.4499.58250.10310	Day Kimball Healthcare at Home	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	0.00	\$0.00
1005.44.4499.58250.10315	Northeast Opportunities for Wellness	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	0.00	\$0.00
DEPARTMENT: Outside Agency Cont. - 4499								
1005.45.4503.51610.00000	Regular Emp. - Recreations	\$300,523.73	\$339,306.56	\$200,287.68	\$157,433.47	\$157,433.47	(53.60)	(\$181,873.09)
1005.45.4503.51621.00000	Seasonal - Recreations	\$108,922.26	\$109,000.00	\$117,593.25	\$119,000.00	\$119,000.00	9.17	\$10,000.00
1005.45.4503.51630.00000	Overtime - Recreations	\$15,891.70	\$19,000.00	\$10,707.51	\$13,500.00	\$13,500.00	(28.95)	(\$5,500.00)
1005.45.4503.51640.00000	Cell Phone Stipend- Recreations	\$1,300.00	\$1,320.00	\$760.00	\$840.00	\$840.00	(36.36)	(\$480.00)
1005.45.4503.51800.00000	Travel - Recreations	\$2,400.00	\$2,400.00	\$1,483.33	\$1,200.00	\$1,200.00	(50.00)	(\$1,200.00)
1005.45.4503.52875.00000	Contractual Reimb Union Contract - Rec. & Parks	\$0.00	\$1,050.00	\$1,050.00	\$0.00	\$0.00	(100.00)	(\$1,050.00)
1005.45.4503.53010.00000	Prof. Serv. - Rec. & Parks	\$84,244.56	\$89,000.00	\$64,646.28	\$94,000.00	\$94,000.00	5.62	\$5,000.00
1005.45.4503.53200.00000	Training - Rec. & Parks	\$0.00	\$200.00	\$0.00	\$500.00	\$500.00	150.00	\$300.00
1005.45.4503.53250.00000	Aging Contractual & Transportation	\$0.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	0.00	\$12,000.00
1005.45.4503.54300.00000	Repairs & Maint - Rec. & Parks	\$16,840.24	\$21,000.00	\$16,264.51	\$10,000.00	\$10,000.00	(52.38)	(\$11,000.00)
1005.45.4503.54430.00000	Town of Putnam Garden Maintenance	\$14,737.91	\$25,000.00	\$2,900.00	\$0.00	\$0.00	(100.00)	(\$25,000.00)
1005.45.4503.55400.00000	Advertising - Rec. & Parks	\$9,534.00	\$11,000.00	\$7,715.00	\$13,500.00	\$13,500.00	22.73	\$2,500.00
1005.45.4503.55810.00000	Transportation - Rec. & Parks	\$6,542.28	\$8,000.00	\$4,962.75	\$8,000.00	\$8,000.00	0.00	\$0.00
1005.45.4503.56100.00000	Gen. Supplies - Rec. & Parks	\$43,281.61	\$44,800.00	\$21,439.72	\$50,000.00	\$50,000.00	11.61	\$5,200.00
1005.45.4503.56220.00000	Electricity - Rec & Parks & Grounds	\$24,575.33	\$26,000.00	\$14,268.65	\$0.00	\$0.00	(100.00)	(\$26,000.00)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 2/1/2025 To Date: 2/28/2025

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.45.4503.56240.00000	Fuel Oil - Rec & Parks (Heating)	\$4,606.75	\$3,000.00	\$1,540.82	\$5,000.00	\$5,000.00	66.67	\$2,000.00
1005.45.4503.56290.00000	Water/Sewer Fees - Rec. & Parks	\$5,740.10	\$8,000.00	\$6,142.77	\$0.00	\$0.00	(100.00)	(\$8,000.00)
1005.45.4503.56300.00000	Meals/Food - Rec. & Parks	\$0.00	\$150.00	\$0.00	\$150.00	\$150.00	0.00	\$0.00
1005.45.4503.58100.00000	Dues & Fees - Rec. & Parks	\$120.00	\$200.00	\$0.00	\$500.00	\$500.00	150.00	\$300.00
1005.45.4503.58250.10010	Holiday Observance	\$5,941.01	\$8,000.00	\$5,509.49	\$14,000.00	\$14,000.00	75.00	\$6,000.00
1005.45.4503.59010.00000	Meetings - Rec. & Parks	\$0.00	\$100.00	\$0.00	\$500.00	\$500.00	400.00	\$400.00
DEPARTMENT: Rec & Parks-Grounds - 4503		\$645,201.48	\$716,526.56	\$477,271.76	\$500,123.47	\$500,123.47	(30.20)	(\$216,403.09)
1005.45.4509.53010.00000	Prof. Services - Muni. Historian	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(100.00)	(\$1,000.00)
DEPARTMENT: Municipal Historian - 4509		\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(100.00)	(\$1,000.00)
1005.48.4801.58010.00000	Debt Service - Ash Repayment Principal	\$79,744.00	\$79,744.00	\$0.00	\$79,744.00	\$79,744.00	0.00	\$0.00
1005.48.4801.58011.00000	Debt Service - Q Park Principal	\$16,000.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	0.00	\$0.00
1005.48.4801.58012.00000	Debt Service HS Principal	\$495,000.00	\$490,000.00	\$490,000.00	\$490,000.00	\$490,000.00	0.00	\$0.00
1005.48.4801.58013.00000	Debt Service HS - Interest	\$337,125.00	\$312,375.00	\$312,375.00	\$287,875.00	\$287,875.00	(7.84)	(\$24,500.00)
1005.48.4801.58014.00000	Lease - Freightliner Plow (2 trucks)	\$51,065.53	\$51,065.53	\$51,065.53	\$51,065.53	\$51,065.53	0.00	\$0.00
1005.48.4801.58015.00000	Lease - Tandem Plow FY 22 (1 truck)	\$29,254.91	\$29,254.91	\$0.00	\$29,254.91	\$29,254.91	0.00	\$0.00
1005.48.4801.58017.00000	Lease - Freightliner FY 23	\$43,817.40	\$43,817.40	\$43,817.40	\$43,817.40	\$43,817.40	0.00	\$0.00
1005.48.4801.58018.00000	Lease - Plow Truck FY 23	\$47,200.67	\$47,200.67	\$0.00	\$47,200.67	\$47,200.67	0.00	\$0.00
1005.48.4801.58019.00000	Lease - Sweeper FY24	\$30,579.82	\$30,579.82	\$30,579.82	\$30,579.82	\$30,579.82	0.00	\$0.00
1005.48.4801.58020.00000	Lease - Freightliner FY25	\$0.00	\$60,000.00	\$0.00	\$54,081.51	\$54,081.51	(9.86)	(\$5,918.49)

Town of Putnam

FY26 Mayors Budget - Expenditure

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

- ☐ Print accounts with zero balance
☐ Exclude inactive accounts with zero balance
 Definition: FY 26 Mayors Budget
☐ Round to whole dollars
☐ Account on new page

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.48.4801.58021.00000	Lease - Freightliner FY26	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	0.00	\$60,000.00
1005.48.4801.58320.00000	Debt Service - Ash Repayment Interest	\$4,984.00	\$4,984.00	\$0.00	\$4,984.00	\$4,984.00	0.00	\$0.00
1005.48.4801.58321.00000	Debt Service - Q Park Interest	\$11,880.00	\$11,520.00	\$0.00	\$11,160.00	\$11,160.00	(3.12)	(\$360.00)
1005.48.4801.58322.00000	Debt Service - Municipal Complex Principal	\$550,000.00	\$550,000.00	\$550,000.00	\$550,000.00	\$550,000.00	0.00	\$0.00
1005.48.4801.58323.00000	Debt Service - Municipal Complex Interest	\$319,000.00	\$291,500.00	\$291,500.00	\$264,000.00	\$264,000.00	(9.43)	(\$27,500.00)
DEPARTMENT: Debt Service - 4801		\$2,015,651.33	\$2,018,041.33	\$1,769,337.75	\$2,019,762.84	\$2,019,762.84	0.09	\$1,721.51
1005.50.5001.53010.00000	Revaluation	\$22,313.00	\$22,313.00	\$22,313.00	\$22,313.00	\$22,313.00	0.00	\$0.00
1005.50.5001.54109.00000	Transfer Station	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	(100.00)	(\$20,000.00)
1005.50.5001.56903.00000	Contingency	\$265,270.38	\$36,135.13	\$0.00	\$160,000.00	\$160,000.00	342.78	\$123,864.87
1005.50.5001.57000.00000	Equipment Reserves	\$156,959.00	\$156,959.00	\$156,959.00	\$156,959.00	\$106,959.00	(31.86)	(\$50,000.00)
1005.50.5001.57600.00000	CIP (Capital Improvement Projects)	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	0.00	\$100.00
DEPARTMENT: Contingency/Reserve - 5001		\$464,542.38	\$235,407.13	\$199,272.00	\$359,372.00	\$289,372.00	22.92	\$53,984.87
Grand Total:		\$9,265,845.71	\$9,583,940.70	\$6,198,197.78	\$10,021,403.35	\$9,777,003.35	2.01	\$193,062.65

End of Report

General Government Narrative

TOWN OF PUTNAM

FY 2026

GENERAL GOVERNMENT OPERATING BUDGET NARRATIVE

Executive Summary / Summary of Significant Changes

This document has been prepared as part of the Mayor's budget process, and various expenditures and/or revenues budgets may be modified as the budget process continues through Board of Selectmen and Board of Finance review, and as the process moves towards final approval request by Town Meeting. Reference future operational and revenue breakdowns for full information.

Each Town Department has an annual operating budget, which is reviewed by the Mayor, the Board of Selectmen, the Board of Finance, and the public prior to it being voted on for approval. This document summarizes the responsibilities of each Town Department, which Department holds responsibilities for which Boards and Commissions, and notes applicable modifications to the proposed budget expenditures and projected budget revenues. For FY26, to improve consistency, Board and Commission budgets have been combined into the Town Department responsible for acting as the Board/Commission Town Agent (e.g. Land Use Commission operating costs are now shown or combined in the Land Use Department budget). Several outside entities that were previously shown as their own Department are now included in Department 4499 Outside Agencies (e.g. Probate and Agent to Elderly now in Outside Agencies). In addition, Town operating costs including legal, fringe benefits, information technology and other components are included in the municipal operating budget breakdown.

Specific to fiscal year 2026 (July 1, 2025 through June 30, 2026), the Mayor has prioritized a very lean budget, in part due to the significant property revaluation based on the October 1, 2024 Grand List. Based on early February 2025 information, the Grand List is \$1,061,023,309, slightly lower than as filed in January 2025, and is subject to Board of Assessment Appeals efforts in late March, along with other possible changes. Generally, the \$1 Billion Grand List value is almost 40% higher than the previous year, with residential property values growing the most steeply. Due to the recent residential property values increasing, along with commercial properties generally at a lower increased trend, the Town's residential property owners are expected to see their property tax burden increase even with minimal governmental operational cost increases.

As shown in the Mill Rate Summary section of the Town's annual budget preparation, in addition to the General Government operating budget, other components that comprise the overall tax rate calculation include the Putnam Town Library, the Putnam EMS Ambulance Services, the Putnam Board of Education school resource officers and the Putnam Board of Education. It is important to note that while the Library Budget is separately accounted for in the budget process, there are several costs associated with operation of the Library that are included in the General Government budget. These include employee fringe benefits, cleaning, maintenance, and other contractual services with the physical space, along with financial, human resource/payroll and other management efforts.

Outside of those entities' budgets, the Town also prepares a Capital Improvements Plan, including BOE capital projects, for review and approval as part of the annual budgeting process.

The major components of changes in the Town's General Government budget are described in this section. Additional details can be found in the remainder of this narrative on a department-by-department basis. Of note, significant cuts have already been made to the Department Head requested budgets. Corresponding documents include:

- FY2026 Mayor's Expenditure Budget, which includes line item detail for all operating expenses.
- FY2026 Mayor's Revenue Budget, which includes line item detail for all projected revenues.

The total General Government proposed expenditures and projected revenue include the following significant changes. Costs are rounded in this summary section.

Expenditures

Salary Modification

- Union Contracts for applicable Town employees have been finalized for the Contract Term of July 1, 2024 through June 30, 2027.
- Non-union employees have received annual wage increases based on annual reviews, minimum wage adjustments, and other salary modifications.

Other Modifications outside of Salary

- Increase in Department 4110. \$2,000 increase due to increased cost of professional services and employment testing in this department.
- Decrease/move in Department 4117. \$38,000 decrease since this department's budget has been moved into the Finance Department budget. To be consistent with budgets for Board and Commissions, any Board and Commission "departments" have been moved into the responsible Town department (For Dept 4117, the Board of Finance budget is now included with the Treasurer's department budget).
- Decrease/move in Department 4132. \$600 decrease since this department's budget has been moved into the Assessor Department budget.
- Increase in Department 4135. \$2,000 increase due to outside service providers associated with solid waste and recycling revenue collection.
- Increase in Department 4137. \$41,500 increase due to the Board of Finance costs now included, including overtime for recording secretary and the Town Audit costs.
- Decrease in Department 4139. \$5,000 decrease due to lower budgeted legal services costs.
- Increase in Department 4141. \$14,500 increase due to changes in SSI contributions, retirement contributions, health savings account contributions, calculated employee insurance buyout, and health insurance. While initial estimates from our health insurance provider suggest 20% increase, the Mayor's budget includes a 10% annual premium increase. No placeholders for employee opt-in to this benefit are included.

- Increase in Department 4143. \$15,000 increase due to expected higher costs including Windows 11 transition, along with Town's various software services including Website support, Microsoft Office, Adobe, Zoom, Phone 3CX, and Sharepoint. Note that software specific to some departments, are included in those departments' professional services line items.
- Increase in Department 4147: \$2,500 increase due to higher budgeted costs for microfilm land records and travel.
- Increase in Department 4149. \$10,500 increase due to the Elections department costs now included in this department, including repairs and maintenance, supplies and meals.
- Increase in Department 4150. \$4,500 increase Due to the Land Use Commissions department costs now included in this department, including overtime and minor supplies. Of note, the department head request for professional services was reduced by the Mayor in the amount of \$20,000.
- Decrease/move in Department 4151. \$9,000 decrease since this department's budget has been moved to the Land Use Agent budget.
- Decrease in Department 4157. \$23,000 decrease due to estimated property/automobile/liability insurance costs balanced by lower worker's compensation insurance costs. Note that the Mayor's budget removed about \$15,000 from this budget to exclude any planning for deductibles.
- Decrease/move in Department 4161. \$14,000 decrease for Probate, as this cost has been moved to the Outside Agencies department.
- Decrease for Department 4170. \$6,000 decrease reflecting lower budget for various professional services, education and other office costs.
- Increase in Department 4173. \$4,000 increase for increased overtime including for the Arts Council, and including the costs for supporting the Pocket Park efforts by volunteer organizations.
- Decrease/move in Department 4174. \$1,000 decrease since this department's budget has been moved to the Economic and Community Development budget.
- Decrease/move in Department 4197. \$17,000 decrease Since this department's budget has been moved to the Registrar's budget.
- Increase in Department 4198. \$7,000 increase due to higher equipment rental and postage costs.
- Decrease/move in Department 4199. \$5,000 decrease since this department's budget has been moved to the Outside Agencies department.
- Decrease in Department 4213. \$1,500 decrease due to reduced professional services, the Town Services budget now includes a professional services line item that departments may share.
- Decrease in Department 4219. \$3,000 decrease due to reduced professional services (Town Services budget has increased professional services) and dues and fees.
- Increase in Department 4301. Increase of \$152,000. This department has many changes including additional professional services (increased since other departments decreased), moved Garden Maintenance line item, lowered cost for bridge inspections, removal of dam inspection costs, and now includes energy costs from all departments.
- Decrease in Department 4302. \$71,000 decrease since electricity and water and sewer costs have been moved to Town Services.

- Increase in Department 4303: \$23,000 increase which includes various items previously included in the Recreation Department. The park & ground maintainers are now included in Highway personnel, along with some overtime, equipment repair and other related costs.
- Decrease in Department 4317: \$9,000 decrease due to decreased professional services costs, as there are less bulky waste days expected (the expectation is that the Pomfret Transfer location will be active in FY26 and that funding is part of capital at this point).
- Decrease/move in Department 4417: \$20,000 decrease since this department's budget has been moved to the Recreation Department.
- Increase in Department 4421: \$1,000 increase to support this department's cell phone stipend and additional hours/use and associated supplies.
- Increase in Department 4499: \$64,000 increase, due to moves from other previous separate departments including Probate, Elderly Agent, and Town Historian; along with increased costs for public health services (NDDH) and council of governments (multiple NECCOG services provided). Of note, the support for TEEG has been increased, however the entity request for Last Green Valley, Day Kimball Healthcare at Home and NOW were reduced by the Mayor in the amount of \$4,500.
- Decrease in Department 4503: \$34,000 decrease, due to moved parks and grounds items like repairs and maintenance and some overtime. Garden Maintenance has also been moved to Town Services.
- Decrease/move in Department 4509: \$1,000 decrease since this department costs have been moved to the Outside Agencies department (note Historian support has increased in that department).
- Increase in Department 4801: \$2,000 increase in debt service due to additional equipment lease payment, mostly balanced by reductions in other debt payments.
- Increase in Department 5001: \$54,000 increase for contingency. Of note, reductions by the Mayor include the transfer station by \$20,000 and equipment reserves by \$50,000.

As a total increase to the General Government operating budget expenditures of \$193,000.

Revenues

- Increase in Department 4109: \$4,000 increase which includes increase to PILOT, removal of distressed municipality (Per State, this amount is designated for capital, see CIP), administrative reimbursement, contractual services, and miscellaneous revenue.
Note that the "other financing sources" is the amount approved by the Board of Finance from the Undesignated Fund Balance to balance the mill rate – which is excluded from this calculation in department revenue changes. As part of the mill rate worksheet options, the Mayor has included in his budget proposal use of \$1,000,000 as "other financing sources".
- No change in Department 4135. Note that the major general government tax revenue will not be calculated until final budget approval and setting of the mill rate.
- Decrease in Department 4137: \$175,000 decrease to account for recent interest market changes (continues trend of widely fluctuating market), and the annual \$50,000 reduction of ash landfill funding.

- Decrease in Department 4147. \$5,000 decrease due to changed projection for real estate conveyance fees, balanced somewhat by higher projected vital statistics revenue.
- Increase/Creation of Department 4150. \$2,000 increase since the Land Use Commission budgeted revenue including its estimated permit fees is now part of the Land Use Agent Department.
- Decrease/Removal of Department 4151. \$3,000 decrease as these fees are now shown in Department 4150, along with some reduction in projected fee collection.
- Increase in Department 4317. \$1,000 increase as projected revenue from the planned new bulky waste transfer station. Note that the revenues projections for curbside residential waste services is more balanced between bin size selection to more accurately show program counts.
- Decrease/Removal of Department 4417. \$1,000 decrease as these fees are now shown in Department Recreation.
- Increase in Department 4503. \$11,000 increase including newly added senior fees, and projections for increased after school and summer camp fees.

Per the above detail, this calculates to a total decrease to the General Government operating projected revenues of about \$166,000; again, excluding any revenue from Other Financing Sources (FY2025 that revenue was \$500,000). This calculated difference also excludes any calculation of tax revenue from the Grand List (FY2025 that projected tax revenue was \$17.8M).

Considering the summary of expenditures, increased by about \$193,000; and the summary of projected revenue, decreased by about \$166,000; the proposed net increase to general government budget is \$359,000.

The remainder of this report includes additional details and discussions regarding each Department's projected expenditures and revenues.

Introduction

Each Town Department has an annual operating budget, which is reviewed by the Mayor, the Board of Selectmen, the Board of Finance, and the public prior to it being voted on for approval. In typical years, the budget is voted on at the Town Meeting, and in some years includes a referendum vote of the budget.

This document summarizes the responsibilities of each Town Department and notes applicable modifications to the proposed budget expenditures and projected budget revenues. Note that for FY26, the Town has combined a number of departments, generally to simplify combining previously separated Board and Commission budgets to now show included in the Department that is responsible as Town agent to the Board or Commission; and consolidation of specialty outside entities (Probate, Municipal Agent to the Elderly) to be included in the Outside Agency Department. In addition, Town operating costs including legal, fringe benefits, information technology and other components are included in the municipal operating budget breakdown.

Note that the categories are in numerical order to match the Budget Worksheet for the Town of Putnam. As formatted, departments with revenue also include a summary of budgeted revenue projections in addition to proposed expenditures.

Mayor - 4109

The Board of Selectmen, Putnam's legislative body, is comprised of the Mayor, Deputy Mayor and five Selectmen who are elected every 2 years. The Board's responsibilities cover a broad range of important municipal issues. They are responsible for the oversight and delivery of all general municipal services and act as the appointing authority for the many resident volunteers who serve on town boards and commissions. The Board of Selectmen reviews and approves Town Meeting warrants, contracts for procurement of services and materials and plays a key role in litigation and employee negotiations.

This budget includes wages for Mayor, Deputy Mayor, Selectmen, Town Administrator and Executive Assistant.

Revenue for this department includes many components, including those attributable to individual permit applications, state and federal revenue sources, various entity grants, administrative reimbursement (including WPCA reimbursement of Town-provided services), and contractual services (including Special Services and Fire Districts payments towards Town-provided services). Miscellaneous revenue has included items such as relief funds, reimbursement of past years, movie industry shared costs, and electric vehicle charging station. Miscellaneous revenue from local government includes payments in lieu of taxes for some of the private housing authorities (Ella Grasso).

The Mayor and Town Administrator are responsible for this department's budget.

Expenditure Modifications

The salary line item has been adjusted to reflect salary and stipend increases for all positions.

The travel stipend and travel line items have been adjusted between the two with negligible change.

Revenue Modifications

The budgeted revenue reflects the State's biannual budget for FY26 and FY27 (currently as proposed by the Governor). Final federal and state aid will not be guaranteed until actual revenue realized during the fiscal year. The proposed Governor's budget generally shows state revenue to the Town projected flat, with the sole significant increase for PILOT. For FY26, the amount for Distressed Municipalities reimbursement has increased, but per State guidelines, should be used towards capital expenditures and is now shown as a CIP funding source.

Budgeted revenue for administrative services has been budgeted based on contract with WPCA for support of certain personnel, insurance, financial and administration services.

Budgeted revenue for contractual services has been budgeted based on proposals to the three Districts, which include continuing to provide revenue billing and collection services for the SSD, East Putnam and West Putnam Districts.

Note that "Other Financing Sources" will remain zero until and unless the Town's budgeting process recommends and approves use of the General Fund to help balance the mill rate. [The Mayor's budget, for purposes of mill rate calculation options, has included use of \$1,000,000 of the undesignated fund balance.]

HR/Payroll Department – 4110

This budget includes wages for our Human Resources and Payroll Director along with employment related testing, supplies, training and various compliance components related to administration of payroll and benefits.

This Department includes one full-time employee, and the Department Head is responsible for this budget. There are no projected revenues budgeted for this department.

The position is partially reimbursed by the WPCA via Administrative Services in the Mayor's Revenue budget to account for this Department's administration of health insurance benefits, pension and retirement plans, payroll, DOT testing requirements, Union negotiations and management, and other employee human resources related questions for WPCA employees.

Expenditure Modifications

Pending salary adjustments based on annual reviews. Budgeted expenditures have been increased for professional services and employment requirements. Testing includes pre-employment screening and also license-mandated screening.

Board of Finance - 4117

Removed department / combined with Treasurer Department as responsible Town Agent for this Board.

Assessor - 4131

The Assessor's Office is responsible for the fair application of State Statutes and equitable assessments of all real and personal property and the processing of the various allowed exemptions. This office is responsible for producing the Grand List each year. Real estate is revalued every 5 years according to State Statute. Putnam's revaluation occurred as of October 1, 2024. See summary section regarding the significant increases to the Grand List based on revaluation (GL is now over \$1B, almost 40% higher than the previous year). Note that the cost for revaluation is part of the Town's capital improvements program, outside of the operating budget.

Similar to several other departments, for FY26, the Board of Assessment Appeals has been combined into the Assessor Department. The Board of Assessment Appeals is a three-member elected Board which serves to hear any appeals regarding property assessments.

The Assessor's Office also administers many state mandated exemptions including but not limited to veterans, disabled, blind and manufacturing facilities personal property. Accurate and well-maintained property records serve as a critical information source for other Town departments, individual property owners and their agents. Continuing education is critical to stay current on the revisions to State Statute throughout the year. Note that depending on the appeals process, this department sometimes incurs legal fees associated with appeals – those fees are budgeted in the Town's legal fees, outside of this department.

Included in the professional services are multiple components as follows: Vision Government Solutions, Inc. appraisal software, Quality Data Services software, motor vehicle valuation books, and subscription to CREXI.

Printing and binding includes personal property declarations, Grand List binding and other notices.

The Assessor budget includes two full-time positions. There are minimal projected revenues budgeted for this department. The Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are pending based on annual reviews and contract negotiations. The proposed budget includes a decrease for the purchase of professional services as well as increases for additional travel and printing costs.

This budget now includes overtime for the Recording Secretary of the Board of Assessment Appeals.

Revenue Modifications

No change from prior year. A line item with a negligible amount of revenues continued to account for potential copying revenue.

Board of Tax Review - 4132

Removed department / combined with Assessor Department as the responsible Town Agent for this Board.

Revenue Collector - 4135

The principal function funded under this account is the billing and collection of all property tax revenues which include current and back taxes; lien and interest fees; and, pro-rated elderly, construction, and supplemental motor vehicle taxes. This department receives, deposits and reports revenues to the Town, Special Services District, East Putnam Fire District, and West Putnam Fire District. The Connecticut statutes and Town of Putnam ordinances govern the work performed in this office.

The Special Services District, East Putnam Fire District and West Putnam Fire District contract with the Town for expenses associated with the billing and collection of their tax revenues. These contracted values are included in the Mayor's projected revenue.

This department includes the Town's most significant source of revenue, collection of property taxes.

Continuing from the program start in FY24, this Office also collects and manage revenues associated with the Municipal Solid Waste (Trash) and Recycling program, including tracking users and delinquent payments for service modifications.

The Revenue Collection budget includes two full time positions. The Department Head is responsible for this budget.

Expenditure Modification

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review.

Printing and binding has increased, continuing to include the cost of QDS service contract specific to trash revenue collection and management software.

Revenue Modifications

The budgeted revenue is based on the 2024 Grand List as prepared by the Assessor and is subject to appeal via the Board of Assessment Appeal. For budgeting purposes, as typical, the Town recommends and estimates a 97 percent collection rate. The total amount of tax revenue will be calculated as part of final budgeting efforts.

Other line items with minor modifications.

Treasurer - 4137

Responsibilities for the Finance Department include management and preparation of accounts payable, debt service, cash management, financial reporting, budget preparation and the annual audit. In

addition, accounting records for Town grants, special revenue and trust funds, capital projects, and Water Pollution Control Authority are maintained.

Beginning in FY26, this Department also includes costs associated with the Board of Finance. The Board of Finance is composed of five representatives elected by voters every 4 years. The Board of Finance is primarily responsible for oversight and implementation of financial policies. This involves the final approval of the proposed budget prior to submittal to the Annual Town Meeting, review, and approval of financial policies. This Board also oversees the implementation of the budget.

The Town continues to use King and King as our auditing firm, included in this budget under administrative services. Other services included in this budget are required annual reporting associated with bonding.

Revenue sources for this department include financial entity interest funds, and the Town Ground Lease revenue including revenue associated with the Wheelabrator (now Win-Waste) Ash Landfill and its associated Metals Recovery Facility. Per Town ordinance, the Wheelabrator Ash Landfill reduces by \$50,000 each year, and that amount is directed towards the Town's Capital Improvement Program.

The Finance budget includes one full-time position and two part-time positions. The full-time position is partially reimbursed by the WPCA via Administrative Services in the Mayor's budget. The Treasurer/Department Head is responsible for this budget.

This department also manages the tax revenues received via the Revenue Department associated with the Town, Special Services District, East Putnam Fire District, and West Putnam Fire District. The Special Services District, East Putnam Fire District and West Putnam Fire District contract with the Town for expenses associated with the billing and collection of their tax revenues. This contracted amount is included in the Mayor's projected revenue.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review. Professional services has increased to reflect current pricing.

This budget now reflects overtime costs for the Recording Secretary, and the cost for the Audit and Bond agent.

Revenue Modifications

Investment interest has decreased to reflect recent months federal interest rate reductions, with some conservativeness depending on future market conditions. The proposed revenue for the Ash Landfill is reduced by \$50,000 from the prior year, as that \$50,000 is used for the Town's capital funds per ordinance. The proposed revenue for the Metal Recovery remained the same as FY 25.

Legal Counsel – 4139

This budget funds the costs for the Town's legal services. This includes legal services for Town Attorney, labor negotiations, land use or environmental issues, tax sales, real estate sales, debt issuance costs,

ordinance development, assessment appeals, lease and contract negotiations and review. In 2018, the Board of Selectmen appointed Halloran & Sage LLP as the Town/Land Use/Labor Attorney and Day Pitney LLP as Bond Counsel; and the Town's contracted services with these firms continue through several years.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Mayor and Town Administrator are responsible for this budget.

Expenditure Modifications

Legal services are shown decreased from the previous year, balanced some by a projected increase in legal notices.

Fringe Benefits - 4141

This Department Budget funds fringe benefits provided to Town employees. A comprehensive and competitive benefits package is maintained to attract and retain qualified workers, in addition to required social security employer contributions. Included in the benefit package are health, dental, and life insurance. The retirement contributions is a combination of the actuarially determined contribution toward the Town's defined-benefit pension program and payments on behalf of the employees to a defined contribution retirement program offered through the International City Management Association Retirement Corporation (ICMA-RC). For health benefits, the Town participates in the self-insured cooperative Eastern Connecticut Health Insurance Plan (ECHIP). The Town plan covers Town employees (Town Hall, Highway, WPCA) along with Special Services District including the police and administrative staff, and the Emergency Medical Personnel; and those separate entities pay the associated costs of the benefit.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Human Resources and Payroll Department Head is responsible for this budget, with Town Administration oversight.

Expenditure Modifications

Group insurance increased due to expected modifications to employer-provided life insurance. Social security increase is calculated based on estimated payroll. Retirement contributions have been decreased since the Town will have contracted matches for defined-contribution plans, the Town's financial advisors have no recommended contribution to the defined-benefit pension (as the pension is fully funded at this time). Health savings contributions are based on the number of employees that are on town health insurance, and buyout projections are based on the estimated number of employees that decline town health insurance. Unemployment costs have a projected decrease. Health insurance has been increased to partially reflect our broker's estimated cost increase for FY26 (currently included in budget as 10% increase, although recent use has cost projections significantly higher than that). While the health insurance line item typically includes an additional plan(s) cost for new or life-change personnel, for FY26, the Mayor decreased the Department Head estimate for health insurance to only include current participants costs.

Information Technology - 4143

This account covers the Town's data processing, networking, website and data service expenditures. The Town currently utilizes a mainframe and PC network computer system, which links all Town Hall departments. The account covers general expenses, service contracts on hardware, temporary assistance in records' conversion and software maintenance contracts, as well as planning for technological upgrades for the Town's future IT needs.

Professional services includes our software service provider, NOVUS.

For FY25, we continue to budget this department to include Town-wide IT needs, with all practical department-specific needs to be accounted for in those departments.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Mayor and Town Administrator are responsible for this budget.

Expenditure Modifications

Professional services has increased by \$10,000 and technical software has increased by \$5,000 to account for various software licensing and support including website, Microsoft Office, Adobe, Zoom, phone system 3CX, Frontier and CEN, domain name licensing, and Sharepoint services. Our workforce continually increases its dependency on electronic means, and many departments need increased IT assistance to manage those changes.

Town Clerk - 4147

The Town Clerk's office serves the taxpayers and the citizens of the community, as well as the professionals who utilize Town records. The office's central purpose is to record, index and preserve Putnam's valuable permanent records. Another important role of the Town Clerk's office is to educate the public regarding statutory requirements and procedures. Additionally, the office issues many licenses and permits, including marriage, birth and death certificates, dog, and sporting licenses. The Town Clerk's office coordinates with the Registrars for all elections and referendums. The office handles all absentee balloting and registers new voters. The Town Clerk is the recording secretary for Town Meetings.

Revenue projections for this office include various permit fees and license fees, document copying and recording fees, real estate conveyance fees, vital statistics fees, and other miscellaneous revenue sources.

The Town Clerk budget includes two full-time positions. The Town Clerk Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review. Overtime typically may be used for Town Meetings and/or election requirements.

Modifications to this department include increased cost for microfilm and travel.

Revenue Modifications

No modifications in revenue.

Registrar of Voters – 4149

The Registrar provides services associated with voting, including coordination for voter registration and management of records to the state.

The Registrars of Voters are elected positions, and appoint Deputy Registrars from each corresponding political party. The Registrars are generally an autonomous office, taking direction from the Secretary of the State. While Town Administration and other departments coordinate closely with the Registrars for their management and handling of election workers and payments, the Registrars do not fall under the Mayor and Town Administrator purview.

The part time payroll reflects stipends for two registrars and two assistant registrars, with annual stipend increases matching contracted increases.

Beginning in FY26, this department now includes costs associated with the Elections Department 4197, including hourly election worker staffing and other associated costs for elections. All election day workers, including Registrars and Deputy Registrars – if they are filling hourly election duties – are paid hourly and for voting days are provided with meals.

The number of election officials required per election is prescribed by the state: each election has a head moderator, each district must have a moderator and 2 assistants from opposing parties, as well as a minimum number for other positions. EDR (Election Day Registration) and ABS (Absentee) are handled similar to a separate “district”. They require their own equipment, moderator and staff.

Note that equipment associated with elections is included in the Town’s Capital Improvement Plan.

There are no projected revenues budgeted for this department. However, it is worth noting that the State and other sources have provided significant grant funding in FY25, about \$30,000; which the Registrars do not anticipate for FY26 and beyond. Those grant payments and costs were not within the operating budget and will need to be accounted for in FY26.

The Registrar’s Office is responsible for this budget.

Expenditure Modifications

Salary modifications for stipend positions match contracted annual increases.

Part-time election workers will include all hourly worker cost for the November 2025 state and local election, plus 14 days prior of early voting. If a Primary is held, there is an additional election day, plus 7 days required for early voting. The number of Town Referendums will also have an impact on hourly election workers (no early voting for Referendums).

Part-time election workers, repairs and maintenance of voting machines, supplies, and meals budgets from elections are now included in this department.

Note that due to Administration oversight, input on FY26 from the Registrar's office was not gathered until during the Mayor's budget review. The Registrars have requested the following adjustments:

- Additional \$3,000 for Part-Time Registrar to a total line item of \$36,848.70. This amount would increase the stipend for the Deputy Registrars, equal \$1,500 additional stipend to each Deputy Registrar. The current annual stipends are Registrar include FY25 rates plus 3% annual increase – so \$14,465.44 each Registrar (elected positions) plus \$2,458.91 per Deputy Registrar (appointed positions).
[Note that stipends are for their annual duties and weekly office hours, all Registrar and Deputy Registrar acting as election worker positions for voting are paid hourly in addition to their stipends.]
- Additional \$17,000 for Part-Time Election Workers to a total line item of \$42,000. This amount is similar to FY25 costs to date (including grant-funded costs), which had a Primary along with required early voting.
- Additional \$3,000 to Supplies for a total line item of \$10,000

Based on the Mayor's review, the Mayor has made no increases to the Registrar budget. If there are primary and/or referendum, the costs for election workers will be requested for transfer from contingency.

Land Use Agent – 4150

The Land Use Department is responsible for matters related to Inland Wetlands and Watercourses, the Aquifer Protection Area, Town Planning including subdivisions and the Plan of Conservation and Development, and zoning components as the Land Use Agent is also the Zoning Enforcement Official. Additional duties include assistance with Town projects and the Town's requirements under the NPDES permit for our Municipal Separate Storm Sewer System (MS4).

This Department oversees land use policy and implementation in Putnam in accordance with Connecticut General Statute requirements and local zoning regulations. Staffing and technical support are provided to the Town's land use commissions including the Inland Wetlands & Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals, and Aquifer Protection Agency.

Professional services include MS4 consulting, the Town's annual GIS software costs, infrastructure-related efforts, survey efforts, and record management of historical town and private projects.

This Department includes one full-time employee, and allocation of part-time administrative assistant (1/2 a full-time assistant, shared between this and the Building Department). The Department Head is responsible for this budget.

Projected Revenues include application fees associated with the various associated Land Use Commissions.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review. Note that this department previously had shared 5 hours per week from the Recreation Department Clerk – this share has been removed from FY26.

This department now includes overtime for recording secretary to provide assistance to the various land use commissions.

The requested increase in professional services is to account for MS4 stormwater consulting, as required by the Town's General NPDES Permit. While the Town has made significant progress in meeting NPDES Permit deadlines, there are still outstanding efforts, and annual efforts are expected to continue. Of note, the department head request for professional services was reduced by the Mayor in the amount of \$20,000.

Other modifications include to the training costs projected, and the professional services costs. Note that this Department is one of several Departments that have reduced outside professional budgets, which is partially reflected / made up for in the Town Services Department.

Revenue Modifications

The various Commission permit application fees are now included in the Land Use Agent Department budget. The revenue line items have been slightly decreased to reflect projected amounts.

Land Use Commissions - 4151

Removed department / combined with Land Use Department as the responsible Town Agent for the Wetlands Commission, Planning and Zoning Commission, and the Zoning Board of Appeals.

Insurance - 4157

This budget accounts for the insurance costs for Workers Compensation (WC) insurance and the Town's General Liability, Auto and Property (LAP) Insurance. Coverage is provided for building properties, liability, automotive, machinery, public officials' liability, employee blanket bonds and bonding for certain employees.

As in FY25, the cost of Cyber Insurance is also included in this department.

The Town obtains WC and LAP through the Connecticut Interlocal Risk Management Agency (CIRMA). The same policy covers a number of public entities including the Town of Putnam general government, the Water Pollution Control Authority, and the Special Services District. Note that beginning in FY23, the Board of Education discontinued use of CIRMA for WC and LAP. The policy generally breaks down associated costs by individual and property, and costs are allocated correspondingly between the various entities.

There are no employees as part of this department, and no projected revenues budgeted for this department. Human Resources and Payroll Department Head is responsible for this budget, with Town Administration oversight.

Expenditure Modifications

The increased budget reflects input from CIRMA regarding projected cost of the WC Insurance for base premiums, per contract. CIRMA has also projected a 3% base premium increase to LAP, to account for annual cost increases. Cyber insurance is included in the insurance line item, with estimated annual increase. Of note, the Mayor reduced the LAP budget, to remove a placeholder for annual deductible for claims – any deductible costs would likely have to be covered elsewhere.

Probate - 4161

Removed department / combined with Outside Agencies Department.

Blight – 4170

This department was added to the General Government budget starting in FY25. The Blight Officer is responsible to follow Putnam's Blight Ordinance, and track properties in violation. Coordination with owners, Town Administration and legal counsel are often prioritized. The Blight Officer Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are via annual reviews. Many line items in this Department have been decreased to reflect recent and projected costs.

Revenue Modifications

No revenues are budgeted in the General Operating budget for this department. Note that there are often revenues associated with Blight Fines, and those are accounted for in the Town's Capital Fund for Blight. In future years, as the Blight program is standardized and costs associated with priority properties are understood, the revenue may be considered for the General Operating budget.

Redevelopment - 4172

This budget provides funding for the Redevelopment Agency activities. The Redevelopment Agency provides leadership and implementation to community development projects including underutilized properties.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Economic and Community Development Department Head is responsible for this budget.

Note that while other Commissions and Boards have been combined with their responsible Town Department (e.g. Board of Finance budget now included in Treasurer's Department), due to the Redevelopment Agency having its own autonomy, including legal privileges and funding, this "Agency" will maintain a separate operating budget.

Expenditure Modifications

Minor decrease to move overtime to support Recording Secretary to the Economic and Community Development Department.

Economic Development - 4173

The Economic/Community Development Office promotes the growth and development of the Town's economic base by assisting with the retention and expansion of existing businesses, encouraging new businesses to locate in Putnam and coordinating development programs and resources. Information, advocacy, and referrals are offered to industrial, commercial, and home-based businesses for various aspects of their operations. The office also works with many Community Development programs through block grants. Facade loan and grant programs are administered by the Director. The Director participates in the multiple related networking groups. Staff also supports the Redevelopment Agency, the Trails Committee and the Arts Council.

The Arts Council budget has been included in this Department. The Arts Council mission is to grow and support the creative and cultural sectors in Putnam to the benefit of a healthier, stronger community and more whole and sustainable economy.

The Economic/Community Development budget includes a full time Director and a part time administrative assistant. There are no projected revenues budgeted for this department. The Economic and Community Development Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are via annual reviews and to match negotiated contract.

The budget allocated for the Arts Council supplies and overtime is now included in this Department.

Part of the garden maintenance budget has been allocated to this Department, to cover the costs of materials for the many pocket parks – which are maintained via community group agreements and their volunteers.

Of note, the Mayor reduced the amount of outside professionals, and like several other departments, there may be an opportunity to use the outside professional budget in Town Services for vital efforts.

Arts Council - 4174

Removed department / combined with Economic and Community Development Department as the responsible Town Agent for the Arts Council.

Elections - 4197

Removed department / combined with Registrars Department.

Essential Services - 4198

This budget accounts for the general core processing functions of the Town operations. The primary costs are postage, copier supply, and telephone. The telephone budget line includes the main telephone system.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Mayor and Town Administrator are responsible for this budget.

Expenditure Modifications

Increase in equipment rental and lease for copiers and printers, and increase in postage.

Municipal Agent to the Elderly - 4199

Removed department / combined with Outside Agencies Department.

Building Official - 4213

This department supports the Building Official's office which has the responsibility of ensuring the safety of persons and property through the establishment and maintenance of an effective building enforcement program. The Building Official has the responsibility and is an essential element of the overall Building Safety and Housing Code programs.

Projected revenues for this department include building permit fees, fines, and minor copying fees.

The Building Official budget includes one full-time position and allocation of part-time administrative assistant (1/2 a full-time assistant, shared between this and the Land Use Department). The Building Official Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review.

Decrease in professional services as this department's line item was combined and merged into the Town Services professional services line item (similar to several other departments).

Revenue Modifications

No modifications.

Fire Marshal - 4219

The Fire Marshal's office has the responsibility of ensuring the safety of persons and property through the enforcement of the fire code. The Fire Marshal's duties include fire code enforcement and fire investigation. This includes documenting the fire scene, investigating fire patterns and flammable material to determine origin and cause of the fire, and conducting interviews. The Fire Marshal then reports all findings to the Town, law enforcement and the State as required. This department is responsible for completing annual inspections at various residential and commercial properties. Qualified properties include residential 3-family and larger properties (about 250 properties, totaling about 1,300 units), and restaurants with and without liquor permits (about 60). Annual assembly reviews on contractor sprinkler and fire alarms are also part of this department's responsibility.

Projected revenues budgeted for this department include various inspection fees.

This Department has one full-time and one part time stipend employee. The Fire Marshal is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are pending based on annual reviews. Note the salary for both the full-time position and part-time position are now shown in Regular Employee line item.

Decrease in professional services as this department's line item was combined and merged into the Town Services professional services line item (similar to several other departments).

Minor increases in advertising, supplies, and equipment; and decrease in dues and fees.

Revenue Modifications

No modifications.

Emergency Management - 4223

The Emergency Management department is responsible for the coordination of Emergency services and assets in the case of a large-scale emergency in Town. The Town receives \$5,000 reimbursement for the Emergency Management Directors wages from the EMPG grant. The Emergency Management Director and Deputy Director are required to take training courses.

This Department includes two part-time stipend individuals, and the Emergency Management Department Head is responsible for this budget. There are no projected revenues budgeted for this department.

Expenditure Modifications

Increases in this department for salary adjustments are pending based on annual review.

Other increases in this department include minor changes to meetings and communications.

Town Services – 4301

This budget provides funds for the general operation of the Public Restroom facilities and supports other Town properties such as the Armory, Church Street Garage and other Town structures and facilities. Note that the Fox Road Highway Garage and the Murphy Park Building have facility maintenance line items in applicable department budgets. The Public Restrooms are located in the Municipal Parking Lot on Kennedy Drive and in recent months, have been closed seasonally. This provides an essential service to the community especially during our many community functions, and as people use the outdoor trails.

Professional services include cleaning services for the public bathrooms and minor maintenance items. This professional services budget also now includes placeholder for several departments outside application-specific consultant needs, including Land Use, Building, and Economic Development.

FY26 includes the second year of the Plan of Conservation and Development, under contract with consultant.

Garden Maintenance has been moved from the Recreation Department, possibly temporarily as the new Recreation Director manages upcoming seasonal responsibilities. There is also a small amount of Garden Maintenance for Pocket Parks in the ECD budget.

General supplies include building supplies and paper products.

Bridge inspections are for the Town's bridges with span lengths of 20-feet and under; and the Dam Inspection has been completed in FY25.

Natural gas is for expenses related to applicable locations served by Eversource gas, including the Church Street facility.

Electricity now includes all Town electricity, including Highway related (traffic lights, Fox road), Recreation related (Dog Park, Murphy Park, Track and field lighting and appurtenances) and the Municipal Complex, along with shared sites like the Public Restrooms.

Gasoline is included in this budget, as the gasoline budget reflects multiple Town departments, primarily Highway, but also Parks and Grounds, Building, Fire and other Town equipment. Water and sewer fees are for the Public Bathroom and the Municipal Complex. Custodial supplies are cleaning and other small maintenance type components.

Water and sewer fees from several locations are now included in this Department, moved from the Complex Facility and Recreation.

There are no projected revenues budgeted for this department.

The Mayor and Town Administrator are responsible for this department's budget.

Expenditure Modifications

Increase in professional services to include projected expenses from several town departments, including Building, Land Use and Economic Development.

The POCD line item is reduced to reflect Year 2 contracted costs for this effort.

Garden maintenance is now included in this department.

Bridge inspections have been decreased, and dam inspections have been removed.

Electricity shows a significant increase, attributable to moving electricity costs into this department from other departments like Municipal Complex, Highway and Recreation.

Similarly, water and sewer fees have increased significantly, moving those costs from Complex Facilities and Recreation.

Complex Facilities – 4302

The Complex Facilities department is responsible for the maintenance and custodial components of the Town's Municipal Complex, including the Town Hall offices, the Library and the Community Rooms.

The budget for professional services includes alarm services (Venture), elevator system (Kone), pest control and other service contracts. Building maintenance includes contracted services like HVAC maintenance including filter cleaning and replacement (NESC) and generator testing and maintenance (Kinsley Power); and also miscellaneous building maintenance like painting or deep cleaning. Custodial supplies are cleaning and other small maintenance type components.

The salary line item includes one full-time Maintenance Director and one full-time custodian. The line item for substitute employee is meant to cover staff absences.

The Maintenance Director is responsible for this department's budget.

There are no projected revenues budgeted for this department.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review.

Substitute and overtime allocation have a modest increase. Professional services increased based on annual increased costs, and custodial supplies increased based on continued increased need and cost.

Electricity and water and sewer fees have been removed from this Department's budget and are now included in the Town Services department.

Highway Department – 4303

The Town of Putnam Highway Department budget funds the wages for the Public Works employees and provides for the maintenance of approximately 65 miles of roads, a fleet of over 35 vehicles and equipment, and the maintenance of the Highway Garage building. Major expenditures include the winter road treatment and snow removal, removal of hazardous trees, roadside mowing and brush control, road sweeping, road pavement patching and repair, drainage maintenance and repair, and litter pick up.

This Department includes 12 full-time employees, in addition to temporary intern position(s).

Note that beginning in FY25, supervision of the three Parks and Grounds Maintainer positions were moved from the Recreation Department to the Highway Department. While the Parks and Grounds Maintainers will have day-to-day duties for Highway, there will be close coordination between the Highway Superintendent and the Recreation Director – as needs for Special Events and other efforts will be shared.

The Highway Superintendent/Department Head is responsible for this budget.

There are no projected revenues budgeted for this department. Note that there are relatively minor Highway related revenues from scrap metal and equipment auctions that are accounted for in the designated capital budget.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review. Beginning in FY26, the salaries of the three Parks & Grounds (P&G) Maintainers are accounted for in the Highway salary line item. Overtime has been increased to include P&G overtime efforts related to snow removal and other Highway-centric duties (P&G overtime for Town events is budgeted in the Recreation Department).

Increases in this department include contractual stipends for steel toe boots and other individual safety and work gear, professional services, education services, communications and meetings.

Bituminous continues at current budget, and accounts for this departments many pavement efforts including mill and pave, overlay pave, cold in place recycling, and chip seal.

Waste Collection – 4317

This budget provides funding for Town-wide trash pick up and appropriate disposal, the monitoring and regulatory services for the closed Municipal Solid Waste Landfill on River Road, and designated bulky and hazardous waste collection days. The Town-wide trash and recycling pick-up and transportation is

through a contracted service with Casella (who acquired Willimantic Waste in recent years). As part of the Town's stewardship permit, the State requires regular monitoring and testing to be performed around the closed landfill site, including a new monitoring plan for PFAS. The final municipal waste disposal is via incineration at Win-Waste Lisbon Incinerator. Printing and supplies includes communications and advertising. Note that the Revenue Department includes software expenses associated with the waste collection program, and provides staffing for revenue collection and management.

There are no employees as part of this department. The Mayor, Town Administrator and Highway Superintendent/Public Works Department Head are responsible for this budget.

Revenues budgeted for this department include residential participation as either 95-gallon or 65-gallon MSW bin selection, miscellaneous fees like bin reinstatement, and starting in FY26, expected bulky waste transfer station permitting.

Expenditure Modifications

Decrease in expenditures of professional services as the bulky waste days, which are managed and planned via consultant, are expected to be replaced by the Pomfret-Putnam transfer station site.

Refuse removal and recycling increase to reflect Casella's costs based on Year 3 contract pricing. Recycling cost decrease based on recent market conditions.

Note the bulky/hazardous waste line item is kept flat, although the expected transition to fixed location will begin prior to FY26, and those fixed location costs may be covered from that line item.

Revenue Modifications

Slight increase in revenue projections (and moving between line items) to estimate expected use and participation of residential 65-gallon and 95-gallon MSW curbside options.

Added line items to account for collection of reinstatement fees and transfer station permit fees.

Council on Aging – 4417

Removed department / combined with Recreation Department.

Veteran's Services – 4421

This budget is to assist in providing direction, guidance, and support to the Town's veterans, as required by state statute. In FY25, new personnel joined the office, and expanded the normal operating hours of the office to multiple days per week.

There are two stipend part-time positions. There are no projected revenues budgeted for this department. The Veteran's Agent is responsible for this budget.

Expenditure Modifications

Following the hiring of new personnel, the hours for this office have expanded, and the associated stipends for these positions have increased.

For the Veteran's Agent, a Tier II cell phone stipend is now applicable.

Outside Agency Contributions – 4499

This account provides the Town's contribution toward a portion of the operating costs of various social, health, safety and other agencies offering services to Town residents. To address needs which transcend municipal boundaries, most of these services are provided on a regional basis in the interest of economy and efficiency. Contributions to these agencies are based on a variety of formulae such as per capita or statistical measurement of the service received by an individual Town.

In recent years, the Town has several large LOTCIP projects in which NECCOG performed the engineering services, therefore, the budget reflects continued regional engineering services as it is a cost-efficient method of receiving the engineering services for these types of projects.

Included is the Town's Municipal Agent to the Elderly, whose position provides direction, guidance, and support to the Town's elderly. Since 2018, the Town uses Interfaith Human Services to provide the majority of the service, including coordination with many local agencies to provide services to the elderly and needy within our community.

The costs of the regional Probate Court are calculated based on population.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Mayor and Town Administrator are responsible for this budget.

Expenditure Modifications

Budget reflects moved line items to now include Probate Court, Municipal Agent to the Elderly and Municipal Historian.

Per Mayor and Board of Selectmen input, the amount budgeted for TEEG has increased.

Regional organizations including NDDH and NECCOG both have provided FY26 estimates which are incorporated into this department.

The paramedic intercept costs have been budgeted based on NECCOG input and recent use, which continues to increase significantly.

Of note, agencies that requested funding that are excluded from the Mayor's budget are Last Green Valley, Day Kimball Healthcare and Northeast Opportunities for Wellness.

Recreation – 4503

This budget covers the Department's administrative overhead and office operation as well as the recreation opportunities offered by the Recreation Department. Our mission is to provide fun, safe,

physically rewarding and emotionally satisfying family and individual recreation opportunities to every member of the Putnam Community.

While the Recreation Department is part of the management, beginning in FY26, the Parks and Grounds (P&G) Maintainers will be budgeted as part of the Highway Department. These P&G Maintainers responsibilities include maintaining the Town parks, the grounds around public buildings, the downtown parking lot areas, the River Trail, the Riverfront Market Place, and the school athletic fields. This group also mows all islands. Primary responsibilities are turf and athletic field maintenance, game preparation, care of trails, etc.

Other Professional Services includes the cost of police details and music events at various town functions. This budget reflects the revenue and expenses for events and field trips, which accounts for expected revenue. Projected revenues budgeted for this department include PASS revenues, event fees, summer camp fees and various activity fees.

This budget now also provides funding to the Commission on Aging. Their mission is "to provide leadership in creating and maintaining a comprehensive, coordinated, community-based support system that enhances the quality of life for seniors in Putnam". The Commission provides for educational and enjoyable programming, quarterly newsletters, and an annual Senior Information Fair. Staff in the Recreation Department coordinate much of the recently added Senior Activities and Meals on Wheels program at the Municipal Complex.

There are two full-time and one part-time employees in this Department, plus many seasonal employees including those workers for after school program and summer camp. The overtime budget includes use of the Parks & Grounds Maintainers for town events, including setup, day-of duties and cleanup. Efforts for P&G Maintainers to be coordinated with their direct Supervisor, the Highway Superintendent.

The Recreation Department Head is responsible for this budget.

Expenditure Modifications

Increases in this department for salary adjustments are either via negotiated contract or pending based on annual review. Seasonal employees include mostly minimum wage staffing for summer camp program, after school coverage, and event staff. The significant reduction in regular employee salary is due to the three P&G Maintainers being included instead in the Highway Department budget.

Overtime decreased as the efforts associated with P&G Maintainers including snow handling will now be included in the Highway Department budget. The remaining Recreation overtime budget includes recording secretary duties, and recreation-specific efforts by the P&G Maintainers (town events etc).

Decrease in cell phone, contractual requirements, and repairs and maintenance are related to the P&G Maintainers moving to Highway, and the decrease in travel based on employment contract. Increase in professional services to account for additional events and increases in costs.

The garden maintenance budget has been moved to Town Services (along with some specifically dedicated to ECD for volunteer pocket parks materials). Electricity and water and sewer costs have also been moved to Town Services.

This Recreation Department budget now includes costs associated with Commission on Aging including professional services, advertising, printing, and transportation.

Revenue Modifications

Modest increase due to higher expected after school and summer camp fees.

Municipal Historian – 4509

Removed department / combined with Outside Agencies.

Debt Service – 4801

This budget provides funding for the payments of principal and interest on the Town's long and short-term debt obligations. As part of financing requirements, the Town must serve as the applicant and payee for all municipal loans, including those for Board of Education projects. These debt obligations are used in the development and maintenance of the Town's facilities and capital infrastructure, and are summarized as follows:

- Ash Fund loan including line items for principal and interest. The repayment for this loan typically has no change to principal or interest payments.
- Quinebaug Technology Park loan for principal and interest. The repayment for this loan typically has no change to principal and reduction over-time to interest.
- High School loan for principal and interest. The repayment for this loan typically has small changes in principal and reduction over-time to interest.
- Municipal Complex loan for principal and interest. The repayment for this loan had some fluctuation early in the loan period, with long-term no change to principal and reduction in interest.

As part of new requirements under Governmental Accounting Standards Board (GASB), leases are to be included as part of municipal financing, so the Town's equipment leases are now included as follows:

- Two Freightliner plow trucks leased in FY2020; with an expected 7-year lease term and option to buy at \$1.
- One Freightliner plow truck leased in FY2022; with an expected 7-year lease term and option to buy at \$1.
- One Freightliner plow truck with wing leased in FY2024; with an expected 7-year lease term and option to buy at \$1. Note that this truck was delayed shipment, first payment is in FY23, due to the delay the rate/payment for the lease has increased to \$43,817.40.
- One Freightliner plow truck leased in FY2024; with an expected 7-year lease term. Payment \$47,200.67. Similar delayed shipment.
- One sweeper leased in FY2025; with an expected 7-year lease term and option to buy. Payment is \$30,579.82.
- One Freightliner plow truck leased in FY2025; with an expected 7-year lease term and option to buy at \$1. Payment is \$54,081.51.

- Proposed for FY26, one Freightliner plow truck leased in FY2026; with an estimated 7-year lease term and option to buy at \$1. Payment is estimated at \$60,000.

Revenue for this category includes use of \$80,000 of the Ash Landfill Ground Lease Capital funding for equipment leases, matching FY22, FY23, FY24 and FY25 associated revenue.

There are no employees as part of this department. The Mayor, Town Administrator and Treasurer are responsible for this budget.

Expenditure Modifications

For debt service, the High School repayment has reduced interest cost. The Quinebaug Technology Park loan also has slightly reduced interest cost. The Municipal Complex principal remains flat, interest has decreased.

New lease payment for another Freightliner plow truck has been added as a line item in debt service.

Revenue Modifications

No modification. For debt service, \$80,000 of the Ash Ground Lease Revenue is included as revenue (see 5-Year CIP and balance between total Ground Lease Payments; the revenue accounted for here, and the planned use of Ground Lease funds for the CIP).

Contingency / Reserve – 5001

Funds in this account provide for the reservation of funds for several purposes. Revaluation accounts for the need for contracted revaluation services every 5 years according to state statute. (Note revaluation services for the October 1, 2024 Grand List are near fully completed, and were supported by the revaluation capital fund built from previous years.)

The Transfer Station line item was added in recent years to fund the Town's expected permanent bulky waste facility (no residential waste). With the expected shared Pomfret/Putnam site planned for 2025 activities, that cost will be funded via the existing capital fund for transfer station and/or legacy sticker fee fund. Operational costs associated with the permanent Pomfret/Putnam site are expected to be supported from the operational budget for bulky waste events (Department 4317).

General Contingency exists to provide funds for unanticipated levels of expense, and in the past several years has included expenses such as sick time payout for retiring employees, costs for unplanned permitting requirements, emergency power generation maintenance, retroactive contract requirements, and other unplanned for expenses. The Town's use of general contingency requires pre-approval by the Board of Finance.

For FY26, Town Administration expects that there may be several departments that require use of contingency during the fiscal year. One significant concern is health insurance, which has continued to trend at higher use levels than past years. As of January 2025, the Town's broker recommended budgeting a 20% increase, however the Mayor's budget includes only a 10% increase. Depending how past trends match against future use, there could be a shortfall. There also is no additional plan included

in the budget, so if an employee chooses to join during open enrollment, and/or a qualifying life event allows joining, the health insurance budget will not suffice.

Equipment Reserve is funding dedicated to the eventual replacement of various pieces of equipment. The value is meant to represent the annual depreciation of specific equipment. This provides a long-term sustainable funding source for equipment replacement and is expected to continue to build towards a standard amount based on the Town's total capital asset value.

A new line item has been added for FY26, for capital improvements projects. A placeholder nominal budget has been included, to be used in the event Town Administration requests Board of Finance approval for transfer of funds to capital.

There are no employees as part of this department, and no projected revenues budgeted for this department. The Mayor and Town Administrator are responsible for this budget.

Expenditure Modifications

No change to revaluation. Transfer station zero'd out with expected coverage from capital funds and bulky waste operational funding.

Increase expenditure for contingency, due to the overall general government operating budget leanness, along with specific concerns like health insurance, legal matters and insurance claims. Note that the beginning of this ongoing FY25 year the contingency was approved at \$150,000 by Board of Finance, which was then used early in the fiscal year for negotiated contract salary components.

Equipment reserves is a method to continue to build the Town's equipment reserves in alignment with asset management standards. The Mayor's budget reduces the Department Head request for equipment reserves by \$50,000.

A new line item for capital improvements projects has been added with a nominal expenditure amount. This line item will allow, pending Board of Finance review and approval, to transfer available funds to capital projects.

Library Proposed Budget

Town of Putnam

FY 26 Library Budget

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

- ☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.45.4501.51610.00000	Regular Employee - Library	\$356,415.38	\$372,000.00	\$211,449.53	\$374,902.29	\$374,902.29	0.78	\$2,902.29
1005.45.4501.53010.00000	Purch. Prof. Services - Library	\$981.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.45.4501.53200.00000	Prof. Ed. Services - Library	\$415.44	\$500.00	\$0.00	\$500.00	\$500.00	0.00	\$0.00
1005.45.4501.53500.00000	Technical Services - Library	\$1,209.01	\$1,600.00	\$1,024.74	\$1,600.00	\$1,600.00	0.00	\$0.00
1005.45.4501.53505.00000	Programming - Library	\$740.76	\$1,500.00	\$906.37	\$1,500.00	\$1,500.00	0.00	\$0.00
1005.45.4501.53510.00000	Data Proc. & Coding Serv. - Library	\$25,931.11	\$26,000.00	\$24,545.29	\$26,000.00	\$26,000.00	0.00	\$0.00
1005.45.4501.55300.00000	Communications - Library	\$998.76	\$1,000.00	\$295.20	\$1,000.00	\$1,000.00	0.00	\$0.00
1005.45.4501.55800.00000	Travel Reimburse - Library	\$100.80	\$200.00	\$120.54	\$200.00	\$200.00	0.00	\$0.00
1005.45.4501.56010.00000	Office Supplies - Library	\$6,498.06	\$6,500.00	\$2,971.71	\$6,500.00	\$6,500.00	0.00	\$0.00
1005.45.4501.56100.00000	Gen. Supplies - Library	\$1,946.77	\$2,000.00	\$782.64	\$2,000.00	\$2,000.00	0.00	\$0.00
1005.45.4501.56400.00000	Periodicals - Library	\$2,987.19	\$3,000.00	\$625.00	\$3,000.00	\$3,000.00	0.00	\$0.00
1005.45.4501.56420.00000	Library Books	\$17,214.36	\$17,000.00	\$7,952.23	\$17,000.00	\$17,000.00	0.00	\$0.00
1005.45.4501.56440.00000	Non-print Books - Library	\$13,179.14	\$3,250.00	\$1,831.56	\$3,250.00	\$3,250.00	0.00	\$0.00
DEPARTMENT: Library - 4501		\$428,617.78	\$435,550.00	\$253,504.81	\$438,452.29	\$438,452.29	0.67	\$2,902.29
Grand Total:		\$428,617.78	\$435,550.00	\$253,504.81	\$438,452.29	\$438,452.29	0.67	\$2,902.29

End of Report

Library Narrative



Budget Commentary 2025-2026 Budget Year

"At its inception the library was recognized as a powerful agent for fostering the development of an enlightened social, civic and industrial life. Today it still continues to serve every citizen at every stage of life by providing "Service to All".

Putnam Public Library historical document from 1970s

The Putnam Public Library remains a unique and valuable space in our community, open to all. It is one of the few public places that remains completely free and non-commercial. The Putnam Public Library values every community member and works to be welcoming and respectful of people's different identities. 43,436 people came through our doors from July 1, 2023-June 30, 2024 for many different purposes, 7.6% more than the previous year. The library circulated 89,782 items to our community last year, an increase of 10.4% from the previous year. Much of that success is due to a responsive, helpful and committed library staff who have the goal of helping every person who walks through the door. A library card is free to Putnam residents and with that valuable card you can check out books, DVDs, magazines and downloadable items that would cost thousands of dollars to purchase. Many in our community cannot afford a computer or Internet services, therefore our library provides both free of charge.

Change to this year's budget:

The salary line shows a modest increase. We worked with the town administration and took into account expected increases such as the Connecticut mandatory minimum wage increase which will occur in January 2025.

The library budget will remain flat except for the salary line. We are always looking for the most economical way to purchase items with quality in mind. The library has a history of being fiscally conservative and attentive to the budget.

The Putnam Public Library offers:

- **Books, magazines, DVDs and STEAM kits** to borrow
- **Public Internet computers** with Microsoft Office Suite and printing capabilities
- Free **ebook, eaudiobook and magazine downloads** to Putnam residents
- Free **programs and cultural events** for children, adults and families
- Free or reduced **museum passes**
- **Materials** available to borrow from our Bibliomation consortium members
- **Wireless connection**
- **Study rooms**
- Opportunity to use **program rooms** for community meeting. 31 community groups have used the library's program rooms this year, with 289 meetings involving 2,256 attendees.
- Library website offers opportunities to **renew and request books online**
- The Friends of the PPL **Book Nook** (gently used books for \$1 or .50)

- Outreach services to home-bound patrons
- Volunteer Income Tax Assistance (VITA) tax preparation help

Literacy and life-long learning opportunities that we offer:

- Preschool and toddler **story times** to develop pre-literacy skills
- **Collaboration** with Eastconn, Headstart, NOW, the Family Resource Center, homeschooling groups, Senior Resources, Putnam Recreation and the Putnam schools
- **Summer Reading Program for Children and Teens** which extends and reinforces school year learning
- **Adult Summer Reading Program** which promotes life-long learning and literacy
- **Great collection** of books, books on CD, magazines, DVDs for children and adults
- **Statewide databases** offer free research sources for newspapers, reference books, and journals conveniently linked off of the library website
- Host for **tutors** to educate during or after school hours
- **Proctoring exams** for distance-learning students
- **Reference help** available in the library and through email
- Weekly **Scrabble and** monthly **Stitches Club**

Services:

- Notary services 35 hours per week (329 uses in FY2024)
- Fax/copier/scanning/printing services
- Free tax preparation from VITA, a volunteer section of the IRS
- Open 52 hours per week
- Clearinghouse for brochures and flyers from the non-profit community
- Tax forms and instructions available January-April
- Occasional community service openings
- Host for ESL and GED classes through Eastconn

We hope that the Town of Putnam Board of Selectmen and Board of Finance will take into consideration all of the ways that the Library contributes to the welfare of the community and its residents when deliberating the 2025-2026 budget. We are proud of the history and legacy of the Putnam Public Library. We would like to continue to offer these programs and services and to reach for library excellence in the years to come.

School SRO & SSO

Town of Putnam

FY 26 School SRO & SSO

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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☐ Exclude inactive accounts with zero balance

Definition: FY 26 Mayors Budget
FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.46.4600.51900.00000	Salary - SRO & SSO	\$274,906.66	\$290,000.00	\$127,276.79	\$295,823.00	\$295,823.00	2.01	\$5,823.00
1005.46.4600.56100.00000	General Supplies - SSR & SSO	\$2,999.77	\$5,000.00	\$2,026.14	\$3,600.00	\$3,600.00	(28.00)	(\$1,400.00)
Grand Total:		\$277,906.43	\$295,000.00	\$129,302.93	\$299,423.00	\$299,423.00	1.50	\$4,423.00

End of Report

FY 2026

School Resource Officer and Safety Officer

Summary

The Town, Special Services District, and the Board of Education have a memorandum of understanding for the District to provide armed safety personnel including one school resource officer and three safety officers in the Putnam Public Schools. The Putnam Police have been providing armed safety personnel since fiscal year 2023. Since fiscal year 2024, the cost of this service has been incorporated into the Town budget as a subsection of the General Government Operating Budget. The Police Department Chief prepares a proposed budget and submits it to the Town.

The budget includes salary and benefits for the personnel, training requirements, uniforms and other equipment and supplies.

There is no revenue associated with this subsection, and the Police Department is responsible for this budget.

Expenditure Modifications

Increases for this budget include salary modifications, and a decrease in the supplies line.

Putnam EMS

FY 2026

Putnam EMS Ambulance Service, Inc. (Putnam EMS)

Summary

The Town of Putnam, Town of Thompson, and Putnam EMS have an Agreement effective July 1, 2022 that designated Putnam EMS as the PSA holder and primary provider of ambulance services. This Agreement has a 5-year term, through fiscal year 2027, with automatic 5-year renewal terms.

It is important to note that this budget is only the amount that the Town of Putnam contributes to Putnam EMS. Putnam EMS prepares an annual budget for their organization, including many categories of expenditures, and various forms of revenue collected, including both Towns' contributions and medical service invoice payments. Related to the Town of Putnam's budget and Putnam EMS as a subset, there is no revenue associated with this subsection of the budget.

The Mayor and Town Administrator are responsible for this budget, and the executed contract terms dictate annual payments. Any modification or amendment to the Agreement would require all parties' mutual agreement.

Expenditure Modifications

The budget increase accounts for the contracted value for fiscal year 2026.

It is important to note that significant discussions and Town actions related to Putnam EMS facilities took place in 2024. Putnam EMS currently uses Town-owned facilities at 191 Church Street for their equipment (ambulances) and personnel. The 191 Church Street facilities are significantly undersized and do not include housing, washing and/or air handling that meets industry standards. There have been several considerations for changing facilities, including building a new facility onsite, Town purchase of a different facility – 70 May Street is one discussed possibility, and/or EMS renting directly from the East Putnam Fire Department).

Putnam EMS has stated that any cost associated with new rental or other facility fees would require a modification/increase to the annual payment from the Town of Putnam. Depending on timing, such modification may be applicable as soon as fiscal year 2026, and would require several Town Board and Commission approvals.

Town of Putnam

FY 26 PUTNAM EMS

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

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Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved FY 25 Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.46.4510.58250.00000	Putnam EMS	\$288,396.00	\$297,052.00	\$198,034.64	\$305,963.00	\$305,963.00	3.00	\$8,911.00
Grand Total:		\$288,396.00	\$297,052.00	\$198,034.64	\$305,963.00	\$305,963.00	3.00	\$8,911.00

End of Report

Board of Education Proposed Budget



PUTNAM PUBLIC SCHOOLS

Steve Rioux Superintendent of Schools
152 Woodstock Avenue, Putnam, CT 06260
Phone: 860-963-6900 Email: riouxs@putnam.k12.ct.us

February 12, 2025

Dear Elected Officials, Community Members, and Families,

On behalf of Putnam Public Schools, we are pleased to present our approved budget for the upcoming school year. This budget reflects our continued commitment to providing a high-quality education for every student while maintaining fiscal responsibility.

The Board of Education has approved a budget of \$21,934,750, representing a 4.66% increase over the previous year. In developing this budget, we have made difficult decisions, including reductions in both certified and non-certified staffing levels. Despite these reductions, we remain dedicated to sustaining our current programming in athletics, clubs, and the arts, recognizing the essential role these opportunities play in our students' educational experiences.

However, we must acknowledge that this budget does not address the insufficient resources available to support intervention in mathematics and literacy. Our schools continue to face significant challenges in providing the necessary support to ensure all students achieve success. The need for additional intervention services remains pressing, and we are committed to advocating for these critical resources moving forward.

We are deeply grateful for the ongoing support of our community, which plays an essential role in the success of our schools and students. Your investment in education strengthens our town and prepares our students for a bright future. We look forward to having ongoing discussions regarding our budget as we work together to support the needs of our children and our community.

Thank you for your continued partnership and support.

Sincerely,

Steven Rioux
Superintendent of Schools



**Putnam Public Schools
FY 26 Budget Presentation
February 11, 2025**

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Board of Education

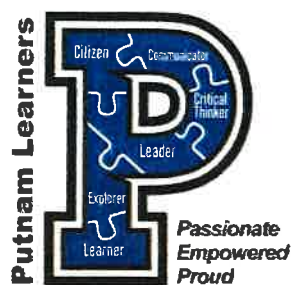
James Purdon III, Chairperson
Jill Zangerl, Secretary
Julie Blouin
Kelly Gazzola
Monique Mailloux
Michael Morrill
J. Chad Neal
Thomas Goyette
Chris Stewart

Steven Rioux, Superintendent of Schools
Nancy Cole, Business Administrator



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Putnam Public Schools



Board of Education Approved FY 26 Budget February 11, 2025

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FY 25 Budget Presentation Goals

- Continued Budget Transparency
- Advocate for Financial Support
- FY 26 Budget Priorities
 - Minimize Impact on Class Sizes
 - Maintain Intervention Programs
 - Minimize Impact on Student Programming

4

What is Putnam's vision for the future of its schools?

A budget reflects our values through the programming we offer to our past, current, and future students.

- The FY 26 Budget is impacted by increases in health insurance and special education costs
- This budget reduces programming and supports for students
- While this budget is less than ideal and reduces programs, it sets forth a fiscally acceptable level required for our students

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Building a Budget

December

- Administrators meet to review past, current, and future initiatives to support student learning. We identify what additional resources are needed and what resources can be modified.

January

- Administrators make adjustments to the budget that try to balance the districts needs and the fiscal reality facing the community.
- The BOE reviews the request made by the superintendent and determines if any additional adjustments are necessary.

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Next Steps

February

- The Board of Education (BOE) approves its final estimate of itemized expenses and shares its recommendation with the community.

March

- The BOE 2025-26 budget is presented to the Board of Finance (BOF). Community input may also be provided to the Board of Finance.

April/May

- The BOF makes recommendations to all departments regarding Town budget appropriations, and adjustments are made accordingly.
- A Public Hearing is held in April to discuss the Town and Board of Education budgets
- Town Meeting is held in May

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BOE FY 26 Budget - Timeline

	Amount	Dollar Increase	Percent Increase
BOE Approved Budget 2024-25	\$20,957,907	\$599,500	2.94%
December Draft Budget 2025-26	\$23,238,080	\$2,280,173	10.88%
January Draft Budget PPS 2025-26	\$22,311,859	\$1,353,952	6.46%
February Approved Budget 2025-26	\$21,934,750	\$976,843	4.66%

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Adjustments made to obtain a \$976,843 (4.66%) increase

Staff Reductions

- School Psychologist & Speech/Language Pathologist - Reduced to part-time (0.45 FTE)
- Two Paraeducator positions removed from the budget request
- All permanent substitute teacher positions were eliminated, resulting in loss of health insurance and guaranteed daily work. Substitute teachers will be assigned on a daily basis as needed.

Reserve Accounts

- Move salaries that were supported in the local budget to medicaid account. This will negatively impact FY 27 budget as this is not a long-term solution.
- Moved 0.75 FTE custodian salaries to Food Services account, and use Non-Lapsing account to cover lease payments for vehicles.

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Additional Adjustments made to FY 26 Budget

Health Insurance

- Health Insurance budgeted at 10% increase, which is significantly lower than recommended

Special Education

- Assumed more risk in forecasting cost for programming and transportation

Other Reductions and Adjustments

- Reductions in the following areas: unfilled coaching positions, classroom furniture, instructional supplies, non-instructional supplies, software, professional development, and other non-instructional services, such as repair and maintenance.

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Requested Positions Not Included in the Budget

- Additional Mental Health Educators such as social workers for PES and PMS
- Additional Paraeducators to support math and reading intervention. Current staffing levels are significantly insufficient
- Additional elementary teacher to reduce class size in grade four
- Additional resources to support our specialized special education programs, which helps limit the number of students requiring clinical placements. Resources include a Registered Behavior Technician and a Student Services Administrator
- World Language Teacher for PMS

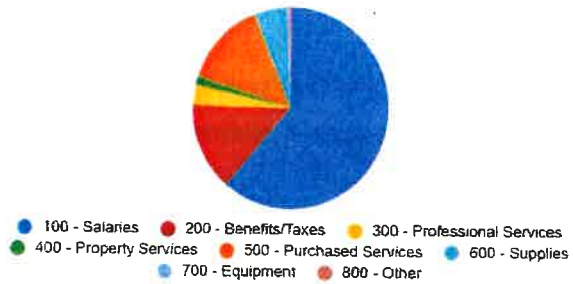
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Budget Summary

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2025-26
Proposed Budget

2025-26 Proposed Budget	
100 - Salaries	13,415,729
200 - Benefits/Taxes	3,119,865
300 - Professional Services	695,838
400 - Property Services	316,941
500 - Purchased Services	3,033,819
600 - Supplies	1,219,072
700 - Equipment	55,900
800 - Other	77,588
Grand Total	21,934,750



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Function Codes	2024-25 Adopted Budget	2025-26 Proposed Budget	Dollar Difference
100 - Salaries	\$13,178,892	\$13,415,729	\$236,837
200 - Benefits/Taxes	\$2,950,405	\$3,119,865	\$169,460
300 - Professional Services	\$874,432	\$695,838	-\$178,594
400 - Property Services	\$332,901	\$316,941	-\$15,960
500 - Purchased Services	\$2,562,796	\$3,033,819	\$471,023
600 - Supplies	\$930,715	\$1,219,072	\$288,357
700 - Equipment	\$50,450	\$55,900.00	\$5,450
800 - Other	\$77,316	\$77,588.00	\$272
Grand Total	20,957,907	21,934,750	976,843

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Function Codes	2024-25 Adopted Budget	2025-26 Proposed Budget	Dollar Difference	Percent Difference
100 - Salaries	13,178,892	13,415,729	236,837	1.80%
200 - Benefits/Taxes	955,461	939,040	(16,421)	-1.72%
210 - Health Insurance	1,994,944	2,180,825	185,881	9.32%
*300 - Professional Services	874,432	695,838	(178,594)	New Codes
400 - Property Services	332,901	316,941	(15,960)	-4.79%
500 - Purchased Services	1,214,199	1,274,261	60,062	4.95%
560 - Tuition	1,348,597	1,759,558	410,961	30.47%
600 - Supplies	930,715	1,018,393	87,678	9.42%
*652/653 - Software	0	200,679	200,679	New Codes
700 - Equipment	50,450	55,900	5,450	10.80%
800 - Other	77,316	77,588	272	0.35%
Grand Total	20,957,907	21,934,750	976,843	4.66%

*New Account Codes to track software. Items were budgeted in 320 and 611 accounts.

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Budget Drivers

- Reduced state financial support for special education services estimated increase at \$250K
- Increased special education rates at 15% resulting in estimated increase at \$170K
- Increase in health insurance rates set at 10%, and a reduction in coverage for seven employees. Net increase estimated at \$185K
- Increase in electricity rate has an estimated increase of \$75K
- Contracted salary increases are around 3%, but net impact is an increase of \$236K (1.8%) as a result of a reduction in staffing positions

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Putnam Public Schools' Offerings

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PHS Programming

- Core Programming in Humanities, Math, Science, and World Language
- 11 Advanced Placement courses, 31 Honors courses, and 6 Early College Enrollment courses
- Electives
 - Staffing Levels: Business (1), Art (1), Tech (1), PE/Health (2), Music (1)
 - Certificate and Career Pathways include Manufacturing and Health Careers
- Athletics
 - Fall: Soccer, Cheerleading, Cross Country, Girls Volleyball and Football
 - Winter: Cheerleading, Basketball and Wrestling
 - Spring: Golf, Track & Field, Baseball, Softball, and Boys Volleyball
 - Unified Sports in all seasons
- Vocal and Instrumental Ensembles

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PMS Programming

- Four Core Subjects
 - Reading and Writing combined into English Language Arts (4 teachers per grade)
- Two Electives per day
 - Library (grades 5 & 6), Music (1), Art (1), PE/Health (2), Integrated Arts (1), and Technology (1)
- Marching Band and Instrumental Ensembles
- Athletics
 - Fall: Soccer and Cross Country
 - Winter: Cheerleading, Basketball and Wrestling
 - Spring: Track & Field, Baseball, Softball

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Special Education and Related Resources

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PES	PMS	PHS
<u>Specialized Programs: 2</u> ABLE: Certified Staff: 1 Paraeducators General Support: 0.5 Paraeducators 1-to-1 Support: 3 Students: 15 RISE: Certified Staff: 1 Paraeducators General Support: 2 Paraeducators 1-to-1 Support: 2 Registered Behavioral Technicians: 2 Students: 9 Full Inclusion/Resource Support Grade PreK: 21 Grades K-1: 15 Grades 2: 11 Grades 3: 13 Grades 4: 12 Certified Staff: 6 Paraeducators: 6 (3FT, 3PT)	<u>Specialized Programs: 2</u> LEAP: Certified Staff: 1 Paraeducators General Support: 2 Paraeducators 1-to-1 Support: 1 Students: 7 STARS: Certified Staff: 1 Paraeducators General Support: 1 Paraeducators 1-to-1 Support: 1 Registered Behavioral Technicians: 2 Students: 6 Full Inclusion/Resource Support Grade 5: 14 Grade 6: 12 Grade 7: 19 Grade 8: 12 Certified Staff: 4 Paraeducators: 3	<u>Specialized Programs: 3</u> Life Skills: Certified Staff: 1 Paraeducators: 2 Students: 17 STRIDE: Certified Staff: 1 Paraeducators: 1.5 Students: 9 Helping Hands Certified Staff: 1 Paraeducators: 1.5 Students: 5 Full Inclusion/Resource Support Grade 9: 17 Grade 10: 8 Grade 11: 6 Grade 12: 10 Certified Staff: 3 Paraeducators General Support: 4 Paraeducators 1-to-1 Support: 1

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Special Education Supports and Services

Supports/Services

Seven in-district specialized programs: PES (2), PMS (2), PHS (2), and Helping Hands (1)

Students served: 68

Support Staff: 34.5

Out of District Tuition (Not including Magnets, Ag Ed, or Charter Schools):

Students outplaced: 18

Number of locations: 9

Special Education Supports for students in Magnets/Ag Ed Programs

Number of students: 6

Number of locations: 3

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Putnam Mental Health Supports

FRC	PES	PMS	PHS
Social Worker- PreK & ABLE Caseload of: 29	Social Worker-K-4 & RISE Caseload of: 29		Social Worker-Grades 9-12 Caseload of: 22
Psychologist-PreK-2 Caseload of: 13 Planned Evaluations: 20	Psychologist-Grades 3-6 Caseload of: 14 Planned Evaluations: 19	Psychologist-Grades 5-8 Caseload of: 24 Planned evaluations: 20	Psychologist- Grades 9-12 Caseload of: 26 Planned Evaluations: 36
		Guidance Counselor-Grades 5-8 504 Plans Supported: 37	Guidance Counselor-Grades 9-12 504 Plans Supported: 20
			Guidance Counselor-Grades 9-12 504 Plans Supported: 21

BCBA -(District Pre K-Age 22): Provides ongoing consultation to all specialized programs in district, completes Functional Behavioral Assessments when commissioned, and conducts specialized training and professional development to staff as needed.

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Enrollment

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Average Class Size by Grade Level - PES

Grade Level	Projected Enrollment FY 26	Anticipated Staffing Levels	Average Class Size 2025-26
K	75	5	15
1	76	5	15
2	81	4	20
3	90	5	18
4	115	5	23

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Average Class Size by Grade Level - PMS

Grade Level	Projected Enrollment FY 25	Proposed 2024-25 Sections	Average Class Size 2024-25
5	85	4	21
6	93	4	23
7	99	4	25
8	87	4	22

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Projected High School Student Enrollment

	Gr 9	Gr 10	Gr 11	Gr 12	Total
Projected Enrollment FY 25	60	81	66	70	277

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Athletics

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Athletics

Putnam High School

Approximately 185 student athletes participate in about 225 games through 12 different sports

- FY 25 Athletic Budget - \$357,424
- FY 26 Athletic Budget - \$341,350

Putnam Middle School

Approximately 225 student athletes participate in about 85 games through 8 different sports

- FY 25 Athletic Budget - \$94,034
- FY 26 Athletic Budget - \$111,233

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BOE Budget History

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BOE Budget History FY 13 - FY 25

Fiscal Year	BOE Proposed	Town Adopted	Actual Budget Increase
FY 13	1.11%	0.00%	\$-
FY 14	3.49%	1.63%	\$264,555
FY 15	4.66%	2.44%	\$401,380
FY 16	2.40%	1.63%	\$275,000
FY 17	2.45%	1.28%	\$220,076
FY 18	2.30%	2.30%	\$398,640
FY 19	2.19%	2.19%	\$389,538
FY 20	2.20%	2.20%	\$399,456
FY 21	4.88%	1.35%	\$249,999
FY 22	3.45%	0.90%	\$169,407
FY 23	3.42%	2.35%	\$445,000
FY 24	4.89%	4.89%	\$950,000
FY 25	3.44%	2.94%	\$599,500

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BOE FY 26 Approved Budget 2/11/25

	Amount	Dollar Increase	Percent Increase
PPS 2023-24 Approved Budget	\$20,358,407	\$950,000	4.89%
PPS 2024-25 Approved Budget	\$20,957,907	\$599,500	2.94%
PPS 2025-26 BOE Draft Budget	\$21,934,750	\$976,843	4.66%

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Board of Education Strategic Plan 2023-2028

Strategic Objective #1: Teaching, Learning, and Leading

Promote student success through high quality coordinated curriculum, instruction, and professional development

Strategic Objective #2: Finance, Capital, and Personnel

Allocate funding to provide effective, safe, and modern facilities; recruit and retain qualified staff

Strategic Objective #3: Climate, Culture, and Wellness

Foster safe and supportive learning environments for social, emotional, and academic growth

Strategic Objective #4: Communication and Community Engagement

Enhance effective communication among home, school, and community to promote engagement and partnerships

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Mission Statement

**We, in partnership with the community,
cultivate continuous personal and academic
growth by meeting the needs of the whole child
in a safe, equitable learning environment.**

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Core Values

We believe in....

- **Perseverance**
Developing our abilities through hard work and maintaining a growth mindset
- **Unity**
Every individual is unique and is an equally important member of our school culture, climate, and success
- **Pride**
Honoring ourselves, our schools, and our community
- **Respect**
All members of the school community should treat one another with consideration, integrity, and honesty

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Vision Statement

Our graduates are independent learners who can apply their knowledge to different purposes and embrace the future. They are resilient, persistent, and adaptable. With empathy and understanding of diverse cultures and perspectives, our learners can work in a collaborative fashion to find creative solutions to problems. Failure is viewed as an opportunity for future success, and exploration of the world is encouraged.

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BOE FY 26 Approved Budget 2/11/25

	Amount	Dollar Increase	Percent Increase
PPS 2023-24 Approved Budget	\$20,358,407	\$950,000	4.89%
PPS 2024-25 Approved Budget	\$20,957,907	\$599,500	2.94%
PPS 2025-26 BOE Draft Budget	\$21,934,750	\$976,843	4.66%

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Questions ?

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**PUTNAM BOARD OF EDUCATION
PROPOSED BUDGET
FY 2025-2026**

Object Code	Description	2024-25 Adopted	2025-26 Proposed	Dollar Difference	Percent Difference
110	SUBSTITUTE TEACHERS	185,000	175,000	(10,000)	-5.41%
111	CERTIFIED SALARIES	9,645,942	9,785,763	139,821	1.45%
112	NON-CERTIFIED SALARIES	2,991,459	3,109,376	117,917	3.94%
113	EXTRA CURRICULAR	131,886	138,624	6,738	5.11%
114	COACHING SALARIES	206,734	189,095	(17,639)	-8.53%
115	ATHLETIC TRANSPORTATION SALARIES	2,871	2,871	0	0.00%
116	TUTORING	15,000	15,000	0	0.00%
200	FRINGE BENEFITS	290,813	302,465	11,652	4.01%
210	HEALTH/LIFE BENEFITS	1,994,944	2,180,825	185,881	9.32%
220	FICA /MEDICARE	462,102	462,787	685	0.15%
230	WORKER'S COMPENSATION	152,845	127,344	(25,501)	-16.68%
240	PENSION	27,401	24,144	(3,257)	-11.89%
260	UNEMPLOYMENT	22,300	22,300	0	0.00%
300	ADMIN CONFERENCES	9,400	8,600	(800)	-8.51%
301	SUPERINTENDENT'S EXPENSES	3,000	2,000	(1,000)	-33.33%
303	PROGRAM ENHANCEMENT	816	500	(316)	-38.73%
304	EVALUATIONS	30,000	25,000	(5,000)	-16.67%
305	PHYSICAL THERAPY	63,670	65,514	1,844	2.90%
306	CONSULTING SERVICES	6,000	10,000	4,000	66.67%
307	OCCUPATIONAL THERAPY	94,706	97,472	2,766	2.92%
310	PHYSICALS	3,105	3,195	90	2.90%
320	PROFESSIONAL EDUCATIONAL SERV	140,673	32,588	(108,085)	-76.83%
321	APEX TECHNOLOGY SERVICES	199,188	199,188	0	0.00%
323	PURCHASED PROF/TECH	100,212	27,585	(72,627)	-72.47%
330	SCHOOL/COMMUNITY	26,450	33,725	7,275	27.50%
332	PROFESSIONAL DEVELOPMENT	19,650	15,000	(4,650)	-23.66%
340	ATHLETIC PURCHASED SERVICES	89,911	86,638	(3,273)	-3.64%
360	LEGAL FEES	37,000	37,000	0	0.00%
380	STAFF CONFERENCES	8,689	8,991	302	3.48%
381	CABE DUES & FEES	9,219	9,530	311	3.37%
382	AUDIT & RELATED REPORTS	25,243	25,812	569	2.25%
390	GRADUATION EXPENSES	7,500	7,500	0	0.00%
400	REPAIR	15,585	14,635	(950)	-6.10%
401	ATHLETIC REPAIR	0	0	0	0.00%
411	WATER	29,380	29,380	0	0.00%
421	REFUSE REMOVAL	0	0	0	0.00%
424	LANDSCAPING	17,525	17,300	(225)	-1.28%
430	R & M BUILDINGS	20,710	28,569	7,859	37.95%
431	CODE COMPLIANCE	6,780	24,030	17,250	254.42%
432	R & M OF BUSES	21,000	25,000	4,000	19.05%
433	INTERIOR MAINTENANCE	0	0	0	0.00%
434	EXTERIOR MAINTENANCE	5,500	0	(5,500)	-100.00%
435	FACILITIES SERVICE CONTRACTS	66,233	71,946	5,713	8.63%
436	TECHNOLOGY SERVICE CONTRACTS	41,463	0	(41,463)	-100.00%
440	RENTAL	35,766	35,766	0	0.00%
442	RENTAL - VEHICLES	18,181	0	(18,181)	-100.00%
443	RENTAL - COMPUTERS	54,778	70,315	15,537	28.36%
510	SPECIAL EDUCATION TRANSPORTATION	152,597	381,678	229,081	150.12%
512	FIELD TRIPS	15,000	20,150	5,150	34.33%
517	ATHLETIC TRANSPORTATION SERVICES	74,700	74,700	0	0.00%
518	AA TRANSPORTATION SERVICES	781,239	816,316	35,077	4.49%
519	STUDENT TRANSPORTATION	0	2,500	2,500	100.00%
520	INSURANCE	127,035	149,475	22,440	17.66%
530	COMMUNICATIONS/POSTAGE	16,052	14,903	(1,149)	-7.16%
531	TELEPHONE	8,700	7,260	(1,440)	-16.55%
540	ADVERTISING	6,000	3,000	(3,000)	-50.00%
550	PRINTING	11,540	12,899	1,359	11.78%
560	TUITION	1,196,000	1,377,880	181,880	15.21%
561	VO-AG	59,345	67,269	7,924	13.35%
562	ADULT EDUCATION	58,356	58,356	0	0.00%

**PUTNAM BOARD OF EDUCATION
PROPOSED BUDGET
FY 2025-2026**

Object Code	Description	2024-25 Adopted	2025-26 Proposed	Dollar Difference	Percent Difference
564	MAGNET SCHOOL TUITION	39,942	33,633	(6,309)	-15.80%
580	TRAVEL	16,290	13,800	(2,490)	-15.29%
601	BUILDING MAINTENANCE SUPPLIES	93,014	99,572	6,558	7.05%
602	SPORTS SUPPLIES	28,903	31,572	2,669	9.23%
603	SECURITY	8,500	7,500	(1,000)	-11.76%
604	SPORTS UNIFORMS	10,400	18,400	8,000	76.92%
611	INSTR. CLASSROOM SUPPLIES	175,854	170,620	(5,234)	-2.98%
612	ADMINISTRATIVE SUPPLIES	16,368	16,368	0	0.00%
621	NATURAL GAS	55,000	55,000	0	0.00%
622	ELECTRICITY	196,721	267,971	71,250	36.22%
623	PROPANE	2,880	3,273	393	13.65%
624	FUEL OIL	166,560	185,335	18,775	11.27%
626	GASOLINE	83,425	69,860	(13,565)	-16.26%
641	TEXTBOOKS	10,850	7,250	(3,600)	-33.18%
642	BOOKS	9,000	7,480	(1,520)	-16.89%
643	REFERENCE BOOKS	830	160	(670)	-80.72%
644	PERIODICALS	700	100	(600)	-85.71%
645	NONPRINT	1,000	1,000	0	0.00%
650	TECHNOLOGY RELATED SUPPLIES	44,169	50,000	5,831	13.20%
652	INSTRUCTIONAL SOFTWARE	0	64,318	64,318	100.00%
653	NON-INSTRUCTIONAL SOFTWARE	0	136,361	136,361	100.00%
690	SUPPORT MATERIALS	26,541	26,932	391	1.47%
730	EQUIPMENT	7,550	7,800	250	3.31%
732	VEHICLES	0	0	0	0.00%
733	FURNITURE	5,900	4,600	(1,300)	-22.03%
734	TECHNOLOGY EQUIPMENT	37,000	42,000	5,000	13.51%
735	TECHNOLOGY SOFTWARE	0	0	0	0.00%
736	ATHLETIC EQUIPMENT	0	1,500	1,500	100.00%
811	ATHLETIC DUES AND FEES	19,505	21,675	2,170	11.13%
890	DUES AND FEES	57,811	55,913	(1,898)	-3.28%
	Totals	20,957,907	21,934,750	976,843	4.66%

**PUTNAM BOARD OF EDUCATION
PROPOSED BUDGET
FY 2025-2026**

Object Code	Description	2024-25 Adopted	2025-26 Proposed	Dollar Difference	Percent Difference
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210	HEALTH/LIFE BENEFITS	1,994,944	2,180,825	185,881	9.32%
560	TUITION	1,196,000	1,377,880	181,880	15.21%
111	CERTIFIED SALARIES	9,645,942	9,785,763	139,821	1.45%
653	NON-INSTRUCTIONAL SOFTWARE	0	136,361	136,361	100.00%
112	NON-CERTIFIED SALARIES	2,991,459	3,109,376	117,917	3.94%
622	ELECTRICITY	196,721	267,971	71,250	36.22%
652	INSTRUCTIONAL SOFTWARE	0	64,318	64,318	100.00%
518	AA TRANSPORTATION SERVICES	781,239	816,316	35,077	4.49%
520	INSURANCE	127,035	149,475	22,440	17.66%
624	FUEL OIL	166,560	185,335	18,775	11.27%
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443	RENTAL - COMPUTERS	54,778	70,315	15,537	28.36%
200	FRINGE BENEFITS	290,813	302,465	11,652	4.01%
604	SPORTS UNIFORMS	10,400	18,400	8,000	76.92%
561	VO-AG	59,345	67,269	7,924	13.35%
430	R & M BUILDINGS	20,710	28,569	7,859	37.95%
330	SCHOOL/COMMUNITY	26,450	33,725	7,275	27.50%
113	EXTRA CURRICULAR	131,886	138,624	6,738	5.11%
601	BUILDING MAINTENANCE SUPPLIES	93,014	99,572	6,558	7.05%
650	TECHNOLOGY RELATED SUPPLIES	44,169	50,000	5,831	13.20%
435	FACILITIES SERVICE CONTRACTS	66,233	71,946	5,713	8.63%
512	FIELD TRIPS	15,000	20,150	5,150	34.33%
734	TECHNOLOGY EQUIPMENT	37,000	42,000	5,000	13.51%
306	CONSULTING SERVICES	6,000	10,000	4,000	66.67%
432	R & M OF BUSES	21,000	25,000	4,000	19.05%
307	OCCUPATIONAL THERAPY	94,706	97,472	2,766	2.92%
602	SPORTS SUPPLIES	28,903	31,572	2,669	9.23%
519	STUDENT TRANSPORTATION	0	2,500	2,500	100.00%
811	ATHLETIC DUES AND FEES	19,505	21,675	2,170	11.13%
305	PHYSICAL THERAPY	63,670	65,514	1,844	2.90%
736	ATHLETIC EQUIPMENT	0	1,500	1,500	100.00%
550	PRINTING	11,540	12,899	1,359	11.78%
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380	STAFF CONFERENCES	8,689	8,991	302	3.48%
730	EQUIPMENT	7,550	7,800	250	3.31%
310	PHYSICALS	3,105	3,195	90	2.90%
115	ATHLETIC TRANSPORTATION SALARIES	2,871	2,871	0	0.00%
116	TUTORING	15,000	15,000	0	0.00%
260	UNEMPLOYMENT	22,300	22,300	0	0.00%
321	APEX TECHNOLOGY SERVICES	199,188	199,188	0	0.00%
360	LEGAL FEES	37,000	37,000	0	0.00%
390	GRADUATION EXPENSES	7,500	7,500	0	0.00%
401	ATHLETIC REPAIR	0	0	0	0.00%
411	WATER	29,380	29,380	0	0.00%
421	REFUSE REMOVAL	0	0	0	0.00%
433	INTERIOR MAINTENANCE	0	0	0	0.00%
440	RENTAL	35,766	35,766	0	0.00%
517	ATHLETIC TRANSPORTATION SERVICES	74,700	74,700	0	0.00%
562	ADULT EDUCATION	58,356	58,356	0	0.00%
612	ADMINISTRATIVE SUPPLIES	16,368	16,368	0	0.00%
621	NATURAL GAS	55,000	55,000	0	0.00%
645	NONPRINT	1,000	1,000	0	0.00%
732	VEHICLES	0	0	0	0.00%
735	TECHNOLOGY SOFTWARE	0	0	0	0.00%
424	LANDSCAPING	17,525	17,300	(225)	-1.28%

**PUTNAM BOARD OF EDUCATION
PROPOSED BUDGET
FY 2025-2026**

Object Code	Description	2024-25 Adopted	2025-26 Proposed	Dollar Difference	Percent Difference
303	PROGRAM ENHANCEMENT	816	500	(316)	-38.73%
644	PERIODICALS	700	100	(600)	-85.71%
643	REFERENCE BOOKS	830	160	(670)	-80.72%
300	ADMIN CONFERENCES	9,400	8,600	(800)	-8.51%
400	REPAIR	15,585	14,635	(950)	-6.10%
301	SUPERINTENDENT'S EXPENSES	3,000	2,000	(1,000)	-33.33%
603	SECURITY	8,500	7,500	(1,000)	-11.76%
530	COMMUNICATIONS/POSTAGE	16,052	14,903	(1,149)	-7.16%
733	FURNITURE	5,900	4,600	(1,300)	-22.03%
531	TELEPHONE	8,700	7,260	(1,440)	-16.55%
642	BOOKS	9,000	7,480	(1,520)	-16.89%
890	DUES AND FEES	57,811	55,913	(1,898)	-3.28%
580	TRAVEL	16,290	13,800	(2,490)	-15.29%
540	ADVERTISING	6,000	3,000	(3,000)	-50.00%
240	PENSION	27,401	24,144	(3,257)	-11.89%
340	ATHLETIC PURCHASED SERVICES	89,911	86,638	(3,273)	-3.64%
641	TEXTBOOKS	10,850	7,250	(3,600)	-33.18%
332	PROFESSIONAL DEVELOPMENT	19,650	15,000	(4,650)	-23.66%
304	EVALUATIONS	30,000	25,000	(5,000)	-16.67%
611	INSTR. CLASSROOM SUPPLIES	175,854	170,620	(5,234)	-2.98%
434	EXTERIOR MAINTENANCE	5,500	0	(5,500)	-100.00%
564	MAGNET SCHOOL TUITION	39,942	33,633	(6,309)	-15.80%
110	SUBSTITUTE TEACHERS	185,000	175,000	(10,000)	-5.41%
626	GASOLINE	83,425	69,860	(13,565)	-16.26%
114	COACHING SALARIES	206,734	189,095	(17,639)	-8.53%
442	RENTAL - VEHICLES	18,181	0	(18,181)	-100.00%
230	WORKER'S COMPENSATION	152,845	127,344	(25,501)	-16.68%
436	TECHNOLOGY SERVICE CONTRACTS	41,463	0	(41,463)	-100.00%
323	PURCHASED PROF/TECH	100,212	27,585	(72,627)	-72.47%
320	PROFESSIONAL EDUCATIONAL SERV	140,673	32,588	(108,085)	-76.83%
	Totals	20,957,907	21,934,750	976,843	4.66%

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

SALARIES AND CONTRACTUAL BENEFITS

110 – Substitute Teachers

This account covers the cost for short and long-term substitute teachers. The current rate for substitutes is \$126 per day. The Board increased the daily rates in an effort to remain competitive with surrounding towns. Daily substitutes in other area schools are now paid as high as \$175 per day.

RATIONALE: The district is restructuring how substitute teachers are assigned, and we anticipate a decline in coverage.

111 – Certified Salaries

The certified salary account covers the contractual obligations for all administrators, teachers and other staff who hold a Connecticut teaching certificate. It is important to note that when comparing last year's adopted budget to next year's proposed budget, an exact comparison cannot be made because the breakdown of teachers by step and degree is not the same and the actual people employed in the positions are not the same.

RATIONALE: The increase in this account is based upon the contractual salaries for the positions that are budgeted for the upcoming school year. However, the net increase is due to the elimination or reduction of positions.

112 – Non-Certified Salaries

The non-certified salary account covers obligations for non-union support staff as well as support staff who are members of a bargaining unit. When comparing last year's adopted budget to next year's proposed budget, an exact comparison cannot be made because the number of positions may not be the same, the actual people employed in the positions may not be the same, and grant funding may change.

RATIONALE: The increase in the noncertified salary account is related to contractual obligations as well as estimated rate increases for employee groups who have not yet negotiated a final contract. However, the net increase is due to the elimination or reduction of positions.

113 – Extra Curricular

The extra curricular account covers the contractual costs for stipends for after school programs, advisors, mentors, curriculum work and student work programs. The special education account includes summer evaluation work as well as stipends for students in the "Helping Hands" program, which is a school-to-work transition program. The breakdown of funds is as follows:

	Adopted Budget	Proposed Budget
	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Elementary	\$ 16,596	\$ 20,006
Middle	\$ 26,492	\$ 27,264
High	\$ 56,828	\$ 58,506
District	\$ 20,489	\$ 21,216
Special Education	<u>\$ 11,481</u>	<u>\$ 11,632</u>
TOTAL	\$131,886	\$138,624

RATIONALE: There is an increase in this account because funding was added for after school clubs at the elementary school.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

114 – Coaching

The coaching account covers the contractual stipends for 47 coaching positions (14 at the middle school and 31 at the high school), as well as 1 athletic director at the high school and 1 athletic coordinator at the middle school. The breakdown of funds by school is as follows:

	Adopted Budget FY 2024-25	Proposed Budget FY 2025-26
Middle	\$ 41,008	\$ 42,438
High	<u>\$ 165,726</u>	<u>\$ 146,657</u>
Total	\$ 206,734	\$ 180,095

RATIONALE: There is a decrease in this account because coaching positions were eliminated at the high school as follows: 3 assistant football, 1 head girls' soccer, 1 assistant boys' basketball and 1 track. The district is exploring cooperative programs.

115 – Athletic Transportation Salaries

This account covers the cost of drivers' salaries to transport students to athletic events.

RATIONALE: The district is outsourcing more athletic transportation. Some funding has been moved to code 517 - Athletic Transportation Services.

116 – Tutoring

This account covers the cost for tutoring students who are homebound as a result of medical issues or for extended illnesses as well as other situations mandated by law. *The hourly rate next year for tutors is \$34.56.*

200 – Fringe Benefits

The fringe benefits account covers the cost for paid benefits such as: holidays, annuities, longevity, sick days and vacation days. These benefits vary by employee group.

210 – Health and Life Benefits

The health and life benefits account covers the cost for medical, prescription, dental and life insurance. It also includes the Board's contributions to the employees' health savings accounts. The Town and Board are self-insured and belong to the Eastern Connecticut Health Insurance Program (ECHIP) collaborative. The premium shares for health insurance vary by employee group and range from 16% to 22% for the High Deductible Health Plans. As a result, the net cost to the Board varies by employee group. The Board offers two High Deductible Health Plans - \$2,500/\$5,000 and \$3,000/\$6,000.

RATIONALE: Health insurance rates were increased by 10 percent which is significantly lower than the recommended forecast. The net impact to this line item is due to 8 positions no longer being eligible for insurance.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

220 – FICA/Medicare

The FICA/Medicare account covers the employer's cost for FICA and Medicare. FICA is a U.S. federal payroll tax. It stands for the Federal Insurance Contributions Act and is deducted from each paycheck. Medicare taxes fund hospital, hospice, and nursing home expenses for elderly and disabled individuals. The employer is required to pay 7.65% of non-certified salaries, substitute salaries, fringe benefits, tutoring, extra-curricular and coaching stipends. The employer has to pay 1.45% of all certified salaries for employees hired after July 1, 1986 for Medicare tax.

230 – Workers Compensation

The workers compensation account covers the employer's cost for workers compensation insurance. The employer is charged a percentage of each employee's salary. The percentage varies by employee group. Rates are estimated as follows:

Administration/Teaching/Clerical/All Other	0.0050
Nursing Services	0.0050
Food Services	0.0484
School Facilities	0.0484
Transportation	0.1117

RATIONALE: This account will fluctuate based upon wages and rates per group. Each employee's workers' compensation has been calculated based upon the total of their wages and fringe benefits and their respective employee group.

240 – Pension

The pension program is optional for non-certified staff. For those employees who participate, this account covers the employer's contribution to the plan. The contribution represents a rate that is multiplied by the employee's salary. The Town and Board are using Pension Edge services, and there are fees associated with this platform. There are also fees for actuarial services to administer the plan.

RATIONALE: The employer rate is determined by an actuary and is budgeted at no employer contribution for FY 2025-26. The Board will be responsible for fees only.

260 – Unemployment Compensation

The unemployment compensation account covers the employer's portion of benefits for employees who have left the district or who are eligible to collect as a result of a reduction in force. The Board employs an agent who specializes in unemployment compensation. The Board has been able to realize a savings as a result of utilizing an outside agent to monitor claims.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

INSTRUCTIONAL AND OPERATING ACCOUNTS

300 – Admin Conferences

This account covers the cost for professional development for board members and administrators.

301 – Superintendent's Expenses

This account covers expenses incurred by the Superintendent in the performance of his professional duties. It is a contractual obligation.

RATIONALE: Funding has been reduced in this account.

303 – Program Enhancement

This account covers the cost for funding field trips or programs for gifted and talented students.

304 – Evaluations

This account covers the cost for independent educational evaluations as required for students with special needs. It includes psychiatric and neurological evaluations.

RATIONALE: Funding has been reduced in this account.

305 – Physical Therapy

This account covers the cost for purchasing physical therapy services from a vendor outside the district.

306 – Consulting Services

This account covers the cost for purchasing consulting services for the district as well as the special education department for improving special education performance, including but not limited to, crisis intervention and restraint training.

RATIONALE: The district is budgeting funds for services to support the student information system, PowerSchool.

307 – Occupational Therapy

This account covers the cost for purchasing occupational therapy services from a vendor outside the district.

310 – Physicals

The physical account covers the cost for assessment physicals for students in Grades 6 and 10. The account also includes physicals for drivers; the state mandates that drivers have a physical every two years. This account also covers the cost for random drug and alcohol screening for drivers. Finally, the account includes the cost for Hepatitis B shots, which can be required for new employees.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

320 – Professional Educational Services

This account covers the cost for services from outside vendors that support the instructional program and its administration. It includes, but is not limited to, the following: academic and behavioral coaching, the medical pathway program, speakers as well as services associated with the library and music programs at the high school.

RATIONALE: There is a decrease in this account because some services were reallocated to new coding to track software expenses. The codes are 652 Instructional Software and 653 Non-Instructional Software.

321 – Apex Technology Services

This account covers the cost of purchasing information technology services. The district signed a 7-year contract with Apex Technology Group in FY 2020-21. Services include: high level engineering leadership, daily onsite technician, strategic planning, quarterly reporting, 24x7x365 network monitoring, disaster recovery, ongoing security assessment, help desk functions, procurement services and capital planning.

RATIONALE: The contractual rate does not change for the life of the contract.

323 – Purchased Professional/Technical Services

This account covers the cost of purchasing specific professional or technical services from vendors outside the district. The funds in this account are for mandated translation and interpreting services for students who are English language learners. It also covers the cost associated with shredding services, first aid and CPR training, the district's fixed asset inventory and dental screenings.

RATIONALE: There is a decrease in this account because some services were reallocated to new coding to track software expenses. The codes are 652 Instructional Software and 653 Non-Instructional Software.

330 – School/Community Development

This account covers the cost for parent conferences and communications, community meetings, family fun night, positive behavior intervention supports (PBIS), volunteer recognition, student recognition assemblies, parent and faculty meetings, staff appreciation and special events.

RATIONALE: There is an increase in this account because additional funding has been added to support community events.

332 – Professional Development

This account covers the cost for professional development activities in the district. Professional development is mandated for all teachers and administrators. Professional development is also mandated for paraprofessionals and other staff by contract.

RATIONALE: Funding has been reduced in this account.

**Putnam Board of Education
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340 – Athletic Purchased Services

This account covers the cost for the following: athletic trainer, officials, umpires, sports physicals, timers, ball chasers, ticket sellers, doctors, police, nurses, chaperones, ambulance, course fees, Red Cross/CPR training, fingerprinting and coaches clinics.

RATIONALE: The district anticipates a decrease in costs for these services due to less athletic programs at the high school.

360 – Legal Fees

This account covers all legal fees. It includes costs for general consultation, defense coverage, negotiations, policy services, due process hearings and settlement fees.

380 – Staff Conferences

This account covers the cost for staff to attend out-of-district conferences to enhance their knowledge, skills and abilities. State law also mandates individual designed professional development for teachers.

381 – CABA Dues and Fees

This account covers the cost for the district to belong to CABA – the Connecticut Association of Boards of Education. CABA focuses on helping Boards of Education promote student achievement, while providing districts the information and expertise that help both the Board and the Superintendent fulfill their governance and management responsibilities. CABA services have become essential due to educational mandates passed by the General Assembly in recent years.

382 – Audit and Related Reports

This account covers the cost for auditing fees. The Board is included with the Town for auditing services. The fees include the following audits: financial, grants and single audit (federal), single audit (state), EFS Year-End Expenditure Report, the food service program, the student activity accounts and the Family Resource Center, School Readiness and School Facilities accounts. This account also covers the cost for the district's GASB updates.

390 – Graduation Expenses

This account covers the costs associated with graduation activities at the high school. Costs include the following: programs, invitations, tickets, flowers, sound system, awards and pins.

400 – Repair

This account covers the cost for repairs to equipment such as: microscopes, musical instruments, printers, fitness equipment, scrubbers and vacuums.

401 – Athletic Repair

This account covers the cost for reconditioning football equipment. It is required to meet safety standards. The district is no longer responsible for budgeting this cost.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

411 – Water

This account covers the cost for water and sewer usage for the district. The Board has two main accounts; one for the elementary/middle school and one for the high school. Other costs in this account include water services for hydrants and sprinkler systems at the schools.

421 – Refuse Removal

This account covers the cost for refuse removal for the schools. Funds for this service have been eliminated because the Board participates with the Town and there is no charge for the Board.

424 – Landscaping

This account covers the cost for improving the landscaping around the district buildings. It also covers the cost for items such as mulch and crushed stone for the school grounds. The district has entered into a contract for cutting the grass.

430 – R & M of Buildings

This account covers the cost associated with the services for repair and maintenance of the school buildings. Items include, but are not limited to, the following: boilers, air conditioning, circulator pumps, flush valves, glass replacement and refinishing the gymnasium floors.

RATIONALE: The district is anticipating a cost increase for these services.

431 – Code Compliance

This account covers the cost for the following inspections: fire extinguisher, elevator, tank testing, asbestos, bleacher and radon.

RATIONALE: The district is required to perform indoor air quality and HVAC testing.

432 – R & M of Buses (Vehicles)

This account covers the cost for repair and maintenance of the vehicles in the fleet. It includes costs for tires, warranty and parts, inspections and supplies. There are a total of 14 vehicles in the fleet; one 26-passenger with wheelchair lifts, two activity buses and two trucks. The district also has 9 vans; 4 are 8-passenger vans, 4 are 10-passenger vans and 1 is used in the Food Service Department. The vans are used primarily for special needs runs. The district uses its full-size activity buses for field trips and athletic trips. The following information represents the numbers and ages of the vehicles in the fleet.

<u>Vans</u>	<u>Buses</u>
2 2009	1 2017 (Activity Vehicle)
1 2012	1 2019 (Activity Vehicle)
1 2015	1 2019 (26-Passenger)
1 2018	
1 2019	<u>Trucks</u>
1 2020 (Food Service)	1 2017 (School Facilities)
2 2024	1 2024 (School Facilities)

RATIONALE: There is an increase in the account based upon historical trend for expenses to support the repair and maintenance of vehicles in the fleet. In addition, more vehicles have been added to the fleet.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

433 – Interior Maintenance

This account covers the cost for the services to maintain the interior of the school buildings. Costs have been reallocated to the 430 – Repair and Maintenance of Building account.

434 – Exterior Maintenance

This account covers the cost for the services to maintain the exterior of the school buildings.

RATIONALE: There is a decrease in this account because the supplies associated with the services have been moved to code 601 – Building Maintenance Supplies.

435 – Facilities Service Contracts

This account covers the cost for service contracts for the school buildings. It includes but is not limited to: All-State Fire Equipment, Aerial Platform, Associated Security, Griggs and Browne, EDS Mechanical, Simplex, New England Pump, Venture Communications, Otis Elevator and chiller maintenance.

RATIONALE: The district is anticipating an increase in costs for contracts.

436 – Technology Service Contracts

This account covers the cost for service contracts related to technology in the district. These contracts have increased in the past few years due to the fact that the district is increasingly relying on technology instead of paper and textbooks. It includes: Microsoft apps for staff, Campus Office Agreement, Classlink, iBoss, Sophos and the CEN backbone for the Internet.

RATIONALE: There is a decrease in this account because some services were reallocated to new coding to track software expenses. The codes are 652 Instructional Software and 653 Non-Instructional Software.

437 – Transportation Mechanic

This account covers the cost for a full-time transportation mechanic. This account will no longer be used because the district is outsourcing its home-to-school transportation.

440 – Rental

This account covers the cost for medical equipment for student needs and the district's copier program.

442 – Rental - Vehicles

This account covers the cost of the lease programs for one truck for the school facilities department and two vans for the transportation department.

RATIONALE: The district anticipates using the non-lapsing account for the lease payments.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

443 – Rental - Computers

This account covers the cost for leasing one-to-one devices for students as well as devices for staff. Beginning with the 2020-21 year, the district entered into a lease program for one-to-one devices. We currently have two chrome book leases and one laptop lease program and anticipate an additional lease for students and staff in the spring of FY 2025 and FY 2026.

RATIONALE: There is an increase in the account to cover the cost of an additional chrome book lease as well as an additional lease for replacement devices for staff.

510 – Special Education Transportation

This account covers the contracted costs associated with mandated transportation for special needs students in and out of the district both during the school year and in the summer months.

RATIONALE: There is an increase in this account to cover the cost for contracting with outside providers.

512 – Field Trips

This account covers the contracted transportation costs associated with field trips for students across all grade levels.

RATIONALE: There is an increase in the account because more trips are planned by the schools.

517 – Athletic Transportation Services

This account covers the contracted transportation costs associated with athletic trips for students at the middle school and high school.

RATIONALE: The district relies on outside contractors for the majority of its athletic trips.

518 – Student Transportation – AA Transportation

The district signed a 7-year contract with AA Transportation beginning July 1, 2020, for outsourcing its home-to-school transportation. This account covers the contracted costs associated with mandated transportation for students in and out of the district both during the school year and in the summer months.

RATIONALE: The increase is attributed to the contractual agreement.

519 – Student Transportation

This account covers the cost for transporting homeless students to and from school.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

520 – Property and Liability Insurance

This account covers the cost for the following insurances: property and general liability, transportation, cyber liability, school board legal liability and sports. Costs are estimated based upon information we received from the district's consultant, Acrisure. The estimated costs are as follows:

Sports Insurance	\$ 7,075
Property and Liability	\$ 113,355
Cyber Liability	\$ 8,964
Transportation	\$ 10,760
School Board Legal Liability	\$ 9,321
TOTAL	\$ 149,475

RATIONALE: The district anticipates an increase in insurance costs for the upcoming year.

530 – Communications/Postage

This account covers the cost of postage for the district. The Board continues to make every effort to increase its communication to parents and the community using email, texting and the district web site.

RATIONALE: Funding has been reduced.

531 – Telephone

This account covers the cost for basic, local and long distance telephone services, cellular services and other fees.

RATIONALE: Funding has been shifted to the Helping Hands grant.

540 – Advertising

This account covers the cost for advertising vacancies throughout the district. Besides newspapers, the Board actively utilizes other avenues such as websites and free postings to secure the best qualified candidates for all vacant positions.

RATIONALE: Funding has been reduced.

550 – Printing

This account covers the cost for printing items such as: referral forms, student passes, enrollment cards, brochures, student portfolios, window envelopes, stationery and course study guides.

560 – Tuition

This account covers the costs for tuition for special education students placed in and out of the district as well as out of state. The budgeted amount meets current individual student education plans. However, unanticipated placements continue to occur.

RATIONALE: The district is experiencing increased costs for programs, and the State has reduced the reimbursement rate.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

561 – Vocational Agriculture

This account covers the tuition cost for students to attend the regional vocational agriculture program at Killingly High School.

RATIONALE: The Legislature is proposing assisting districts with 42 percent of the tuition costs for vocational agriculture programs. There is an increase because tuition is planned for more students.

562 – Adult Education

This account covers the local portion of mandated adult education services. The State has a grant program that covers the other portion. The programs that are offered to Putnam residents are: adult education, credit diploma, citizenship, English as a Second Language (ESL) and GED.

564 – Magnet School Tuition

This account covers the cost for students to attend magnet schools or alternative educational schools. In 2015, the Board of Education voted to drop out of their magnet partnerships. The district withdrew in 2017-18. Beginning with the 2017-18 school year, the district no longer provided transportation to magnet schools. *Tuition is planned for 2 students at ACT and 9 students at QMC.*

RATIONALE: The Legislature is proposing assisting districts with 42 percent of the tuition costs for magnet schools.

580 – Travel

This account covers the cost for travel and mileage reimbursement for professional development. Mileage is reimbursed at the IRS rate.

RATIONALE: Funding has been reduced for travel to conferences.

601 – Building Maintenance Supplies

This account covers the cost for supplies for maintaining the schools. Items include, but are not limited to, the following: batteries, posters, signage, replacement clocks, electronic heating valves, thermostats, locker parts, menstrual products, air filters, water filters, ballasts, LED drivers, door locksets, paint, rollers, brushes, paper towels, trash liners, floor cleaners, hand soap and toilet tissue.

RATIONALE: There is an increase in this account due to increased costs.

602 – Sports Supplies

This account covers the cost for supplies for the athletic program.

603 – Security

This account is for the costs associated with security equipment and supplies such as controllers, switches, proximity readers and radios.

RATIONALE: Less purchases are planned for the upcoming year.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

604 – Sports Uniforms

This account covers the cost for uniforms for the athletic program. Both the middle school and high school have uniform replacement programs.

RATIONALE: Uniforms are planned for middle school boys' and girls' soccer. At the high school, uniforms are planned for girls' volleyball, cross country, baseball, softball, golf, track, boys' volleyball and unified sports.

611 – Instructional Supplies

This account covers the costs for supplies that support the instructional programs in each of the schools.

RATIONALE: Funding has been reduced in this account.

612 – Administrative Supplies

This account covers the cost of supplies for the operation of the administrative offices.

621 – Natural Gas

This account covers the cost of natural gas for the high school.

622 – Electricity

This account covers the cost for electricity for the district. There are six accounts that include the following: elementary school, middle school, high school, high school sign, buses at Fox Road and the Helping Hands Program on Fox Road. The district locked into a generation rate of 10.838 cents per kilowatt hour for the period January 2025 through January of 2027. In addition to the generation rate, there is a delivery/distribution rate per kilowatt hour estimated at 0.06000. The district has utilized a program to reimburse the cost of purchasing LED fixtures to replace older fixtures.

RATIONALE: The new contract is higher than the previous contract which was at 6.92 cents per kilowatt hour resulting in the need to increase funding for this account.

623 – Propane

This account covers the cost for propane. The district has two propane tanks as follows: 1,000 gallon at the elementary school for the cafeteria and 120 gallon at the high school for the garage.

624 – Fuel Oil

This account covers the cost for fuel oil for the elementary and middle schools. The district uses approximately 60,000 to 70,000 gallons each year.

RATIONALE: The district has a contract at \$2.659 per gallon for 65,000 gallons. In addition an additional 5,000 gallons is being budgeted at \$2.50 per gallon.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

626 – Gasoline/Diesel

This account covers the cost for fuel for the school bus fleet, the vans and the school facilities trucks. The district uses approximately 6,000 gallons of unleaded gas and 20,000 gallons of diesel fuel each year.

RATIONALE: There is a decrease in the account because prices for next year are less than this year. The district is locked in with the Town for both diesel and unleaded gasoline. Current pricing is \$2.994 for diesel and \$2.95 for unleaded. The district is budgeting \$2.5428 for diesel and \$2.467 for unleaded.

641 - Textbooks

This account covers the cost for new and replacement textbooks for all instructional areas.

RATIONALE: Funds are budgeted for language arts at the middle school and English and mathematics at the high school. Less purchases are planned for mathematics at the high school.

642 – Books

This account covers the cost for books that are used to enhance, update or replace the collections in the library-media centers.

643 – Reference Books

This account covers the cost for books that are used to enhance, update or replace the reference books in the library-media centers. It includes specialized encyclopedias, dictionaries and almanacs. It also includes database reference sources and assorted materials for curriculum support.

644 – Periodicals

This account covers the cost to subscribe to periodicals that are used to enhance and support student learning, the curriculum and the health services program. It includes items such as magazines, newspapers and journals.

645 – Non-Print

This account covers the cost for non-print materials that are used to enhance, update or replace the non-print materials in the library-media centers. It includes items such as audio books and eBooks.

650 – Technology Related Supplies

This account covers the cost for supplies related to technology and hardware including toner cartridges.

RATIONALE: An increase in costs for these supplies is planned.

**Putnam Board of Education
BUDGET NARRATIVE
FY 2025-2026**

652 – Instructional Software

This is a new account code. It covers the cost for instructional software used throughout the district. Software programs include but are not limited to the following: iReady, Dibels, Learning A-Z, Lexia, Second Step, Edgenuity, Renaissance, Richer Picture, Quizlet, Turnitin.com, WeVideo, Naviance, Destiny, Credo, Noodletools, Google Workspace, Board Maker, Boom Cards, SPIRE, TeachTown and Virtual Job Shadow,

RATIONALE: Funding was reallocated from code 320 Professional/Educational Services, 323 Professional/Technical Services and 436 Technology Service Contracts.

653 – Non-Instructional Software

This is a new account code. It covers the cost for non-instructional software used throughout the district. Programs include but are not limited to the following: Pickup Patrol, Security e-Hall Pass, Rubicon Atlas, Connecticut Education Network (Internet connection), Civic Plus (website hosting), Frontline (web-based application program), Global Compliance Network, ParentSquare (district communication program), PowerSchool (student information system, grading system and state reporting), Infinite Visions (accounts payable, payroll and human resources), Zoom, Classlink, Microsoft 365, Barracuda Essentials, Meraki, SNAP (student health program) and Raptor (security).

RATIONALE: Funding was reallocated from code 320 Professional/Educational Services, 323 Professional/Technical Services and 436 Technology Service Contracts.

690 – Support Materials

This account covers the cost for materials that are used in the areas that support the academic subjects. The support areas are: guidance, library, psychology, speech, social work and curriculum development. It includes items related to mental health, careers, testing materials, parent resources, counseling, assessment and anti-bullying.

730 – Equipment

This account covers the cost for equipment items in the district.

RATIONALE: Funds are budgeted for a pull up and dip machine for the middle school physical education program and vacuums for school facilities.

732 – Vehicles

This account is for vehicles used to transport persons or objects. Some examples are: buses, vans, trucks and automobiles.

733 – Furniture

This account covers the purchase of new furniture for classrooms and offices.

RATIONALE: Desks and chairs are budgeted for language arts and science rooms at the middle school.

**Putnam Board of Education
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FY 2025-2026**

734 – Technology Equipment

This account covers the cost of technology-related equipment and technology infrastructure. Examples are: network equipment, servers, printers, computers, laptops and other peripherals and devices. It includes funding for the district's technology plan.

RATIONALE: Purchases are planned to support the district's infrastructure.

735 – Technology Software

This account covers the cost of technology software for district use.

736 – Athletic Equipment

This account covers the cost for equipment items for the athletic program.

RATIONALE: Purchases are planned for the football program.

811 – Athletic Dues and Fees

This account covers the cost for dues and fees associated with the athletic program. It includes items such as: league meets, CIAC, CAS, CSC, CAAD, CHSCA and All State Fees.

RATIONALE: The increase in the account is attributed to the Arbiter Registration Program.

890 – Dues and Fees

This account covers the cost for dues and fees associated with the instructional and support programs throughout the district. It includes items such as: Eastconn, American Library Association, participation and audition fees for the music program, Association for Supervision and Curriculum Development, museum fees, Advanced Placement, math and science competitions, All State, All New England, New England Association of Schools and Colleges, National Honor Society, Student Council, Connecticut Association of Public School Superintendents, Connecticut Association of School Business Officials, Northeast Area Superintendents' Association, Northeast Connecticut Chamber of Commerce, Putnam Business Association, recertification fees, testing fees and field trip fees.

RATIONALE: Funding has been reduced.

**Putnam Public Schools
Schedule of Grant Revenues**

TITLE	Funding Source	Actual 2019-2020	Actual 2020-2021	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024	Actual 2024-25	Estimated 2025-26
GRANT REVENUES DIRECTED TO TOWN								
Education Cost Sharing	State	\$ 8,340,282	\$ 8,340,282	\$ 8,340,282	\$ 8,340,282	\$ 8,340,282	\$ 8,340,282	\$ 8,340,282
Education Cost Sharing - Net of Alliance Portion	State	\$ 8,071,851	\$ 8,071,851	\$ 8,071,851	\$ 8,071,851	\$ 8,071,851	\$ 8,071,851	\$ 8,071,851
RECURRING GRANT REVENUES								
Adult Education Cooperative State Grant	State	\$ 67,690	\$ 66,775	\$ 68,058	\$ 65,423	\$ 70,154	\$ 71,151	\$ 71,151
Alliance	State	\$ 268,431	\$ 268,431	\$ 268,431	\$ 268,431	\$ 268,431	\$ 268,431	\$ 268,431
Carl D. Perkins	Federal	\$ 19,908	\$ 21,386	\$ 23,075	\$ 21,716	\$ 27,247	\$ 23,147	\$ 23,147
Elementary and Secondary Education Act								
Title I - Education of the Disadvantaged	Federal (2-year)	\$ 308,859	\$ 353,561	\$ 391,025	\$ 379,333	\$ 418,239	\$ 417,073	\$ 417,073
Title II - Part A - Teacher/Principal Training and Recruiting	Federal (2-year)	\$ 45,244	\$ 45,983	\$ 46,835	\$ 41,365	\$ 49,031	\$ 40,276	\$ 40,276
Title III - English Language Learners	Federal (2-year)	\$ 5,959	\$ 6,263	\$ 5,648	\$ 7,945	\$ 10,512	\$ 10,420	\$ 10,420
Title IV - Student Support and Academic Enrichment	Federal (2-year)	\$ 18,925	\$ 22,260	\$ 25,408	\$ 29,202	\$ 30,490	\$ 30,325	\$ 30,325
Family Resource Center Grant	State	\$ 101,530	\$ 101,530	\$ 101,550	\$ 101,725	\$ 112,629	\$ 111,363	\$ 111,363
IDEA Section 611 (Ages 3-21)	Federal (2-year)	\$ 333,121	\$ 333,307	\$ 350,372	\$ 381,874	\$ 405,480	\$ 406,687	\$ 406,687
IDEA Section 619 (Ages 3-5)	Federal (2-year)	\$ 23,455	\$ 23,487	\$ 23,808	\$ 24,196	\$ 25,387	\$ 25,399	\$ 25,399
School Readiness Program	State	\$ 599,205	\$ 611,457	\$ 611,457	\$ 645,207	\$ 724,857	\$ 795,375	\$ 795,375
School Readiness Quality Enhancement	State	\$ 6,447	\$ 6,447	\$ 6,447	\$ 6,447	\$ 6,447	\$ 6,447	\$ 6,447
		\$ 1,798,774	\$ 1,860,887	\$ 1,922,014	\$ 1,972,824	\$ 2,148,904	\$ 2,206,094	\$ 2,206,094
MISCELLANEOUS GRANTS								
Excess Cost Grant	State	\$ 508,146	\$ 489,484	\$ 450,543	\$ 257,277	\$ 498,733	\$ 573,666	\$ 573,666
FAFSA Challenge	Federal	\$ -	\$ 3,000	\$ -	\$ 5,000	\$ 5,500	\$ 1,855	\$ -
General Improvements Alliance Grants	State	\$ -	\$ 477,600	\$ -	\$ -	\$ -	\$ -	\$ -
Headstart	Federal	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Interdistrict Cooperative Grant - Eastconn (Mindful Transformations)	State	\$ 76,965	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -
Perkins Supplemental	Federal	\$ 48,258	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Readiness - Enrollment Based	Federal	\$ -	\$ -	\$ -	\$ 65,856	\$ 73,920	\$ -	\$ -
TEAM Mentor	State	\$ 3,858	\$ 3,226	\$ 2,974	\$ 3,310	\$ 2,654	\$ 2,654	\$ 2,654
Voice4Change (7/1/2022 - 6/30/2024)	Federal	\$ -	\$ -	\$ -	\$ 29,800	\$ -	\$ -	\$ -
		\$ 647,227	\$ 1,083,310	\$ 563,617	\$ 471,243	\$ 690,807	\$ 588,175	\$ 586,320
ARP/ESSER GRANTS								
American Rescue Plan (ARP) (7/1/2020 - 9/30/2024)	Federal	\$ -	\$ 2,547,634	=====	=====	=====	=====	=====
American Rescue Plan - IDEA 611 (7/1/2021 - 9/30/2023)	Federal	\$ -	\$ -	\$ 63,903	=====	=====	\$ -	\$ -
American Rescue Plan - IDEA 619 (7/1/2021 - 9/30/2023)	Federal	\$ -	\$ -	\$ 5,107	=====	=====	\$ -	\$ -
American Rescue Plan - Town Grant Support	Federal	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
ARP ESSER CT High Dosage Tutoring (10/1/2023 - 1/31/2025)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 68,001	=====	\$ -
ARP ESSER Homeless Children and Youth (4/23/2021 - 9/30/2024)	Federal	\$ -	\$ 11,332	=====	=====	\$ 5,503	=====	\$ -
ARPA FAFSA Completion (10/1/2023 - 8/31/2024)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 5,500	=====	\$ -
ARPA Paraeducator Professional Development (7/1/2024 - 6/30/2026)	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	=====
ARPA Right to Read (11/21/2022 - 12/31/2024)	Federal	\$ -	\$ -	\$ -	\$ 57,000	=====	=====	\$ -
ARPA School Mental Health Specialist (7/1/2023 - 6/30/2026)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 42,000
Coronavirus Relief Funds (CRF) (3/1/2020 - 10/31/2021)	Federal	\$ 220,528	=====	=====	\$ -	\$ -	\$ -	\$ -

**Putnam Public Schools
Schedule of Grant Revenues**

TITLE	Funding Source	Actual 2019-2020	Actual 2020-2021	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024	Actual 2024-25	Estimated 2025-26
ESSER (3/13/2020 - 9/30/2022)	Federal	\$ 255,349	=====	=====	=====	\$ -	\$ -	\$ -
ESSER II (1/5/2021 - 9/30/2023)	Federal	\$ -	\$ 1,179,071	=====	=====	=====	\$ -	\$ -
ESSER II Special Education Recovery (7/1/2021 - 9/30/2023)	Federal	\$ -	\$ -	\$ 40,000	=====	=====	\$ -	\$ -
ESSER II Special Education Recovery Bonus (7/1/2021 - 9/30/2023)	Federal	\$ -	\$ -	\$ 25,000	=====	=====	\$ -	\$ -
ESSER II Family Resource Center (7/1/2021 - 9/30/2023)	Federal	\$ -	\$ -	\$ 25,000	=====	=====	\$ -	\$ -
Special Education Stipend (COVID 19) (5/17/2021 - 9/30/2021)	Federal	\$ -	\$ 20,000	=====	\$ -	\$ 450	\$ -	\$ -
		\$ 476,477	\$ 3,857,037	\$ 190,010	\$ 87,000	\$ 139,454	\$ 65,000	\$ 42,000
OTHER GRANTS								
Beagary Trust	Private	\$ -	\$ -	\$ -	\$ -	\$ 30,600	\$ 30,600	\$ 30,600
Child Care Program Stabilization Funding	State	\$ -	\$ -	\$ 41,472	\$ -	\$ -	\$ -	\$ -
CT SEDS Implementation Stipends	State	\$ -	\$ -	\$ -	\$ 15,750	\$ -	\$ -	\$ -
CT SEDS Training Stipends	State	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -
Connecticut Stronger Connections Grant (9/1/2023 - 9/30/2026)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 42,660	=====	=====
Emergency Connectivity Fund	Federal	\$ -	\$ -	\$ 75,096	\$ -	\$ -	\$ -	\$ -
Family Resource Center - Summer	State	\$ -	\$ 110,400	=====	\$ -	\$ -	\$ -	\$ -
Family Resource Center - Transportation	State	\$ -	\$ 18,000	=====	\$ -	\$ -	\$ -	\$ -
Family Resource Center - Staff	State	\$ -	\$ 23,511	=====	\$ -	\$ -	\$ -	\$ -
IDEA Transition Support Activities (TSA)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 10,000	=====	\$ -
IDEA Extended Support Paraeducator (ESP)	Federal	\$ -	\$ -	\$ -	\$ -	\$ 5,000	=====	\$ -
Library Furniture	Private	\$ -	\$ -	\$ -	\$ -	\$ 10,000	=====	\$ -
Northeast District Department of Health	Health Dept.	\$ -	\$ -	\$ 5,000	=====	=====	\$ -	\$ -
Office of Early Childhood (OEC) - Kickstart	State	\$ -	\$ -	\$ 3,000	=====	=====	\$ -	\$ -
Office of Early Childhood (OEC) - Supplemental Admin	State	\$ -	\$ -	\$ 8,735	\$ -	\$ -	\$ -	\$ -
Office of Early Childhood (OEC) - Wage Supports	State	\$ -	\$ -	\$ -	\$ 27,280	\$ -	\$ -	\$ -
Office of Early Childhood (OEC) - Wage Supports	State	\$ -	\$ -	\$ -	\$ 86,258	\$ -	\$ -	\$ -
Office of Early Childhood (OEC) - Child Care Stabilization	State	\$ -	\$ -	\$ -	\$ -	\$ 10,224	\$ -	\$ -
Project Outreach	State	\$ -	\$ 19,450	=====	\$ -	\$ -	\$ -	\$ -
Priority School Readiness COVID-19 Relief	State	\$ -	\$ -	\$ 53,028	\$ -	\$ -	\$ -	\$ -
Title III Immigrant	Federal	\$ -	\$ -	\$ -	\$ -	\$ 10,000	=====	\$ -
Video Production	State	\$ 64,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Educ and Govt Programming and Educ Technology Investment	State	\$ -	\$ -	\$ -	\$ -	\$ 91,000	\$ 20,433	\$ -
Special Education Stipend - Special Education Activities	Federal	\$ -	\$ 10,000	=====	\$ -	\$ -	\$ -	\$ -
Special Education Stipend - Paraeducator Professional Development	Federal	\$ -	\$ 5,000	=====	\$ -	\$ -	\$ -	\$ -
		\$ 64,700	\$ 186,361	\$ 186,331	\$ 133,288	\$ 209,484	\$ 51,033	\$ 30,600
TOTAL SCHOOL REVENUES ONLY		\$ 2,987,178	\$ 6,987,595	\$ 2,861,972	\$ 2,664,355	\$ 3,188,649	\$ 2,910,302	\$ 2,865,014
TOTAL ALL REVENUES		\$ 11,059,029	\$ 15,059,446	\$ 10,933,823	\$ 10,736,206	\$ 11,260,500	\$ 10,982,153	\$ 10,936,865
Date: 01.22.2025							Not Confirmed	

Putnam Board of Education
Current Grants and Other Revenue Sources
FY 2024 - 2025

Description	Total
Family Resource Center Grant	\$ 111,363
Family Resource Center - Projected Revenue	\$ 70,000
School Readiness Program Grant	\$ 795,375
School Readiness Program - Projected Revenue	\$ 267,000
Quality Enhancement	\$ 6,447
Headstart	\$ 10,000
Adult Education	\$ 71,151
Carl D. Perkins	\$ 23,147
IDEA Section 611	\$ 406,687
IDEA Section 619	\$ 25,399
Title I - Education of the Disadvantaged	\$ 417,073
Title IIA - Teacher/Principal Training and Recruiting	\$ 40,276
Title III - English Language Learners	\$ 10,420
Title IV - Student Support and Academic Enrichment	\$ 30,325
Food Service Program (State and Federal Reimbursements)	\$ 1,175,159
Food Service Program - Projected Revenue	\$ 188,972
Alliance	\$ 268,431
Title III Immigrant	\$ 10,000
PEGPETIA (Public Educ & Govt Programming & Educ Tech Investment)	\$ 20,433
ARPA Paraeducator Professional Development	\$ 5,000
American Rescue Plan (ARP) - Grant = \$2,647,634	\$ 442,177
ARPA School Mental Health Specialist	\$ 60,000
Beagary Charitable Trust	\$ 91,000
IDEA Transition Support Activities	\$ 10,000
	\$ 4,555,835
Summary	
State Grants	\$ 1,273,200
Federal Grants	\$ 2,665,663
Other Grants	\$ 91,000
Other Revenue	\$ 525,972
	\$ 4,555,835

**Putnam Board of Education
Grant Summary
FY 2024 - 2025**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<i>Family Resource Center</i> The FRC provides family support and prevention programs as well as information, resources and school-based activities that help to meet the needs of children and families. The FRC also provides a link between families, the school and the community. There are seven mandated components of a family resource center: (1) Parents As Teachers Program, (2) Preschool Programs, (3) School Age Child Care, (4) Positive Youth Development, (5) Resource and Referral Services, (6) Support and Training for Child Care, and (7) Adult Education. Staffing includes: 1 director, 1 administrative assistant, 1 head teacher, 1 parent educator and 2 child care assistants. The grant and other revenue received for the FRC support the staff as well as the following: field trips, parent activities, travel, professional development and supplies.	Birth to Adult	State	Entitlement	\$ 111,363	\$ 70,000
<i>School Readiness and Childcare</i> The school readiness grant program provides fully integrated preschool services to Putnam children and families. The program offers part day/school year slots, full day/school year slots and full day/full year slots on a sliding fee scale to children ages 3 and 4 years old. Comprehensive family services are offered to families enrolled in the program through the Putnam FRC. Staffing includes: 1 preschool teacher, 3 head teachers, 2 paraeducators and 9 child care assistants. The grant and other revenue received support the staff as well as the following: parent activities, field trips, curriculum, professional development, travel and supplies. The grant also covers a portion of the grant coordinator.	Preschool	State	Entitlement	\$ 795,375	\$ 267,000

**Putnam Board of Education
Grant Summary
FY 2024 - 2025**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
Quality Enhancement This grant is awarded to the Putnam FRC to compliment the school readiness preschool initiatives. The grant provides professional development for school readiness staff, preschool staff and private center and home-based providers. A parent component is also included in the grant to make parents aware of the CT preschool Curriculum Frameworks and Assessment Tool.	Daycare Providers	State	Entitlement	\$ 6,447	
Headstart Funding is used to cover a portion of the salary for the FRC Director who is responsible for the coordination and implementation of the educational component of the Headstart program.	Preschool	Federal	N/A	\$ 10,000	
Adult Education The adult education program is run by Eastconn. The grant covers tuition for the programs that are offered to Putnam citizens.	Putnam Citizens	State	Entitlement	\$ 71,151	
Carl D. Perkins Perkins funds are used to improve vocational technical programs. The grant provides support of materials for the business, manufacturing and engineering pathways.	Grades 9 - 12	Federal	Entitlement	\$ 23,147	

**Putnam Board of Education
Grant Summary
FY 2024 - 2025**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
IDEA Section 611 Funds are used to support the needs for children with disabilities. The grant includes funding for 1 teacher and 9 paraeducators.	Grades PK - 12	Federal	Entitlement	\$ 406,687	
IDEA Section 619 Funding covers the wages of 1 paraeducator for the preschool program.	Preschool	Federal	Entitlement	\$ 25,399	
Title I - Education of the Disadvantaged The Title I program is for providing supplementary reading and math services to students. The grant includes costs for 1 literacy coach, 2 resource teachers, 1 registered behavior technician as well as supplies. A portion of the grant is also earmarked to support homeless students.	Grades K - 4	Federal	Entitlement	\$ 417,073	
Title II, Part A - Teacher/Principal Training and Recruiting This grant is used to support a portion of the salary for 1 kindergarten teacher. Funds are shared with 1 non-public school.	Kindergarten	Federal	Entitlement	\$ 40,276	
Title III - English Language Learners Funds are being utilized to support a portion of the wages for 1 paraeducator to work with ELL students. Funds are also shared with 1 non-public school.	Grades PK-12	Federal	Entitlement	\$ 10,420	

**Putnam Board of Education
Grant Summary
FY 2024 - 2025**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
<i>Title IV, Part A - Student Support and Academic Enrichment</i> Funds are being used to provide professional development opportunities for staff in the areas of literacy and mathematics. A portion is being used to support social and emotional learning, an online digital platform for literacy, field trips and supplies for literacy and STEM.	Grades PK-12	Federal	Competitive	\$ 30,325	
<i>Food Service Program</i> The food service program is run by the district. The state and federal government provide funds to the district in the form of <i>reimbursements</i> for meals served. The meals include breakfast, lunch, and supper. The current program is self-supporting.	Grades PK - 12	Federal and State	N/A	\$ 1,175,159	\$ 188,972
<i>Alliance</i> Funds are being utilized for a preschool social worker and 6 interventionists/paraeducators to provide academic support for students in both literacy and mathematics.	Grades PK-12	State	Entitlement	\$ 268,431	
<i>Title III Immigrant</i> Funds are being utilized to support a portion of the wages for 1 paraeducator to work with ELL students.	Grades PK - 12	Federal		\$ 10,000	
<i>PEGPETIA</i> This grant is providing network switches to support upgrading the district's network infrastructure.	Grades PK - 12	State		\$ 20,433	

**Putnam Board of Education
Grant Summary
FY 2024 - 2025**

Name and Purpose of Grant	Grades or Population Served	Federal or State	Competitive or Entitlement	Grant Award	Estimated Other Revenue
ARPA Paraeducator Professional Development This grant is being used to provide professional development opportunities to paraeducators.	Grades PK - 12	Federal		\$ 5,000	
American Rescue Plan (ARP) These funds are being used to cover teachers and support staff who are providing academic support to students. Funds are also being used for summer and after school enrichment programs, technology liaisons, family outreach, contracted services for mental health and technology to support student learning as well as a new reading program for the elementary school.	Grades PK - 12	Federal	Carryover Entitlement	\$ 442,177 \$ 2,647,634	
ARPA School Mental Health Specialist Funds are being used to support a portion of the salary for a Board Certified Behavior Analyst (BCBA).	Grades PK - 12	Federal		\$ 60,000	
Beagary Charitable Trust A total of \$30,600 per year for 3 years has been earmarked to support equipment and supplies for the music program.	Grades PK - 12	Private		\$ 91,000	
IDEA Transition Support Activities Funds are being used to support middle school students in the life skills program to allow greater access for them to participate in daily life skills instruction and activities (e.g. cooking, baking, cleaning). A portion is also being used to create a transition resource library.	Grades 5 - 12	Federal		\$ 10,000	
				State Grants	\$ 1,273,200
				Federal Grants	\$ 2,665,663
				Other Grants	\$ 91,000
				Other Revenue	\$ 525,972
				GRAND TOTAL	\$ 4,555,835

General Government Revenue

FY26 Mayors Budget - Revenue

Fiscal Year: 2024-2025

From Date: 2/1/2025

To Date: 2/28/2025

Town of Putnam

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

Definition: FY 26 Mayors Budget

FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
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1005.41.4109.42242.00000	Pistol Permit	(\$1,820.00)	(\$800.00)	(\$420.00)	(\$800.00)	(\$800.00)	0.00	\$0.00
1005.41.4109.43600.00000	Disabled Persons	(\$1,577.34)	(\$1,400.00)	(\$1,765.47)	(\$1,400.00)	(\$1,400.00)	0.00	\$0.00
1005.41.4109.43602.00000	PILOT - State owned property	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00
1005.41.4109.43603.00000	FEMA - Homeland Security	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	0.00	\$0.00
1005.41.4109.43604.00000	PILOT-Municipal Revenue Sharing	(\$536,370.91)	(\$434,527.00)	(\$478,819.36)	(\$434,527.00)	(\$507,819.00)	16.87	(\$73,292.00)
1005.41.4109.43605.00000	Distressed Municipality	(\$26,272.73)	(\$26,000.00)	\$0.00	\$0.00	\$0.00	(100.00)	\$26,000.00
1005.41.4109.43606.00000	Municipal Stabilization Grant	(\$71,039.00)	(\$71,039.00)	(\$71,039.00)	(\$71,039.00)	(\$71,039.00)	0.00	\$0.00
1005.41.4109.43607.00000	Veteran's Benefits	(\$1,716.33)	(\$2,000.00)	(\$2,126.60)	(\$2,000.00)	(\$2,000.00)	0.00	\$0.00
1005.41.4109.43608.00000	Mashantucket Pequot Grant	(\$66,793.76)	(\$75,902.00)	(\$22,264.58)	(\$75,902.00)	(\$75,902.00)	0.00	\$0.00
1005.41.4109.43610.00000	Tele. Access Line Grant	(\$47,075.34)	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$30,000.00)	0.00	\$0.00
1005.41.4109.44009.00000	Administrative Reimbursement	(\$79,161.72)	(\$78,000.00)	(\$19,635.55)	(\$81,000.00)	(\$81,000.00)	3.85	(\$3,000.00)
1005.41.4109.44010.00000	Contractual Services	(\$101,775.00)	(\$100,000.00)	(\$52,400.00)	(\$105,000.00)	(\$105,000.00)	5.00	(\$5,000.00)
1005.41.4109.44867.00000	Misc Revenue	(\$28,402.52)	(\$100,000.00)	(\$18,270.03)	(\$50,000.00)	(\$50,000.00)	(50.00)	\$50,000.00
1005.41.4109.47203.00000	Cell Tower	(\$15,700.52)	(\$17,800.00)	(\$10,933.13)	(\$18,500.00)	(\$18,500.00)	3.93	(\$700.00)
1005.41.4109.48950.00000	Rents	\$0.00	(\$5,000.00)	(\$1,500.00)	(\$3,000.00)	(\$3,000.00)	(40.00)	\$2,000.00
1005.41.4109.48960.00000	Misc Rev. from Local Govt - Housing Auth	(\$46,028.42)	(\$50,000.00)	(\$53,349.93)	(\$50,000.00)	(\$50,000.00)	0.00	\$0.00
1005.41.4109.49010.00000	Other Financing Sources	\$0.00	(\$500,000.00)	\$0.00	\$0.00	\$0.00	(100.00)	\$500,000.00
DEPARTMENT: Mayor - 4109		(\$1,048,733.59)	(\$1,497,468.00)	(\$737,523.65)	(\$928,168.00)	(\$1,001,460.00)	(33.12)	\$496,008.00
1005.41.4131.44010.00000	Copy Machine Receipts	\$0.00	(\$20.00)	\$0.00	(\$20.00)	(\$20.00)	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Revenue

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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 ☐ Round to whole dollars
 ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
DEPARTMENT: Assessor - 4131								
1005.41.4135.41101.00000	Current Tax Revenue	\$0.00	(\$20.00)	\$0.00	(\$20.00)	(\$20.00)	0.00	\$0.00
1005.41.4135.41104.00000	MV Supp Tax Revenue	(\$16,634,687.46)	(\$17,774,001.00)	(\$16,317,826.47)	\$0.00	\$0.00	(100.00)	\$17,774,001.00
1005.41.4135.41105.00000	Prior Real Estate Taxes	(\$214,327.70)	(\$150,000.00)	(\$128,750.41)	(\$150,000.00)	(\$150,000.00)	0.00	\$0.00
1005.41.4135.41108.00000	Suspense Collections - Revenue	(\$318,227.95)	(\$175,000.00)	(\$145,508.43)	(\$175,000.00)	(\$175,000.00)	0.00	\$0.00
1005.41.4135.41109.00000	Interest & Liens - Revenue	(\$2,261.64)	(\$100.00)	(\$451.05)	(\$200.00)	(\$200.00)	100.00	(\$100.00)
1005.41.4135.41110.00000	Fees - Revenue	(\$145,642.52)	(\$100,000.00)	(\$80,782.05)	(\$100,000.00)	(\$100,000.00)	0.00	\$0.00
1005.41.4135.48990.00000	Misc Revenue - Revenue	\$304.20	(\$20.00)	(\$4,902.67)	(\$100.00)	(\$100.00)	400.00	(\$80.00)
DEPARTMENT: Revenue Collector - 4135								
		\$130.00	(\$100.00)	\$20.00	(\$20.00)	(\$20.00)	(80.00)	\$80.00
		(\$17,314,713.09)	(\$18,199,221.00)	(\$16,678,201.08)	(\$425,320.00)	(\$425,320.00)	(97.66)	\$17,773,901.00
DEPARTMENT: Treasurer - 4137								
1005.41.4137.46101.00000	Investment Interest	(\$1,160,272.69)	(\$325,000.00)	(\$520,265.10)	(\$200,000.00)	(\$200,000.00)	(38.46)	\$125,000.00
1005.41.4137.49010.00000	Other Sources - Ash Landfill fees	(\$1,667,043.17)	(\$1,800,000.00)	(\$1,709,080.48)	(\$1,750,000.00)	(\$1,750,000.00)	(2.78)	\$50,000.00
1005.41.4137.49011.00000	Metal Recovery Revenues	(\$75,811.68)	(\$60,000.00)	(\$45,825.76)	(\$60,000.00)	(\$60,000.00)	0.00	\$0.00
		(\$2,903,127.54)	(\$2,185,000.00)	(\$2,275,171.34)	(\$2,010,000.00)	(\$2,010,000.00)	(8.01)	\$175,000.00
DEPARTMENT: Recorder - 4139								
1005.41.4147.42111.00000	Bingo/Raffle/Vendor Permits	(\$4,988.69)	(\$3,500.00)	(\$3,670.00)	(\$3,500.00)	(\$3,500.00)	0.00	\$0.00
1005.41.4147.42241.00000	Hunting & Fishing Licenses - Town Clerk	(\$113.00)	(\$100.00)	(\$44.00)	(\$100.00)	(\$100.00)	0.00	\$0.00
1005.41.4147.42261.00000	Dog Licenses - Town Clerk	(\$437.00)	(\$350.00)	(\$124.00)	(\$350.00)	(\$350.00)	0.00	\$0.00
1005.41.4147.44010.00000	Copy fees - Town Clerk	(\$8,211.00)	(\$6,000.00)	(\$4,995.50)	(\$6,000.00)	(\$6,000.00)	0.00	\$0.00
1005.41.4147.44102.00000	Recording Fees - Town Clerk	(\$46,638.50)	(\$36,000.00)	(\$30,095.00)	(\$36,000.00)	(\$36,000.00)	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Revenue

Fiscal Year: 2024-2025

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Definition: FY 26 Mayors Budget

To Date: 2/28/2025

Account	Description	FY 24 Actuals	Approved Budget FY 25	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.41.4147.44105.00000	Recording Maps - Town Clerk	(\$250.00)	(\$150.00)	(\$260.00)	(\$200.00)	(\$200.00)	33.33	(\$50.00)
1005.41.4147.44106.00000	Real Estate Conveyance - Town Clerk	(\$155,044.86)	(\$135,000.00)	(\$84,308.93)	(\$125,000.00)	(\$125,000.00)	(7.41)	\$10,000.00
1005.41.4147.44501.00000	Vital Statistics - Town Clerk	(\$72,645.00)	(\$45,000.00)	(\$44,109.00)	(\$50,000.00)	(\$50,000.00)	11.11	(\$5,000.00)
1005.41.4147.48990.00000	Misc Revenue - Town Clerk	(\$1,007.00)	(\$1,200.00)	(\$601.00)	(\$1,000.00)	(\$1,000.00)	(16.67)	\$200.00
DEPARTMENT: Town Clerk - 4147		(\$289,335.05)	(\$227,300.00)	(\$168,207.43)	(\$222,150.00)	(\$222,150.00)	(2.27)	\$5,150.00
1005.41.4150.44103.00000	Zoning & Subdivision Fees	\$0.00	\$0.00	\$0.00	(\$100.00)	(\$100.00)	0.00	(\$100.00)
1005.41.4150.44107.00000	Planning Commission	\$0.00	\$0.00	\$0.00	(\$100.00)	(\$100.00)	0.00	(\$100.00)
1005.41.4150.44108.00000	Zoning BOA	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)	0.00	(\$500.00)
1005.41.4150.44109.00000	Zoning Comm. Fees	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)	0.00	(\$500.00)
1005.41.4150.44110.00000	Inland Wetlands Fees	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)	0.00	(\$500.00)
1005.41.4150.44867.00000	Misc Revenue	\$0.00	\$0.00	\$0.00	(\$100.00)	(\$100.00)	0.00	(\$100.00)
DEPARTMENT: Land Use Agent - 4150		\$0.00	\$0.00	\$0.00	(\$1,800.00)	(\$1,800.00)	0.00	(\$1,800.00)
1005.41.4151.44103.00000	Zoning & Subdivision Fees - Land Use	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	(100.00)	\$500.00
1005.41.4151.44107.00000	Planning Comm. fees	(\$177.00)	(\$500.00)	\$0.00	\$0.00	\$0.00	(100.00)	\$500.00
1005.41.4151.44108.00000	Zoning BOA	(\$912.00)	(\$100.00)	(\$404.00)	\$0.00	\$0.00	(100.00)	\$100.00
1005.41.4151.44109.00000	Zoning Comm. fees	(\$911.00)	(\$1,000.00)	(\$858.00)	\$0.00	\$0.00	(100.00)	\$1,000.00
1005.41.4151.44110.00000	Inland Wetland fees	(\$329.00)	(\$500.00)	(\$527.00)	\$0.00	\$0.00	(100.00)	\$500.00
1005.41.4151.44867.00000	Misc Revenue -Land Use	\$0.00	(\$100.00)	\$0.00	\$0.00	\$0.00	(100.00)	\$100.00
DEPARTMENT: Land Use Commission - 4151		(\$2,329.00)	(\$2,700.00)	(\$1,789.00)	\$0.00	\$0.00	(100.00)	\$2,700.00

Town of Putnam

FY26 Mayors Budget - Revenue

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

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- Definition: FY 26 Mayors Budget FY 25

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.42.4213.42201.00000	Building Permits	(\$365,366.05)	(\$130,000.00)	(\$203,151.07)	(\$130,000.00)	(\$130,000.00)	0.00	\$0.00
1005.42.4213.42206.00000	Bldg. Permit Fines	\$0.00	(\$200.00)	\$0.00	(\$200.00)	(\$200.00)	0.00	\$0.00
1005.42.4213.42210.00000	Blight - Fines	\$0.00	(\$100.00)	\$0.00	(\$100.00)	(\$100.00)	0.00	\$0.00
1005.42.4213.44010.00000	Copy fees - Bldg. Official	(\$10.50)	(\$20.00)	(\$30.50)	(\$25.00)	(\$25.00)	25.00	(\$5.00)
DEPARTMENT: Building Official - 4213		(\$365,376.55)	(\$130,320.00)	(\$203,181.57)	(\$130,325.00)	(\$130,325.00)	0.00	(\$5.00)
1005.42.4219.42130.00000	Fire Inspection fees	(\$1,850.00)	(\$2,000.00)	(\$1,405.00)	(\$2,000.00)	(\$2,000.00)	0.00	\$0.00
1005.42.4219.42131.00000	Fire Inspection Permit fee	(\$590.00)	(\$1,000.00)	(\$390.00)	(\$1,000.00)	(\$1,000.00)	0.00	\$0.00
1005.42.4219.42132.00000	Fire Plan Review fee	(\$1,050.00)	(\$1,000.00)	(\$104.60)	(\$1,000.00)	(\$1,000.00)	0.00	\$0.00
DEPARTMENT: Fire Marshal - 4219		(\$3,490.00)	(\$4,000.00)	(\$1,899.60)	(\$4,000.00)	(\$4,000.00)	0.00	\$0.00
1005.43.4317.44404.00000	Sticker - Bin 65	(\$290,676.00)	(\$500,000.00)	(\$182,143.32)	(\$200,000.00)	(\$200,000.00)	(60.00)	\$300,000.00
1005.43.4317.44405.00000	Sticker - Bin 95	(\$171,051.00)	(\$280,000.00)	(\$551,502.57)	(\$580,000.00)	(\$580,000.00)	107.14	(\$300,000.00)
1005.43.4317.44406.00000	Misc Fees	\$0.00	\$0.00	\$0.00	(\$100.00)	(\$100.00)	0.00	(\$100.00)
1005.43.4317.44407.00000	Transfer Station Permit Fee	\$0.00	\$0.00	\$0.00	(\$1,000.00)	(\$1,000.00)	0.00	(\$1,000.00)
DEPARTMENT: Waste Collection - 4317		(\$461,727.00)	(\$780,000.00)	(\$733,645.89)	(\$781,100.00)	(\$781,100.00)	0.14	(\$1,100.00)
1005.44.4417.41110.00000	Senior fees	(\$1,090.00)	(\$750.00)	(\$910.00)	\$0.00	\$0.00	(100.00)	\$750.00
DEPARTMENT: Council on Aging - 4417		(\$1,090.00)	(\$750.00)	(\$910.00)	\$0.00	\$0.00	(100.00)	\$750.00
1005.45.4501.45103.00000	Library Fees	(\$6,096.95)	(\$4,800.00)	(\$3,306.67)	(\$4,800.00)	(\$4,800.00)	0.00	\$0.00
DEPARTMENT: Library - 4501		(\$6,096.95)	(\$4,800.00)	(\$3,306.67)	(\$4,800.00)	(\$4,800.00)	0.00	\$0.00

Town of Putnam

FY26 Mayors Budget - Revenue

Fiscal Year: 2024-2025

From Date: 2/1/2025 To Date: 2/28/2025

☐ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

Definition: FY 26 Mayors Budget

Account	Description	FY 24 Actuals	Approved Budget	FY 25 YTD	FY 26 Dept Head Request	FY 26 Mayors Budget	Percentage	Difference
1005.45.4503.41110.00000	Senior Fees	\$0.00	\$0.00	\$0.00	(\$750.00)	(\$750.00)	0.00	(\$750.00)
1005.45.4503.44010.00000	PASS Revenues- After School Prog	(\$58,145.00)	(\$25,000.00)	(\$36,280.00)	(\$30,000.00)	(\$30,000.00)	20.00	(\$5,000.00)
1005.45.4503.44709.00000	Town Event & Program Fees	(\$5,690.00)	(\$10,000.00)	(\$9,523.00)	(\$10,000.00)	(\$10,000.00)	0.00	\$0.00
1005.45.4503.44709.10300	Summer Camp Fees	(\$25,053.00)	(\$20,000.00)	(\$28,795.00)	(\$25,000.00)	(\$25,000.00)	25.00	(\$5,000.00)
DEPARTMENT: Rec & Parks-Grounds - 4503		(\$88,888.00)	(\$55,000.00)	(\$74,598.00)	(\$65,750.00)	(\$65,750.00)	19.55	(\$10,750.00)
1005.48.4801.44013.00000	Ground Lease Revenue - Lease Pmts	(\$80,000.00)	(\$80,000.00)	\$0.00	(\$80,000.00)	(\$80,000.00)	0.00	\$0.00
DEPARTMENT: Debt Service - 4801		(\$80,000.00)	(\$80,000.00)	\$0.00	(\$80,000.00)	(\$80,000.00)	0.00	\$0.00
Grand Total:		(\$22,564,906.77)	(\$23,166,579.00)	(\$20,878,434.23)	(\$4,653,433.00)	(\$4,726,725.00)	(79.60)	\$18,439,854.00

End of Report

Mill Rate Calculation

TOWN OF PUTNAM

FY26 BUDGET

JULY 1, 2025 TO JUNE 30, 2026

Mayor's Budget

	Previous - FY 2025		FY 2026		Year-to-Year		Year-to-Year		PORTION OF MILL RATE
	BUDGET		BUDGET		Difference (\$)		Difference (%)		
GENERAL GOVERNMENT ¹	\$ 7,565,899		\$ 7,757,241	\$	191,341		2.5%		7.54
BONDED INDEBTEDNESS ²	\$ 2,018,041		\$ 2,019,763	\$	1,722		0.1%		1.96
SUBTOTAL EXPENDITURES	\$ 9,583,941		\$ 9,777,003	\$	193,063		2.0%		9.50
LIBRARY	\$ 435,550		\$ 438,452	\$	2,902		0.7%		0.43
PUTNAM EMS ³	\$ 297,052		\$ 305,963	\$	8,911		3.0%		0.30
PUTNAM POLICE ⁴	\$ 295,000		\$ 299,423	\$	4,423		NA		0.29
BOARD OF EDUCATIONAL CAPITAL ⁵	\$ -		\$ -	\$	-				0.00
SUBTOTAL GENERAL GOVERNMENT ⁶	\$ 10,611,543		\$ 10,820,842	\$	209,299		2.0%		10.51
SUBTOTAL BOARD OF EDUCATION ⁶	\$ 20,957,907		\$ 21,934,750	\$	976,843		4.7%		21.31
TOTAL EXPENDITURES	\$ 31,569,450		\$ 32,755,592	\$	1,186,142		3.8%		31.83
GENERAL GOVERNMENT REVENUES	\$ 4,892,578		\$ 4,726,725	\$	(165,853)		-3.4%		4.59
BOARD OF EDUCATION REVENUES	\$ 8,402,871		\$ 8,411,602	\$	8,731		0.1%		8.17
LESS: ESTIMATED INCOME ⁷	\$ 13,295,449		\$ 13,138,327	\$	(157,122)		-1.2%		12.77
NET EXPENDITURES	\$ 18,274,001		\$ 19,617,265	\$	1,343,264		7.4%		19.06
LESS: USE OF SURPLUS ⁸	\$ 500,000		\$ 1,000,000	\$	500,000		100.0%		0.97
AMOUNT TO BE RAISED BY TAXATION	\$ 17,774,001		\$ 18,617,265	\$	843,264		4.7%		18.09

MILL RATE CALC: GRAND LIST / NET EXPENDITURES

GRAND LIST ⁹ :	\$ 1,061,023,309						36.9%		
ASSUME 97% COLLECTION RATE:	\$ 1,029,192,610								
NET EXPENDITURES FROM ABOVE:	\$ 18,617,265						Previous Year Mill	Difference	
MILL RATE FOR 2025/2026 ¹⁰ :	18.09						23.64	-5.55	
VALUE OF 1 MILL:	\$ 1,029,193								

Notes:

- General government budget includes all Town departments and operating costs including legal, benefits, technology and other required components. Note that as typical, the Putnam EMS and Police School Resource Officer budgets are listed separately.
- Bonded indebtedness for FY 2026 includes bonding for the High School, Municipal Complex, and the Quinebaug Technology Park. It continues to categorize the equipment leases, per GASB standards. There is one additional proposed Highway vehicle for lease in the FY26 budget.
- Putnam EMS is based on a 5-year contract, which began in FY23. (Note that there has been significant recent year +/- discussion about Putnam EMS facilities, and any future change to facilities such as leasing, would likely mean Putnam EMS would request additional Town funding.
- The Putnam Police have been providing armed security for Putnam BOE since FY23, and has been included in the General Government Budget since FY24. The proposed cost for FY26 is based on estimates from 5. As typical, BOE Capital planned projects are included in the Town's CIP.
- The BOE proposed budget included herein reflects the Board of Education's approved budget for FY26, per their February 11, 2025 vote.
- As in past years, revenue is shown as General Government projected revenue and BOE projected revenue. BOE projected revenue is similar to prior year, based on the State's proposed budget for FY26.
- The Mayor's budget includes a recommended \$1M use of the undesignated fund to offset the mill rate.
- For FY26 budget calculations, the Net Grand List as of early February 2025 currently sits at \$1,061,023,309 (vs. 1,061,177,389 as filed). Additional changes may include Board of Assessment Appeals efforts planned for late March 2025. As noted in the narrative, this Grand List amount is about 37% higher than last year (previous year Grand List \$775M).
- The FY2025 mill rate is 23.64.

TOWN OF PUTNAM
FY26 BUDGET
JULY 1, 2025 TO JUNE 30, 2026

Mayor's Budget - Option for Zero Surplus

	Previous - FY 2025	FY 2026	Year-to-Year	Year-to-Year	Year-to-Year	FY 2026
	BUDGET	BUDGET	Difference (\$)	Difference (%)	PORTION OF MILL RATE	
GENERAL GOVERNMENT ¹	\$ 7,565,899	\$ 7,757,241	\$ 191,341	2.5%	7.54	
BONDED INDEBTEDNESS ²	\$ 2,018,041	\$ 2,019,763	\$ 1,722	0.1%	1.96	
SUBTOTAL EXPENDITURES	\$ 9,583,941	\$ 9,777,003	\$ 193,063	2.0%	9.50	
LIBRARY	\$ 435,550	\$ 438,452	\$ 2,902	0.7%	0.43	
PUTNAM EMS ³	\$ 297,052	\$ 305,963	\$ 8,911	3.0%	0.30	
PUTNAM POLICE ⁴	\$ 295,000	\$ 299,423	\$ 4,423	NA	0.29	
BOARD OF EDUCATIONAL CAPITAL ⁵	\$ -	\$ -	\$ -		0.00	
SUBTOTAL GENERAL GOVERNMENT ⁶	\$ 10,611,543	\$ 10,820,842	\$ 209,299	2.0%	10.51	
SUBTOTAL BOARD OF EDUCATION ⁶	\$ 20,957,907	\$ 21,934,750	\$ 976,843	4.7%	21.31	
TOTAL EXPENDITURES	\$ 31,569,450	\$ 32,755,592	\$ 1,186,142	3.8%	31.83	
GENERAL GOVERNMENT REVENUES	\$ 4,892,578	\$ 4,726,725	\$ (165,853)	-3.4%	4.59	
BOARD OF EDUCATION REVENUES	\$ 8,402,871	\$ 8,411,602	\$ 8,731	0.1%	8.17	
LESS: ESTIMATED INCOME ⁷	\$ 13,295,449	\$ 13,138,327	\$ (157,122)	-1.2%	12.77	
NET EXPENDITURES	\$ 18,274,001	\$ 19,617,265	\$ 1,343,264	7.4%	19.06	
LESS: USE OF SURPLUS ⁸	\$ 500,000	\$ -	\$ (500,000)	-100.0%	0.00	
AMOUNT TO BE RAISED BY TAXATION	\$ 17,774,001	\$ 19,617,265	\$ 1,843,264	10.4%	19.06	

MILL RATE CALC: GRAND LIST / NET EXPENDITURES

GRAND LIST ⁹ :	\$ 1,061,023,309	36.9%
ASSUME 97% COLLECTION RATE:	\$ 1,029,192,610	
NET EXPENDITURES FROM ABOVE:	\$ 19,617,265	
MILL RATE FOR 2025/2026 ¹⁰ :	19.06	
VALUE OF 1 MILL:	\$ 1,029,193	
Previous Year Mill	23.64	
Difference	-4.58	

Notes:

1. General government budget includes all Town departments and operating costs including legal, benefits, technology and other required components. Note that as typical, the Putnam EMS and Police School Resource Officer budgets are listed separately.
2. Bonded indebtedness for FY 2026 includes bonding for the High School, Municipal Complex, and the Quinebaug Technology Park. It continues to categorize the equipment leases, per GASB standards. There is one additional proposed Highway vehicle for lease in the FY26 budget.
3. Putnam EMS is based on a 5-year contract, which began in FY23. [Note that there has been significant recent year +/- discussion about Putnam EMS facilities, and any future change to facilities such as leasing, would likely mean Putnam EMS would request additional Town funding.]
4. The Putnam Police have been providing armed security for Putnam BOE since FY23, and has been included in the General Government Budget since FY24. The proposed cost for FY26 is based on estimates from 5. As typical, BOE Capital planned projects are included in the Town's CIP.
6. The BOE proposed budget included herein reflects the Board of Education's approved budget for FY26, per their February 11, 2025 vote.
7. As in past years, revenue is shown as General Government projected revenue and BOE projected revenue. BOE projected revenue is similar to prior year, based on the State's proposed budget for FY26.
8. The Mayor's budget includes a recommended \$1M use of the undesignated fund to offset the mill rate.
9. For FY26 budget calculations, the Net Grand List as of early February 2025 currently sits at \$1,061,023,309 (vs. 1,061,177,389 as filed). Additional changes may include Board of Assessment Appeals efforts planned for late March 2025. As noted in the narrative, this Grand List amount is about 37% higher than last year (previous year Grand List \$775M).
10. The FY2025 mill rate is 23.64.

5 Year Capital Plan

Town of Putnam
FY2025 5-Year Capital Improvement Plan

	Description	FY2026	FY2027	FY2028	FY2029	FY2030	5-Year Subtotal	FY2026 Category Subtotal
Road Construction^a								
	School Street Sidewalks - LOTCIP project, ongoing, with funding per previous FY25 CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Kennedy Drive Parking project - ongoing, with funding per previous FY25 CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Five Mile River Road Improvements	\$ 170,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ -	\$ 520,000	
	Road Reconstruction (continued efforts toward various roads on chip seal surface treatment, in addition to other roads.) ¹	\$ 281,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,181,000	
	North End Sidewalks - survey and engineering, with planned LOTCIP application in later years	\$ 25,000	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ 1,525,000	
	Grove Street Area (connecting streets) Sidewalks - survey and engineering, with planned LOTCIP application in later years	\$ 25,000	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ 1,525,000	
							Subtotal:	\$ 501,000
Bridges								
	East Putnam Road Bridge (over Mary Brown Brook).	\$ 100,000	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ 3,100,000	
	Danco Road Bridge - State 50/50 Local Bridge Program.	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
	East Putnam Road Bridge (over Cady Brook). State DOT program for full engineering through construction supported by state.	\$ -						
	Chase Road Bridge (over Cady Brook). State DOT program for full engineering through construction supported by state.	\$ -						
	Bridge Improvements Fund, including culverts. Past FY25 funding will include support for Wicker Street culvert repair.	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	
							Subtotal:	\$ 200,000
Parks								
	Rec & Athletic Fields	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	
	Playscape and equipment at town recreation fields	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000	
	Track Improvements at St. Marie Greenhalgh.	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	
	Tennis Court Improvements (funding per previous approvals)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Air Line Trail Connection and Improvements Project, from Putnam to Thompson. Engineering consultant funded per previous FY25 CIP.	\$ -	\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 6,500,000	
	Air Line Trail Connection and Improvements Project, from Putnam to Killingly	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 10,000,000	
	Improvements to Sabin Street Recreation Field	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
	Simonzi Park - Streambank Stabilization	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	
							Subtotal:	\$1,200,000
Board of Education								

Town of Putnam
FY2025 5-Year Capital Improvement Plan

		FY2026	FY2027	FY2028	FY2029	FY2030	5-Year Subtotal	FY2026 Category Subtotal
Description								
Elementary School Roof Replacement - ongoing, with funding per previous FY25 CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Elementary School HVAC Upgrades - ongoing, with funding per previous FY25 CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Middle School HVAC Upgrades - ongoing, with funding per previous FY25 CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
BOE Furniture Replacement Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	Subtotal: \$ 20,000
Public Buildings								
Public Facilities Maintenance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 180,000	-
Storage Facility	\$ 10,000	\$ 10,000	\$ 10,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 180,000	-
Armory - electricity and heat in portions building, and lead and asbestos abatement.	\$ 50,000	\$ 50,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000	Subtotal: \$ 70,000
Equipment^b								
As applicable, equipment is included in Operational Debt Service (lease payments), or paid with Equipment Reserves Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Subtotal: \$ -
Information Technology								
Tabulators - Elections	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	-
Replacement Hardware	\$ 5,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 85,000	-
							Subtotal: \$ 15,000	-
Economic and Redevelopment Projects								
Belding Mill Redevelopment - State DECD Grant Pass-through	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	-
Town-wide Brownfield Assessment - EPA Grant (pending results of Application)	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	-
Putnam Foundry 2 Furnace Street - CT DECD Brownfield Municipal Grant (ongoing, with funding per previous FY25 CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
49 Front Street Public Landscaping and Beautification Improvements, pending grant application	\$ 280,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 380,000	Subtotal: \$1,530,000
Town Improvements								

Town of Putnam
FY2025 5-Year Capital Improvement Plan

Description	FY2026	FY2027	FY2028	FY2029	FY2030	5-Year Subtotal	FY2026 Category Subtotal
Downtown Parking. Coordinate Eversource Gas installation (along Main St in 2026 or later). Placeholder.	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	
Kennedy Drive Public Parking, ongoing, with funding per previous FY25 CIP.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Blight	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	
Transfer Station, contract agreement with Town of Pomfret for new facility costs	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000	
						Subtotal:	\$ 180,000
	\$ 3,716,000	\$ 4,130,000	\$ 5,980,000	\$ 11,310,000	\$ 7,360,000	\$ 32,496,000	\$ 3,716,000

Funding Legend	
1 Ground Lease Revenues ^c	\$ 570,000
2 Federal Aid - LOTCIP	\$ -
3 State Aid - Town Aid Road	\$ 236,000
4 Federal Aid - Federal Bridge Program	\$ -
5 State Aid - State Bridge Program	\$ -
6 State Aid - Municipal Projects (MGA)	\$ 170,000
7 Sticker Fund	\$ 160,000
8 Ash Landfill STIF Account	\$ -
9 General fund - Unassigned Fund Balance	\$ -
10 State Aid - LoCIP ^d	\$ 50,000
State and Federal Aid - Various Grants including DECD, EPA, and STEAP	
11 ^d	\$ 2,250,000
12 Not Used	\$ -
13 State Aid - Distressed Municipalities ^d	\$ 50,000
14 Town ECD Trust Fund (requires Board approval)	\$ 200,000
15 Cannabis municipal tax share	\$ 30,000
Subtotal Check:	\$ 3,716,000

Notes

- a FY2026 proposed road improvements includes \$236,000 from Town Aid Road; and \$170,000 from Municipal Grant & Aid.
- b All equipment leases are included in the General Government Operational Budget. Direct purchases of equipment are paid from Equipment Reserves. Ash Revenue is estimated and allocated as follows: total FY2026 as \$2.4M. Per March 19, 2018 Special Town Meeting, \$1.75M is allocated to Operational Revenue. An additional \$80k is allocated to lease payment, and therefore the remaining value of \$570,000 is allocated towards CIP.
- c For FY26, new State Aid categories as follows: LoCIP which the Town will use legacy state-assigned funds, plus annual LoCIP direct payments; STEAP as a grant the Town is awaiting results since we are now opt-in eligible; and Distressed Municipalities as this funding is for capital purposes.
- d

Capital Narrative

TOWN OF PUTNAM

FY 2026 TOWN CAPITAL IMPROVEMENTS PLAN NARRATIVE

Introduction

The Town has prepared its 5-year capital improvements plan (CIP) based on review of ongoing and planned capital expenditures. Town Departments have provided input, especially from the Mayor's Office, Highway Department, Economic Development, and Recreation Department. As in recent years, this FY26CIP includes a section for Board of Education (BOE) capital projects. The plan will be brought to the Planning and Zoning Commission to request a positive recommendation of the plan, including considering goals of the Town's Plan of Conservation and Development (POCD).

This CIP will be reviewed by the Mayor, the Board of Selectmen, the Board of Finance, and the public prior to it being voted on at the Town Meeting. This document summarizes the items included under various categories and notes applicable modifications. The categories correspond with the FY26 5-Year Capital Improvement Plan for the Town of Putnam. As with all long-term plans, the initial year (FY26) is most accurate, with future years approximated based on today's knowledge and current planning documents and information. Recommendations for future years will be updated in future budget planning processes. Of course, availability of funding also drives any capital projects. Town Administration is watching the various federal and state programs to identify how local projects may be supported by new sources of funding. In recent and upcoming years, the Town has prioritized applying for state and federal funding. These types of projects are included in the CIP and will be realized dependent on the future success of those funding applications and programs.

The following sections summarize anticipated capital projects in FY26 and beyond. This document also includes a summary of the anticipated funding sources for FY26.

Road Construction

School Street Sidewalks – This project has been designed by J&D Civil Engineers and following approval by the State DOT, was bid with construction contract awarded in 2024. Construction is expected to begin in Spring 2025. Note that construction funding is from the State's Local Transportation Capital Improvements Program (LOTICIP) and the Town works closely with the State DOT and NECCOG throughout the project. Funding has been secured and incorporated into past CIPs.

Kennedy Drive Parking Lot – This project has been designed by J&D Civil Engineers and following public bid, was awarded in 2024. Construction started in late Fall 2024, and will continue through Spring 2025. This project's funding includes American Rescue Plan Act funds, and all funding has been secured and incorporated into past CIPs.

Five Mile River Road – While there are multiple improvement types for this roadway, instead of the more costly full reconstruction and repaving, this year's CIP continues about 1-mile of pavement having cold-in-place improvements. This project is being proposed as funded by the State's Town Aid Road allotment and Municipal Grant & Aid allotment.

Road Reconstruction - Road Reconstruction is for a number of identified roads that have been identified as requiring reconstruction/overlayment/chip seal. Continuing pavement improvement efforts completed in recent years; additional small lengths of roads may be reconstructed in FY2026. For FY2026, pavement efforts including mill and pave, overlay pave, cold in place recycling, and chip seal are planned, with the priority roads to include the following:

Mill and pave: Ring St., Canal St., David St., Viens St. and Dufault St.

Chip Seal: Chase Road, Church Street from Rt 171 to the Thompson town line. Final portions of Industrial Park Road, and Ridge Road.

This schedule is subject to change. The road reconstruction item also includes drainage, guide rail, and sidewalk improvements, as applicable and as funding is available. This effort is fully supported by state funding, including Town Aid Road and Municipal Grant & Aid. As possible, the Town also supports road improvements using Ground Lease Revenues.

North End Sidewalks and Grove Street Area Sidewalks. The Town is planning to continue sidewalk improvements in these areas. The initial step is to contract for survey work in each area. Following a base survey, the Town intends to use NECCOG engineering (included as part of Town services from NECCOG) to prepare design plans. Then, the Town intends to apply for LOTCIP (or other available grant funding) for each project. As shown, expected several years prior to construction activities.

Bridges

East Putnam Road Bridge - Currently there are two galvanized culverts which are showing soil breakthrough. Recent DOT coordination includes unlikely ability for this bridge to be included in the DOT design through construction program supported by the state. The Town is using consulting engineers to prepare design options, with expected grant applications to the State DOT following, likely via the State's 50/50 Bridge Program.

Danco Road Bridge - This project has been awarded for state bridge 50/50 funding. Construction is scheduled for Spring 2025, and finish by Fall 2025. This project will be funded partially with state funds, and partially with local funds, including past year local allotments, and this year proposed partial Ground Lease Revenues.

East Putnam Road Bridge over Cady Brook. This project has been accepted into the State's 100% design-through-construction bridge program. DOT engineering consultants are coordinating design, with construction expected in future years. This program using no local funds.

Chase Road Bridge over Cady Brook. This project also has been accepted into the State's 100% design-through-construction bridge program. DOT engineering consultants are coordinating design, with construction expected in future years. This program using no local funds.

Bridge Improvements - There are 19 bridges throughout the Town of Putnam that are part of the road infrastructure. In addition to the recently completed and planned improvements, many of the Town's bridges require relatively minor repairs including at-grade and substructure improvements. This fund

included proposed local funding to keep our bridges adequately maintained so that their full structure life can be realized, and State DOT inspections can report satisfactory or good conditions. FY2026 includes no proposed funding. Prior year funding will be used to repair the Wicker Street culvert.

Parks

Recreation and athletic fields will allow continued improvements and modifications to the Town's properties including Sabin Street and Murphy Park. Additional areas may include the middle school field and the high school level field (driveway out to Woodstock Avenue). Long-term Murphy Park improvements may include various items including tennis courts, skatepark and playground area around the Armory. Related equipment like fencing, landscaping, and sitework could be covered by this fund. FY2026 has no local funding, with future years increasing.

The playscape item is intended for Town recreation fields, possibly at Murphy Park for toddler playground equipment. FY2026 has no local funding, with future years increasing.

The revitalization of the track at St. Marie Greenhalgh Field has been initiated, including survey and design planning efforts. The Town has applied for State STEAP funding in the amount of \$1M. The work will include stripping the existing rubber to the base material, installing new rubber, new acrylic coating and new lining. Other site improvements include replacement of the scoreboards and fencing; and repair of the bleachers, announcer's booth and pavement.

Tennis Court Improvements are planned for the Church St tennis and basketball courts. The work will include strip and reset the pavement on the 3 tennis courts and the 1 basketball court. Two of the tennis courts will be redesigned as pickleball courts. Fencing would have to be replaced. The Recreation Department and Highway Department will coordinate to use Town personnel and equipment as much as possible. Restriping of the courts would be completed via separate contract or agreement.

The Air Line Trail from Putnam to Thompson is one of the last remaining gaps along the Trail throughout the state. Engineering consultant work is ongoing, using State DEEP funding. The next phase includes planning and design for the length between the terminus of the River Trail (at Providence/Kennedy intersection) and Intervale Street (ice cream stand being the destination point). Eventual continuation to complete the trail to connect to the Thompson trail head parking lot along Route 12 in Thompson. [Note that the Town of Pomfret is leading a construction project to improve the Air Line Trail from Pomfret to Putnam to the point of the Quinebaug River / Henry Berault Pedestrian Bridge.]

The Air Line Trail Connection from Putnam to Killingly has also been introduced, including application to DOT for their Transportation Alternatives Program. The project has been selected for award, and the Town will continue to coordinate with DOT for next steps. This is a long-term effort, with planning, permitting and engineering expected over several years.

The Sabin Street Recreation Field project will need local funding once the contracted gravel work is complete. Town responsibilities include final seeding and landscaping to create recreational opportunities. No funding is planned for FY26, but future years will need to allocate funds. The gravel work onsite is expected to continue through 2025 and/or 2026.

The streambank at Simonzi Park has significant erosion and will likely need to be addressed in future fiscal years. In recent years, the Board of Selectmen have approved conceptual design costs from the American Rescue Plan Act of 2021 (ARPA) funds. Efforts in FY23 and FY24 to obtain federal funding through the Army Corps of Engineers were not successful. The Town will continue to monitor availability of federal funding for a future improvements project.

Board of Education

This category covers Board of Education (BOE) capital improvements. The Town coordinates with BOE for these projects and grant efforts, and based on state requirements, the Town manages funding payments and receipts.

Roof replacement at the Elementary School includes full removal and replacement using asphalt shingles. The BOE has a designated Building Committee to manage this and other school capital projects. Architect has been selected, with the project out to bid for construction in early 2025. All funding has been secured in past CIP including state grant and local funding authorization.

Heating, Ventilation and Air Conditioning (HVAC) Improvements at the Elementary School are ongoing. BOE Building Committee will manage. Construction began in 2024 and is expected to be completed in 2025. All funding has been secured in past CIP including state grant and local funding authorization.

Similarly, HVAC Improvements at the Middle School are ongoing. BOE Building Committee will manage. Construction began in 2024 and is expected to be completed in 2025. All funding has been secured in past CIP including state grant and local funding authorization.

Bus parking at the Armory has been removed from CIP funding. While long-term this may be necessary due to state requirements for electrical vehicles, the more immediate prior concern was if the Town were to construct a transfer station at the current Fox Road Highway Department location. Since the Town expects to share a Transfer Station located in the adjacent Town of Pomfret, modifications to site use at the Fox Road Facility is no longer an short-term plan.

A new item on the FY26 CIP is to create a capital fund for furniture replacement at the various BOE school facilities. The Superintendent and Mayor have discussed the importance of an ongoing replacement schedule and appropriate funding to do so. This FY26 CIP proposes a modest amount of local funding.

Public Buildings

This category includes capital projects on any Town facility. One example of a potential upcoming project may be architectural improvements at the Kennedy Drive Public Restroom. Other work may include structural improvements, roof replacement/repair, gutter replacement/repair, and other facility projects on various Town properties. There is a modest amount of local funding proposed for FY26, with increased funding projected for future years.

FY26 continues to include and consider long-term planning for a Town Storage Facility. Especially considering the recent discussions regarding the Town's 191 Church Street facility (currently housing the Putnam EMS Ambulance Department, along with Highway Department storage), the Town will review its various properties and future needs for departments' equipment and materials. Current locations include the Highway Department Fox Road facility, the Armory, the Church Street Garage, and Murphy Park. Several departments have equipment storage and maintenance needs, including Highway, Recreation and Parks & Grounds, Emergency Management and Maintenance. There is modest funding planned for FY26, and in future years will consider several funding options.

Improvements at the Armory are now included in the CIP. In recent years, the Town uses this facility for storage of recreation seasonal materials and other items. There is no climate control or electricity to the site or building. The FY26 CIP includes funding to support initial activities of this site, including possible hazardous material abatement, electricity needs and possible installation, and other initial efforts. Depending on the results of the Town Facilities study and planning, the Armory improvements may become demolition planning.

Equipment

Equipment capital costs are for Town Departments including the Highway Department and Recreation Department and enable replacement of equipment significantly past their useful life. Equipment will be replaced to balance repair costs, availability of replacement parts, and other lifecycle costs. Several items that were previously included in the CIP for the Highway Department, have instead been leased rather than purchased, and therefore are included as part of our General Government operational budget, per recent Government Accounting Standards Board (GASB) requirements. Generally, the Town balances the decision to lease equipment when the lifespan of that equipment is relatively short, and considers heavy use such as plow trucks that often see salt deterioration. Capital purchase of equipment is often selected for equipment that while necessary, may be infrequently used and expected to last 15 or 20 years, due to relatively low use hours. Outside of Highway and Recreation/Parks & Grounds, other Town departments' equipment may include vehicles for Building, Fire and Emergency Management.

FY26 has no items planned for funding in the Equipment category.

Informational Technology

Several of the Town's tabulators have reached the end of their useful lives. This capital expenditure replaces two tabulators per year over the next several years.

Registrars have been coordinating with the State regarding new voting equipment and managing new requirements for equipment. Putnam expects to need a minimum of six machines to replace what we currently have; based on one machine and a spare for each of the three voting districts. There may be some state funding for these costs, FY26 CIP includes local funding.

Replacement hardware includes capital budget to allow planned replacement of older computer hardware, including network devices, printers, plotters, and other shared equipment. In upcoming years, we expect several copy machines to require replacement.

Economic and Redevelopment Projects

This section for Economic and Redevelopment Projects includes several significant projects and their associated grants for Brownfield Revitalization.

Belding Mill Redevelopment includes remediation efforts that the State Department of Economic Community Development (CT DECD) has awarded the Town grant funding for initial activities including characterization and abatement of the existing sites. Full Redevelopment of Belding Mill is planned via private developer funding, and many other components of the project and site will be funded privately and/or through other grants. The FY26 CIP amount is 100% state funded.

In FY25, the Town once again applied for EPA's Brownfield Assessment grant, which allows for several properties throughout town to be analyzed for future development potential. Pending EPA review, the Town would complete this work via 100% federal funding.

Also, in FY24, the Town successfully applied for and was awarded a CT DECD Office of Brownfield Remediation and Development grant. This grant is specifically for properties in and around the 2 Furnace Street and 20 Mechanics Street properties. This effort is funded via past FY25 CIP, and is 100% state funded.

49 Front Street Beautification project includes purchase and development of a small portion of the property. The Town now owns the portion of the adjacent property – so the Town can plan improvements on the entire green space between the Railroad and the buildings. The property will allow and enhance public access between the Union Square Area and School/Front Streets. FY26 funding includes use of State funding, local ECD Trust Fund (requires Economic Development Commission and Board of Finance approval), and use of the Distressed Municipalities Funding. The planned improvements include landscaping, public gathering spaces and other beautification improvements.

Town Improvements

Downtown parking includes potential improvements to the downtown area, including Union Square. These improvements would include revised pavement with a goal of increasing available number of parking spots. There is no proposed funding in FY2026, but significant funding planned for future years.

Kennedy Drive parking is the existing lot at the intersection of Kennedy Drive and Route 44. The Town now owns the adjacent parcel (previously Eversource property), and the construction project will expand parking into the adjacent land. The Board of Selectmen approved use of American Rescue Plan Act (ARPA) funding for this project. Construction is ongoing and expected to be complete in 2025.

The Blight program is a capital effort to fund necessary Town efforts on blighted properties. There is a steady amount of local funding proposed for FY26 and it may continue into future years. Following several years of this type of funding, plus having a permanent Town Department for blight issues, the Town expects that this capital fund may eventually be supplanted by the operating fund.

The Transfer Station has been modified from initial concepts of construction at the Fox Road Highway Facility, and instead now includes contracting with the Town of Pomfret to use its newly constructed location on Nora Lane in Pomfret. This contract is proposed to be supported with local funding, using the legacy Sticker Funds (waste bag fees prior to the curbside bin program).

Funding Legend

The Town plans its CIP based on a variety of local, state, and federal funding programs. For FY26, there is \$570,000 estimated local funding from the Ash Landfill Ground Lease Revenue for capital projects. This FY26 amount is higher than the previous year, reflecting higher ash volumes received at the Putnam Monofil operated by Win-Waste. The prior years' significant reduction due to the Hartford Trash Incinerator closing in calendar year 2022 has leveled out. To continue practice from previous years, as part of our equipment replacement, in addition to the amount allocated for CIP, \$80,000 from the Ash Landfill Ground Lease Revenue is dedicated to the Highway Department's lease-to-own dump trucks (see General Government operating budget "Bonded Indebtedness"). The Ash Landfill Ground Lease Revenue fund includes planning use for a variety of CIP projects, including bridge improvements, track improvements, along with several smaller projects like BOE furniture, public buildings, information technology, and blight.

Based on Local Transportation Capital Improvements Program (LOTICIP), in FY25 the Town received funds from DOT for construction of the School Street Sidewalks Improvement Project. No LOTICIP funds are expected in FY26.

Based on state revenue for Town Aid Road (TAR) program, which the Governor has proposed to maintain levels matching FY2025, the Town anticipates \$236,000 from Town Aid Road towards our FY26 CIP. All TAR funding is directed towards the road reconstruction line item.

Federal bridge program funding has been used for past bridge projects, including Recreation Park Road Bridge and Woodstock Ave bridge. There are no current upcoming plans for federal bridge funding.

State bridge program funding has been included in past CIPs including as part of the construction cost of replacing the Danco Road Bridge. Future years in this CIP are likely to also include State bridge program funding, including East Putnam Road over Mary Brown Brook.

Similar to TAR, the revenue from State Aid for Municipal Projects is anticipated as \$170,000 for FY26. All State Aid for Municipal Projects funding is directed towards the Five Mile River Road line item.

Like FY25, we are proposing use of the Sticker Fund as shown in the CIP and will be directed towards the Transfer Station project. This Fund historically collected from the sale of municipal waste (trash) stickers.

The Ash Landfill STIF account is shown in the CIP, without any portion used for FY26 capital improvements. Per Town requirements, use of this Fund must be approved at Town Meeting, including

as part of the budgeting process. Depending on future years revenue from the Ground Lease Revenues, continued and increased use of the STIF account may be requested so that appropriate funding can be maintained for the Town's CIP.

Similar to Ash STIF, the unassigned fund balance is shown in the CIP, without any portion used for FY26 capital improvements.

Local capital improvements project (LoCIP) funding is an annual funding source from the State that has historically been combined over years for larger capital projects. The state has given new guidance to encourage municipalities to use LoCIP every year.

The State and Federal Aid various grants fund includes various state funding proposed or expected. For FY26, the Belding Redevelopment (CT DECD), Brownfield Assessment (EPA); and the State Small Town Economic Assistance Program (STEAP).

Distressed municipalities funding is a new fund shown in the CIP, with previous years this funding shown in the operating budget. State guidance is that distressed municipalities funding should be used for capital projects.

The Town's Economic and Community Development (ECD) Fund is another new funding source shown in the CIP. Use of this fund requires approval from both the ECD Commission and the Board of Finance. The FY26 CIP proposes use of this fund for the 49 Front Street Public Landscaping and Beautification Improvements project.

The Cannabis municipal tax share fund is applicable since a cannabis retailer is now a business in our town. The state accounts for the municipal share, and the town invoices applicable businesses. In addition to educational programs and training, streetscape improvements are an eligible expense.