



# LOWER SCHOOL NEWSLETTER

February 20, 2025

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## UPCOMING EVENTS: FEBRUARY

- 21** Men's Breakfast at 6:45 a.m. in the LS/MS Library
- 24** PSIA Parent Meeting 3:30
- 28** Rodeo Day Program at **8:15 a.m.** in the Upper School Gym

## LOOKING AHEAD: MARCH

- 1** PSIA District Meet at LSA, FBCA Gala
- 3-7** Lower School Eagle Week (more details below)
- 6** 3rd Grade - Charlotte's Web Day/Parade at 8:15am
- 7** End of 3rd Quarter/4th grade Musical Field Trip
- 10-14** Spring Break (no school for students or staff)
- 20** Pre Kindergarten Field Trip: HMNS Sugar Land/Eldridge Park
- 21** Report cards sent home and posted in Blackbaud
- 25** Kinder/Senior Buddies: Popsicles and Playground/Prek K & K author visit
- 26** 1st/2nd Grade Practice Program during Chapel at 8:15 a.m.
- 27** 1st/2nd Grade Program at 6:30 p.m.
- 28** Men's Breakfast at 6:45 a.m. / Kinder Field Trip: Oil Ranch

## NOTE FROM MRS. CLAYTON, HEAD OF LOWER SCHOOL:

Dear Lower School Families,

We had a wonderful time during our Valentine's parties last week. Thanks to our room parents and parent volunteers that helped make this day so special for our students. We're so grateful for you!

We are excited for our Annual Rodeo Day Program next Friday at 8:15am in the Upper School Gym. Our students have been working hard on their grade level routines. Please remember to send your child a sack lunch and snack. Also, students are encouraged to wear western wear and are required to wear tennis shoes (no boots, please).

I also wanted to remind those that are involved in PSIA that we have a parent meeting on Monday at 3:30pm. We look forward to seeing you there and seeing our kids shine next weekend!

I pray that you enjoy the rest of this week. Thank you for your continued partnership!

With Gratitude,  
Stephanie Clayton

## LOWER SCHOOL NEWS

**Lower School Eagle Week:** As you may know, Eagle Week is a special week here at FBCA. Our 8th grade students take their traditional Camp Eagle trip, and 9 - 12th grades are engaged in service all over the world.

This year, we wanted to extend this theme of service to all our Eagles, and so for the first time ever, all our students (PreK - 12th grades) will be engaging in a service project during the week of March 3 - 7. We are so grateful for this opportunity to share Christ's love! Our aim in Lower School Eagle Week is for our Eagles to represent Christ as we serve our school family and the surrounding community.

- Our **PreK** students will be making paperweights as a thank you to our FBCA staff for all their hard work. Pre K students will get to hand deliver these creations with a word of thanks!
- **Kindergarten** students are also loving on our FBCA family by making "baskets of sunshine" for our Lower School Faculty. They will get to hand deliver these baskets!

- **First Grade** students will be moving out into our local community by thanking our local Fort Bend County librarians. They'll hand deliver a small craft of thanks, as well as gift baskets for their breakrooms. While at the library, first graders will receive a tour!
- **Second Grade** students will also serve in our local community by visiting a local nursing care facility. They'll interact with residents, lead them in some of our chapel songs, and pass out a small token of care.
- **Third Grade** students will thank our local fire department by visiting a Sugar Land fire station and handing out cookies and thank you notes. Students will receive a tour of the fire station while they are there!
- Our **Fourth Grade** students will travel a bit further to hear from ESL students at Prestige Learning Institute. While there our students will get to read to some children, and even donate a set of books to each child!

A quick word of thanks to our parents - many of you are helping to make these projects happen, and we are grateful to partner with you!

**\*NEW\* After School Activity Opportunities:** We are excited to give our younger Eagles an opportunity to play sports like our bigger Eagles this spring. Each week, all of our future athletes will receive a day of discipleship and sports training and a t-shirt for each sport they participate in. Whether your child has been playing for years or new to the game, they are welcome to participate in any or all of the available programs.

### **Eagle Sports Opportunities:**

Volleyball - 3rd- 5th grade girls on Mondays

Soccer- 1st & 2nd grade boys and girls on Tuesdays

Basketball - 3rd-5th grade boys and girls on Wednesdays

Soccer- 3rd-5th grade boys and girls on Thursdays

***\*\*Your child can participate in as many programs as are available for their age group\*\****

**Dates:** Monday, March 17 - Thursday, April 17

**Time:** 3:30 - 4:30 p.m.

**Cost:** \$135/ sport

[Click here to sign up.](#)





**Save the Date:** Father or Father Figure/Daughter Dance

**Morning Carline:** Please remember to pull all the way up to the next available spot. Some parents are stopping at the front doors or middle doors, and it's delaying the flow of the carline. Also, please remember that *only* faculty/staff should be turning left into our LS/MS campus parking lot.

**Student Dismissal Change:** If you need to change your child's dismissal location, we ask that you provide this update to the front desk by 2:30 p.m. This will allow us to communicate to your child and ensure they are in the correct dismissal location.

**Outerwear:** Please remember that students are required to wear only FBCA outerwear (jackets, sweaters, etc) when they are inside the building. These items can be purchased through our [Spirit Wear Store](#). Please make sure to label your child's items in the event they get misplaced. We do have a lost and found near the Cafetorium that you're welcome to visit.

## REMINDERS

### School Times

Pre-K and Kindergarten: 8:00 a.m. – 2:45 p.m.

1st – 4th Grade: 8:00 a.m. – 3:15 p.m.

### Lunch Times

Pre-K, Kindergarten: 10:30 a.m. – 11:00 a.m.

1st Grade, 2nd Grade: 11:00 a.m. – 11:30 a.m.

3rd Grade, 4th Grade: 11:30 a.m. – 12:00 p.m.

*\*We love having parents visit for lunch. Please remember to bring lunch just for your child and only visit the Cafetorium while you're here. If you need to connect with your child's teacher, please set up a conference to do so. We want to make sure they get to enjoy their lunch as well. Thanks so much for your attention to this matter.\**

### Uniforms

As a reminder, students are required to wear uniforms. We are aware that some families are waiting for ordered uniform pieces to be delivered. Please let your Lower School Administration know if you are not able to wear proper uniform attire due to missing items.

### Extended Care

Morning Care: 6:30 a.m. – 7:30 a.m.

After School Care for PK/K: 2:45 p.m. – 6:00 p.m.

After School Care for 1st – 4th: 3:15 p.m. – 6:00 p.m.

Extended Care will be available beginning the first day of school. If you have any questions, please contact our Assistant Head of Lower School, Riki Garcia at [rigarcia@fortbendchristian.org](mailto:rigarcia@fortbendchristian.org)

### Arrival/Dismissal Procedures

#### Morning Drop-off

To help with the flow of traffic for FBCA, we encourage parents to turn right on Lakeview from Gillingham from the direction of Jess Pirtle. Also, left turns from Lakeview to enter the parking lot are prohibited during morning and afternoon carpool times.

In an effort to help with the traffic flow for nearby businesses, we ask that you do not use Schlumberger's parking lot and driveway as a turnaround or waiting point to get in the FBCA carline.

We are asking families to approach our campus as follows:

Take Highway 90 to Eldridge

Head north on Eldridge to Seventh Street

Turn right on Seventh Street

Turn right on Gillingham

Turn right on Lakeview until you reach our parking lot

\*Left turns on Lakeview to enter the Lower School/Middle School parking lot are prohibited.\*

Morning drop-off for Lower School begins at 7:30 a.m. Enter the parking lot and circle around to form one line. On-duty staff members, Dads on Duty, and CIA (Courtesy-In-Action) students will assist your child(ren) in exiting your car. For the safety of students, do not allow children to exit vehicles unassisted or to exit from the left side of your vehicle. In order for traffic to flow continuously and so that others are not kept waiting, please have backpacks ready to unload and kisses and hugs already given! Your child will be escorted into the building and attended in the LS/MS gym until our staff is dismissed from morning devotion at 7:50 a.m.

*PLEASE NOTE:* Children dropped off prior to 7:30 a.m. must be escorted by a parent into Morning Care. Regular Extended Care charges will be applied to your child's tuition account.

### **After School Pick-up**

Traffic flow for after-school pick-up of Lower School students:

- PK/Kindergarten students are dismissed at 2:45 p.m.
- Prominently display your carline tag from your rearview mirror
- Enter the lot and proceed to the covered area by the second door (gym and extended care entrance) and form two lines
- Attending staff will escort student(s) to your car
- At 3:00 p.m., remaining students will be taken to extended care prior to the middle school dismissal and regular Extended Care fees will be charged.
- PK/K students riding with older Lower School or Middle School students will be supervised in a designated area until 3:15 p.m.
- Middle School students are dismissed at 3:05 p.m.
- If you arrive before the Middle School dismissal has concluded, please line up on Lakeview Drive.

- 1st – 4th grade students are dismissed at 3:15 p.m.
- Hang Carpool tag on your mirror
- For parents picking up one child – Single carline: Please display the carpool tag from your rearview mirror. As you enter the parking lot, two lines will form. The *left* lane is for parents picking up one child – no siblings or carpools. Circle around to the first row of parking spaces and proceed until near the covered porte cochere. Your child will be waiting in a designated area and placed in your car by a staff member.
- For parents picking up multiple students, including carpools and middle school students: Please display the carline tag from your rearview mirror. As you enter the parking lot, two lines are formed. The right lane is for parents picking up two or more children including carpools Your child(ren) will be escorted and loaded into your car by a staff member.
- At 3:35 p.m. students will be escorted to Extended Care. Childcare charges will be applied to your tuition account.

### **Important Updates from the IT Department**

**Blackbaud** (MyFBCA) is the core system for student and parent information for FBCA. Please go through and update the following information if changes have occurred:

*Parents, please ensure the contact record on your account, spouses account or guardians account contains an updated phone number and email address. This is important for you to receive emails and information.*

### **SchoolPass**

If you have not done so already, please download the SchoolPass mobile app and ensure it is up to date. SchoolPass will be the primary way to communicate attendance change; late arrivals, notifying the school of early departures, reporting absences.

### **Student Profile Photos**

Teachers and cafeteria service personnel would love to see a student's picture associated with their profile. Please know this is optional, but the step(s) below:

1. Login to MyFBCA
2. Select your student
3. Click Contact Card
4. Edit Photo and upload

### **Calendar**

The calendar in MyFBCA has been enhanced to show not only a student's schedule but also the instructional calendar, traditions calendar, events by divisions, and athletic events by divisions. The same calendar with the exception of the students schedules is integrated on

the FBCA website and mobile app. Parents have the option to unselect calendars they do not want to see and subscribe to calendars. Click [here](#) to watch the MyFBCA overview video.

### **LunchTab**

The Cafeteria System, MyPaymentsPlus, has been replaced for the 2024-2025 school year with a system called LunchTab. LunchTab integrates with MyFBCA for student information and leverages the same login. Other features include:

- POS will support a faster lunch line by offering biometric scanning (MS and US only) to look up student accounts. Student ID QR codes for Upper School will still be an option.
- Parents and caregivers have control of their child's meal choices and full visibility of spending.
- Parents and families can manage how children are allowed to spend money from the family account daily (for example, only one snack per day).
- Automatic email notifications for a variety of specific events. These include low balances, overdrawn accounts, order confirmations, reminders, and more.
- A LunchTab welcome email will be sent the week of August 5 from the email address: [support@lunchtab.io](mailto:support@lunchtab.io)

### **Nurse's Office**

Please make sure you have filled out the online Snap Health Portal. The health portal is used for all health condition updates and permission for medications (Tylenol, Ibuprofen, Benadryl, and Tums). If you have any questions about the health portal, please contact Danielle Herndon, [dherndon@fortbendchristian.org](mailto:dherndon@fortbendchristian.org).

- Link to Snap Health Portal: <https://www.studentehr.com/>
  - If you cannot locate your welcome email, click the "forgot password" link.

Click [here](#) to watch a Parent Tutorial Video from the FBCA IT Department on How to use the SNAP Health Portal.

- On the SNAP Health Portal, parents will need to update their students' record
  - Demographics- give permission to treat and transport in an emergency
  - Health conditions and other alerts

- Medications- Give permission for nurses to administer OTCs such as tylenol, benadryl, ibuprofen, tums and sudafed (12 years and up) in the clinic.

*Nurse Contact Information:*

Lead Nurse, Lower/Middle School (PK-8): [dherndon@fortbendchristian.org](mailto:dherndon@fortbendchristian.org)

Lower/Middle School (PK-8): [aclements@fortbendchristian.org](mailto:aclements@fortbendchristian.org)

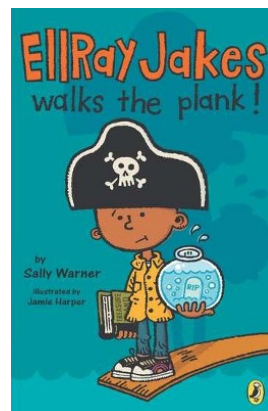
## **COUNSELORS CORNER**

We are still focusing on value-Honesty.

Honesty- You are truthful in what you say and do. People can rely on you because you have integrity. It is the basis of a trusting relationship.

I know, my God, that you test the heart and are pleased with integrity. All these things I have given willingly and with honesty intent. 1 Chronicles 29:17

Great book resources about Honesty:





**Save the Date: Father or Father Figure/Daughter Dance coming soon.**

## **CONTACT INFORMATION:**

Mrs. Stephanie Clayton, Head of Lower School

[SClayton@fortbendchristian.org](mailto:SClayton@fortbendchristian.org)

Mrs. Riki Garcia, Assistant Head of Lower School

[RiGarcia@fortbendchristian.org](mailto:RiGarcia@fortbendchristian.org)

Mrs. Jade Hawkins, Lower School Counselor

[JHawkins@fortbendchristian.org](mailto:JHawkins@fortbendchristian.org)

Ms. Liz Thorton, Director of Curriculum and Instruction

[LThornton@fortbendchristian.org](mailto:LThornton@fortbendchristian.org)

Mrs. Kelly DeLozier, Lower School Administrative Assistant

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